

**Town of Medway
Agricultural Committee
Medway Public Library, Historical Room
26 High Street, Medway MA 02053**

MINUTES OF MEETING

December 14, 2016

Present: Chairman Paul Atwood and Secretary Margaret Perkins.

Chairman Paul Atwood called the meeting to order at 7:45 PM.

Approval of Agenda and Minutes:

A motion to accept the agenda for the meeting of December 14, 2016 was made by Ms. Perkins, seconded by Chairman Atwood and approved unanimously.

A motion to accept the minutes from October 26, 2016 as submitted was made by Ms. Perkins, seconded by Chairman Atwood and approved unanimously.

Citizen Comments:

No citizens present.

Old Business:

- A. Update on Chapter 61: Chairman Atwood needs to double check assessor's records for Chapter 61 parcel. Will require access to registry records. Ms. Perkins informed the Board that representatives from the Registry of Deeds is coming to the Medway Public Library March 22, 2017.
- B. Recruitment of Additional Committee Members: no further update.

New Business:

- A. Mission Statement: Chairman Atwood read through and printed out mission statements from neighboring towns. Holliston's mission statement is very brief, Mendon's looks like a good example to follow, printed out Town of Medway Bylaws specific to the Agricultural Committee.
 - Ms. Perkins noted that Mendon's mission statement isn't specific as to what the committee should be mediating. We may want to expand on that.
 - Chairman Atwood and Ms. Perkins will work offline to draft a mission statement for Medway and present to Board at the next meeting.
- B. Agricultural Business Training Program:
 - <http://www.mass.gov/eea/agencies/agr/land-use/agricultural-business-training-program-abtp.html>

- Training seems very useful to someone starting a farm.
- Ms. Perkins can add the link and information to the Medway Agricultural Commission Facebook page.

Upcoming Meetings:

January 18, 2017 at 7:30 PM

Adjournment:

The Board adjourned at 9:00 PM.

Respectfully submitted,

Filipa LeClair

Meeting Recording Secretary