

**2024 Fall Town Meeting  
DRAFT**

**Article \_\_ Sign and Façade Improvement Review**

To see if the Town will vote to amend Zoning Bylaws Section 3.5 and 7.2 as set forth in this warrant article, deleted language shown in ~~strike through~~, new language shown in **bold**:

Amending Section 3.5.3.A.4.d as follows:

d. The Design Review Committee shall meet with the applicant or its representative to review the proposed façade improvements within ~~fifteen~~ **twenty-one** days of receipt of a complete façade improvement application (referred to herein as the application date) by the Community and Economic Development office. No later than thirty days from the application date, the Design Review Committee shall prepare and provide its written review letter with recommendations regarding the proposed façade improvements to the Building Commissioner. Failure of the Design Review Committee to act within said thirty days shall be deemed a lack of opposition thereto. These deadlines may be extended by mutual agreement of the Design Review Committee and the applicant.

Amending Section 7.2.6.A.3.b as follows:

b. The Design Review Committee shall meet with the applicant or its representative to review the proposed sign within ~~fifteen~~ **twenty-one** days of the receipt of a complete sign design review application (referred to herein as the application date). No later than thirty days from the application date, the Design Review Committee shall send its written review letter with recommendations regarding sign design to the Building Commissioner. Failure of the Design Review Committee to act within thirty days shall be deemed a lack of opposition thereto. These deadlines may be extended by mutual agreement of the Design Review Committee and the applicant. Any such extension shall automatically extend the period within which the Building Commissioner is required to act on a sign permit under this Section 7.2.6.