
TOWN OF MEDWAY

JOB POSTING
DATABASE TECHNICIAN / GIS COORDINATOR

The Town of Medway Information Services Department seeks qualified candidates for the full-time position of GIS Coordinator. This position reports to the Director of Information Services.

Responsibilities include: the management of GIS operations to support all town departments, including but not limited to the collection of GPS data, field surveying, and creation of geo-topo-cartographical mapping layers. Requirements to develop, manage, present, and train on the use of GIS data and software management tools.

Minimum Qualifications: This position will require the candidate to possess a bachelor's degree, preferably in geography/cartography, civil engineering, or land surveying. Experience with commercially available GIS software and GPS data collection devices; proficiency with database systems; strong working knowledge of traditional ground field survey and GPS related equipment operations, and knowledge of federal MS4 and state reporting requirements; combined with experience in the collection, creation, maintenance, and development of Geographic Information System in a Municipal environment preferred. Proficient with the use and support of all forms of technology related to the field as well as basic technical support skills required.

Please email your letter of interest and resume to: jsinclair@townofmedway.org or mail to: Human Resource Coordinator, Medway Town Hall, 155 Village Street, Medway, MA 02053

Date of Posting: January 5, 2023

Salary: Grade 9 \$27.56 - \$36.26/hour

Closing Date: January 14, 2023