



TOWN OF MEDWAY
WATER & SEWER COMMISSION
MEDWAY, MASSACHUSETTS

Commissioners

Leo O'Rourke, Chair

Francis E. (Ted) Kenney Jr.,
Member

Barry Zide, Member

Meeting Minutes

February 20, 2018

APPROVED 03/05/18

DPS Conference Room

45B Holliston Street

Medway MA 02053

In attendance: DPS Director Dave D'Amico, DPS Deputy Director Barry Smith, Commissioner Ted Kenney, Commissioner Leo O'Rourke, Commissioner Barry Zide and Recording Secretary Judi LaPan.

Chairman O'Rourke called the Water & Sewer Commissioners meeting to order at 5:00 PM.

The Commissioners continued their discussion from last month regarding Water & Sewer Fees. The proposed Water Entrance Fee will increase by 20%. Commissioner O'Rourke thinks that the newly proposed Entrance Fees of \$1260 (1" or less) / \$1680 (greater than 1") are too low. There was also discussion as to whether or not there should be an increase to the Sewer Entrance Fee? The Commissioners have asked Mr. Smith to see what other communities are charging for their water & sewer entrance fees to discuss at the next meeting. The Commissioners asked where we stand with updating the descriptions for miscellaneous charges in Munis. The descriptions have been changed in Munis as of this week to include the following language: Water Ban Violation 1st Offense, Water Ban Violation Subsequent Offense, Irrigation Meter Rental Fee, Backflow Testing, Meter Test Fee, Meter / MXU Set Up, Non-Compliance Fee, Water Conservation Rebate, System Tampering Fine – Commercial, System Tampering Fine – Residential and Work Order Charge. These charge descriptions will now show on the Utility Bill when a fine for a violation is placed on an account.

The Commissioners continued their review of the Water System Sustainability slide presentation presented by Commissioner Zide. Commissioner Kenney provided potential changes and mark ups. Discussions will continue as the Commissioners make decisions.

Directors Report:

Mr. Smith informed the Commissioners that Judi LaPan is currently working on the February Utility Bill run. Annual maintenance has been performed on each of the four wells. The bids for cleaning at the Oakland well came back with the apparent low bidder being D.L. Maher at \$31,000.00. Mr. D'Amico will be presenting the DPS budget to the Selectmen on Saturday 02/24/18.

Open Discussion:

Commissioner Kenney distributed an article regarding discussions about rates before, during and after a change.

The next meeting is scheduled for March 5, 2018 at 5PM. The meeting will be held in the DPS Conference Room, 45B Holliston Street, Door 9, Medway, MA. There is also a meeting scheduled for March 19th 2018 5PM.

Commissioner Zide made a motion to adjourn at 6:17PM. Commissioner O'Rourke seconded the motion. Unanimous.

Respectfully submitted,
Judi LaPan