

Board of Assessors – January 10, 2011

The meeting was called to order at 5:37PM by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Mark Murphy, Attorney for Shaws joins the meeting at 5:40pm.
2. Gabriel Mancini and Theresa Tiernan of 13 Hunter Lane joined the meeting at 6:45pm, Attorney Murphy left at this time.
3. Board discussed 13 Hunter Lane and the value issues. Board thanked the residents and they left the meeting at 7:20.
4. Board discussed value conversion issues.
5. Board decided to notify the owners of isolated sketch issues with the SLB. (172 parcels), and wrote letter.
6. Documents that were discussed/revised during the meeting*:
 - Letter for isolated sketch issues

Meeting was adjourned at 9:37PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – January 18, 2011

The meeting was called to order at 6:00PM by Chairman Pete Manning. Also present were Jack McKiernan and Will Naser. Jay Newton joined the meeting at 6:41.

1. Board signed the Warrant and Commitment to Collect.
2. Board discussed bill/valuation issues for FY11.
3. Board discussed error processes and communications with Town Administrator & Board of Selectmen liaison.
4. Board to meet January 24th at 5:00pm.
5. Documents that were discussed/revised during the meeting*:
 - NONE

Meeting was adjourned at 7:55M.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – January 24, 2011

The meeting was called to order at 5:10PM by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Board signed abatements.
2. Board discussed Clause 18 applications.
3. Pete Manning left the meeting at 6:05 to go to another meeting.
4. Board signed 41C, CPA and 22a exemption applications.
5. Board voted to meet as follows: March 7th, 14th, 21st, and 28th at 5:30pm
6. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)

Meeting was adjourned at 6:30PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – February 11, 2011

The meeting was called to order at 12:10PM by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Board signed excise warrants and commitments, for Commitment 7 of CY 2010 and Commitment 1 for CY2011.
2. Board signed three real estate abatements.
3. Board voted to hold meetings as follows: Friday, February 18 and Friday February 25, both at 12pm in the Assessors' Office.
4. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Excise Warrants and Commitments for CY2010 and 2011

Meeting was adjourned at 2:29PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – February 18, 2011

The meeting was called to order at 12:10PM by Chairman Jay Newton. Also present were Pete Manning and Will Naser.

1. Board discussed, voted and signed abatement applications.
2. Minutes of February 11 approved as written.
3. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)

Meeting was adjourned at 2:05PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors Office if applicable.

Board of Assessors – March 14, 2011

The meeting was called to order at 5:38PM by Jack McKiernan. Also present were Pete Manning and Will Naser.

1. Minutes of February 18th and March 7th were approved as written.
2. Jay Newton joined the meeting at 5:42.
3. Board discussed, reviewed and decided on 11 of the 12 real estate abatements. The 12th was held for the next meeting.
4. The Board signed the following: MV abatements, RE abatements (denials & approvals) from last meeting.
5. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)

Meeting was adjourned at 9:35PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – March 21, 2011

The meeting was called to order at 5:33PM by Chairman Jay Newton. Also present were Pete Manning and Will Naser.

1. Minutes of March 14th were approved as written.
2. The Board welcomed Joe Cannistraro of 5 Shaw Street.
3. Jack McKiernan joined the meeting at 5:40pm.
4. There was a discussion with Mr. Cannistraro about his abatement application. He left at 5:50pm and the Board thanked him for coming.
5. Board voted the new meeting schedule: April 4th, 11th and 25th at 5:30 in the Assessors' Office.
6. Pete Manning left the meeting at 6:00 to go to another Town Meeting.
7. Board reviewed 8 abatement applications and acted upon 7.
8. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)

Meeting was adjourned at 7:45PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – March 28, 2011

The meeting was called to order at 5:30PM by Jack McKiernan. Also present were Pete Manning and Will Naser.

1. Board reviewed and signed abatements form previous meeting.
2. Board reviewed seven abatement applications presented by Will.
3. Board voted on five of the seven and asked Will to get more information on two of them.
4. The Board briefly discussed the Overlay Reserve account..
5. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)

Meeting was adjourned at 8:40PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – March 7, 2011

The meeting was called to order at 5:30PM by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Diane Brissette joined the meeting to discuss her abatement application.
2. Leigh Ann Weatherford joined the meeting to discuss her abatement application.
3. Board discussed, reviewed and decided on 13 real estate abatements, and personal exemptions for real estate.
4. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)

Meeting was adjourned at 10:10PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – April 11, 2011

The meeting was called to order at 5:35pm by Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Minutes of April 4th were approved.
2. Board reviewed and signed previous meeting minutes, motor vehicle abatements, real estate abatements and one statutory exemption.
3. Pete Manning left the meeting to go to another meeting.
4. Board voted to go into executive session to review real estate and personal property abatements.
5. Board exited Executive session and voted on abatements. Granted three, denied seven and tabled one.
6. Board discussed Oak Grove ownership issues.
7. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)
 - Warrants and Commitments

Meeting was adjourned at 8:35pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – April 20, 2011

The meeting was called to order at 4:54pm by Jack McKiernan. Also present were Pete Manning, and Will Naser.

1. Minutes of April 11th were approved.
2. Board reviewed and signed motor vehicle abatements.
3. Board moved onto executive session to review real estate abatements.
4. Board returned to open session and voted on abatement applications.
5. Board granted five abatements and denied two abatements.
6. Documents that were discussed/revised during the meeting*:
 - RE Abatement applications (NOT public)
 - MV abatements applications (NOT public)

Meeting was adjourned at 6:50pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – April 25, 2011

The meeting was called to order at 5:35pm by Jack McKiernan. Also present were Pete Manning, Jay Newton and Will Naser.

1. Minutes of April 18th were approved.
2. Board reviewed and signed motor vehicle abatement documents.
3. Board reviewed and signed Real Estate abatement documents.
4. Board voted to go into executive session citing exemption number seven of the Open Meeting Law for consideration of nine real estate abatement applications.
5. Board voted to convene back to open session to vote the following: granted two abatements, denied six and tabled one for the next meeting.
6. Board members voted to hold the next meeting on May 9, 2011 at 5:30pm.
7. Documents that were discussed/revised during the meeting*:
 - RE Abatement applications (NOT public)
 - MV abatements applications (NOT public)

Meeting was adjourned at 7:55pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – April 4, 2011

The meeting was called to order at 5:30PM by Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Minutes of March 28th were approved. Jay also signed minutes of March 21st.
2. Pete Manning left at 6:05 to go to another Town meeting.
3. Board reviewed and signed warrants * commitments, excise abatements and one statutory exemption.
4. Board reviewed three abatement applications and decided on all three.
5. Documents that were discussed/revised during the meeting*:
 - Abatement applications (NOT public)
 - Exemption applications (NOT public)
 - Warrants and Commitments

Meeting was adjourned at 7:50PM.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – May 23, 2011

The meeting was called to order at 5:31pm by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Minutes of May 9th were approved.
2. Board reviewed and signed the following:
 - a. Three motor vehicle commitments in the amounts of \$4,630, \$831.98 and \$83,603.03
 - b. Two motor vehicle abatement batches in amounts of \$685.94 and \$801.61
 - c. Omitted and revised statement for the state.
3. Board voted to go into executive session citing exemption number 7 of the Open Meeting Law for consideration of the following, Verizon Online and Bell Atlantic abatement applications/
4. Board requested that Will review process for Form of List processing: talk to Hopkinton and the company RRC for direction.
5. Documents that were discussed/revised during the meeting*:
 - PP Abatement applications (NOT public)
 - MV abatements applications (NOT public)
 - Warrants & commitments

Meeting was adjourned at 7:55pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – May 9, 2011

The meeting was called to order at 5:35pm by Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Minutes of April 25th were approved.
2. Board reviewed and signed the following:
 - a. Two motor vehicle abatement batches
 - b. Two revised CPA batches
 - c. Revised one PP abatement warrant
 - d. Denied one real estate abatement application.
 - e. The warrant and commitment for roll back taxes on 98 & 100 Summer
 - f. Signed six real estate abatement as deemed denied
3. Board set the summer schedule as follows:
 - a. May 23
 - b. June 13 & 27
 - c. July 11 & 25
 - d. August 15 & 29
4. Documents that were discussed/revised during the meeting*:
 - RE Abatement applications (NOT public)
 - MV abatements applications (NOT public)
 - Warrants & commitments

Meeting was adjourned at 7:55pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – May 23, 2011

The meeting was called to order at 5:31pm by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Minutes of May 9th were approved.
2. Board reviewed and signed the following:
 - a. Three motor vehicle commitments in the amounts of \$4,630, \$831.98 and \$83,603.03
 - b. Two motor vehicle abatement batches in amounts of \$685.94 and \$801.61
 - c. Omitted and revised statement for the state.
3. Board voted to go into executive session citing exemption number 7 of the Open Meeting Law for consideration of the following, Verizon Online and Bell Atlantic abatement applications/
4. Board requested that Will review process for Form of List processing: talk to Hopkinton and the company RRC for direction.
5. Documents that were discussed/revised during the meeting*:
 - PP Abatement applications (NOT public)
 - MV abatements applications (NOT public)
 - Warrants & commitments

Meeting was adjourned at 7:55pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – June 13, 2011

The meeting was called to order at 5:35 pm by Chairman Jay Newton. Also present were Pete Manning, Jack McKiernan and Will Naser.

1. Minutes of May 23rd were approved.
2. Board reviewed and signed the following:
 - a. Three motor vehicle abatements in the amounts of \$928.12, \$938.52, \$1,175.85 and \$455.91
 - b. Personal Property abatement batch in amount of \$17,100.74.
 - c. Correction to Senior Work Off in amount of \$49,107.20
 - d. System error for work off in amount of \$750.00
 - e. Town owned land RE abatement in amount of \$5.28
 - f. RE & PP First Quarter Preliminary Warrant & Commitment
3. Board voted cancel meeting scheduled for June 27th.
4. Board voted 2 – 1 Pete Manning Chairman.
5. Documents that were discussed/revised during the meeting*:
 - Warrants & commitments

Meeting was adjourned at 6:05pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – July 25, 2011

The meeting was called to order at 5:35 pm by Chairman Pete Manning. Also present were Jay Newton and Will Naser.

1. Minutes of June 13th were approved.
2. Board reviewed and signed the following:
 - a. Three motor vehicle abatements in the amounts of \$217.09, \$696.92, and \$837.35
 - b. Town owned Real estate abatement in the amount of \$10,274.76
 - c. County Taxes
3. Board voted cancel meeting scheduled for August 15th.
4. Board discussed value of 5 Winchester Road. Owner to meet with the Board next month.
5. Board had a discussion about the Sansoucy contract. Will to do more research for the Board.
6. Documents that were discussed/reviewed during the meeting*:
 - 3ABC applications

Meeting was adjourned at 8:06pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – August 29, 2011

The meeting was called to order at 5:35 pm by Chairman Pete Manning. Also present were Jay Newton and Will Naser.

1. Minutes of July 25th were approved.
2. Board reviewed and signed the following:
 - a. Three motor vehicle commitment \$54,603.72
 - b. Excise abatement: \$1,309.63, \$1,024.21, \$466.80
3. Board voted to approve the meeting schedule as presented.
4. Geoff Keniry 5 Winchester Road discussion. Will to review technical calculation and send to Board and taxpayer.
5. There was a brief discussion on the Utility value. Will to gather more area power plant values for Board to review.
6. Overlay to be reviewed in detail at a future meeting.
7. Board is in favor of adopting Veterans exemption 22D. Will to propose article.
8. Documents that were discussed/reviewed during the meeting*:
 - Field cards for 1, 3, & 5 Winchester Road
 - Field card for 10 Kimberly Drive
 - Various spreadsheets pertaining to 5 Winchester Road

Meeting was adjourned at 7:30pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – September 12, 2011

The meeting was called to order at 5:35 pm by Chairman Pete Manning. Also present were Jay Newton and Will Naser.

1. Minutes of August 29th were approved.
2. Board reviewed and signed the following:
 - a. Motor vehicle excise abatements \$669.58, \$375.05
3. Will discussed the certification process with the Board. Will to find out about important guidelines.
4. Board discussed the affordable housing in town
5. Documents that were discussed/reviewed during the meeting*:
 - Affordable housing units – FY12 values not available until public disclosure

Meeting was adjourned at 6:05 pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – October 24, 2011

The meeting was called to order at 5:30 pm by Chairman Pete Manning. Also present were Jay Newton and Will Naser.

1. Minutes of September 26th were approved.
2. Board reviewed and signed the following:
 - a. Motor vehicle excise abatements \$580.26 & \$247.95
 - b. Town owned land abatement \$23.13
 - c. Utility Billing abatement \$332.53
 - d. Two exemption denial letters
 - e. Resigned Sr. Work-Off listing (Missy had one person listed twice)
 - f. Summer Street Betterment Warrant & Commitment \$60,000
3. The Board reviewed and signed statutory, veteran and CPA applications for FY12.
4. Documents that were discussed/reviewed during the meeting*:
 - Summer Street warrant/commitment
 - Excise abatements
 - Real Estate abatement
 - UB abatement
 - Exemption applications

Meeting was adjourned at 5:50 pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – November 7, 2011

The meeting was called to order at 5:30 pm by Chairman Pete Manning. Also present were Jay Newton and Will Naser. Bill Oldmixon, who is being appointed as a new member joined the meeting at 6:15

1. Minutes of October 24th were approved.
2. Board reviewed and signed the following:
 - a. Motor vehicle excise abatements \$701.76
 - b. Exemption applications
 - c. Tax deferral approvals
3. The Board reviewed and signed statutory, veteran and CPA applications for FY12.
4. Documents that were discussed/reviewed during the meeting*:
 - Excise abatements
 - Exemption applications

Meeting was adjourned at 6:50 pm to go to the Selectmen's meeting for the appointment of Bill Oldmixon.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.

Board of Assessors – December 5, 2011

The meeting was called to order at 5:35 pm by Chairman Pete Manning. Also present were Bill Oldmixon and Will Naser.

1. Minutes of November 21, 2011 were approved.
2. Board reviewed and signed the following:
 - a. Motor vehicle excise abatements
 - b. Affidavit of truth for commitment books
 - c. Exemption applications
 - d. Exemption denial letter
 - e. Statutory exemption listings
 - f. Utility lien abatement
 - g. Chapter Land applications
3. Board decided on the following meeting schedule: all at 5:30 in the Assessor's Office:
January 16th (**Holiday – need to reschedule**) (Tuesday, January 17th??)
February: 6th, February 20th (**Holiday – need to reschedule**) (Tuesday, February 21st??)
March 5th, March 19th
April 2nd
4. Documents that were discussed/reviewed during the meeting*:
 - Excise abatements
 - Exemption applications
 - Chapter land applications

Meeting was adjourned at 6:55 pm.

Respectfully submitted,

Will Naser, MAA
Principal Assessor

*All documents are available for review at the Assessors' Office if applicable.