

Board of Assessors – January 3, 2008

The meeting was called to order at 9:05AM by Chairman Willisson. Also present were Harry Johnson and Marjorie Sanford.

1. Lengthy discussion on future direction of the Board. Pace to invite a Selectmen to next meeting.
2. Pace left at 10:15AM.
3. Marjorie and Harry reviewed and signed exemptions.

Meeting was adjourned at 11:00am.

The following were signed:

Statutory Exemptions
Salary Voucher - \$1,440.40

Respectfully,

Secretary

Board of Assessors – January 7, 2008

The meeting was called to order at 5:35PM by Chairman Willisson. Also present were Harry Johnson and Marjorie Sanford.

1. Board reviewed and approved/amended prior minutes.
2. Town Meeting voted to increase the income limits of 41A applications from \$20,000.00 to \$40,000.00 at a Special Town Meeting on June 29, 1992. (Article 7).
3. Terri spoke to Board about the subdivision for Cherokee Lane/Neelon Lane. An abatement application needs to be filled out – one for all 8 parcels is ok.
4. Marjorie will work on budget numbers.
5. Pace will contact RRC regarding quotes for Personal Property.
6. Harry will contact Framingham and see who they use to value their substation.
7. Board discussed the abatement application from the Petnov's.

Meeting was adjourned at 7:45pm.

The following were signed:

Salary Voucher - \$1,440.40
Statutory Exemption applications
Excise abatements

Respectfully,

Secretary

Board of Assessors – January 17, 2008

The meeting was called to order at 9:35AM by Chairman Willisson. Also present were Harry Johnson and Marjorie Sanford.

1. Pace discussed the visit from Steve Sullivan if the DOR.
2. Pace discussed the quote he received from Paul Kapinos.
3. The Board discussed the budget.
4. Terri to post meeting for 9AM on Thursday, January 28, 2007.
5. Pace left at 11AM.
6. Marjorie and Harry remained and signed exemption and excise abatements.

Meeting was adjourned at 11:15pm.

The following were signed:

Salary Voucher - \$1,440.40
Statutory Exemption applications
Excise abatements

Respectfully,

Secretary

Board of Assessors – January 25, 2008

The meeting was called to order at 9:15AM by Chairman Willisson. Also present were Harry Johnson and Marjorie Sanford.

1. Discussion on letter Pace wrote to Melanie regarding Papa Ginos.
2. Paul Kapinos is preparing a quote to also do the Personal Property reval. Board agreed this was a good idea.
3. Harry discussed the Charles River Pollution Control District and a possible PILOT program.
4. Lengthy discussion on Acquafresca subdivision/abatements. Terri to increase 6 Neelon Lane back to 8 acres and make the new Cherokee Lane parcels “perpetually inactive”.
5. Marjorie is leaving Sunday for Florida – she will be available by phone or email if needed.
6. Discussion on SITHE/Exelon. Terri to type up the abatement application, fax it to Dan Sacco and have him sign it and fax it back. Ask him to mail the original as well.
7. Lengthy discussion on abutters lists – Pace to call the people requesting them.
8. Pace left at 10:30AM.
9. Marjorie and Harry remained to review the reading folder and sign papers.

Meeting was adjourned at 11:30am.

The following were signed:

Salary Voucher - \$1,440.40

Expense Voucher - \$267.07

Statutory Exemption applications

Excise abatements

Respectfully,

Secretary

Board of Assessors – January 28, 2008

The meeting was called to order at 5:30PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. Minutes of January 7th, 17th, and 25th were approved as written.
2. There was a lengthy discussion on 50 Winthrop Street.
3. Board discussed Petnov's abatement application. Board will proceed with an 8 of 58.
4. Lengthy discussion on the abutters lists Terri has been working on. Board reviewed them and Pace signed them.
5. There was a discussion on 5 Winterberry Lane – will discuss further at the next meeting.
6. Terri to post a meeting for 9AM on Thursday, January 30, 2007 so the Board can do it's annual "Ride Around" to view new construction/additions.

Meeting was adjourned at 7:20PM.

The following were signed:

Salary Voucher - \$1,440.40

Real Estate abatements for Sithe/Exelon and Acquafresca

Two abutters' lists

Respectfully,

Secretary

Board of Assessors – January 31, 2008

The meeting was called to order at 9:00AM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. Board discussed New Growth figures. They voted to use \$100,000 in tax dollars for new growth for FY09.
2. They voted to put \$300,000 in the overlay account.
3. Terri to post time change for Monday meeting to 3pm so Board can drive around and view new growth/additions.

Meeting was adjourned at 10:20AM.

The following were signed:

Salary Voucher - \$1,440.40

Respectfully,

Secretary

Board of Assessors – February 4, 2008

The meeting was called to order at 3:00PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. Pace and Harry went out to view new construction/additions.
2. Pace and Harry returned at 4:35pm.
3. There was a discussion on Iarussi Way and the hoses that are on it.
4. Harry wants the Collector and CPA Committee notified that there are four outstanding suspended sewer betterments on 50 Winthrop Street. Pace to write letter.
5. Pace had Fran look up when certain increases to the Statutory Exemptions were voted on at Town meeting. Need to tell Maryjane that she may have already sent this into the State, but the DOR has no record, so we need to let them know again. Fran has the papers.
6. Instead of giving the Board the sales questionnaires that have discrepancies, put in a folder and keep for the person Paul send to do the field work.
7. There was a discussion ob abutters lists and what to charge – Board agrees on \$20.00. Terri to make a few changes to the request form and re-present to the Board.
8. Pace is corresponding with Canton regarding the RFP for Reval work.
9. There was a discussion on outstanding taxes and the overlay accounts.

Meeting was adjourned at 7:45pm.

The following were signed:

Salary Voucher - \$1,440.40
Abutters lists
2007 excise abatements

Respectfully,

Secretary

Board of Assessors – February 11, 2008

The meeting was called to order at 5:35PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. Pace discussed the seminar he went to in Boston with the BLA.
2. Pace will ask Paul Kapinos to send in the Sales Report as requested by the BLA.
3. There was a discussion on 5 Winterberry Lane and the 8 of 58.
4. There was a discussion on 4R New City Road.
5. Board reviewed the abatement applications.

Meeting was adjourned at 8:00pm.

The following were signed:

Salary Voucher - \$1,440.40
Expense Voucher - \$100.40

Respectfully,

Secretary

Board of Assessors – February 18, 2008

There was no meeting due to the President's Day Holiday.

The following were signed:

Salary Voucher - \$1,440.40

Respectfully,

Secretary

Board of Assessors – February 25, 2008

The meeting was called to order at 6:35PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. Terri told the Board about the info David Hoag is looking for. Pace said he never has a problem with I-Jen giving that information. He did tell Terri to send David the link to the site he created for the GIS information.
2. Pace and Terri worked on the RFP and the changes. Terri to email it to Suzanne in the morning.
3. There was a lengthy discussion on the RFP.
4. The Board discussed the extension request for the Form of List for Shaws. They granted it – Pace wrote letter that Terri will send.

Meeting was adjourned at 8:30pm.

The following were signed:

Salary Voucher - \$1,440.40

Excise abatements

Abutters list

MAAO update

Respectfully,

Secretary

Minutes for March 3, 2008
Board of Assessors

The meeting was called to order at 5:30

Present were Pace Willisson Chair, and Harry T. Johnson Jr.

Fran had a question about any age require for tax deferrals.
Pace looked it up, and the law states that it is 65 years old for 41A.

Excise abatements were given to the board, and reviewed.

There was talk regarding the Petnov Property.
Property abatements were reviewed.
Last month's LA report on the February deeds was reviewed.

The legal notice for the RFP was looked at on the tear sheet that came in the mail today.

The Board prepared the Sales Report Submission Summary for the BLA. It was uploaded through the DLS gateway, and a copy is now to be faxed. The original will be placed in the 2008 Recap File.

Field Card for 2B-139-A changed to Overage from Prime site per plan. Note added to field card.

The Board continued to work on abatements.

The meeting adjourned at 7:50 PM.

Respectfully submitted
Fran V. Hutton Lee

Board of Assessors – March 10, 2008

The meeting was called to order at 5:30PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. Bruce Fuery came by to discuss discrepancies in 1 Orchard Street – style number of baths, plumbing fixtures, living area and basement finish. He will look at the house, take pictures and notes and come back on Monday the 17th meeting.
2. The Brossi's came in to plead their case for their abatement.
3. There was a discussion on centrally valued Utilities.
4. Discussion on CRPCD.
5. The minutes of January 7th, 17th, 25th, 28th, 31st and February 4th, 11th, 18th and 25th were all approved as written.
6. Pace wrote the Report of the Board of Assessors for FY08 Annual report – see attached.
7. Terri asked if she could spend some money on a new chair pad for under her desk, as the one there is all cracked. Board vote to approve it.

Meeting was adjourned at 7:50pm.

The following were signed:

Salary Voucher - \$1,440.40

Excise abatements

Expense vouchers - \$96.60 and \$170.00

Respectfully,

Secretary

Board of Assessors – March 17, 2008

The meeting was called to order at 5:30PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. The minutes of March 10th were approved as written.
2. There was a discussion on the ATB ruling on the assessment of poles & wires on public ways & how it also relates to Comcast. Board feels we need to request a revised Form of List.
3. Harold & Hal Bemis came in to discuss land that Harold said he owns and wants to pay taxes on. He has a court judgment that he will bring copies of in for the Board.
4. Discussion on the New Cingular and Bell Atlantic abatement apps.
5. The Board reviewed more of the abatement applications.

Meeting was adjourned at 8:30pm.

The following were signed:

Salary Voucher - \$1,440.40

Expense voucher - \$121.72

Respectfully,

Secretary

Board of Assessors – March 24, 2008

The meeting was called to order at 5:35PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. The minutes of March 17th were approved as written.
2. There was a discussion on the remaining abatements.
3. Board approved Terri bringing the discs of the 2007 & 2008 field cards to Ad-Print to be printed.
4. Pace worked on the letter to the Petnov's. There was a lengthy discussion on the application. Technically, the Petnov's can't apply as their daughter's are the legal owners. Pace to write a letter explaining that. Terri to mail with a copy of the law.
5. Pace worked on 8 of 58 letter for 5 Winterberry Lane. Terri to copy and mail.
6. The Board reviewed more of the abatement applications.

Meeting was adjourned at 8:50pm.

The following were signed:

Salary Voucher - \$1,440.40

Expense voucher - \$102.77

Excise abatements

Real estate abatement certificates

Respectfully,

Secretary

Board of Assessors – March 31, 2008

The meeting was called to order at 5:35PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. The Bemis' came before the Board to discuss the court case with Cunning regarding land in town. They will do some homework and bring it back to the board.
2. The Petnov's were here to discuss the denial of their abatement. They understand that the daughters are legal owners and should have applied.
3. The Mikesh's were here to discuss the denial of their abatement. We will have Paul's people go out to look at it in April.
4. The Finance Committee Revenue Sub-Committee was here to discuss new growth figures.

Meeting was adjourned at 8:50pm.

The following were signed:

Salary Voucher - \$1,440.40

Expense voucher - \$90.49

Excise abatements

Real estate abatement certificates

Respectfully,

Secretary

Board of Assessors – April 3, 2008

The meeting was called to order at 7:00PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. The Board worked on some remaining abatement applications..
2. The Board prepared the BLA work plan for recertification.
3. At 8:10 the Board left to join the Finance Committee meeting to discuss the office budget.

Meeting was adjourned at 8:50pm.

The following were signed:

Respectfully,

Secretary

Board of Assessors – April 14, 2008

The meeting was called to order at 5:30PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. The minutes of 4-7-08 were approved as corrected.
2. Board waiting for Town Counsel to respond to 3 objections in the PK contract. Pace was able to make contact with another lawyer in the office who will leave a message for Barbara.
3. There was a discussion on the liens for 149 and 147 Summer Street to be released.
4. Discussion on remaining abatements.
5. Harry to call PK to discuss the abatement on 210 Village Street.
6. There was a discussion on the Bob Brown plumbing bill.....need to abate as uncollectible. Need form from Melanie. Terri to help by filling it out.
7. Terri to post meeting for Thursday, April 24th at 9:00am

Meeting was adjourned at 8:00pm.

The following were signed:

Salary voucher -- \$1,440.40

Expense voucher -- \$52.77

Excise abatements

Real estate abatements

CPA application for 33 West Street

Respectfully,

Secretary

Board of Assessors – April 24, 2008

The meeting was called to order at 9:00APM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. There was a discussion on 0 Fairway Lane (Boczanowski/Wickett).
2. There was a lengthy discussion on the PK Contract. Pace to send email to Suzanne, Paul and Barbara Saint Andre. Also faxed three certificates from the proposal to Barbara Saint Andre.
3. Board voted to use \$30,000 from the Professional & Technical Account and \$16,000 from the Reval Account.

Meeting was adjourned at 10:15AM.

The following were signed:

Salary voucher -- \$1,440.40

Expense voucher -- \$52.77

Respectfully,

Secretary

Board of Assessors – April 28, 2008

The meeting was called to order at 5:35PM by Chairman Willisson. Also present was Harry Johnson. Marjorie Sanford was absent.

1. The minutes of 4-14-08 and 4-24-08 were approved as written.
2. There was a lengthy discussion on the abatement application for 210 Village Street. Board will ask the Mikeshe's if they will agree to extend the deadline for filing the ATB Case. If they say no, the denial stands. Pace will write a letter.
3. There was a lengthy discussion on the PK Reval Contract.
4. There was a lengthy discussion on the request to abate a Water Lien. Board wants Terri to get more information – Is the money still due? How much is due? Board of Assessors wants letter from Water/Sewer Commissioners and an abatement application filled out. Terri to talk to Sandy.
5. There was a discussion on the Exemption Reimbursement request Terri filled out. Pace reviewed and Board signed.
6. Board worked on the abatement/overlay summary report for Barbara and Melanie.

Meeting was adjourned at 9:30PM.

The following were signed:

Salary voucher -- \$1,440.40

Expense voucher -- \$13.70

Exemption reimbursement request

Excise abatements

Respectfully,

Secretary

Board of Assessors – May 5, 2008

The meeting was called to order at 5:30PM by Chairman Willisson. Also present were Harry Johnson and Marjorie Sanford.

1. There was a lengthy discussion on the abatement application for 210 Village Street. Pace will write a letter to the Mikesch's explaining their options – Terri to email him the original denial date.
2. Andy Rodenhiser and Susy Affleck-Childs joined the meeting to discuss some of the Oak Grove parcels that the Williams' feel they own. There is still some work to be done on this – Andy asked Pace if he could help and have it ready for the Town Meeting in June. Pace will be able to work on it in June.
3. There was a discussion on the request to abate a Water Lien. Board waiting for more information from the Water/Sewer Board.
4. Board voted to accept written contract from PK and to send to Town Counsel. Terri to make an office copy and send the other three to Barbara Saint Andre.
5. There was a lengthy discussion on 49 Oakland Street – it is no longer owned by the Church. The Treasurer/Collector's office wants to know when the new owner will get her first bill.

Meeting was adjourned at 7:40 PM.

The following were signed:

Salary voucher -- \$1,440.40

Expense voucher -- \$444.95

Excise abatements

Respectfully,

Secretary

Board of Assessors – May 12, 2008

The meeting was called to order at 6:30PM by Chairman Willisson. Also present were Harry Johnson and Ken Masterson.

1. Pace and Harry welcomed Ken and discussed the operations of the Assessors Office.
2. Board signed the December Statutory Exemptions for the Accountant and the expense voucher for the deeds.
3. There was a discussion on the request to abate the bill for the land acquired by the Town in May (Winthrop Street). Will do it as soon as the deed comes in.
4. Board joined the Selectmen's meeting and answered questions about the Kapinos contract.

Meeting was adjourned at 8:00PM.

The following were signed:

Salary voucher -- \$1,440.40

Expense voucher -- \$49.20

Respectfully,

Secretary

Board of Assessors – May 19, 2008

The meeting was called to order at 5:40PM by Chairman Willisson. Also present were Harry Johnson and Ken Masterson.

1. There was a lengthy discussion on Telephone & Telegraph central values.
2. Minutes of 4-28-08, 5-5-08 & 5-12-08 were approved as written.
3. There was a discussion on liens and betterments.
4. There was a discussion on active ATB cases to give the Auditors a potential tax dollar loss – it is \$4,500.00.
5. There was a lengthy discussion on the recap and pro-forma recap. Per email from Kathy Reed (see attached) no further recap review is needed before Town Meeting.
6. Lengthy discussion on 49 Oakland Street – need to do an omitted and revised before the deadline of June 20th.
7. Terri to post a meeting for June 9th at 9:00am with Kathy Reed and cancel the May 22nd meeting.
8. Pace will email Suzanne and have her begin to email Ken as the contact person instead of him.

Meeting was adjourned at 9:00PM.

The following were signed:

Salary voucher -- \$1,440.40

Excise abatements

Excise warrant and commitments

Suspended sewer payments for 50 Winthrop Street

Respectfully,

Secretary

Board of Assessors – June 2, 2008

The meeting was called to order at 5:350PM by Harry Johnson. Also present was Ken Masterson. Chairman Willisson was absent.

1. There was a lengthy discussion on the email from the State regarding the 8 of 58 request for 5 Winterberry Lane (the Ralph's). Harry and Pace will discuss at Thursday's meeting.
2. The Board reviewed the Internal Audit control questionnaire for Barbara.
3. Board reviewed the Omitted Commitment for 2 Bayberry Lane and wrote memo to Barbara to notify her that it was incorrect as it was committed on the actual bills. See attached.
4. There was a discussion on the billing file questionnaire for Vadar – Harry and Pace to discuss Thursday.
5. There was a lengthy discussion on Tax Collections, pro forma recap, recap, etc.
6. Terri told Board that her typewrite broke last week and there are still many State forms that she uses that are not available on line, so she requested permission to spend 100 – 150 for a new typewriter. Board asked if there was money in the budget, then approved the ordering of a new typewriter.
7. There was a discussion the abatement request from the Selectmen for 50 Winthrop Street.

Meeting was adjourned at 7:30PM.

The following were signed:

Salary voucher -- \$1,440.40

Excise abatements

Excise warrant and commitments

Respectfully,

Secretary

Board of Assessors – June 16, 2008

The meeting was called to order at 5:35PM by Chairman Willisson. Also present were Ken Masterson and Harry Johnson.

1. The Board reviewed the commitment reports from Vadar.
2. Karyl Spiller Walsh came in to discuss her property at 168 Holliston Street et al. Board wants to have Moira go out and review the property.
3. Board continued to review the Vadar Reports. Commitment is all set to go – see attached sheet for numbers.
4. There was a discussion on the Omitted and Revised for 49 Oakland Street and the Charles River Pollution Control District.
5. There was a lengthy discussion on Boat Excise – probably won't have any to bill as they are moored near the water.
6. Discussion on personal property bill that Famous sent – it is addressed to Primos. Board said to have Moira go out.
7. There was a discussion on the bill from Oak Grove that came back – it appears that it was taken by the Town in 1968 so we need to do an “Un-collectable” with the YTreasurer/Collector.
8. There was discussion on the ATB cases for the wireless companies.
9. Need to encumber finds – Pace wants to encumber everything left over from expenses. Terri to get forms
10. Pace said to let I-Jen know that the website is a good idea but it is a little hard to use at this time.
11. Terri to post meeting for 9AM on Thursday, June 19th. Pace will not be here for the meeting on Monday June 23rd, but Harry and Ken will still meet.

Meeting was adjourned at 9:00PM.

The following were signed:

Salary voucher -- \$1,440.40

Excise abatements

Excise warrant and commitments

Respectfully,

Secretary

Board of Assessors – June 19, 2008

The meeting was called to order at 9:00AM by Chairman Willisson. Also present was Harry Johnson. Ken Masterson was absent.

1. The Board reviewed the Real Estate Commitments and signed the.
2. There was a lengthy discussion on the CRPCD and the taxes. Pace called the Danvers Assessors Office to discuss the value they are using. She was in a meeting so he left a message.

Meeting was adjourned at 10:35AM.

The following were signed:

Real Estate and Personal Property Commitments

Respectfully,

Secretary

Board of Assessors – June 23, 2008

The meeting was called to order at 5:30PM by Harry Johnson. Also present was Ken Masterson. Chairman Willisson was absent.

1. There was a short discussion on the letter explaining the Charter implementation.
2. Board spent several minutes signing excise abatements.
3. There was a lengthy discussion on the agenda items to bring Ken up to date.
4. There was a lengthy discussion on 49 Oakland Street. There was a discussion on MGL Chapter 59 Section 2C regarding the property. Harry to call DOR.

Meeting was adjourned at 7:45PM.

The following were signed:

Excise abatements

Respectfully,

Secretary

Board of Assessors – June 30, 2008

The meeting was called to order at 5:34PM by Chairman Willisson. Also present were Harry Johnson and Ken Masterson.

1. The minutes of 6-23-08 were approved as written.
2. There was a discussion on 49 Oakland Street.
3. There was a lengthy discussion on encumbrances and paying PK.
4. Terri asked Board what she and Fran should do when they need to request time off. It was decided they should notify Suzanne as well as the Board. Then Suzanne came by and said she should be notified.
5. Discussion on the TIF for 51 Alder Street. PK needs copy of schedule to make the tax come out right. Terri to fax it to him.
6. Terri to look for PILOT for Housing Authority.
7. Pace handed in his resignation letter to Town Clerk.
8. There was a lengthy discussion on the Overlay Reserves and the outstanding collections from the Treasurer/Collector.

Meeting was adjourned at 8:30PM.

The following were signed:

Salary Voucher -- \$1,440.40

Excise abatements

Omitted and Revised to send to BLA

Commitment for 49 Oakland St.

Encumbrance and Carry Forwards for Town Accountant

Respectfully,

Secretary

Board of Assessors – July 7, 2008

The meeting was called to order at 5:30PM by Harry Johnson. Also present was Ken Masterson.

1. Terri mentioned the pay vouchers to Ken – while Harry is away he will stop by on Monday evenings to sign. Terri told him that there is a meeting scheduled for Wednesday with Suzanne so it may be that in the future she will be signing them. If that is the case, she will email Ken to let him know.
2. The Board voted to regroup as follows: Harry T. Johnson Jr, as Chairman and Ken Masterson as Clerk.
3. There was a lengthy discussion on the ATB cases for Sprint/Nextel and Bell Atlantic. It looks like a decision was reached. Ken will call Gary Blau at the DOR to discuss.
4. The minutes of 6-30-08 were approved as written.

Meeting was adjourned at 7:07PM.

The following were signed:

Salary Voucher -- \$1,440.40

Excise abatements

Expense Voucher – \$31.60

Respectfully,

Secretary

Board of Assessors – August 4, 2008

The meeting was called to order at 5:40PM by Harry Johnson. Also present was Ken Masterson.

1. Suzanne Kennedy joined the meeting to discuss the (Power Plant) Site Reval. She has invited Paul Kapinos to a Board of Selectmen meeting but he has not committed yet.
2. She also said that for four to eight weeks Fran would be redeployed to work part time in the Building Department and part time in the Planning Board. Not sure when it will officially start.
3. Discussion on the denial from the 8 of 58 request for 5 Winterberry Lane. A copy of the letter should be sent to the Ralph's. Harry to stop by to help Terri write something up to send to them.
4. There was a discussion on the Form of List from Shaws.
5. There was a discussion on the Senior Work Off and the IRS wanting the monies to be taxed. Harry said no action needs to be taken at this time.

Meeting was adjourned at 7:25PM.

The following were signed:

Salary Voucher -- \$1,440.40

Excise abatements

Expense Voucher – \$61.18

Respectfully,

Secretary

Board of Assessors – August 11, 2008

The meeting was called to order at 5:35PM by Harry Johnson. Also present was Ken Masterson.

1. There was a lengthy discussion on the bill for 49 Oakland Street. Harry will call Dan Murphy to ask about the bill and who should write it up.
2. There was a discussion on 5 Winterberry Lane. Harry signed the letter to their lawyer explaining the denial from the state. Terri to mail and also mail a copy to the homeowners.
3. Lengthy discussion on the Costello land on Coffee/Ellis/Applegate, and the assessments. Harry will come back this week to discuss further.
4. Treasurer/Collector Melanie Phillips came over to discuss the bill for 49 Oakland Street, and how to send it – no decision was made. Harry will come in to discuss this week.

Meeting was adjourned at 7:45PM.

The following were signed:

Salary Voucher -- \$1,440.40

Excise abatements

Expense Voucher – \$641.08

Respectfully,

Secretary

Board of Assessors – August 18, 2008

The meeting was called to order at 5:44PM by Harry Johnson. Also present was Ken Masterson.

1. Andy Rodenheiser came to the meeting to discuss the Oak Grove parcels. The Planning Board is moving forward with the re-zoning plan.
2. The minutes of 8-4-08 and 8-11-08 were approved as written.
3. There was a discussion on the Charles River Pollution Control District and the letter they sent in regards to the bill they received for the land.
4. Paul Kapinos joined the meeting at 6:30. There was a discussion on the reval process and the Sithe reval.
5. Paul discussed the sales data and values with the Board.
6. The Board recessed at 7:15PM to go to the Selectmen's meeting with Paul Kapinos.
7. They re-opened their meeting at the Selectmen's meeting for was a discussion on the Sithe/Power Plant appraisal. Board agreed to amend Paul Kapinos' contract to include that.

Meeting was adjourned at 8:30PM.

The following were signed:

Salary Voucher -- \$1,440.40
49 Oakland Street letter of amounts due

Respectfully,

Secretary

Board of Assessors – August 25, 2008

The meeting was called to order at 5:35PM by Harry Johnson. Also present was Ken Masterson.

1. Barbara Durand and Allison Potter joined the meeting to tell the Board that Suzanne has contracted Mike Flynn to help define the position of the Administrative Assessor to help advertise for the position. He will be here the week of September 8th.
2. Barbara also discussed DLS Gateway and gave Ken and Harry their usernames and passwords. She told Terri she was not to have them. She told the Board she would see about PK having access.
3. The minutes of 8-18-08 were approved as corrected.
4. Harry asked Ken to call Dennis and discuss whether or not they want the Town Counsel to represent the Town at the ATB cases or if the Board should.
5. Ken submitted the CP1 form to the DLS via Gateway.
6. There was a discussion on the land listed as being owned by Catherine Gordon at Oak Grove. The Town took this parcel for non-payment of taxes years ago. Ken will call Melanie to discuss how to abate the bills outstanding.
7. Board agreed that Harry will come by and write a letter for the CRPCD and explain the reason why they are now being taxed on their land.
8. Per Harry – Terri to call Paul Kapinos and get a status on the Personal Property reval and the few real estate accounts that were overlooked.
9. There was a discussion on boat excise.

Meeting was adjourned at 7:25PM.

The following were signed:

Salary Voucher -- \$1,440.40
Expense Voucher -- \$88.02
Excise abatements

Respectfully,

Secretary

Board of Assessors – September 8, 2008

The meeting was called to order at 5:35PM by Harry Johnson. Also present was Ken Masterson.

1. Ken had Terri sign him up for two meetings – 9-27 (Open Meeting Law with Barbara Saint Andre) and 9-24 (Tax Recap with Kathy Reed).
2. Andy Rodenheiser joined the meeting to discuss the Oak Grove project status.
3. The minutes of 8-25-08 were approved as corrected.
4. There was a discussion on the Catherine Gordon land at Oak Grove – Harry to work on it.
5. Mike Flynn & Jim Sullivan were in to discuss what it is they will be doing for Suzanne. They will be seeing how the office functions and what is needed.

Meeting was adjourned at 7:45PM.

The following were signed:

Salary Voucher -- \$769.60
Expense Voucher -- \$61.60
Excise abatements

Respectfully,

Secretary

Board of Assessors – September 29, 2008

The meeting was called to order at 5:40PM by Chairman Harry Johnson. Also present were Ken Masterson and new member Jay Newton. Ken resigned as a Board Member.

1. John Jay Newton was sworn in as new Member.
2. Ken asked Terri to contact Barbara and have her disable Ken's DLS Gateway account and create one for Jay.
3. The minutes of 9-8-08 were approved as written.
4. There was a discussion on the Catherine Gordon land at Oak Grove – Harry to work on it getting the figures for abatement from Melanie.
5. Mike Flynn & Jim Sullivan were in to discuss the permits and the work PK does. Jim said he called Paul a few times and has not heard back from him. Terri said she will contact him and explain what it going on.

Meeting was adjourned at 7:25PM.

The following were signed:

Salary Voucher -- \$769.60
Expense Voucher -- \$123.34
Excise abatements

Respectfully,

Secretary

Board of Assessors – October 6, 2008

The meeting was called to order at 5:35PM by Chairman Harry Johnson. Also present was Jay Newton.

1. Chairman Johnson discussed the “What’s New in Municipal Law” seminar he went to on Friday.
2. Jay received a call from Suzanne regarding the classification course online. He is taking it tonight so he can sign the recap.
3. Jay worked on the COLA increases for the statutory exemptions – he will finish and bring to the next meeting.
4. Terri to post meeting for Tuesday the 14th at 8:00am with Paul Kapinos and Steve Sullivan.

Meeting was adjourned at 7:20PM.

The following were signed:

Salary Voucher -- \$769.60
Excise abatements

Respectfully,

Secretary

Board of Assessors – October 20, 2008

The meeting was called to order at 5:40PM by Chairman Harry Johnson. Also present was Jay Newton.

1. Harry spoke to Barbara – she will call Paul Kapinos and provide him with a user name and password for DLS Gateway.
2. There was a discussion on the transition value for Sithe – Chairman Johnson was explaining it to Jay.
3. Terri to post a meeting for 9am on Friday, October 24th so the Board can review the Statutory Exemptions.
4. There was a discussion on the Budget Reduction Exercise and the impact statement. Board reviewed and initialed so Terri can bring it to the Accountants Office in the morning.
5. Chairman Johnson explained the Overlay account and what it is used for to Jay.
6. Harry to go to the Gateway Tutorial on Tuesday October 28 at Lombardo's in Randolph. Terri to sign him up.
7. Harry feels they may be ready to send the LA3 by Friday.

Meeting was adjourned at 7:50PM.

The following were signed:

Salary Voucher -- \$769.60

Excise abatements

Budget reduction exercise

Abutters list for 40 Hill Street (Cell Tower)

Respectfully,

Secretary

Board of Assessors – October 27, 2008

The meeting was cancelled at 5:30pm due to a member being out of Town, therefore there was no quorum.

Respectfully,

Secretary

Board of Assessors – November 3, 2008

The meeting was called to order at 5:35PM by Chairman Harry Johnson. Also present was Jay Newton.

1. The Board discussed Statutory Exemptions.
2. There was a lengthy discussion on Clause 18 and 18A. Board approved a Clause 18 for 218 Main Street. He is half owner so they approved ½ the yearly taxes.
3. The Board members reviewed the LA3.
4. Terri to post meeting for Thursday, November 6th at 1pm..

Meeting was adjourned at 8:15PM.

The following were signed:

Salary Voucher -- \$769.60
Excise abatements

Respectfully,

Secretary

Board of Assessors – November 10, 2008

The meeting was called to order at 5:35PM by Chairman Harry Johnson. Also present was Jay Newton.

1. The Board reviewed the LA3 and Utilities letter in depth.
2. There were a few questions on the Utilities letter so Terri tried to contact PK.
3. Board signed the LA3 and had Terri to fax to Steve Sullivan.
4. The Board spent time signing the excise abatements.

Meeting was adjourned at 7:45PM.

The following were signed:

Salary Voucher -- \$769.60
Excise abatements
LA3

Respectfully,

Secretary

Board of Assessors – November 17, 2008

The Board met at 1:00pm with Kathy Reed from the DOR, Carol Pratt, Melanie Phillips and Suzanne Kennedy to go over the Recap.

They recessed at 1:45 with the intent of reconvening in one hour for their weekly meeting as posted

The meeting was re-opened at 2:45.

The Board discussed the ATB cases coming up on December 3rd. One of them needs to go to Boston for the case for 37 Broad Acres Farm Road. They are considering offering a deal to 26 Howe Street.

Meeting was adjourned at 4:20PM.

The following were signed:

Salary Voucher -- \$769.60

Excise abatements

Excise Warrant/Commitment for Commitment 6 of 2008

Monthly budget reconciliation

Respectfully,

Secretary

Board of Assessors – November 24, 2008

The meeting was called to order at 5:45PM by Chairman Harry Johnson. Also present was Jay Newton.

1. The Board spent several minutes discussing and signing exemptions including an 18 hardship.
2. Terri needs to file papers for McMaster for the lien on the deferral he has been granted.
3. Board discussed the pending ATB cases that are scheduled for December 3rd at 9:30am. Both members are going to go so Terri to post meeting for it.
4. The Board discussed and signed the CPA exemptions.

Meeting was adjourned at 8:20PM.

The following were signed:

Salary Voucher - \$769.60
Excise abatements
Expense voucher - \$128.95

Respectfully,

Secretary

Board of Assessors – December 1, 2008

The meeting was called to order at 5:35PM by Chairman Harry Johnson. Also present was Jay Newton.

1. There was a lengthy discussion on the 26 Howe Street ATB Case. The Board voted unanimously to change interior quality from 110 to 105 for FY09 – Terri to email Paul Kapinos. For FY08, abate \$492.80.
2. There was a lengthy discussion on the overlay and overlay spreadsheet for the Selectmen's meeting tonight.
3. The Board recessed to go to the Selectmen's meeting with the intention of reconvening here after it.
4. The Board returned at seven with Jack McKiernan who was appointed as the newest Board Member.
5. Harry and Jay explained the Statutory Exemptions to Jack.
6. Terri to post a meeting for Thursday, December 4th at 9:00am so the Board can sign the LA4, LA13 & LA10.

Meeting was adjourned at 7:35PM.

The following were signed:

Salary Voucher -- \$769.60

Respectfully,

Secretary

Board of Assessors – December 4, 2008

The meeting was called to order at 9:05AM by Chairman Harry Johnson. Also present was Jay Newton.

1. Terri took a call from Stave Lacasse at Paul Kapinos' – by 10:30 all the LA forms should be ready to submit.
2. The Board signed the Senior Work Off forms, 2 entry into deferral agreements, excise and several statutory exemptions while waiting for Steve to call.
3. The Board submitted the LA13 & LA 4 forms via Gateway and Terri faxed the LA10 and disclosure notice to Walter Doucza at the DLS. She will call later to confirm receipt.

Meeting was adjourned at 11:35AM.

The following were signed:

Salary Voucher -- \$769.60
Senior Work Off Exemptions
Deferral agreements
Several Statutory Exemptions

Respectfully,

Secretary

Board of Assessors – December 8, 2008

The meeting was called to order at 5:40PM by Chairman Harry Johnson. Also present were Jay Newton and Jack McKiernan

1. Jack was sworn into office by Town Clerk, Maryjane White.
2. Board discussed the new growth approval (lack of) and the projected 09 Levy Limit.
3. Harry explained the previous years new growth to Jack & Jay.
4. Terri to post meeting for 2PM on Thursday, December 11th.
5. Minutes of 12-4, 12-1, 11-24, 11-17, 11-10, 11-3, 10-27, 10-20, 10-6 & 9-29 were approved.

Meeting was adjourned at 7:40.

The following were signed:

Salary Voucher -- \$769.60

Respectfully,

Secretary

Board of Assessors – December 15, 2008

The meeting was called to order at 5:30PM by Chairman Harry Johnson. Also present was Jack McKiernan. Jay Newton will join the meeting later

1. There was a lengthy discussion on the recap sheets – Harry was explaining them to Jack.
2. Terri asked Board about a meeting Susy Affleck-Childs wants to set up with the Board and Rich Boucher (IT Director) for the MUNIS conversion. January 5th meeting is good. Jack mentioned that from the end of February thru March he will be out of state.
3. Jay arrived at 6:20 and Harry brought him up to speed on the discussion of tax rate and dual or single rate. They will recommend a single tax rate to the Selectmen.
4. The Board went to the Selectmen's meeting for the Classification hearing at 7pm.
5. They returned at 7:45 and discussed the recap and the billing files from Vadar.
6. They reviewed the files from VADAR and approved them.

Meeting was adjourned at 9:00PM.

The following were signed:

CPA denial letter for 7 Robin Circle
Abatement slips for 26 Howe Street

Respectfully,

Secretary

Board of Assessors – December 22, 2008

The meeting was called to order at 5:35PM by Chairman Harry Johnson. Also present were Jay Newton and Jack McKiernan.

1. The Board reviewed the commitments for the Real Estate and Personal Property tax bills.
2. The Board signed a hard copy of the recap for the office files and one for the Accountants Office.
3. There was a discussion on the commitment books and they signed the commitment blurbs.
4. The Board reviewed several statutory exemptions.
5. There was a lengthy discussion on CRPCD.
6. Jay and Jack will come by at different times to sign the Statutory Exemptions.

Meeting was adjourned at 8:00PM.

The following were signed:

Respectfully,

Secretary