

2024 ANNUAL TOWN REPORT ~ TOWN OF MEDWAY, MASSACHUSETTS

TOWN OF MEDWAY, MASSACHUSETTS *2024* ANNUAL TOWN REPORT



Select Board

Frank Rossi, Chair

Todd Alessandri, Vice Chair

Dennis Crowley, Clerk

Maryjane White, Member

Glenn Trindade, Member

Town Manager

Michael Boynton

In Memorium

David McRoberts

Author Mill

Ella Ryan

Chan Rogers

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Community Profile

Incorporated

- 1713

Land Area

- 11.54 square miles

County

- Norfolk

Population

- 13,400

Form of Government

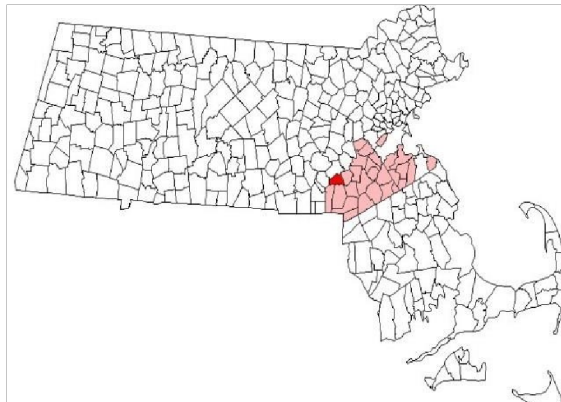
- Town Manager

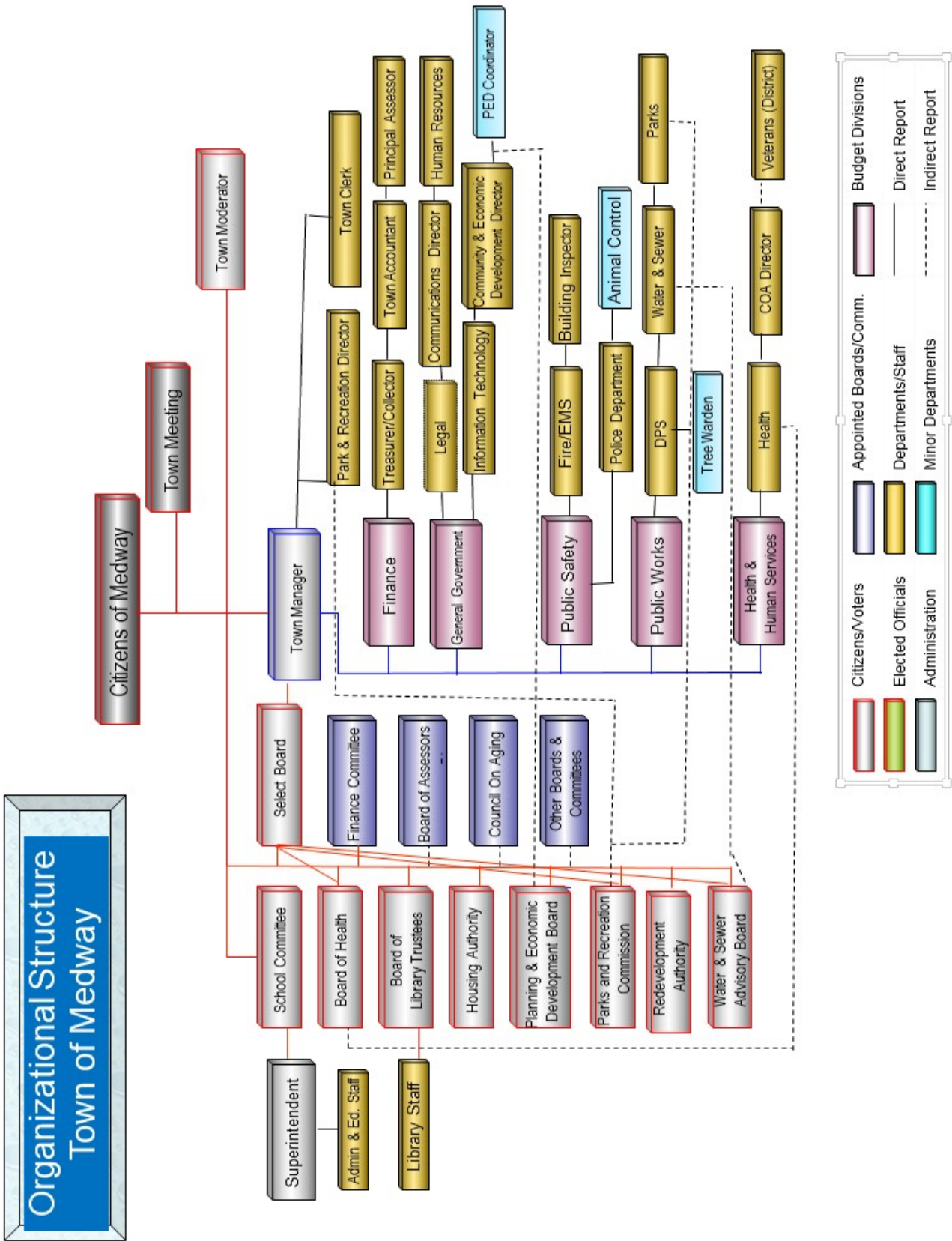
**FY2024 Tax Rate Per
Thousand – \$14.25**

2024 Average Single Home Value - \$646,901

**To find out more about Medway's
municipal services, please visit**
Medwayma.gov

Town Offices
155 Village Street
Medway, MA 02053
Phone – (508) 533-3264
Fax – (508) 321-4988
ta@townofmedway.org





BOARDS, COMMISSIONS AND COMMITTEES

Select Board Appoints	Historical Commission
Affordable Housing Committee	Medway Christmas Parade Committee
Affordable Housing Trust	Medway Cultural Council
Board of Assessors	Memorial Committee
Board of Registrars	Pride of Medway Committee
Capital Improvement Planning Committee	Representative to Charles River Pollution Control District
Cemetery Commission	Representative to Southwest Advisory Planning Committee
Community Preservation Commission	Representative to Metropolitan Area Planning Council
Conservation Commission	Representative to Tri-County Regional Vocational High School
Constables Council on Aging	Thayer Property Governance Committee
Disability Commission	Town-Wide Energy Committee
Education Fund Committee	Zoning Board of Appeal

PLANNING AND ECONOMIC DEVELOPMENT BOARD APPOINTS

Design Review Committee
Economic Development Committee
Open Space Committee

OFFICERS OF THE UNITED STATES OF AMERICA

President
Joseph Biden, Jr.

Vice President
Kamala Harris

Senators
Edward Markey, Elizabeth Warren

Congressman
Jake Auchincloss

OFFICERS OF THE COMMONWEALTH OF MASSACHUSETTS

Governor
Maura Healey

Attorney General
Andrea Joy Campbell

Lieutenant Governor
Kim Driscoll

Auditor
Diana DiZoglio

Secretary of the Commonwealth
William F. Galvin

State Senator
Karen E. Spilka

Treasurer
Deborah Goldberg

State Representatives
Jeffrey Roy Michael Soter

ELECTED OFFICERS

Board of Health

Khalid Abdi
Amie Rotondi
Christina St. Pierre

Caryn Metzger-Smith
Katherine Tonnelli

Select Board

Todd Alessandri
Dennis Crowley
Frank Rossi

Glenn Trindade
Maryjane White

Housing Authority

Veronica Clark
Linda Donahue
Hayley Fetrow

Rita Larabee
Andrea McCarthy (Gov. appt)
Carl Rice

Library Board of Trustees

Susan Alessandri
Nutan Matthew
Gregory Peverill-Conti

Lisa Sheehan
John Scott Smith

Moderator

Laura Mullen

Parks Commission

Lyle Core
Richard D’Innocenzo
John Farrell

Sean Murphy
Debi Rossi

Planning and Economic Development Board

Jessica Chabot (Associate)
Timoty Harris
John Parlee

Sarah Raposa
Andy Rodenhiser
Alexandra Vinton

Redevelopment Authority

Douglas Downing
Michael Griffin
Andy Rodenhiser

Rori Stumpf
Paul Yorkis (Gov. appt.)

School Committee

Preston Gales
Melissa Greenfield
Lauren Nassiff

Kailene Simon
Cynthia Sullivan

Water/Sewer Advisory Board

Steven Burke

Leo O'Rourke

Tracy Stewart

Affordable Housing Committee

Michael Billeri

Alexandra Jacobson

Judi LaPan

Glenn Trindade

Jack Wolfe

Affordable Housing Trust

Alexander Jacobson

Judi Lapan

Glenn Trindade

Jack Wolfe

Ann Sherry

Christmas Parade Committee

Julie Harrington

Richard Parrella

Tim Rice

Allen Tingley

Charlene Tingley

Paul Trufant

Council on Aging

Pam Balabanis

William Caton

Veronica Clark

John Clark

Siri Krishna Khalsa

Judy Lane

Ronald Lane

Mary Lou Staples

Charlene Tingley

Cultural Council

Becky Atwood
Angelica Crosby
Cyndy Ellis
Phil Giangarra
Gail Hachenburg
Sibbi Maruthu
Judith Moffat
Thiru Munisamy

Amna Saeed-Kothe
Jyoti Ranjan
Valerie Shinas
Jordan Warnick
Hazel Warnick
Karyl Wong
Stuthi Balaj

Design Review Committee

Jamie Ahlstedt
Matthew Buckley
Janine Clifford

Jessica Chabot
Tim Harris

Economic Development Committee

Jessica Chabot
Patrick Herlihy
Liam McDermott

Larry Presswood
Kristen Salera
Mark Shultz

Energy & Sustainability Committee

Martin Dietrich
Wallace Long

Jason Reposa
Dave Travalini

Municipal Facility Study Committee

Brian Cowan
Timothy Harris
Larry Munch
Karen Nowicki

Mark Robinson
Cynthia Sullivan
Glenn Trindade

Finance Committee

Bruce Carbone

Brian Cowan

Ellen Hillery

Nick Fair

Will Lane (June)

Matthew McCabe

Richard Parrella (June-Dec)

Michael Schrader

James Sullivan

Historical Commission

Sheila Dubrawski

Annemarie Fontecchio

Cher Hamilton

Jeanne Johnson

Isabel Nulter

Paul Russell

IDEA Committee

Crystal Buckley

Dawn Budde

Lindsey Colelli

Tatevik Holmgren

Zoe Rheault

Alan White

Memorial Committee

Kevin Bellows

Douglas Downing

Mark Kelley

Richard Parrella

Robert Saleski

Allen Tingley

Paul Trufant

Frank Ward (replaced Gordon White in March)

Gordon White

Open Space Committee

Andrea Burke

Michael Francis

Patrick Herlihy

Denise Legee

Charlie Ross

Tara Rice

Jim Wickis

Tina Wright

Pride of Medway Committee

Katherine Hanley

Kristen Salera

Thayer Property Governance Committee

Dennis Crowley

John Foresto

Carl Rice

Trash & Recycling Program Review Committee

Matthew Applebaum

Thomas Erickson

Sean Green

Liam McDermott

John Hachem

Zoning Board of Appeals

Joe Barresi

Tom Emero

Adam Kaufman (Assoc.)

Christina Oster

Gibb Phenegar

Brian White

MEETING SCHEDULE

Presidential Primary	March 5, 2024
Annual Town Meeting	May 13, 2024
Annual Town Election	May 21, 2024
State Primary	September 3, 2024
Presidential Election	November 5, 2024
Fall Town Meeting	November 12, 2024

Affordable Housing Committee: 2nd Wednesday of each month – 7:00 pm via Zoom

Affordable Housing Trust: 2nd Wednesday of each month – 7:00 pm via Zoom

Agricultural Committee: 3rd Wednesday of each month – 7:00 pm Medway Public Library

Board of Assessors: Dates/Times vary – Assessor's Office

Board of Health: 1st and 3rd Monday-6:00 pm Medway Public Library

Select Board: 1st and 3rd Monday of each month – 7:00/Sanford Hall

Capital Improvement Planning Committee: 1st and 3rd Thursday at 7:00 pm Town Hall conference room

Community Preservation Committee: 1st Monday of each month – 7:30PM/High School Library

Conservation Commission: 2nd and 4th Thursday of each month – 7:30PM/Sanford Hall

Council on Aging: 2nd Tuesday of each month – 2:00PM/Senior Center

Cultural Council: 1st Tuesday every other month – 7:00PM/Medway Public Library (Cole Rm)

Design Review Committee: 1st and 3rd Monday of each month – 7:00PM via Zoom

Economic Development Committee: 3rd Thursday of each month – 7:00 pm Sanford Hall

Finance Committee: 2nd Wednesday of each month – 7:00PM/Sanford Hall

Historical Commission: 4th Wednesday of each month -7:00 pm Senior Center

Housing Authority: 2nd Wednesday of each month 12:30 pm Mahan Circle

IDEA Committee - Every 1st & 3rd Tuesday of the Month 7:00 pm Medway Public Library conference room

Indigenous Peoples Day Committee – 1st Wednesday of the Month, Medway Public Library 7:00pm

Library Board of Trustees: 1st Tuesday of the month at 7:00 pm at the Library

Memorial Committee: 3rd Thursday of the month, Parks & Rec Building, 4:30 pm

Open Space Committee: 1st Tuesday of each month – 7:00PM/Senior Center

Parks and Recreation Commission: Last Wednesday of each month – 6:30/Sanford Hall

Planning and Economic Development Board: 2nd and 4th Tuesday of each month – 7:00PM/Sanford Hall

Pride of Medway Day Committee: 1st Friday of the month, Park & Rec Building, 8:30 am

School Committee: 1st and 3rd Thursday of each month – 6:00PM/Middle School

Town-wide Energy Committee: 3rd Wednesday of each month – 7:30PM/Library

Trash and Recycling Program Review Committee: 1st Tuesday of the month 6:00 pm DPW Conference Room, Middle School

Water & Sewer Advisory Board: meets quarterly on Tuesdays (after the bill due date)

Zoning Board of Appeals: 1st & 3rd Wednesday of each month 7:30 pm Sanford Hall

** Note these are general meeting guidelines subject to change additional/canceled meetings, alternative times, and locations.

REPORT OF THE BOARD OF ASSESSORS

GENERAL SCOPE AND FUNCTION

The Department of the Board of Assessors is comprised of three volunteer appointed Medway citizens, and three full time staff employees: Principal Assessor, Assistant Assessor and Administrative Assessing Assistant.

The Office of the Board of Assessors is a value-based department. The Assessors are primarily responsible for determining the full and fair cash value of all real and personal property within the municipality.

Other duties of the Assessors include administer motor vehicle excise tax, compile and submit the annual Tax Rate Recapitulation to the Department of Revenue, abate/exempt/ or defer taxes, defend established values on abatement applications and at Appellate Tax Board hearings, maintain tax assessment maps, and oversee the town's overlay reserve account (an account established to fund abatements, exemptions, and unpaid taxes for the respective fiscal year).

Tax law intends for each taxpayer to pay an equitable share of the tax burden in proportion to the value of the property or asset. This is known as *ad valorem* tax, or according to value tax. It is important to note that Assessors do not raise or lower taxes, nor do the Assessors set rate of taxation (tax rate). These determinations are made with the assistance of assessment values, but are decisions made outside of the scope of the Assessing Department.

FISCAL YEAR 2025 – Interim Year

Fiscal year 2025 was an Interim year for the Town of Medway. This type of town valuation occurs every four years in between the fifth-year certification for each municipality in the Commonwealth of Massachusetts. Assessors review the market information and adjust values accordingly. The assessment date for all property in Medway was January 1, 2024 for Fiscal Year 2025. *

*(except properties that have current permits, the date of assessment was June 30, 2024 per locally adopted article, Chapter 653, s 40, acts of 1989)

- Residential properties are generally valued and adjusted based upon market sales that occurred in calendar year 2023.
- Commercial and industrial properties are generally valued and adjusted based upon the following: market rental income, market rental expense, market vacancy rates and area income capitalization rates.
- Personal property is generally valued and adjusted based upon asset description, condition, replacement cost new, year purchased and asset depreciation schedules.

TAX RATE SUMMARY

The total amount to be raised through taxation (tax levy) is calculated after all other sources of revenue and total expenses for the town are known. The levy for fiscal year 2025 was \$51,201,149.63. Listed below is the percentage of the tax levy by property classification. The Department of Revenue approved a Tax Rate of \$14.25 per 1000 of value.

CLASSIFICATION	VALUATION	TAX DOLLARS	LEVY PERCENT
CLASS 1 - RESIDENTIAL	2,867,376,850	40,860,120.11	79%
CLASS 2 - OPEN SPACE	0	0.00	0%
CLASS 3 - COMMERCIAL	113,946,254	1,623,734.12	4%
CLASS 4 - INDUSTRIAL	361,019,608	5,144,529.41	10%
CLASS 5 - PERSONAL PROPERTY	250,720,420	3,572,765.99	7%
TOTAL	3,593,063,132	51,740,109.10	100%

Note: The total dollar amount needed to meet town spending was \$79,223,866.63 for FY2024. The tax levy portion is \$51,201,149.63 or 59%. The other 41% of the amount needed is obtained through state reimbursements and distributions, local receipts, free cash, and other revenue sources.

SUMMARY

The real estate market in Medway for the most part, saw an increase in values. Residential values had an overall increase of 5.3%. There were several homes built in the development between Holliston and Winthrop Streets as well as several large additions. Condominiums increased approximately 13%. This increase was due to the continued development at the Willows Retirement Community development as well as a strong condominium market. Commercial and industrial properties showed a 4% increase due to the completion of 68A Main St and a strong market for commercial and industrial properties.

A public hearing was held on November 18, 2024, in which the Board of Selectman chose to tax all classes of property at the same rate, also known as a single rate or a factor of one.

Property values, tax assessment maps, and FAQ's relating to various functions of the assessing department can be found on the town website (www.townofmedway.org) Please feel free to call, email, or visit the office if you have any questions regarding your property value or the assessment process in general.

I would like to thank the Board of Selectmen, Town Administrator, and members of the Board of Assessors for their assistance and support during fiscal year 2025.

Respectfully submitted,

Christopher Park, MAA
Principal Assessor

APPOINTED OFFICERS

FIRE CHIEF.....	JEFFREY LYNCH
FINANCE DIRECTOR.....	CAROL PRATT
HEALTH DIRECTOR	DEREK KWOK
TOWN MANAGER	MICHAEL BOYNTON
ASSISTANT TOWN MANAGER.....	ALLISON POTTER
HUMAN RESOURCES MANAGER.....	CHERYL HOULE
ANIMAL CONTROL OFFICER	ERIN MALLETTE
INFORMATION TECHNOLOGY DIRECTOR.....	RICHARD BOUCHER
ASSESSOR	CHRIS PARK
INSPECTOR OF BUILDINGS/ZONING ENFORCEMENT.....	JONATHAN ACKLEY
COMMUNICATIONS DIRECTOR.....	SANDY JOHNSTON
COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR	BARBARA SAINT ANDRÉ
CONSERVATION AGENT.....	BRIDGET GRAZIANO
COUNCIL ON AGING DIRECTOR	COURTNEY RILEY
PLANNING COORDINATOR.....	JEREMY THOMPSON
DEPARTMENT OF PUBLIC WORKS DIRECTOR.....	PETER PELLETIER
HEALTH DIRECTOR	DEREK KWOK
ON-CALL BUILDING INSPECTOR	JOHN NAFF
PARKS AND RECREATION DIRECTOR.....	JULIE HARRINGTON
PLUMBING/GAS INSPECTOR EMERGENCY MANAGEMENT DIRECTOR.....	JAMES COAKLEY
ASSOCIATE PLUMBING/ASSOCIATE GAS INSPECTOR.....	GERARD SMOLINSKY
POLICE CHIEF.....	WILLIAM KINGSBURY
REPRESENTATIVES TO CHARLES RIVER POLLUTION CONTROL DISTRICT.....	DOUGLAS DOWNING
REPRESENTATIVE TO TRI-COUNTY VOCATIONAL SCHOOL.....	TRACY STEWART
SEALER OF WEIGHTS & MEASURES.....	ERIKA ROBERTSON
SELECT BOARD'S REPRESENTATIVE TO GATRA.....	TODD ALESSANDRI
SELECT BOARD'S REPRESENTATIVE TO MBTA ADVISORY BOARD.....	DENNIS CROWLEY
SELECT BOARD'S REPRESENTATIVE TO NORFOLK COUNTY ADVISORY BOARD....	MICHAEL BOYNTON
SELECT BOARDS' REPRESENTATIVE TO SWAP.....	GLENN TRINDADE
VETERANS AGENT.....	SARAH BATEMAN
WIRING INSPECTOR	JENNIFER SWEET
REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL.....	BARBARA SAINT ANDRÉ
REPRESENTATIVES TO SWAP	RICHARD DI LULIO, DENIS CERUTI
SELECT BOARD'S REP. TO TRI-COUNTY VOCATIONAL SCHOOL	GLENN TRINDADE
TOWN COUNSEL	KP LAW, P.C.
TREASURER -COLLECTOR	JOANNE RUSSO

TREE WARDEN/MOTH AGENTROLF BRIGGS
REPRESENTATIVES TO CHARLES RIVER POLLUTION CONTROL DISTRICT.....DOUGLAS DOWNING
REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL.....BARBARA SAINT ANDRÉ
TOWN CLERK.....STEFANY OHANNESIAN
SELECT BOARD REPS TO MUNICIPAL COMPLEX BUILDING COMMITTEE.....DENNIS CROWLEY, GLENN TRINDADE
OPEN SPACE COMMITTEE SELECT BOARD REP.....MARYJANE WHITE
SELECT BOARD REP TO MUNICIPAL FACILITY STUDY COMMITTEE.....GLENN TRINDADE

PUBLIC SAFETY

ANIMAL CONTROL OFFICER

ERIN MALLETTE

EMERGENCY MANAGEMENT DIRECTOR

DEPUTY CHIEF MICHAEL FASOLINO

FIRE CHIEF

JEFFREY LYNCH

DEPUTY FIRE CHIEF/EMT

MICHAEL FASOLINO

CRAIG VINTON

CHAPLAIN

RICHARD MARCOUX

GROUP ONE

CAPTAIN TOM IRWIN

FF/EMT KEVIN MOREAU

FF/PARAMEDIC PATRICK WEAVER

FF/EMT NICHOLAS VOLZ

FF/EMT BRENDAN TOMPKINS

GROUP TWO

LT MATTHEW ANZIVINO

FF/PARAMEDIC BRIAN TRACY

FF/PARAMEDIC TIMOTHY BENOIT

FF/PARAMEDIC TAYLOR WARREN

FF/PARAMEDIC MARK MACDONALD

GROUP THREE

LT CHRISTOPHER STYGLES

FF/EMT DAVID LEAVENWORTH

FF/PARAMEDIC MICHAEL KALENAK

FF/PARAMEDIC ALYSSA PERELLA

FF/PARAMEDIC MICHAEL WAINWRIGHT

FF/PARAMEDIC COLIN CAMPBELL

GROUP FOUR

LIEUTENANT JAMES KAUFMAN

FF/PARAMEDIC MORGAN WOSNY

FF/PARAMEDIC MATTHEW ST. CLAIR

FF/PARAMEDIC MICHAEL ALLEN

FF/EMT JESSICA ROBERTS

ON-CALL STAFF

SAFETY OFFICER JOSEPH MACDOUGALL

LT. ROBERT O'NEILL

LT. PETER TRUFANT

FF WILLIAM SCHERER

FF/EMT CORY LOMBARD

FF/EMT KEVIN LELAND

FF/EMT JOSEPH CUMMING

FF/EMT BRIAN GRIFFIN

FF/EMT ADAM RICE

ADMINISTRATIVE ASSISTANT

NATALIE LENNON

HEALTH DIRECTOR

DEREK KWOK

INSPECTOR OF BUILDINGS/ ZONING ENFORCEMENT OFFICER

JONATHAN ACKLEY

ON-CALL BUILDING INSPECTOR

JOHN NAFF

PLUMBING/GAS INSPECTOR

JAMES COAKLEY

ASSOC. PLUMBING AND GAS INSPECTOR

GERARD SMOLINSKY

WIRING INSPECTOR

JEFFREY HOVEY

STUDENT OFFICER

ANDREW HARRIS

JDP MENTAL HEALTH CLINICIAN

SAM DUBOIS

POLICE CHIEF

WILLIAM KINGSBURY

POLICE LIEUTENANTS

LT. JEFFREY WATSON

LT. JASON BRENNAN

LT. PETER FASOLINO

DETECTIVE/SERGEANTS

DET./SGT. LAUREN SWARTHOUT

DET. THOMAS GODINO

DET. CHRIS BULLEN

POLICE/FIRE COMMUNICATIONS OFFICERS

HANNAH STEVENS, DIR. OF PUBLIC SAFETY COMMS.

WILLIAM TAGLIAFERRI

KERI BISHOP

ALYSSA CLARK

GARY GRENIER

GINA MOSCILLO

SPECIAL POLICE OFFICERS

JOSEPH MACDOUGALL

JOHN ROJEE

GERRY BOYCE

TIM O'SULLIVAN

SCHOOL RESOURCE OFFICER / JV OFFICER

PAUL MCLAUGHLIN

ANIMAL CONTROL

Erin Mallette

PATROL OFFICERS

SGT. JOHN MEINCKE

SGT. DEREK HARRINGTON

SGT. ROBERT O'NEILL

SGT. RYAN OBER

SGT. ANTHONY NIGRO

SGT. WILLIAM WHITE

OFFICER WILLIAM FREITAS

OFFICER CARL SHEPPARD

OFFICER JOHN GASPARRINI

OFFICER MEGHAN CASEY

OFFICER RYAN KAHN

OFFICER BENJAMIN LEAZOTT

OFFICER ANDREW LATOSEK

OFFICER STEPHEN PASCHAL

OFFICER KATHERINE SHARKEY

OFFICER ANDREW HARRIS

OFFICER MAGGIE SCHINDLER

OFFICER EMILY CLARK

EXECUTIVE ASSISTANT

JANICE HART

TOWN EMPLOYEES

ACCOUNTING

CAROL PRATT, FINANCE DIRECTOR
PAMELA HOLDER, ASSISTANT TOWN ACCOUNTANT
ALLISON BROWN CARON, ACCOUNTING ASSISTANT

ANIMAL CONTROL

ERIN MALLETTE, ANIMAL CONTROL OFFICER

ASSESSOR

CHRISTOPHER PARK, PRINCIPAL ASSESSOR
RACHAEL CLIFF, DATA COLLECTOR
MELISSA SMART, ADMINISTRATIVE ASSISTANT

BUILDING DEPARTMENT

JONATHAN ACKLEY, BUILDING COMMISSIONER
RINDO BARRESE, BUILDING INSPECTOR
ERIKA ROBERTSON, CODE ENFORCEMENT OFFICER/WEIGHTS AND MEASURES SEALER
LYNN CRAYTON, OFFICE ADMINISTRATOR

COMMUNICATIONS

SANDY JOHNSTON, DIRECTOR

COMMUNITY & ECONOMIC DEVELOPMENT

BARBARA SAINT ANDRE, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR
SHANNON REEVE, ADMINISTRATIVE ASSISTANT

CONSERVATION

BRIDGET GRAZIANO, CONSERVATION AGENT
AERIAL POWERS, CONSERVATION ASSISTANT (PART-TIME)

COUNCIL ON AGING

COURTNEY RILEY, DIRECTOR
KATHY BULLOCK, CRAFTS AND DAY TRIPS
JUDY NOTTURNO, ASSISTANT DIRECTOR/TRANSPORTATION DIRECTOR

COUNCIL ON AGING (CONT.)

JOSEPH LUCHETTE, DRIVER
DEBORAH GRANDPRE, DRIVER
CATHY CARVALHO, OUTREACH WORKER
SUSAN O'CONNOR, OUTREACH WORKER
MARIA CHESMORE, CHEF

DEPARTMENT OF PUBLIC WORKS

PETER PELLETIER, DIRECTOR
JILL KARAKEIAN, PROGRAM ADMINISTRATOR
JULIE SAMPSON, ADMINISTRATIVE ASSISTANT
MICHELLE DOWLEY, ADMINISTRATIVE ASSISTANT
STEPHANIE CARLISLE, SUSTAINABILITY COORDINATOR
ROBERT MCGEE, FACILITIES & PROJECT MANAGER
MICHAEL LEGENDRE, BUILDING MAINTENANCE TRADES TECHNICIAN
KYLE MEE, BUILDING MAINTENANCE ASSISTANT TRADES TECHNICIAN
SCOTT BIGALOW, BUILDING MAINTENANCE TRADES TECHNICIAN
NOLAN LYNCH, HIGHWAY SUPERINTENDENT
PETER CONSIGLI, ASSISTANT HIGHWAY SUPERINTENDENT
CHAD CHAPIN, HIGHWAY, RIGHT-OF-WAY SUPERVISOR
DAVID MALMBERG, HIGHWAY, HEAVY EQUIPMENT OPERATOR
BILL SCHERER, RIGHT-OF-WAY MAINTENANCE SUPERVISOR
TOM BLANGEARD, HIGHWAY, HEAVY EQUIPMENT OPERATOR
RICK NICKERSON, DIRECTOR OF FLEET SERVICES
JOSÉ SALGADO, FLEET TECHNICIAN
STEVE CAREW, PARKS SUPERINTENDENT
DARYL BLETHEN, ASSISTANT PARKS SUPERINTENDENT
JASON MILLER, PARKS, HEAVY EQUIPMENT OPERATOR
JASON BEKSHA, PARKS, HEAVY EQUIPMENT OPERATOR
ZACHARY LINDSEY, PARKS, HEAVY EQUIPMENT OPERATOR
CHRISTOPHER WENTWORTH, PARKS, HEAVY EQUIPMENT OPERATOR
KYLE MORAN, PARKS, HEAVY EQUIPMENT OPERATOR
MICHELE LAPHAM, RECYCLING CENTER OPERATOR
GARY WALL, RECYCLING CENTER OPERATOR
BARRY SMITH, WATER/SEWER, SUPERINTENDENT
JOESPH JONES, WATER TREATMENT PLANT SUPERVISOR

DEPARTMENT OF PUBLIC WORKS (CONT.)

RYAN FUER, WATER/ SEWER FIELD SUPERVISOR
MATTHEW SMITH, WATER/SEWER SYSTEMS OPERATOR
MIKE ELLIS, WATER/SEWER SYSTEMS OPERATOR
CURTIS LEDUC, WATER/SEWER SYSTEMS OPERATOR
MARK LEONARDO, WATER/SEWER SYSTEMS OPERATOR
TREVOR ALBURY, WATER/SEWER SYSTEMS OPERATOR

HEALTH

DEREK KWOK, HEALTH DIRECTOR

HUMAN RESOURCES

CHERYL HOULE, MANAGER

INFORMATION SERVICES

RICHARD BOUCHER, DIRECTOR
SEAN PEPLINSKI, NETWORK ENGINEER
BENNET FURMAN, DATABASE ADMINISTRATOR
ANDRE WISSEH, TECHNOLOGY SUPPORT SPECIALIST
DAVID SCANLAN, TECHNOLOGY SUPPORT SPECIALIST
JAMES MACARTNEY, TECHNOLOGY SUPPORT SPECIALIST
JACOB FRANKLE, GIS ADMINISTRATOR

LIBRARY

MARGARET PERKINS, DIRECTOR
AUDREY SNOWDEN, CHILDREN/YA LIBRARIAN
DIANE BUSA, MAKERSPACE COORDINATOR
IVANA AGUILAR, TECHNICAL SERVICES LIBRARIAN

PARKS & RECREATION

JULIE HARRINGTON, DIRECTOR
MARISSA HARTMAN, ASSISTANT DIRECTOR

PLANNING & ECONOMIC DEVELOPMENT

JEREMY THOMPSON, PLANNING COORDINATOR

TOWN CLERK

STEFANY OHANNESIAN, TOWN CLERK
MORGAN HARRIS, ASSISTANT TOWN CLERK

TOWN MANAGER'S OFFICE

MICHAEL BOYNTON, TOWN MANAGER,
ALLISON POTTER, ASSISTANT TOWN MANAGER
LIZ LANGLEY, EXECUTIVE ASSISTANT

TREASURER/COLLECTOR

JOANNE RUSSO, TREASURER/COLLECTOR
MARIE SHUTT, ASSISTANT TREASURER/COLLECTOR
DORIS CAMPAGNA, ASSISTANT COLLECTOR
PAMELA WRIGHT, PAYROLL ADMINISTRATOR

VETERANS SERVICES

SARAH BATEMAN, VETERANS DIRECTOR
METROWEST VETERANS SERVICES DISTRICT

REPORT OF THE TREASURER/COLLECTOR

The annual report for the fiscal year ending June 30, 2024, is hereby submitted showing the collections and debt activity for the year.

2024 COLLECTIONS

Real Estate Tax collections were 98.7% of the budget, Motor Vehicle Excise taxes were at 111.2% of budget and penalty & Interest on Taxes were 145.3% of budget.

The Real Estate and Property Tax collections were at the normal benchmark collection rate of approximately 98%. Total collections for the year totaled of \$48.6M.

In FY2024, we had collections of \$2.4M in Motor Vehicle Excise Tax, which is the same as what was collected in previous fiscal year.

I would like to extend my thanks the staff; Marie Shutt, Assistant Treasurer/Collector, Doris Campagna, Assistant Collector and Pamela Wright, Payroll Administrator. I would also like to give a special thank you to Joanne Russo, who served the town for many years as our Treasurer/Collector. Joanne's hard work has contributed to Medway's current healthy financial position. Joanne and the staff were and are truly dedicated to their jobs and to the Medway residents.

Respectfully submitted,

Carol Pratt
Finance Director/Town Accountant



TOWN OF MEDWAY LONG-TERM DEBT

The Town continues to maintain a debt level of not greater than 10% in accordance with the fiscal policies adopted in FY2007 by the Select Board. The amount of debt a community has is an important indicator of the Town's fiscal management and is used by the bond rating agencies when evaluating the Town.

TOWN OF MEDWAY BONDS (LONG-TERM DEBT)

ISSUE DATE	BOND TYPE	MATURITY DATE	ORIGINAL BORROWING	BALANCE 6/30/2023	TRUE INTEREST COST
04/26/2023	MULTIPURPOSE GOB	04/15/2053	\$5,060,000	\$5,060,000	3.21%
08/04/2022	MULTIPURPOSE GOB	08/04/2052	\$17,570,000	\$17,570,000	3.68%
9/23/2020	MULTIPURPOSE GOB	9/15/2040	\$8,510,000	\$7,620,000	1.34%
9/12/2019	MULTIPURPOSE GOB	9/15/2039	\$15,185,000	\$12,705,000	1.99%
9/12/2018	MULTIPURPOSE GOB	9/15/2032	\$3,355,000	\$2,315,000	2.57%
9/12/2018	MCWT GOB	7/15/2038	\$500,000	\$416,352	2.00%
2/21/2018	MCWT GOB	1/15/2036	\$1,103,563	\$838,529	2.00%
4/13/2017	SEPTIC REPAIRS	1/15/2037	\$200,000	\$140,629	0.00%
9/15/2016	MULTIPURPOSE GOB	9/15/2026	\$2,920,138	\$915,000	1.21%
3/15/2015	MULTIPURPOSE GOB	3/15/2029	\$5,113,950	\$1,875,000	2.02%
1/07/2015	MCWT GOB	7/15/2035	\$1,501,102	\$976,732	2.00%
5/15/2013	MULTIPURPOSE GOB	5/15/2033	\$6,250,000	\$3,100,000	2.22%
9/15/2012	MULTIPURPOSE GOB	9/15/2032	\$5,100,000	\$2,000,000	1.98%
2/15/2012	MULTIPURPOSE GOB	2/15/2032	\$8,118,000	\$3,420,000	2.02%
08/15/2010	MULTIPURPOSE GOB	8/15/2029	\$7,501,093	\$2,200,000	2.43%
10/15/2009	MULTIPURPOSE GOB	10/15/2029	\$7,328,610	\$1,380,000	2.92%
11/15/2006	MULTIPURPOSE GOB	11/25/2025	\$11,446,000	\$1,785,000	4.00%
8/01/2004	SEPTIC REPAIRS	8/1/2023	\$71,339	\$3,599	5.01%
TOTAL BALANCE- Long Term Debt					WEIGHTED AVERAGE TIC
\$64,320,841					1.16%

TREASURER REPORT

General Fund	42,061,221.71
Treasurer/Collector	667,079.48
Payroll	0.00
Vendor	0.00
CPA	4,631,718.13
Economic Redevelopment	11,647.26
Police Law Enforcement	10,887.72
Planning Review	7,383.16
Planning Observation	88,350.37
Stabilization Funds *	13,662,042.61
Scholarships	922,995.83
Performance Bonds	1,273,774.22
Student Activity	227,041.16
School Lunch	464,808.20
Education Fund	4,168.86
Library Trust	145,221.70
Cemetery Trust	11,743.33
Art & Lottery	5,357.46
Elderly Disabled Fund	1,171.43
Christmas Parade	37,602.68
Affordable Housing	478,045.83
Conservation Commission	9,354.87
Conservation Fund	100,635.16
OPEB Trust	2,727,480.40
Pride Day	19,689.71
Family Day	3,019.56
ZBA Observation	44,325.84
TOTAL CASH 06/30/2023	67,616,766.68

***STABILIZATION BY ACCOUNT**

CAPITAL STABILIZATION \$8,348,253.79

SEWER STABILIZATION \$192,383.07

ATHLETIC STABILIZATION \$478,685.76

DEBT STABILIZATION \$134,512.19

GENERAL STABILIZATION \$4,508,207.80

REPORT OF THE FINANCE DIRECTOR/TOWN ACCOUNTANT

The role of the Office of the Town Accountant's Office to ensure that the appropriate financial and auditing controls are maintained in an efficient, cost-effective and responsive manner. The office oversees all departmental appropriations, ensuring that departments operate within their annual budget. All receipts received by the town are reviewed as well, to ensure all funds are applied correctly. In addition, the office is responsible for maintaining all financial records, and ensuring that they are compliant with federal, state and local laws and regulations.

Sound fiscal practices and policies have led the Town to its fifteenth consecutive year without a Management Letter from the auditors. This means that during the annual audit, the auditors found no reportable conditions. This is a strong indication of Medway's fiscal stability and strength. For the FY2024 audit, the Town contracted with Roselli, Clark & Associates CPA's.

Overall revenue collections for FY2024 were 102.8% of the revenue budget and expenses were 94.4% of the expense budget. Strong revenues, along with expense controls, resulted in \$6M in General Fund free cash. Medway's free cash, and its stabilization funds, combine to give Medway a healthy reserve percentage of 20.5% of the annual budget for FY2024. This is on the top end of the target percentage range that is used to evaluate municipal financial statements.

After many years of consistently strong financial direction and leadership, the Town received a bond rating of AAA from Standard and Poor's on September 4, 2024. Medway is one of 77 communities in the State to have achieved this rating from S&P. S&P Global stated in their most recent press release that the rating reflects their opinion of Medway's very strong economy, strong management with good financial policies and practices, very strong budgetary performance and flexibility, very strong liquidity, and a very strong debt and contingent liability position. The Medway Financial Team and the Select Board are very proud of this achievement, which has resulted in a reduction in the interest rate charged to the Town when borrowing for capital projects.

At the 2024 Annual Town Meeting, the Town voted to designate \$300k from the local receipts received from the local meals tax to the OPEB (Other Post-Employment Benefits) Trust account. This demonstrates the financial commitment that the Town has made to address this liability in a responsible manner. In FY2019, the Investment Advisory Committee was formed and developed the OPEB Trust Investment Policy, the Trust and Stabilization Investment Policy and selected Rockland Trust as our Investment Management Group. In FY2023, along with the \$300,000 addition, the Trust realized a 28% increase in value. And in FY2024, the Trust realized a 24.7% increase in value, which includes the \$300k Town Meeting approved addition. The balance of the OPEB Trust Investment at the close of the fiscal year was \$3,401,259.

Included is the Combined Balance Sheet and a Combined Statement of Changes in Revenues, Expenditures and Fund Balances as of June 30, 2024.

The full set of financial statement are available on the Town of Medway's website, or by requesting them from the Accounting Office.

I wish to thank the members of the Finance Team for their invaluable help throughout the year. Thank you as well to the Select Board and the citizens of Medway. It is a privilege to serve in this community.

Respectfully submitted,

Carol Pratt
Finance Director/Town Accountant



TOWN OF MEDWAY, MASSACHUSETTS
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2024

	<u>General Fund</u>	<u>Community Preservation Fund</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Assets:					
Cash and cash equivalents	\$ 25,693,050	\$ 5,705,891	\$ 805,033	\$ 9,119,782	\$ 41,323,756
Investments	5,540,037	-	-	-	5,540,037
Receivables, net of allowances:					
Property taxes	2,011,565	18,235	-	-	2,029,800
Excise taxes	138,443	-	-	-	138,443
Departmental, user charges and other	22,176	-	-	266,176	288,352
Intergovernmental	-	-	-	704,443	704,443
Prepaid items	<u>41,142</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>41,142</u>
Total Assets	<u>33,446,413</u>	<u>5,724,126</u>	<u>805,033</u>	<u>10,090,401</u>	<u>50,065,973</u>
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 33,446,413</u>	<u>\$ 5,724,126</u>	<u>\$ 805,033</u>	<u>\$ 10,090,401</u>	<u>\$ 50,065,973</u>
Liabilities:					
Warrants and accounts payable	\$ 1,299,190	\$ 24,611	\$ 277	\$ 352,948	\$ 1,677,026
Accrued payroll and withholdings	1,034,342	-	-	153,658	1,188,000
Other liabilities	4,108	-	-	-	4,108
Deposits and escrows	<u>1,885,003</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,885,003</u>
Total Liabilities	<u>4,222,643</u>	<u>24,611</u>	<u>277</u>	<u>506,606</u>	<u>4,754,137</u>
Deferred Inflows of Resources:					
Unavailable revenues - property taxes	2,011,565	18,235	-	-	2,029,800
Unavailable revenues - other	<u>140,619</u>	<u>-</u>	<u>-</u>	<u>221,705</u>	<u>362,324</u>
Total Deferred Inflows of Resources	<u>2,152,184</u>	<u>18,235</u>	<u>-</u>	<u>221,705</u>	<u>2,392,124</u>
Fund Balances:					
Nonspendable	41,142	-	-	8,000	49,142
Restricted	256,209	5,681,280	833,539	9,591,351	16,362,379
Committed	10,353,925	-	-	-	10,353,925
Assigned	2,872,841	-	-	-	2,872,841
Unassigned	<u>13,547,469</u>	<u>-</u>	<u>(28,783)</u>	<u>(237,261)</u>	<u>13,281,425</u>
Total Fund Balances	<u>27,071,586</u>	<u>5,681,280</u>	<u>804,756</u>	<u>9,362,090</u>	<u>42,919,712</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 33,446,413</u>	<u>\$ 5,724,126</u>	<u>\$ 805,033</u>	<u>\$ 10,090,401</u>	<u>\$ 50,065,973</u>

TOWN OF MEDWAY, MASSACHUSETTS
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2024

Revenues:	General Fund	Community Preservation Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total
Property taxes, net of tax refunds	\$ 48,766,260	\$ 1,151,070	\$ -	\$ -	\$ 49,917,330
Intergovernmental	17,535,271	305,595	-	5,597,738	23,438,604
Motor vehicle and other excise taxes	2,747,258	-	-	-	2,747,258
Licenses and permits	703,757	-	-	-	703,757
Penalties and interest on taxes	116,205	2,102	-	529	118,836
Fines and forfeitures	18,072	-	-	-	18,072
Departmental and other revenues	875,218	-	-	5,763,640	6,638,858
Contributions and donations	-	-	-	370,068	370,068
Investment income	1,862,119	225,263	-	26,064	2,113,446
Total Revenues	<u>72,624,160</u>	<u>1,684,030</u>	<u>-</u>	<u>11,758,039</u>	<u>86,066,229</u>
Expenditures:					
Current:					
General government	4,078,190	227,314	-	927,986	5,233,490
Public safety	7,360,549	-	-	783,212	8,143,761
Education	37,929,201	-	2,766,158	6,540,718	47,236,077
Public works	5,312,462	-	112,037	765,550	6,190,049
Health and human services	521,903	-	-	254,616	776,519
Culture and recreation	765,820	-	33,270	728,663	1,527,753
Pension and fringe benefits	10,047,397	-	-	-	10,047,397
State and county charges	896,389	-	-	-	896,389
Debt service:					
Principal	3,105,000	340,000	-	13,546	3,458,546
Interest	994,335	64,775	-	-	1,059,110
Total Expenditures	<u>71,011,246</u>	<u>632,089</u>	<u>2,911,465</u>	<u>10,014,291</u>	<u>84,569,091</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>1,612,914</u>	<u>1,051,941</u>	<u>(2,911,465)</u>	<u>1,743,748</u>	<u>1,497,138</u>
Other Financing Sources (Uses):					
Issuance of long-term debt	-	-	-	95,265	95,265
Transfers in	2,056,404	-	3,285,500	85,814	5,427,718
Transfers out	(3,371,314)	-	(15,238)	(1,662,896)	(5,049,448)
Total Other Financing Sources (Uses)	<u>(1,314,910)</u>	<u>-</u>	<u>3,270,262</u>	<u>(1,481,817)</u>	<u>473,535</u>
Change in Fund Balances	298,004	1,051,941	358,797	261,931	1,970,673
Fund Balances:					
Beginning of the year	<u>26,773,582</u>	<u>4,629,339</u>	<u>445,959</u>	<u>9,100,159</u>	<u>40,949,039</u>
End of the year	<u>\$ 27,071,586</u>	<u>\$ 5,681,280</u>	<u>\$ 804,756</u>	<u>\$ 9,362,090</u>	<u>\$ 42,919,712</u>

Information Services Department

The Town of Medway continues to fund improvements in infrastructure, applications, cybersecurity, and end user equipment. The continued support of these systems is critical to maintaining inter-departmental communications, efficient workflows for all departments, and supporting our community needs.

A few goals and accomplishments within Fiscal 2025 include:

- Continued lifecycle support of end user devices to support staff and the digital learning environment (Over 600 devices) - \$200,000
- Maintain and upgrade classroom projection systems at all schools - \$108,000
- Continue to improve workflows and data processing systems by implementing a more efficient Human Resource Processing system.
- Upgrade the municipal time management system, to automate time entry and accrual tracking - \$75,000
- Implement a new Town Website to provide greater transparency - \$15,000
- Maintain and improve the video surveillance systems throughout the town - \$25,000
- Continue to improve our cybersecurity posture through staff training on awareness and adding additional products services and applications to promote preparedness - \$100,000
- Utilize Category2 eRate funding to support the upgrade and replacement of the wireless infrastructure across all four schools - \$75,000

Fiscal 2026 will continue to focus on our primary goals of supporting all department's efficient workflows, increasing information transparency to our community, expanding our cybersecurity efforts, and maintaining our end-user devices. The technology plan is a fluid mechanism used to provide guidance year to year and project future needs for up to five years.

Looking beyond FY2026, the long-range planning process looks to maintain the current infrastructure as well as predict and take advantage of future technology goals and trends. In addition to maintaining our servers, data storage, switches/firewalls, phone systems, wireless access capabilities, projection systems, security systems, end-user devices, and applications, we are also planning for the possible build of a new town hall and first responder facility on Main Street, as well as researching AI capabilities that will help us provide value and resources to our town. The overall long-range plan involves the following actionable items.

- Maintain end-user devices, averaging 500 Chromebook devices per year and 50-100 staff devices.
- Maintain our server infrastructure, replacing hardware within the manufacturer recommended five to seven year lifecycle
- Maintain our firewall security appliances, replacing hardware within the manufacturer recommended five to seven year lifecycle, estimated in 2025-26 and 2030-31.

- The telecommunication system and switching infrastructure has been updated as of 2023 and is expected to last a minimum of 10 years to 2031 and beyond.

Respectfully submitted

Richard Boucher; Director of Information Services

ANNUAL REPORT OF THE TOWN CLERK'S OFFICE

Stefany Ohannesian is the appointed Town Clerk as of February 2021, and Morgan Harris is the Assistant Town Clerk as of September 2021. Both Stefany and Morgan continue to possess their Notary Public and Justice of the Peace certification to beKer serve the needs of the Town and the community.

There was one Town Election that occurred May 21, 2024, and a three State Elections (Presidential Primary March 5, 2024, September Primary September 3, 2024, and the State (Presidential) Election November 5, 2024). Two Town Meetings also took place in 2024, May 13th and November 12th.

Please find the results of the Town and State elections and two town meetings minutes aKached as well as the Vital Records report of the office for 2024.

PRESIDENTIAL PRIMARY ELECTION, OFFICIAL RESULTS DEMOCRATIC

		TOWN OF MEDWAY			
		March 5, 2024			
		PRESIDENTIAL PRIMARY ELECTION			
		OFFICIAL RESULTS - DEMOCRATIC			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
RESIDENTIAL PREFERENCE vt. 1					
DEAN PHILLIPS	18	10	21	15	64
JOSEPH R. BIDEN	287	326	343	295	1251
MARIANNE WILLIAMSON	4	7	12	11	34
NO PREFERENCE	16	27	25	22	90
ALL OTHERS	0	4	11	3	18
BLANKS	8	2	5	4	19
TOTAL	333	376	417	350	1476
					0
TATE COMMITTEE MAN vt. 1					0
ACK PATRICK LEWIS	269	297	342	287	1195
Write-ins	2	1	3	1	7
Blanks	62	78	72	62	274
total	333	376	417	350	1476
					0
TATE COMMITTEE WOMAN vt. 1					0
MARY JO LaFRENIERE	273	294	343	294	1204
Write-ins	1	1	4	0	6
Blanks	59	81	70	56	266
total	333	376	417	350	1476
					0
OWN COMMITTEE vt. 35					0
GROUP	214	226	248	234	922
MELINDA C. TARKOWSKI	238	251	264	258	1011
DAVID J. TARKOWSKI	230	240	258	252	980
LAWRENCE W. ELLSWORTH	228	240	273	256	997
MARLA C. CATALDO	240	253	280	264	1037
MARK MARTIN LANNIGAN	238	245	262	250	995

MICHAEL L. FAHEY	234	252	266	252	1004
ENNIFER A. PAVLOV	230	250	259	250	989
USAN RORKE	236	254	284	259	1033
AREN L. MAZZARELLI	240	244	264	257	1005
ATHLEEN L. YORKIS	231	250	275	257	1013
AUL G. YORKIS	242	257	279	258	1036
RIAN E. ADAMS	231	242	260	248	981
DAVID J. BLACKWELL	230	240	257	250	977
JOHN D. HAVENS	223	240	253	249	965
RACY L. STEWART	231	248	272	260	1011
HILLIP E. FOUGERE	226	253	268	249	996
CHRISTINA ARETI ST. PIERRE	228	245	267	254	994
RACY J. GARBER	232	245	269	256	1002
RENDAS SUSAN GOODMAN	230	242	262	252	986
RANCIS J. BARONIE	223	237	258	256	974
ATHERINE M. BARONIE	225	241	263	255	984
ROBERT D. FERRARI	227	243	265	254	989
MAEVIS A. FAHEY	235	256	266	255	1012
INDA J. MUIR-ROBINSON	231	251	264	255	1001
AROL A. ELLSWORTH	230	246	273	264	1013
All Others	7	3	9	7	26
Mahasweta Girgenrath	4	4	4	4	16
irsten Sigrist	5	4	4	4	17
lison Slack	5	4	4	5	18
atherine Peters	5	4	4	5	18
Mary Anne Padien	4	5	4	4	17
lanks	5836	6971	7905	5851	26563
otal	11655	13160	14595	12250	51660
otal Registered Voters	10,706				

PRESIDENTIAL PRIMARY ELECTION, OFFICAL RESULTS LIBERTARIAN

		TOWN OF MEDWAY			
		March 5, 2024			
		PRESIDENTIAL PRIMARY ELECTION			
		OFFICIAL RESULTS - LIBERTARIAN			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
PRESIDENTIAL PREFERENCE vt. 1					
JACOB GEORGE HORNBERGER	1	0	0	0	1
MICHAEL D. RECTENWALD	0	0	0	0	0
CHASE RUSSELL OLIVER	1	0	1	2	4
MICHAEL TER MAAT	0	1	0	0	1
LARS DAMIAN MAPSTEAD	0	1	2	0	3
NO PREFERENCE	0	2	2	2	6
ALL OTHERS	2	1	1	0	4
BLANKS	0	1	1	0	2
TOTAL	4	6	7	4	21
					0
STATE COMMITTEE MAN vt. 1					0
Write-ins	0	0	0	2	2
Blanks	4	6	7	2	19
Total	4	6	7	4	21
					0
STATE COMMITTEE WOMAN vt. 1					0
Write-ins	0	0	0	0	0
Blanks	4	6	7	4	21
Total	4	6	7	4	21
					0
TOWN COMMITTEE vt. 10					0
Write-ins	1	0	0	0	1
Blanks	39	60	70	40	209
Total	40	60	70	40	210
Total Registered Voters	10,706				

PRESIDENTIAL PRIMARY ELECTION, OFFICAL RESULTS REPUBLICAN

		TOWN OF MEDWAY			
		March 5, 2024			
		PRESIDENTIAL PRIMARY ELECTION			
		OFFICIAL RESULTS - REPUBLICAN			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
PRESIDENTIAL PREFERENCE vt. 1					
CHRIS CHRISTIE	2	4	5	4	15
RYAN BINKLEY	0	2	0	1	3
VIVEK RAMASWAMY	3	1	2	0	6
ASA HUTCHINSON	0	1	0	0	1
DONALD J. TRUMP	182	218	227	207	834
RON DeSANTIS	1	3	1	2	7
NIKKI HALEY	215	205	208	192	820
NO PREFERENCE	2	11	3	4	20
Write - Ins	2	0	5	1	8
Blanks	6	2	3	1	12
Total	413	447	454	412	1726
					0
STATE COMMITTEE MAN vt. 1					0
Nicholas Blaize Miceli	250	253	288	226	1017
Write-ins	4	1	0	1	6
Blanks	159	193	166	185	703
Total	413	447	454	412	1726
					0
STATE COMMITTEE WOMAN vt. 1					0
Leanne J. Yarosz-Harris	263	263	292	250	1068
Write-ins	1	0	0	0	1
Blanks	149	184	162	162	657
Total	413	447	454	412	1726
					0
TOWN COMMITTEE vt. 35					0
GROUP	183	163	198	155	699
LEANNE J. YAROSZ-HARRIS	220	207	232	192	851

TIMOTHY J. HARRIS	218	214	237	197	866
JOANNE APPLEBAUM	199	181	216	178	774
BARBARA A. FARON	195	185	213	166	759
CHRISTINE MARIE MANNING	193	180	211	176	760
EVAN J. BATCHELLER	197	189	224	180	790
AMIE P. ROTONDI	202	182	211	165	760
MICHAEL L. FARON	193	181	211	173	758
EUGENE CAPOZZOLI	201	181	222	182	786
LISA ANNE MITCHELL	187	185	220	166	758
KAREN L. NOWICKI	205	190	213	179	787
RUZENA TUPY	188	176	214	169	747
JAMES M. COYLE	197	189	216	180	782
JEANNE E. JOHNSON	203	197	237	195	832
PATRICK HERLIHY	192	186	214	169	761
All others	6	2	7	0	15
Blanks	11459	12820	12592	11753	48624
Total	14455	15645	15890	14420	60410
Total Registered Voters	10,706				

TOWN OF MEDWAY

WARRANT FOR MAY 13, 2024

SPECIAL TOWN MEETING

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street, on Monday, May 13, 2024**, at 7:00 PM, then and there to act on the following articles:

The Town Moderator, Laura Mullen, called the meeting to order at 7:02 PM with a quorum of 94 registered voters present.

ARTICLE 1: (Prior Year Bills)

To see if the Town will vote to transfer a sum of money from available Fiscal Year 2024 funds for the purpose of paying prior year, unpaid bills of the Town, or act in any manner relating thereto.

Motion to pass over

ARTICLE 2: (Free Cash Transfer: Cassidy Parking Lot Improvements)

To see if the Town will vote to transfer \$200,000 from Certified Free Cash to supplement the amount previously allocated to the Cassidy parking lot improvements project, or act in any manner relating thereto.

Voice Vote

Unanimous

ARTICLE 3: (Free Cash Transfer: Snow and Ice Deficit)

To see if the Town will vote to transfer a sum of money from available funds and/or Certified Free Cash for the purpose of funding the Snow & Ice Fiscal Year 2024 appropriation deficit, or act in any manner relating thereto.

Motion to pass over

ARTICLE 4: (Ambulance Receipts Reserves Transfer: Purchase New Ambulance)

To see if the Town will vote to transfer \$460,000 from Ambulance Receipts Reserves for the purpose of purchasing and equipping a new ambulance, and for the payment of all other incidental and related costs, or act in any manner relating thereto.

Voice Vote

Unanimous

ARTICLE 5: (Reserve for Overlay Release; Transfer to Dispatch Equipment Replacement and Capital Stabilization)

To see if the Town will vote to transfer \$656,785 from Overlay Surplus, \$456,785 to be directed to the purchase of replacement public safety dispatch equipment and \$200,000 to be placed in the Capital Stabilization Fund, or act in any manner relating thereto.

Voice Vote

Unanimous

ARTICLE 6: (CPA Transfer: Medway Community Farm Structure)

To see if the Town will vote to transfer \$50,000 from Community Preservation Act funds for the purpose of constructing a multi-purpose recreational structure on Town-owned property at 50 Winthrop Street, and for the payment of all other incidental and related costs, or act in any manner relating thereto.

Motion to pass over

ARTICLE 7: (Repurpose Water Project Funds)

To see if the Town will vote to transfer \$1,200,000 from the funds authorized under Article 11 of the May 9, 2022, Annual Town Meeting warrant for the purpose of constructing a water treatment plant at 19 Populatic St, which amount is no longer needed for this purpose, to fund the engineering, construction, and equipping of a new pump house at Oakland Street, and for the payment of all other incidental and related costs; or act in any manner relating thereto.

Voice Vote

Unanimous

ARTICLE 8: (Repurpose Monetary Articles: School Projects)

To see if the Town will vote to transfer the sum of \$30,465.90 from the funds authorized under the prior Town Meeting Articles as shown in Table 1 below, which amounts are no longer needed for such purposes, to the project and in the amount listed in Table 2 below, or act in any manner relating thereto.

TABLE 1

Town Meeting Date	Article	Description	Transfer From Amount
6/8/20 Annual	7	High School Outdoor Running Track Repair	\$9,914.71
5/9/22 Annual	7	Memorial Tile Flooring Replacement	5,002.12
5/9/22 Annual	7	Memorial Window Glazing	666.46
5/8/23 Annual	7	Middle School Library Upgrades	23.60
5/8/23 Annual	7	McGovern Tile Abatement & Replacement	4,295.97
5/8/23 Annual	7	Memorial Chimney Stack Replacement	3,640.10
11/13/23	8	Student Transport Vans (2)	6,922.94
Total			\$30,465.90

TABLE 2

Town Meeting Date	Article	Description	Transfer To Amount
11/13/23	14	Memorial Roof Design	30,465.90
Total			\$30,465.90

Voice Vote**Unanimous****Motion to dissolve meeting at 7:20 PM****Voice Vote****Unanimous****True Copy Attest:**

 Stefany Ohannesian, Town Clerk

TOWN OF MEDWAY
WARRANT FOR MAY 13, 2024
ANNUAL TOWN MEETING

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street**, on **Monday, May 13, 2024**, at 7:30 PM, then and there to act on the following articles:

The Town Moderator, Laura Mullen, called the meeting to order at 7:36 PM with a quorum of 161 registered voters.

ARTICLE 1: (Debt Stabilization Fund Transfer)

To see if the Town will vote to transfer the sum of \$39,000 from the Debt Stabilization Fund to the Fiscal Year 2025 operating budget for the purpose of offering a portion of debt exclusion projects, or act in any manner relating thereto.

Electronic Vote Passed: Yes – 141 No – 7

ARTICLE 2: (Transfer from Ambulance Receipts to General Fund)

To see if the Town will vote to transfer \$767,000 from Ambulance Receipts Reserved for Appropriation to the Fiscal Year 2025 General Fund Operating Budget, or act in any manner relating thereto.

Electronic Vote Passed: Yes – 133 No - 8

ARTICLE 3: (Appropriation: FY25 Operating Budget)

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, provide for a Reserve Fund, and determine what sums of money the Town will raise and appropriate, including appropriation from available funds, to defray charges and expenses of the Town including debt and interest, for the Fiscal Year ending June 30, 2025, or act in any manner relating thereto.

Electronic Vote Passed: Yes – 143 No - 9

ARTICLE 4: (Appropriation: FY25 Water Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,438,224 for the maintenance of the Water Department Enterprise Fund as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 1,060,621
Expenses	895,400
Debt	2,989,040
Direct Costs Total	\$ 4,945,061

Indirect Costs

Indirect costs consist of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$493,163
-----------------------------	------------------

Total	\$5,438,224
--------------	--------------------

And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$5,200,000
Retained Earnings	238,224
Total	\$5,438,224

Electronic Vote

Passed: Yes – 141 No - 8

ARTICLE 5: (Appropriation: FY25 Sewer Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,040,739 for the maintenance of the Sewer Department Enterprise Fund as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 286,204
Expenses	1,369,600
Debt	225,887
Direct Costs Total	\$1,881,691

Indirect Costs

Indirect costs consist of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$159,048
-----------------------------	------------------

Total	\$2,040,739
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And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$2,019,158
Sewer Betterment Transfer	21,581
Total	\$2,040,739

Electronic Vote

Passed: Yes – 135 No - 9

ARTICLE 6: (Appropriation: FY25 Solid Waste Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,821,866 to operate the Solid Waste/Recycling Department Enterprise Fund as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 57,385
Expenses	1,576,000
Debt Service	48,444
Direct Costs Total	\$1,681,829

Indirect Costs

Indirect costs consist of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$140,037
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Total	\$1,821,866
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And further that the above listed appropriations be funded as follows:

Trash Recycling Fees/Bag Revenues	\$1,821,866
Total	\$1,821,866

Electronic Vote

Passed: Yes – 132 No – 9

ARTICLE 7: (Free Cash Appropriation: Capital and Other Items)

To see if the Town will vote to appropriate the sum of \$2,503,752 from Certified Free Cash for the purpose of funding the following capital and other items, including associated engineering, personnel, maintenance, and legal service costs, and for the payment of all other costs incidental or related thereto:

Project	Department	Cost
Vermac Full Matrix Message Board	IT	\$22,000
Dept Furniture, Fixtures, and Equipment	IT	10,000
Security Systems	IT	25,000
Projection Equipment	IT	108,000
Technology Equipment	IT	75,000
Infrastructure Equipment	IT	140,000
New VoAng Booths and Tables	Town Clerk	9,800
Baseline Doc for Conserv Land and Restrictions w/ Survey	Comm & Econ Devt	24,000
Red Dot OpAcs	Police	11,906
Electronic Control Weapon Replacement	Police	27,929
Emergency Communications Equipment	Police	36,000
Hydraulic Extrication Tools	Fire	100,000
Replace 2014 Ford F250	School	68,000
High School Auditorium Stage Lighting	School	117,000
Burke Elem MEd Wing Floor Abatement and Re-Tile	School	150,000
McGovern Cafeteria A/C	School	150,000
Replace 2014 Ford Focus (Veh. 715)	DPW	30,000
Village St Drainage Improvements	DPW	30,500

Replace 2017 Ford Escape (Veh. 714)	DPW	45,617
Curb Box Machine	DPW	13,000
Replace Light Towers	DPW	65,000
Vibroscreen	DPW	130,000
Various Storm Water Improvement	DPW	200,000
Roads and Sidewalks	DPW	750,000
Replace 347 Wing Mower (2013)	DPW	100,000
Police Station Light Fixture Replacement	DPW	30,000
Repair Sink Hole Outside Story Hour Room	Library	5,000
Story Hour Room and Area Under Aon	Library	30,000
Free Cash Total		<u>\$2,503,752</u>

Or act in any manner relating thereto.

Electronic Vote

Passed: Yes – 137 No - 15

ARTICLE 8: (Raise & appropriate: Roads & Sidewalks)

To see if the Town will vote to raise and appropriate the sum of \$800,000 for the purposes of making repairs to various roads, sidewalks, bridges, and related appurtenances, and to fund, as needed, design, engineering, and construction management services, and for the payment of all other costs incidental and related thereto, or act in any manner relating thereto.

Electronic Vote

Passed: Yes – 135 No - 18

ARTICLE 9: (Water Retained Earnings Transfer: Replace Ford F550)

To see if the Town will vote to transfer the sum of \$105,000 from Water Enterprise Fund retained earnings for the purpose of funding the purchase and equipping of a replacement vehicle for a 2013 Ford F550 (Veh. 417), and for the payment of all other incidental and related costs, or act in any manner relating thereto.

Electronic Vote

Passed: Yes – 125 No –
23

ARTICLE 10: (Sewer Enterprise Retained Earnings Transfer: Inflow & Infiltration)

To see if the Town will vote to transfer from Sewer Enterprise Fund retained earnings the sum of \$200,000 for the purpose of funding sewer inflow and infiltration work, including engineering and construction costs and for the payment of all other incidental and related costs or act in any manner relating thereto.

Electronic Vote

Passed: Yes – 135 No – 12

ARTICLE 11: (Hanlon Track & Field Construction, Incl. Transfer from CPA Funds and Athletic Stabilization)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds \$2,487,000 for the purpose of funding the replacement of the Hanlon track and field, as well as replacement of light fixtures, fencing, and associated equipment, all as located or to be located at Medway High School, including engineering, design, project management, and site preparation costs, and for the payment of all other costs incidental and related thereto; and as funding for this appropriation, to authorize the Treasurer with the approval of the Select Board to borrow \$1,687,000 under and pursuant to Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and to transfer \$500,000 from Community Preservation Act funds for the payment of costs for the replacement of light fixtures, fencing, and associated equipment engineering, design, project management and site preparation but specifically excluding the cost of acquisition of artificial turf, and to transfer \$300,000 from the Athletic Stabilization fund; or act in any manner relating thereto.

CPC recommended at their March 4, 2024 meeting.

Motion to amend article to “I move that the Finance Committee motion be amended as follows: Reduce the total amount requested to \$1,500,000; Delete the phrase “and field;” Reduce the amount to be borrowed to \$700,000; and delete the phrase “but specifically excluding the cost of acquisition of artificial turf.”

Electronic Vote

Failed: Yes – 65 No – 89

Motion to move the question

Electronic Vote

Passed: Yes – 116 No – 42

Motion to vote on the article as printed in the warrant

Electronic Vote

Failed: Yes – 69 No - 86

ARTICLE 12: (Capital StabilizaAon Transfer: Memorial School Roof Replacement)

To see if the Town will vote to transfer a sum of money from the Capital StabilizaAon Fund for the purpose of design, engineering, and construction of the Memorial Elementary School roof, and for the payment of all other costs incidental and related thereto, or act in any manner rela ng thereto.

Electronic Vote

Passed: Yes – 130 No - 12

ARTICLE 13: (AppropriAon: OPEB Trust)

To see if the Town will vote to raise and appropriate the sum of \$300,000 to the Town of Medway Other Post-Employment Benefits (OPEB) Trust account, or act in any manner relang thereto.

Electronic Vote

Passed: Yes – 128 No - 10

ARTICLE 14: (AppropriAon: General StabilizaAon)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$100,000 to be allocated to the General Stabilizaon Fund, or act in any manner relan g thereto.

Electronic Vote

Passed: Yes – 128 No – 10

ARTICLE 15: (AppropriAon: Community PreservaAon Commi8ee)

To see if the Town will vote to act on the report of the Community PreservaAon Commi8ee for the Fiscal Year 2025 Community PreservaAon budget and to appropriate, or reserve for later appropriations, monies from the Community Preservation Fund annual revenues or available funds for the administraAve expenses of the Community PreservaAon Commi8ee, the payment of debt service, the undertaking of community preservaAon projects and all other necessary and proper expenses for the Fiscal Year 2025, as follows:

CPA Administration:	
CPC Expenses	\$15,000
CPC Salaries	5,000
CPC Debt Expense	397,975
Transfer to Affordable Housing Trust:	
Coordinator Salary/Expense	10,000
Expenses	7,500
Historic Resources:	
Historic Property Signs	4,500
Open Space:	
Total Direct Costs	\$439,975

10% of Estimated Reserves: Fund
Revenues

Open Space	\$151,438
Community Housing	\$133,938
Historical Preservation	\$146,938

or act in any manner relating thereto.

CPC recommended at their March 4, 2024 meeting Electronic Vote
Passed: Yes – 127 No - 11

ARTICLE 16: (Medway Grid PILOT Authorization)

To see if the Town will vote to authorize the Select Board to enter into a Payment In Lieu of Taxes (PILOT) agreement pursuant to G.L. c. 59, § 59 (Clause Forty-Fifth), or any other enabling authority, with Medway Grid, LLC, for the new battery energy storage project proposed to be constructed and installed at 49, 53, and 55 Milford Street for a term of more than 20 years, and to take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the PILOT agreement, all of which agreement and documents to be on such terms and conditions and for such consideration as the Select Board deems in the best interests of the Town, or act in any manner relating thereto.

Electronic Vote

Passed: Yes – 122 No - 22

ARTICLE 17: (Amend General Bylaws –Revolving Funds; Authorize FY25 Spending Limits)

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44, Section 53E1/2, to amend the General Bylaws Article 27, Revolving Funds, Section 27.1 by inserting a new revolving fund as shown in **bold** as follows:

Program or Purpose	Authorized Representative or Board to Spend	Department Receipts
School Transportation	School Department	Student transportation fees and charges.

And, further, to set Fiscal Year 2025 spending limits for revolving funds as follows:

Program or Purpose	FY2025 Spending Limit
Self-supporting parks and recreation services, including salaries and benefits	\$620,000
Dial-a-ride van service for seniors and disabled; shuttle service to Norfolk commuter rail station, and other necessary transportation services	\$130,000
Library printer, copier and fax expenses	\$3,200
Library meeting room	\$1,000
Thayer Homestead partial self-support of property, including salaries and benefits	\$95,000
Tobacco license compliance inspections	\$2,500
School Transportation	\$300,000

or act in any manner relating thereto.

Electronic Vote

Passed: Yes – 127 No – 4

ARTICLE 18: (Amend General Bylaws: Scenic Roads)

To see if the Town will vote to amend its General Bylaws by enacting a new Bylaw entitled Scenic Road Bylaw as set forth below, with the correct Article and Section numbers to be assigned by the Town Clerk.

Scenic Road Bylaw Section ____ .1. GENERAL

- A. **Purpose** – This Bylaw is enacted for the purpose of further protecting the natural beauty that currently exists within the rights-of-way of select roads in the Town of Medway pursuant to M.G.L. chapter 40, section 15C.
- B. **Designated Scenic Roads** – This Bylaw shall apply to the twenty-four roads designated as Scenic Roads at the Town Meeting of December 30, 1975 and an additional one road designated as a Scenic Road at the Town Meeting of May 14, 2001, as well as any additional roads as may be designated by Town Meeting. Additional roads may be designated as Scenic Roads by vote of Town Meeting in accordance with the provisions of M.G.L. chapter 40, section 15C.
- C. **Regulations** – The Planning and Economic Development Board may promulgate rules and regulations to implement this Bylaw, including but not limited to procedures for submission and review of applications, application requirements, filing fees, waivers, decision criteria, and other matters.

Section ____ .2 PROCEDURES

No person shall cut or remove a tree(s) or tear down or destroy stone walls or portions thereof within the right-of-way of a Scenic Road without first obtaining a Scenic Road Work Permit from the Planning and Economic Development Board. The procedure for filing an application and for the public hearing are governed by M.G.L. chapter 40, section 15C and the Board's Rules and Regulations for Review and Issuance of Scenic Road Permits.

Section ____ .3 ENFORCEMENT

- A. **Failure to file** – A person's failure to file with the Board for a Scenic Road Work Permit for the cutting or removal of a tree(s) or the tearing down or destruction of stone walls, or portions thereof within the right-of-way on a Scenic Road will necessitate that person's immediate filing for the required permit. Restoration measures, as determined by the Board after a Scenic Road public hearing, may be required.
- B. **Compliance** – The failure by an applicant to comply with the duly issued decision of the Board in a Scenic Road Work Permit after one year from issuance may necessitate the

enforcement of remedial measures which the Board deems necessary, including, but not limited to enforcement through non-criminal disposition and additional restoration measures.

C. Enforcement – The Building Commissioner, the Tree Warden, the Director of Public Works or his/her designee may enforce violations of this Bylaw.

D. Penalties- Anyone who violates the provisions of this Bylaw shall be punished by a fine of not more than \$300.00 per violation. As an alternative means of enforcement, the violator may be subject to non-criminal disposition in accordance with M.G.L., Chapter 40, Section 21D, as follows:

1. First offense: \$100 per violation;
2. Second offense: \$200 per violation;
3. Third and all subsequent offenses: \$300 per violation;
4. Each day's failure to comply shall constitute a separate and distinct offense.

Or act in any manner related thereto.

Electronic Vote

Yes – 101 No – 26

ARTICLE 19: (Amend Zoning Bylaws: Awning Signs)

To see if the Town will vote to amend the Zoning Bylaw Section 7.2 Signs by amending Section 7.2.B.7 as follows, deleted language is shown in strikethrough, new language is shown in bold:

7. Computation of Sign Area for Awning Signs:

- ~~a. For signs on internally illuminated awnings where the awning is comprised in whole or in part with translucent material,~~ The sign surface area shall be considered to be the smallest single rectangle as measured with vertical and horizontal lines, enclosing the entire area **of the sign**, ~~is fabricated with the translucent material~~ including but not limited to all lettering and wording, all accompanying designs, logos or symbols, and any contrasting background area.
- ~~b. For signs on externally illuminated awnings, the sign surface area shall include the entire area of awning that is externally illuminated.~~

Or act in any manner related thereto.

PEDB recommended at their March 4, 2024 meeting.

Electronic Vote

Passed by 2/3rds

Yes – 107 No – 9

ARTICLE 20: (Amend Zoning Bylaws: Parking)

To see if the Town will vote to amend the Zoning Bylaw SecAon 7.1.1 Off-Street Parking by amending Table 3: Schedule of Off-Street Parking Requirements by changing the required number for ARCPUD housing from “2.0 spaces per unit” to “1.5 spaces per unit”.

Or act in any manner related thereto.

PEDB recommended at their March 4, 2024 meeting.

Electronic Vote

Passed by 2/3rds

Yes – 94 No – 22

ARTICLE 21: (Amend Zoning Bylaws: Outdoor Displays)

To see if the Town will vote to amend the Zoning Bylaw by adding as SecAon 5.4.1:

5.4.1. Outdoor Displays.

A. Outdoor Displays which comply with the following requirements are allowed as of right in zoning districts Central Business, Village Commercial, Neighborhood Commercial, and Business Industrial:

1. Outdoor displays are prohibited on any parking, delivery or loading areas; fire lanes; drive aisles; or sidewalks where less than 6 feet of sidewalk width remains for pedestrian access; or any other location that could cause a safety hazard.
2. Only products offered for sale by the store may be displayed. The sidewalk space shall not be leased to or used by an outside vendor or include self-contained fixtures such as vending machines, or coin operated amusements.
3. Merchandise must be displayed such that a minimum of 6 feet of sidewalk clearance is maintained at all times for pedestrians and handicap accessibility. Items should be located immediately adjacent to the building and may not extend beyond the subject business' storefront space. Display items shall not obstruct the normal ingress and egress from the subject business or other nearby businesses.

4. Outdoor display racks and shelving shall be:
 - a. Constructed of sturdy materials such as wood, iron, steel, clay, canvas, aluminum, or plastic. Prohibited shelving materials are glass, porcelain, and other breakable materials, including any items that may pose a hazard.
 - b. Maintained and in good condition at all times. Broken, rusted, degraded, torn, stained or similar items shall be removed promptly.
5. Displayed merchandise shall not pose any health or safety hazard.
6. Displays shall specify that the actual sale of outdoor merchandise shall take place inside the store.
7. No additional business signage beyond pricing and product information is allowed.
8. The display is subject to the determination by the fire department that any overhang above the display area is of noncombustible material, or if it is combustible, subject to a fire protection plan approved by the fire department.

B. Any proposed outdoor display that does not meet these standards requires a special permit from the Zoning Board of Appeals.

And by amending Section 5.4 Table 1: Schedule of Uses, by adding after "Outdoor Display" the words "Subject to Section 5.4.1".

Or act in any manner related thereto.

PEDB recommended at their March 4, 2024 meeting.

Electronic Vote

Passed by 2/3rds

Yes – 109 No – 11

ARTICLE 22: (Amend Zoning Bylaws: Housekeeping)

To see if the Town will vote to amend the Zoning Bylaw as follows, deleted language is shown in strikethrough, new language is shown in bold:

- (1) Delete Section 1.5 Amendment in its entirety.
- (2) Amend Central Business Zoning District, Section 10.4.C.1.a to read:

(a) Rowhouse (RH) as set forth in Table 9.4.C.1.A

(3) Amend the first sentence of Section 10 Central Business District, section 10.3.D.7:

7. The maximum height of a mixed use building may be extended by no more than ~~12 additional feet and~~ one additional story, **which may not exceed 12 feet in height**, by special permit from the PEDB if the proposed development includes a provision for permanently protecting a portion of the development as conservation or open space land, beyond the requirements for open space established in this bylaw, by means of a conservation restriction, conveyance to the Town, or conveyance to a nonprofit organization, the principal purpose of which is the conservation of open space.

Or act in any manner related thereto.

PEDB recommended at their March 4, 2024, meeting.

Electronic Vote

Passed by 2/3rds

Yes – 102 No – 8

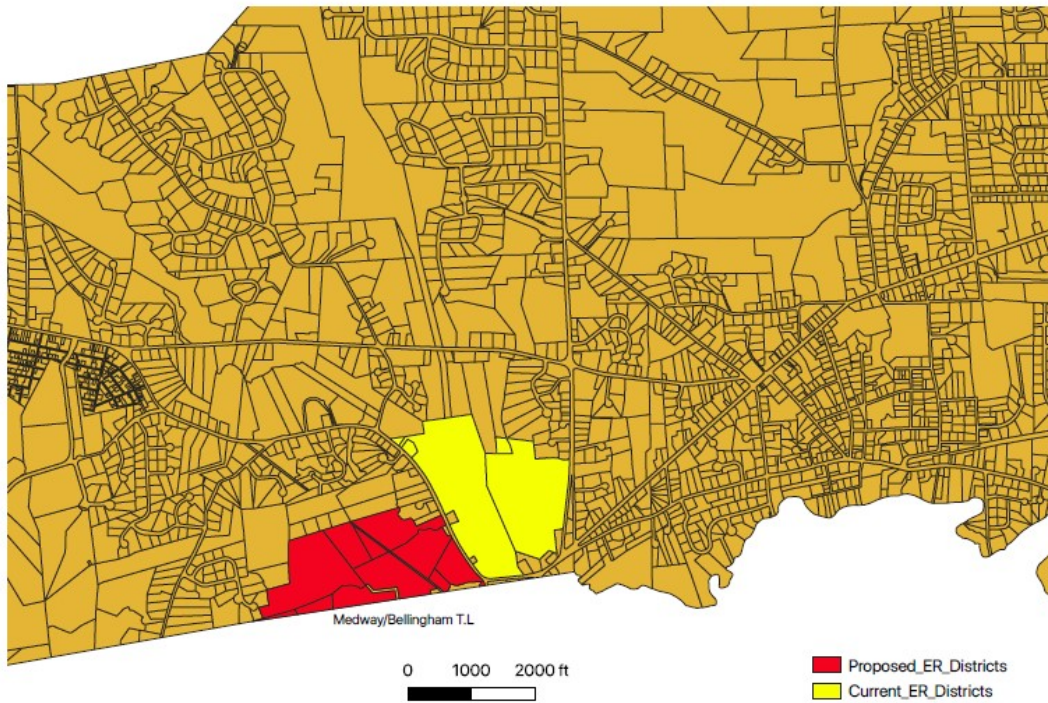
ARTICLE 23: (Amend Zoning Bylaw Map: Energy Resource District)

To see if the Town will vote to amend the Zoning Map by re-zoning the following properties to

Energy Resource District: Assessors' Parcels 66-005, 66-008, 65-027, 65-028, 65-031, 65-033, 65-034, 65-035, 65-036, and 75-003, as shown on the map below, or act in any manner related thereto.

(map found on following page)

Current and Proposed ER District Parcels



PEDB recommended at their March 4, 2024, meeting.

Motion to move the question

Electronic Vote

Passed: Yes – 85 No – 32

Motion to vote on the article as presented

Electronic Vote

Passed by 2/3rds

Yes – 98 No – 17

ARTICLE 24: (Borrowing: Purchase Fire Truck)

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of \$1,100,000 for the purpose of purchasing and equipping a new fire truck, and for the payment of all other incidental and related costs, or act in any manner relaAng thereto.

Electronic Vote

**Passed by 2/3rds
Yes – 107 No – 7**

Motion to dissolve the meeting at 10:09 PM

Voice vote

Unanimous

A True Copy A8 est:

Stefany Ohannesian, Town Clerk

ARTICLE 24: (Borrowing: Purchase Fire Truck)

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of \$1,100,000 for the purpose of purchasing and equipping a new fire truck, and for the payment of all other incidental and related costs, or act in any manner relating thereto.

Electronic Vote

Passed by 2/3rds

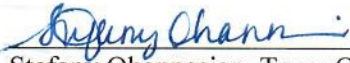
Yes – 107 No – 7

Motion to dissolve the meeting at 10:09 PM

Voice vote

Unanimous

A True Copy Attest:



Stefany Ohannesian, Town Clerk

TOWN ELECTION, OFFICAL RESULTS

		TOWN OF MEDWAY			
		May 21, 2024			
		Town Election			
		OFFICIAL RESULTS			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SELECT BOARD vt. for 2					
Dennis Crowley	76	112	110	132	430
Frank Rossi	76	111	111	124	422
David Blackwell	2	5	2	0	9
Write-ins	9	8	8	6	31
Blanks	37	44	39	42	162
	200	280	270	304	1054
BOARD OF HEALTH vt. for 1					0
Amie Rotondi	77	108	107	119	411
Write-ins	1	0	1	0	2
Blanks	22	32	27	33	114
	100	140	135	152	527
SCHOOL COMMITTEE vt. for 1					
Cynthia Sullivan	76	99	95	110	380
Write-ins	4	2	5	4	15
Blanks	20	39	35	38	132
	100	140	135	152	527
PARKS COMMISSION vt. for 1					
Debra Rossi	77	108	109	125	419
Write-ins	1	3	2	0	6
Blanks	22	29	24	27	102
	100	140	135	152	527
LIBRARY TRUSTEES vt. for 1					
Susan Alessandri	81	113	109	126	429
Write-ins	1	1	2	1	5
Blanks	18	26	24	25	93
	100	140	135	152	527

WATER/SEWER ADVISORY BOARD vt. for 1				
---	--	--	--	--

Tracy Stewart	70	94	94	103	361
Write-ins	6	4	6	4	20
Blanks	24	42	35	45	146
	100	140	135	152	527
HOUSING AUTHORITY vt. for 1					
Carl Rice	76	110	109	130	425
Write-ins	1	1	1	1	4
Blanks	23	29	25	21	98
	100	140	135	152	527
PLANNING AND ECONOMIC DEV. BOARD vt. for 1					
Alexandra Vinton	74	114	105	119	412
Write-ins	0	1	2	0	3
Blanks	26	25	28	33	112
	100	140	135	152	527
REDEVELOPMENT AUTHORITY vt. for 1					
Douglas Downing	75	111	109	124	419
Write-ins	1	1	2	1	5
Blanks	24	28	24	27	103
	100	140	135	152	527
MBTA Letter Question					
Yes	67	102	107	129	405
No	30	34	27	14	105
Blanks	3	4	1	9	17
	100	140	135	152	527
Registered Voters	10,801				
AcAve	10,027				
InacAve	774				
Voter Turnout	4.87%				

STATE PRIMARY ELECTION, OFFICAL RESULTS DEMOCRATIC

		TOWN OF MEDWAY			
		September 3, 2024			
		STATE PRIMARY ELECTION			
		OFFICIAL RESULTS - DEMOCRATIC			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SENATOR IN CONGRESS vt for 1					
ELIZABETH ANN WARREN	301	0	0	0	301
ALL OTHERS	1	0	0	0	1
BLANKS	20	0	0	0	20
TOTAL	322	0	0	0	322
REPRESENTATIVE IN CONGRESS vt for 1					
JAMES P. MCGOVERN	311				311
Write-ins	1				1
Blanks	10				10
Total	322				322
COUNCILLOR vt for 1					
TAMISHA L. CIVIL	105				105
MURIEL ELAINE KRAMER	115				115
SEAN MURPHY	35				35
DAVID S. RESERVITZ	31				31
Write-ins	0				0
Blanks	36				36
Total	322				322
SENATOR IN GENERAL COURT vt for 1					
KAREN E. SPILKA	304				304
Write-ins	0				0
Blanks	18				18
Total	322				322
REPRESENTATIVE IN GENERAL COURT vt for 1					
Write-ins	11				11
Blanks	311				311
Total	322				322

CLERK OF COURTS vt for 1					
ROBERT L. JUBINVILLE	186				186
WALTER F. TIMILTY	105				105
Write-ins	0				0
Blanks	31				31
Total	322				322
REGISTER OF DEEDS vt for 1					

WILLIAM PATRICK O'DONNELL	232				232
NOEL DIBONA	68				68
Write-ins	0				0
Blanks	22				22
Total	322				322
COUNTY COMMISIONER vt for 2					
JOSEPH P. SHEA	253				253
RICHARD R. STAITI	201				201
Write-ins	0				0
Blanks	190				190
Total	644				644

STATE PRIMARY ELECTION, OFFICAL RESULTS DEMOCRATIC

		TOWN OF MEDWAY			
		September 3, 2024			
		STATE PRIMARY ELECTION			
		OFFICIAL RESULTS - DEMOCRATIC			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SENATOR IN CONGRESS vt for 1					
ELIZABETH ANN WARREN	0	331	322	302	955
ALL OTHERS	0	2	1	3	6
BLANKS	0	27	18	15	60
TOTAL	0	360	341	320	1021
					0
REPRESENTATIVE IN CONGRESS vt for 1					
JAMES P. MCGOVERN		337	320	303	960
Write-ins		0	2	2	4
Blanks		23	19	15	57
Total		360	341	320	1021
					0
COUNCILLOR vt for 1					
TAMISHA L. CIVIL		117	107	89	313
MURIEL ELAINE KRAMER		124	118	117	359
SEAN MURPHY		65	45	52	162
DAVID S. RESERVITZ		21	29	25	75
Write-ins		0	0	0	0
Blanks		33	42	37	112
Total		360	341	320	1021
					0
SENATOR IN GENERAL COURT vt for 1					
KAREN E. SPILKA		328	315	298	941
Write-ins		0	1	1	2
Blanks		32	25	21	78
Total		360	341	320	1021
					0
REPRESENTATIVE IN GENERAL COURT vt for 1					
JEFFREY N. ROY		309	315	284	908

Write-ins		1	0	1	2
Blanks		50	26	35	111
Total		360	341	320	1021
					0
CLERK OF COURTS vt for 1					0
ROBERT L. JUBINVILLE		206	218	196	620
WALTER F. TIMILTY		110	80	88	278
Write-ins		0	0	1	1
Blanks		44	43	35	122
Total		360	341	320	1021
					0

REGISTER OF DEEDS vt for 1					0
WILLIAM PATRICK O'DONNELL		279	266	246	791
NOEL DIBONA		56	49	43	148
Write-ins		0	0	0	0
Blanks		25	26	31	82
Total		360	341	320	1021
					0
COUNTY COMMISIONER vt for 2					0
JOSEPH P. SHEA		277	262	254	793
RICHARD R. STAITI		212	220	208	640
Write-ins		1	0	1	2
Blanks		230	200	177	607
Total		720	682	640	2042

STATE PRIMARY ELECTION, OFFICAL RESULTS LIBERTARIAN

		TOWN OF MEDWAY			
		September 3, 2024			
		STATE PRIMARY ELECTION			
		OFFICIAL RESULTS - LIBERTARIAN			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SENATOR IN CONGRESS vt for 1					
ALL OTHERS	0	0	0	0	0
BLANKS	2	0	0	0	2
TOTAL	2	0	0	0	2
REPRESENTATIVE IN CONGRESS vt for 1					
Write-ins	0				0
Blanks	2				2
Total	2				2
COUNCILLOR vt for 1					
Write-ins	0				0
Blanks	2				2
Total	2				2
SENATOR IN GENERAL COURT vt for 1					
Write-ins	0				0
Blanks	2				2
Total	2				2
REPRESENTATIVE IN GENERAL COURT vt for 1					
Write-ins	0				0
Blanks	2				2
Total	2				2
CLERK OF COURTS vt for 1					
Write-ins	0				0
Blanks	2				2
Total	2				2
REGISTER OF DEEDS vt for 1					

Write-ins	0				0
Blanks	2				2
Total	2				2
COUNTY COMMISSIONER vt for 2					
Write-ins	0				0
Blanks	4				4
Total	4				4

STATE PRIMARY ELECTION, OFFICAL RESULTS REBUBLICAN

		TOWN OF MEDWAY			
		September 3, 2024			
		STATE PRIMARY ELECTION			
		OFFICIAL RESULTS - REPUBLICAN			
	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SENATOR IN CONGRESS vt for 1					
ROBERT J. ANTONELLIS	34				34
IAN CAIN	6				6
JOHN DEATON	102				102
ALL OTHERS	0				0
BLANKS	2				2
TOTAL	144				144
REPRESENTATIVE IN CONGRESS vt for 1					
Write-ins	1				1
Blanks	143				143
Total	144				144
COUNCILLOR vt for 1					
FRANCIS T. CRIMMINS, Jr.	110				110
Write-ins	1				1
Blanks	33				33
Total	144				144
SENATOR IN GENERAL COURT vt for 1					
Write-ins	3				3

Blanks	141				141
Total	144				144
REPRESENTATIVE IN GENERAL COURT vt for 1					
MICHAEL J. SOTER	114				114
Write-ins	0				0
Blanks	30				30
Total	144				144
CLERK OF COURTS vt for 1					
Write-ins	0				0
Blanks	144				144
Total	144				144
REGISTER OF DEEDS vt for 1					
Write-ins	1				1
Blanks	143				143
Total	144				144

COUNTY COMMISSIONER vt for 2					
Write-ins	1				1
Blanks	287				287
Total	288				288

November 5, 2024
State/Presidential Election
Official Results - Town of Medway

ELECTORS OF PRESIDENT & VP	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
AYYADURAI and ELLIS	13	11	12	10	46
DE LA CRUZ and GARCIA	2	5	4	1	12
HARRIS and WALZ	1166	1337	1292	1234	5029
OLIVER and TER MAAT	12	12	12	13	49
STEIN and CABALLERO-ROCA	4	14	12	7	37
TRUMP and VANCE	723	814	827	828	3192
SONKI and ONAK	0	2	0	0	2
WEST and ABDULLAH	0	1	0	0	1
ALL OTHERS	25	21	19	9	74
BLANKS	31	21	13	28	93
TOTALS	1976	2238	2191	2130	8535

SENATOR IN CONGRESS	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
ELIZABATH ANN WARREN	1020	1184	1153	1111	4468
JOHN DEATON	906	998	995	974	3873
ALL OTHERS	4	7	3	1	15
BLANKS	46	49	40	44	179
TOTALS	1976	2238	2191	2130	8535

REPRESENTATIVE IN CONGRESS	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
JAMES P. MCGOVERN	1176	1390	1312	1298	5176
CORNELIUS SHEA	633	673	725	648	2679
ALL OTHERS	5	7	0	0	12
BLANKS	162	168	154	184	668
TOTALS	1976	2238	2191	2130	8535

COUNCILLOR	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
TAMISHA L. CIVIL	989	1155	1125	1060	4329
FRANCIS T. CRIMMINS, JR.	824	886	890	880	3480
ALL OTHERS	0	6	0	0	6
BLANKS	163	191	176	190	720
TOTALS	1976	2238	2191	2130	8535

SENATOR IN GENERAL COURT	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
KAREN E. SPILKA	1433	1608	1574	1522	6137
ALL OTHERS	19	28	31	17	95
BLANKS	524	602	586	591	2303
TOTALS	1976	2238	2191	2130	8535
REPRESENTATIVE IN GENERAL COURT	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
MICHAEL J. SOTER (PRECINT 1 ONLY)	1368				1368
JEFFREY N. ROY (PRECINCTS 2-4 ONLY)		1292	1273	1224	3789
CHARLES BAILEY (PRECINCTS 2-4 ONLY)		785	796	765	2346
ALL OTHERS	8	5	0	1	14
BLANKS	600	156	122	140	1018
TOTALS	1976	2238	2191	2130	8535
CLERK OF COURTS	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
WALTER F. TIMILTY	1417	1602	1579	1513	6111
ALL OTHERS	14	19	25	11	69
BLANKS	545	617	587	606	2355
TOTALS	1976	2238	2191	2130	8535
REGISTER OF DEEDS	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
WILLIAM PATRICK O'DONNELL	1421	1606	1576	1523	6126
ALL OTHERS	9	18	20	9	56
BLANKS	546	614	595	598	2353
TOTALS	1976	2238	2191	2130	8535
COUNTY COMMISSIONER	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
JOSEPH P. SHEA	1275	1456	1447	1386	5564
RICHARD R. STAITI	906	990	989	942	3827
ALL OTHERS	14	24	30	9	77
BLANKS	1757	2006	1916	1923	7602
TOTALS	3952	4476	4382	4260	17070

QUESTION 1	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
YES	1375	1444	1515	1365	5699
NO	488	645	568	629	2330
BLANKS	113	149	108	136	506
TOTALS	1976	2238	2191	2130	8535
QUESTION 2	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
YES	1088	1234	1276	1212	4810
NO	860	939	884	873	3556
BLANKS	28	65	31	45	169
TOTALS	1976	2238	2191	2130	8535
QUESTION 3	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
YES	854	1038	1003	914	3809
NO	1034	1061	1110	1102	4307
BLANKS	88	139	78	114	419
TOTALS	1976	2238	2191	2130	8535
QUESTION 4	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
YES	754	914	908	750	3326
NO	1161	1223	1227	1278	4889
BLANKS	61	101	56	102	320
TOTALS	1976	2238	2191	2130	8535
QUESTION 5	PCT 1	PCT 2	PCT 3	PCT 4	TOTAL
YES	514	631	555	532	2232
NO	1411	1526	1591	1529	6057
BLANKS	51	81	45	69	246

TOTALS 1976 2238 2191 2130
8535

**TOWN OF MEDWAY
MINUTES FOR 2024
FALL TOWN MEETING**

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the Medway High School Auditorium, 88 Summer Street, on Tuesday, November 12, 2024, called to order at 7:27 PM with a quorum of 421 registered voters present.

ARTICLE 1: (Amend Zoning Bylaw: MBTA Communities Zoning)

To see if the Town will vote to amend the Medway Zoning Bylaw by inserting therein a new Section

5.6.5, Multifamily Overlay District, as set forth below; and to amend its Zoning Map to insert therein the new Multifamily Overlay District as shown on the proposed Multifamily Overlay District zoning map below.

5.6.5 Multifamily Overlay District

A. Purposes. The purposes of the Multifamily Overlay District (MOD) are to:

1. Provide for multifamily housing development in accordance with G.L. c. 40A, § 3A, (also known as MBTA Communities zoning law) and the Compliance Guidelines for Multifamily Zoning Districts Under Section 3A of the Zoning Act (the Guidelines) issued by the Executive Office of Housing and Livable Communities (EOHLC);
2. Encourage the production of a variety of housing sizes and types to provide access to new housing for people with a variety of needs and income levels; and
3. Increase the tax base through private investment in new housing development.

B. Establishment of District

The MOD is shown on the map entitled, Multifamily Overlay District, and dated September 25, 2024, on file with the Town Clerk. The MOD is a distinct overlay district from the overlay district established under Section 5.6.4 of this Zoning Bylaw, and the provisions of Section 5.6.4 are not applicable in the MOD.

C. Applicability.

Development of land within the MOD may be undertaken subject to the requirements of this SecAon 5.6.5 or by complying with all applicable requirements of the underlying district. Developments proceeding under this SecAon 5.6.5 shall be governed solely by the provisions herein, and the standards or procedures of the underlying districts shall not apply. Where the MOD provides for uses and dimensional controls not otherwise allowed in the underlying district and/or applicable overlay districts, the provisions of the MOD shall control. Uses and dimensional controls of the MOD are not subject to any special permit requirements of the underlying district and/or applicable overlay districts. Section 4.3 shall not apply to any lot divided by the boundary line of the MOD district.

The MOD contains the following sub-districts, all of which are shown on the Mulfamily Overlay District map:

Subdistrict 1/West Street: 15 West Street, 23 West Street, 29 West Street, and 29 Stone Street (Assessors parcels 66-005, 66-008, 65-027, and 65-028)

Subdistrict 2/Main Street: 33 Main Street, 39 Main Street, and 41 Main Street (Assessors' Parcels 41-034, 41-035, and 41-035-0001)

Subdistrict 3/Glen Brook: 31 West Street, 33 West Street, 37 West Street, 39 West Street, Glen Brook Way (Assessors Parcels 66-001, 66-002, 66-003 65-024, and 55-051)

D. Use Regulations

The following uses shall be permitted in the MOD, subject to MOD Development Plan Review under Section 5.6.5(l). Section 3.5, Site Plan Review, shall not apply to developments under this SecAon 5.6.5.

1. Mulfamily housing. For purposes of this SecAon 5.6.5, mulfamily housing includes a building with three or more residential dwelling units containing housing suitable for families as defined in the EOHLC Guidelines or two or more buildings on the same lot with more than one dwelling unit in each building.
2. Accessory uses
 - a) Swimming pool
 - b) Tennis court, other game court

c) Off-street parking

E. Density and Dimensional Regulations

Basic Standards

	West Street Subdistrict	Main Street Subdistrict	Glen Brook Subdistrict
Minimum lot area	20,000 sq.´	10,000 sq.´	20,000 sq.´
Maximum lot coverage	20%	20%	20%
Minimum open space	70%	30%	30%
Maximum height			
Stories (maximum)	3	3	3
Feet (maximum)	45	45	45
Minimum frontage	50	100	100
Minimum setbacks:			
Front	25	25	25
Side	15	15	15
Rear	20	20	20
Maximum units per acre	16	16	20
Maximum units per building	24	24	24

F. Affordable Housing. Any residential or mixed-use development in the MOD shall comply with Section 8.6 of this Bylaw, except as follows:

1. In any development of six or more units in the MOD, at least 10 percent of the units shall be affordable housing units. Section 8.6(C)(1), Table 11, shall not apply in the MOD.
2. All affordable units in the MOD shall be on-site units. Other methods of providing affordable units under Section 8.6(D)(2), (3), and (4) shall not apply in the MOD.
3. If, when applying the percentage to the total number of units to determine the number of affordable units, the number of affordable dwelling units results in a fraction, the number shall be rounded down to the nearest whole number.

G. Off-Street Parking

1. In the MOD, off-street parking shall comply with SecAon 7.1.1 except as provided in this Sec on 5.6.5.
 2. For mulAfamily development in the MOD, there shall be at least 1.5 parking spaces per unit.
 3. Bicycle parking shall comply with Secon 7.1.1.I.
 4. Where pracAcable, surface parking shall be located to the rear or side of the principal building and shall not be located not within the minimum setback between the building and any lot line adjacent to the street or internal access drive. No surface parking shall be located between the front building line of a residenAal building and the front lot line.
 5. Where pracAcable, structured parking in a separate parking garage shall be located at least 20 feet behind the front building line of the mulAfamily dwellings on the lot.
- H. Site Development Standards. Unless otherwise provided herein, site development shall comply with SecAon 7 of the Zoning Bylaw.
1. Connecvi ty. To the maximum extent pracc able, developments shall provide accessible walkways connecting building entrances to building entrances, buildings to streets, and buildings to sidewalks and adjacent public features, such as parks and playgrounds, with minimal interrupAon by driveways.
 2. Parking lot aisles and access and interior driveways shall not count as walkways. The Board may require benches, wain g areas, bicycle racks, stroller bays, and other sheltered spaces near building entrances.
 3. To the maximum extent possible, walkways should have some degree of shelter achieved through the use of building fronts, trees, low hedges, arcades, trellised walks, or other means to delimit the pedestrian space.
 4. Site landscaping shall not block a driver's view of oncoming traffic. No fence, wall, sign, landscaping, or planAngs shall be placed within the clear sight triangle so as to obstruct visibility at any internal intersection, or any intersection with a public or private way. The clear sight triangle is that formed by the intersecng ways or drives and a straight line joining said lines at a point twenty feet distant from the point of intersecAon. See SecAon 6.2.F.4 for clear sight triangle diagram.
 5. Vehicular access. Where feasible, curb cuts shall be minimized. While common driveways providing access from a public way are not permi8ed, they are encouraged to serve units within the development.

6. **Plann gs.** Plants on the Massachuses Prohibited Plant List, as may be amended, are prohibited. To the maximum extent feasible, all landscaping shall be nav e, drought resistant, pest tolerant, salt tolerant, hardy for Zone 6, and non-invasive as idenAfied in *The Evaluation of Non-Native Plant Species for Invasiveness in Massachusetts* by the Massachuse8s Invasive Plant Advisory Group.
7. **Mechanicals.** Mechanical equipment at ground level shall be screened by a combinaAon of fencing and planAngs. Roo`op mechanical equipment shall be screened from view.
8. **Dumpsters.** Dumpsters shall comply with Secon 207-17 of the Boards’s Rules and RegulaAons for Submission, Review and Approval of Site Plans. Where feasible, dumpsters or other trash and recycling collection points shall be located within the building.
9. **Stormwater management.** The applicant shall propose strategies that demonstrate compliance with the most current versions of the Massachuse8s Department of Environmental Protection Stormwater Management Standards, the Massachuse8s Stormwater Handbook, Massachuse8s Erosion Sediment and Control Guidelines, and an Operations and Management Plan for both the construction acvi e s and ongoing postconstruction maintenance and reporng requirements. Stormwater management calculaAons will be based on NOAA Atlas 14+.
 - a. The Post-Construction Stormwater Management Plan and its associated Long-Term OperaAon and Maintenance Plan shall comply with ArAcle 26 Stormwater Management and Land Disturbance of the Medway General Bylaws, the Town’s Land Disturbance Permit Rules and RegulaAons, and the current Massachuse8s Stormwater Handbook.
 - b. **Low Impact Development (LID)** – Applicants shall incorporate Low Impact Development (LID) management pracces including nature-based management measures in site design and incorporate environmentally sensiAve design principles unless infeasible and shall comply with the following requirements:
 - (i) Reduce runoff and pollutant loading by managing runoff as close to its source as possible;
 - (ii) U lize integrated LID and individual small-scale stormwater management pracAces (isolated LID pracAces) to promote the use of natural systems for infiltration, evapotranspiration, the harvesng and use of rainwater, and reduction of flows to drainage collection systems;

- (iii) Reduce impervious cover;
 - (iv) Conserve and protect natural lands, especially open space landscapes, high-quality wildlife habitat, or existing farmland;
 - (v) Utilize compact building design and increasing density to prevent sprawl, enhance walkability, and preserve more undisturbed natural areas;
- c. Subsurface detention and infiltration systems shall be designed with access manholes and inspection ports to provide proper means to inspect and maintain the system. All subsurface detention and infiltration systems shall contain an internal "forebay" or pre-treatment chamber row which will allow treatment of first flush runoff (the first 1" of any rainstorm) before discharging stormwater to the remainder of the system and shall be designed to allow for proper access for inspection and maintenance.
 - d. Infiltration measures shall be provided to mitigate post-development increases in runoff resulting from proposed roof ops. Runoff from proposed roof ops throughout the site shall be directly routed to dedicated infiltration Best Management Practices (BMPs). Discharge of roof runoff directly to surface grade is strictly prohibited. If runoff is directed to infiltration BMPs which also mitigate surface runoff, the roof runoff shall be directly discharged to the BMP and not allowed to combine with untreated surface runoff prior to discharge to the BMP. Installation of metal roofs on buildings and structures depicted on the site plan shall meet the requirements of the most current updated version of the MA Stormwater Handbook.

10. Buildings.

- a. The orientation of multiple buildings on a lot should reinforce the relationships among the buildings. All building façade(s) shall be treated with the same care and attention in terms of entries, fenestration, and materials.
- b. Building(s) adjacent to a principal access drive shall have a pedestrian entry facing that access drive.
- c. To encourage clustering of buildings and preservation of open space, placement and separation of buildings shall be subject to review and comment by the Fire Chief regarding fire safety during Development Plan Review.

11. Outdoor Amenity Space. A minimum of 20% of the lot shall be dedicated to Outdoor Amenity Space. The Outdoor Amenity Space may consist of any of the

Outdoor Amenity Space types in Table 9.6.B.1 of this Bylaw other than Pedestrian Passage or Outdoor Dining. The Outdoor Amenity Space shall also comply with the Description and Design Standards of Table 9.6.B.1. The minimum 20% of Outdoor Amenity Space may be reduced or waived to comply with the required density of G.L. c. 40A, § 3A and the associated Compliance Guidelines.

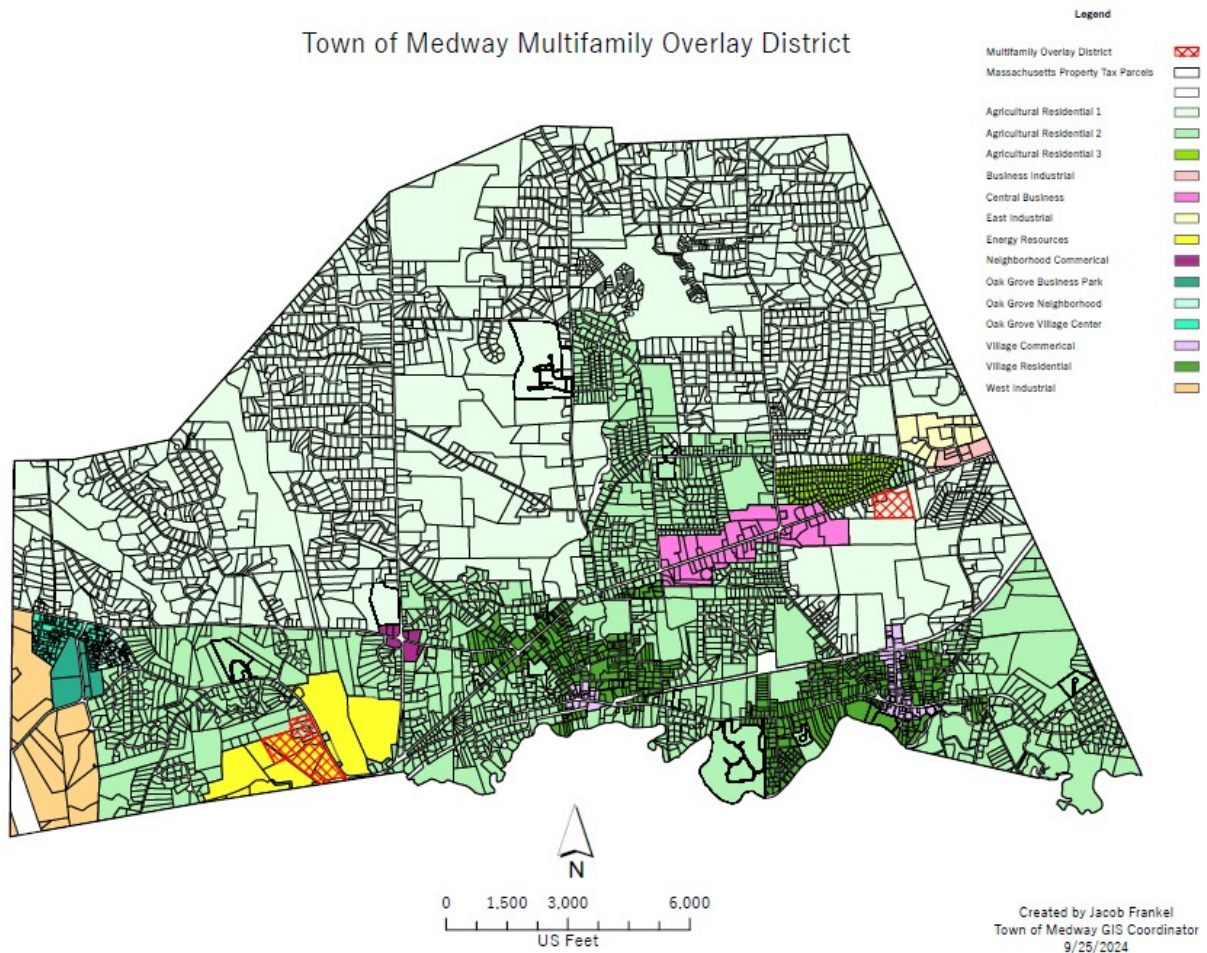
I. MOD Development Plan Approval

1. All uses in the MOD shall be subject to MOD Development Plan Approval under this Section 5.6.5 to the maximum extent possible. No provision of Section 5.6.5 shall allow a denial or unreasonable conditioning of a multifamily use.
2. Application Procedures. Application for Development Plan Approval under this Section 5.6.5 shall be filed with the Town Clerk. The filing shall include all required forms and submission requirements in the Planning and Economic Development Board's Multifamily Overlay District Rules and Regulations. A copy of the Application, including the date and time of filing, as well as the required number of copies of the Application, shall be filed forthwith by the Applicant with the Planning and Economic Development Board.
3. Upon receipt by the Board, applications shall be distributed to appropriate Town staff, boards, and committees, which may include but is not limited to, the Building Department, Fire Department, Police Department, Health Department, Conservation Commission, Select Board, Assessors' Department, Town Collector/Treasurer, and the Department of Public Works. Any reports from these reviewing parties shall be submitted to the Board within 30 days of filing of the Application. The Planning and Economic Development Board or its designee shall forward to the Applicant copies of all comments and recommendations received to date from other boards, commissions, or departments.
4. Public Hearing. Within 45 days of receipt of an Application under this Section 5.6.5, the Planning and Economic Development Board shall open a public hearing and review all Applications in accordance with G.L. c. 40A, § 11.
5. No later than 90 days from the date the Application was received by the Town Clerk, the Board shall approve the plan with any reasonable conditions it deems appropriate to ensure compliance with the requirements of this Section 5.6.5 and other applicable sections of the Zoning Bylaw and file its written decision with the Town Clerk. The decision shall be by majority vote. The time limit for public hearings and taking of action by the Board may be extended by written agreement between the Applicant and the Planning and Economic Development Board. A copy of the agreement shall be filed with the Town Clerk.

6. A copy of the decision shall be mailed to the owner and to the Applicant, if other than the owner. A notice of the decision shall be sent to the parties in interest and to persons who requested a notice at the public hearing.
7. MOD Development Plan Approval shall remain valid and shall run with the land indefinitely provided that construction has commenced within three years after the Board issues the decision, excluding time required to adjudicate any appeal from the Board's decision. The time for commencing construction shall also be extended if the Applicant is actively pursuing other required permits for the project, or if there is good cause for the Applicant's failure to commence construction, or as may be provided in an approval for a multi-phase Development under this Section 5.6.5.
8. Design Guidelines. The Board may adopt Design Guidelines for development in the Multifamily Overlay District and shall file a copy with the Town Clerk. The Design Guidelines shall be advisory, not mandatory. In the event of any conflict between Section 5.6.5 and the Design Guidelines, Section 5.6.5 shall control.
- J. The Board may enact rules and regulations to effectuate the purposes of Development Plan Approval under this Section 5.6.5, including but not limited to rules and regulations governing the submission of applications, waivers, Board review process, approval, construction oversight, consultants, modification and fees. No provision of the rules and regulations shall allow a denial or unreasonable conditioning of a multifamily use.

And by amending Section 5.4, Table 1: Schedule of Uses under C. Residential Uses as follows, with new language as shown in bold:

TABLE 1: SCHEDULE OF USES													
	AR-I	AR-II	VR	CB	VC	NC	BI	EI	ER	WI	Form-Based Districts		
											OGV C	OGB P	OG N
C. RESIDENTIAL USES													
Multi-Family Building, Apartment Building, and Multi-Family Developments	Allowed by special permit from the Planning and Economic Development Board in the Multi-Family Housing Overlay District (See Section 5.6.4) and the Medway Mill Conversion Subdistrict (See Section 5.6.2 E) and by right in the Multifamily Overlay District (see Section 5.6.5).										Y ³	N	Y



Or act in any manner relating thereto.

Planning and Economic Development Board recommended at its October 8, 2024 meeting

Motion to table Article 1 (2/3rds needed)

Failed: Yes – 47 No – 354

Call to question for Article 1 (2/3rds needed)

No – 48

Passed: Yes – 345

Vote on Article 1 using Electronic Voting (simple majority needed)

Passed: Yes – 325 No – 74

ARTICLE 2: (Borrowing: Public Safety and Town Hall Complex Design)

To see if the Town will vote to borrow \$7,900,000 for the purpose of funding the design of a public safety and town hall complex to be located at 120 Main Street and for the payment of all other costs incidental and related thereto including owner's project management, design, and engineering services; and further, to authorize the Select Board to apply for, accept, and expend any county, state, or federal grant for this purpose, or act in any manner relating thereto.

Call to question for Article 2 (2/3rds needed)
Unanimous

Voice Vote – Passed:

Vote on Article 2 using Electronic Voting (2/3rds needed)
Passed: Yes – 278 No – 68 **ARTICLE 3:** (Environmental Cleanup
Services and Site Work at 120 Main St)

To see if the Town will vote to transfer \$1,250,000 in Certified Free Cash to complete phase one environmental cleanup and site preparation work at 120 Main Street, as well as all other costs incidental and related thereto, or act in any manner relating thereto.

Electronic Voting (simple majority needed)

Passed: Yes – 180 No – 13

ARTICLE 4: (Borrowing: High School Driveway Culvert Construction)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the sum of \$2,878,000 for the purpose of funding the construction of the High School Road culvert repair project, including engineering, design and project management services, site preparation, and for the payment of all other costs incidental and related thereto; and further, to authorize the Select Board to apply for, accept and expend any county, state or federal grant for this purpose, or act in any manner relating thereto.

Electronic Voting (2/3rds needed)

Passed: Yes – 158 No – 19

ARTICLE 5: (Prior Year Bills)

To see if the Town will vote to transfer \$714.96 from the Fiscal Year 2025 Public Works Department

Facility Projects Repair and Maintenance Account, \$1,707.28 from the Fiscal Year 2025 Water Enterprise

AdverAsing Account, and \$269.85 from the Fiscal Year 2025 Public Works Department Administraon Office Supplies Account for the purpose of paying prior year, unpaid bills of the Town, or act in any manner relaAng thereto.

Electronic Voting (9/10ths needed)

Passed: Yes – 148 No – 9

ARTICLE 6: (Free Cash Transfer to Capital StabilizaAon Fund)

To see if the Town will vote to transfer \$1,500,000 from CerAfied Free Cash to the Capital Stabilization Fund, or act in any manner relaAng thereto.

Vote to complete meeting utilizing voice voting

Voice Vote: Passed – Unanimous

Voice Vote on Article 6 (simple majority needed)

Passed – Unanimous

ARTICLE 7: (Free Cash Transfer to General StabilizaAon Fund)

To see if the Town will vote to transfer \$100,000 from CerAfied Free Cash to the General StabilizaAon Fund, or act in any manner relaAng thereto.

Voice Vote (simple majority needed)

**Passed –
Unanimous**

ARTICLE 8: (Raise and Appropriate: Supplement FY25 Departmental Budgets)

To see if the Town will raise and appropriate the sum of \$12,500 to supplement the Fiscal Year 2025 Building Department budget and \$6,000 to supplement the Treasurer/Collector Department budget, or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed –
Majority

ARTICLE 9: (CPA Funds: Community Farm Pavilion)

To see if the Town will vote to transfer from Community Preservation Act Funds a sum of money for the design and construction of a pavilion at 50 Winthrop Street, including all associated legal, incidental and other related costs, or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed –
Unanimous

ARTICLE 10: (CPA Funds: Purchase Land Off of Shaw St)

To see if the Town will vote to authorize the Select Board to acquire by purchase, and to accept the deed to the Town of a fee simple interest in, all or a portion of four parcels of land located off of Shaw Street, identified on the Town of Medway's Assessor's Map as 0 Samoset Street, Parcels 68-022, 69-005, 69006, 69-007, and containing 3.05 acres more or less, upon such terms and conditions as the Select Board shall determine to be in the best interest of the Town, said property to be used for open space purposes as allowed by the Community Preservation Act, G.L. c. 44B, said property to be under the care, custody, management, and control of the Select Board; and further, to appropriate from the Community

Preservation Act funds the sum of \$86,000 for the purchase of said property, including legal fees and all other costs incidental and related thereto; and to authorize the Select Board to bind such property by a permanent deed restriction in accordance with G.L. c. 44B, §12 and G.L. c. 184, §§ 31-33; and to authorize the Select Board and Town officers to take all related actions

and execute all agreements and instruments necessary or appropriate to carry out this acquisition, including the submission, on behalf of the Town, of any and all applications deemed necessary for grants and/or reimbursements from any state or federal programs and to receive and accept such grants or reimbursements for this purpose, and/or any other purposes in any way connected with the scope of this Article; or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed –
Unanimous

ARTICLE 11: (Free Cash Transfer: Tax Title Services)

To see if the Town will vote to appropriate the sum of \$30,000 from Certified Free Cash for the purpose of funding the following capital items, including associated engineering, personnel, maintenance and legal service costs, and for the payment of all other costs incidental or related thereto:

Project	Department	Cost
Tax Title and Associated Legal Expenses	Treasurer	\$30,000
Total		\$30,000

Or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed –
Unanimous

ARTICLE 12: (Repurpose Water Project Funding to Village St Pump Station)

To see if the Town will vote to transfer \$738,000 from the funds authorized by the vote taken under Article 11 of the May 9, 2022, Annual Town Meeting for the purpose of constructing a

water treatment plant at 19 PopulaAc St, which amount is no longer needed for this purpose, to fund the rehabilitaAon of the Village Street pump staAon, and for the payment of design and engineering costs and all other incidental and related costs; or act in any manner relating thereto.

Voice Vote (2/3rds needed)

Passed – Unanimous

ARTICLE 13: (Repurpose Water Project AuthorizaAon to PFAS Pilot)

To see if the Town will vote to transfer \$200,000 from the funds authorized by the vote taken under Arcl e 11 of the May 9, 2022, Annual Town Meeng for the purpose of construcng a water treatment plant at 19 PopulaAc St, which amount is no longer needed for this purpose, to fund the per- and polyfluoroalkyl substances (PFAS) pilot treatment study, and for the payment of design and engineering costs and all other incidental and related costs; or act in any manner relaAng thereto.

Voice Vote (2/3rds needed)

Passed – 2/3rds declared

ARTICLE 14: (Repurpose Monetary ArAcles – Library)

To see if the Town will vote to transfer \$4,205.91 from the funds authorized by the vote taken under

ArAcle 7 of the May 10, 2021, Annual Town MeeAng, and \$15,000 authorized by the vote taken under

ArAcle 7 of the May 9, 2022, Annual Town MeeAng, both for the purpose of replacing countertops at the Public Library and which amounts are no longer needed for this purpose, to fund carpet replacement and window treatments, and for the payment of all other incidental and related costs; or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed –
Majority

ARTICLE 15: (Repurpose Monetary Articles: School Projects)

To see if the Town will vote to transfer the sum of \$48,377 from the funds authorized by the votes taken under the prior Town Meeting Articles as shown in Table 1 below, which amounts are no longer needed for such purposes, to the project and in the amount listed in Table 2 below and for the payment of any design and engineering costs and all other incidental and related costs, or act in any manner relating thereto.

**TABLE 1 Transfer From Town Meeting Date
Article Description Amount**

5/13/24 Annual	7	Burke MEDl Wing Floor Re-Tiling	48,377.00
Total			\$48,377.00

TABLE 2

**Town Meeting Date Article Transfer To
Description
Amount**

5/9/22 Special	7	Memorial Outdoor Classroom	17,955.44
(New)	14	McGovern Site Drainage	30,421.56
Total			\$48,377.00

Voice Vote (simple majority needed)

Passed – Unanimous

ARTICLE 16: (Borrowing – Matching Grant Funds for Stormwater Project)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the sum of \$370,000 for the purpose of funding the required Town contribution towards a grant award for a stormwater project, including engineering, design and project management services, site preparation, and for the payment of all other costs incidental and related thereto; and further, to authorize the Select Board to apply for, accept, and expend any county, state or federal grant for this purpose, or act in any manner relating thereto.

Voice Vote (2/3rds needed)

Passed – Unanimous

ARTICLE 17: (Tree Preservation Revolving Fund –Authorize FY25 Spending Limit)

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44, Section 53E1/2, to set the Fiscal Year 2025 spending limit for the tree preservation revolving fund as follows:

Program or Purpose	FY2025 Spending Limit
Tree Preservation	\$30,000

Or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed – Unanimous

ARTICLE 18: (Accept MGL c. 59, s. 5, clauses 22I and 22J – Expanded Veteran Property Tax Exemptions)

To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 22I, which authorizes an annual increase in the amount of the veterans' exemption granted under General Laws Chapter 59, Section 5, Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E and Clause 22F by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2025, and to accept General Laws Chapter 59, Section 5, Clause 22J, which authorizes an annual increase in the amount of the exemption granted under General Laws Chapter 59, Section 5, Clause 22, Clause 22A, Clause 22B, Clause 22C,

Clause 22E and Clause 22F by 100% of the personal exemption amount, subject to the conditions in Clause 22J, also to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2025, or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed – Unanimous

ARTICLE 19: (Amend General Bylaw: Reduce Dog License Late Fee)

To see if the Town will amend the General Bylaws, Article 13, Penal Laws, Section 13.16, by changing the amount of the dog license "Late Fee, after March" from \$50 to \$25, or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed – Majority

ARTICLE 20: (Amend General Bylaw: Reduce Members on Economic Development Committee)

To see if the Town will vote to amend the General Bylaws, Section 3.15 Economic Development Committee, Section (a) as set forth below, with new text in **bold**, and deleted text in ~~strikethrough~~:

Section 3.15 Economic Development Committee

(a) There shall be a Medway Economic Development Committee (EDC) consisting of at least ~~five~~ ~~seven~~ but not more than eleven individuals who reside or work in Medway who shall be sworn to the faithful performance of their duties.

Or act in any manner relating thereto.

Voice Vote (simple majority needed)

Passed – Majority

ARTICLE 21: (Amend Zoning Bylaw: Sign and Façade Permits)

To see if the Town will vote to amend its Zoning Bylaws Sections 3.5 and 7.2 as set forth in this warrant article, deleted language shown in ~~strike through~~, new language shown in **bold**:

Amending Section 3.5.3.A.4.d as follows:

d. The Design Review Committee shall meet with the applicant or its representative to review the proposed façade improvements within ~~five~~ **twenty-one** days of receipt of a complete façade improvement application (referred to herein as the application date) by the Community and Economic Development office. No later than thirty days from the application date, the Design Review Committee shall prepare and provide its written review letter with recommendations regarding the proposed façade improvements to the Building Commissioner. Failure of the Design Review Committee to act within said thirty days shall be deemed a lack of opposition thereto. These deadlines may be extended by mutual agreement of the Design Review Committee and the applicant.

Amending Section 7.2.6.A.3.b as follows:

b. The Design Review Committee shall meet with the applicant or its representative to review the proposed sign within ~~five~~ **twenty-one** days of the receipt of a complete sign design review application (referred to herein as the application date). No later than thirty days from the application date, the Design

Review Committee shall send its written review letter with recommendations regarding sign design to the Building Commissioner. Failure of the Design Review Committee to act within thirty days shall be deemed a lack of opposition thereto. These deadlines may be extended by mutual agreement of the Design Review Committee and the applicant. Any such extension shall

automatically extend the period within which the Building Commissioner is required to act on a sign permit under this Section 7.2.6.

Or act in any manner relating thereto.

Voice Vote (2/3rds needed)

Passed – 2/3rds declared

ARTICLE 22: (Amend Zoning Bylaws: Table of Uses)

To see if the Town will vote to amend its Zoning Bylaw by amending Section 5.4, Table 1: Schedule of

Uses, by deleting the entire line entitled “Ski Areas” under Section A, and inserting under Section D Business Uses – Services, a new use, “Food Pantry”, as follows:

by adding a new use as follows:

TABLE 1: SCHEDULE OF USES													
	AR-I	AR-II and AR-III	VR	CB	VC	NC	BI	EI	ER	WI	Form-Based Districts		
											OGV C	OGB P	OGN
Services													
Food Pantry	N	N	SP	SP	SP	SP	Y	Y	Y	Y	SP	Y	N

And by adding a new definition in Section 2

Food Pantry: a usually non-profit organization that collects food, personal care items, and other household products and distributes them for no charge to persons in need.

Or act in any manner relating thereto.

Voice Vote (2/3rds needed)

Passed – Unanimous

ARTICLE 23: (Amend Zoning Bylaw: Central Business District)

To see if the Town will vote to amend the Zoning Bylaw, SecAon 9, Oak Grove Park Districts, and SecAon 10, Central Business District Development Standards, as set forth in this warrant article, deleted language shown in ~~striketrough~~, new language shown in **bold**:

Amend SecAon 10.2.B.1 as follows:

The Main Street Pedestrian Frontage Zone includes all properties in the Central Business District with frontage on Route 109 (Main Street). These frontages are prioritized for pedestrian-oriented ground floor uses. Buildings fronting on the designated Pedestrian Frontage Zone shall be subject to the following requirements, **except for Residential Buildings in a Mixed-Use Development as provided in Section 10.3.D:**

Amend SecAon 10.3.D Residential Uses in a Mixed – Use Development, as follows:

3. Residential Use On Ground Floor Except. Multi-family dwelling units may not be located on the ground floor of a mixed-use building ~~or development~~ unless:
4. Residential Buildings in Mixed-Use Development. A mixed-use development may include a standalone building comprised of only multi-family dwelling units and common areas and support facilities associated with those multi-family dwelling units provided that the multi-family building shall meet the requirements of SecAon 10.3.D.5 below and shall be set back at least ~~ten~~**two hundred** feet from the Main Street right-of way line ~~on the north side and one hundred feet from the Main Street right-of way line on the south side~~
5. Ratio of Residential to Business GFA in a Mixed-Use Development. A stand-alone building comprised of only multi-family dwelling units and common areas and support facilities associated with those multi-family dwelling units shall be permitted in a Mixed-Use Development only as part of a Mixed-Use Development that **includes at least 2,000 square feet of commercial development for every 50 units, or fraction thereof, of multi-family housing in the standalone multi-family housing building.** ~~complies with the business use potential. The business use potential of a Mixed-Use Development shall be the total percentage of gross floor area of all existing and/or proposed buildings in the Development that is required to be comprised of business uses pursuant to Section D.2 above.~~

Amend SecAon 10.4 as follows:

10.4 BUILDING TYPES AND DESIGN STANDARDS

A. Building Façade Composition and Architectural Features.

1. Building Transparency. Street facing façades shall have windows and doors with highly transparent, low reflectivity glass measured on the ground floor between two feet and twelve feet, **except where the ground floor is used for residential units**. Upper floor transparency may vary with use.

Amend Table 9.4.C.1.B Gas Station and Convenience Store, by adding the words “or beside” after the word “behind” in two places, so that it reads: “gas pumps and canopy behind **or beside**” in two places as follows:

TABLE 9.4.C.1.B. MIXED-USE & COMMERCIAL BUILDING TYPES AND DESIGN STANDARDS			
1. BUILDING TYPES AND DEFINITIONS			
	HOTEL (HTL)	GAS STATION AND CONVENIENCE STORE (GCR)	
1.1 DEFINITION	A building type defined in SecAon 2 of the Zoning Bylaws.	This building type reverses the convenAonal site layout for gas staAons with convenience store by placing the storefront along the street line and the gas pumps and canopy behind or beside . This reverse layout highlights the building, shields the pumps and canopy and pulls the curbcuts away from the street, creaAng easier access.	
4. ADDITIONAL STANDARDS			
4.1			A maximum of 6 gas pumps are allowed and must be located behind or beside the convenience store and have two means of access and egress.

Amend Table 9.3.B.6 Building Setback and Stepback, by amending the ten foot stepback, maximum height, change from “40” to “45” under both Village Center Street and Troer Drive columns as follows:

TABLE 9.3.B.6 - BUILDING SETBACK AND STEPBACK

Distance from Street Right-Of-Way Line	Maximum Building Height by Street Type (See SecAon 9.7.B)			
	Neighborhood Street	Village Center Street	Tro8 er Drive	Access Street
10 Feet	25	40 45	40 45	A 5-foot Setback from the Street R.O.W. Line and based on the Maximum Height for Building Type in SecAon 9.4.C.

Amend Table 9.4.C.1.A, 3. Design Standards, Mula-family Building to change the maximum building height to 45 feet and to eliminate the Maximum Street Facing Wall Width as follows:

3. DESIGN STANDARDS			
		Co age	Mula-family Building (MF)
3.1	Building Height (Max.)	1.5 Stories / 22 Ft.	4 Stories / 40 45 Ft.
3.2	Street Facing Wall Width (Min./ Max.)	18 Ft. Min.	18 Ft. / 100 Ft.

Or act in any manner relan g thereto.

Voice Vote (2/3rds needed)

Copy A8 est:

Passed – 2/3rds declared True

TOWN OF MEDWAY

MARRIAGES RECORDED IN THE TOWN OF MEDWAY

2024

JAN

16	NEIL E. BRANCO	ATTLEBORO	MEDWAY
	NANCY P. BILEN	ATTLEBORO	Morgan Harris, JP
23	JUSTIN N. CROATTO	MEDWAY	MEDWAY
	LUKE J. ELLIS	UNITED KINGDOM	Stefany Ohannesian, JP

MAR

11	JENNIFER W. GATELY	MEDWAY	BOSTON
	DANIEL F. GAILOR	MEDWAY	Michelle Meloche, Solemn.
21	MARIANA CARDOSO CANCELIER	MEDWAY	MEDWAY
	LUA DENONI GONCALVES	MEDWAY	Morgan Harris, JP
22	CEZAR M. BETTI	MEDWAY	MEDWAY
	JOLIAMARIA D.S. PEREIRA	MEDWAY	Stefany Ohannesian, JP

APR

26	JAMES E. DE ZUTTER III	MEDWAY	SHARON
	ALONA S. MEIRAV	MEDWAY	Randall Bock, Solemn.

MAY

19	JUSTIN N. PAPARAZZO	MEDWAY	BELLINGHAM
	TAYLOR A. HAYES	MEDWAY	Llewellyn Rogers, Solemn.

26	PETER TREFONAS	MEDWAY	MEDWAY
	THIDA WIN	MEDWAY	Kevin O'Brien, Reverend

JUN

8	JOHN J. CREED	MEDWAY	MEDWAY
	JESSICA A. D'ANNIBALE	NEW HAMPSHIRE	Timothy J. Moran, Priest

15	DAVID J. WATKINS, JR.	MEDWAY	PLYMOUTH
	SHANNON R. ELLENBOGEN	MEDWAY	Ronald Ross, Solemn.

20	MARK J. PETERS	MILLIS	MEDWAY
	JENNIFER K. PETERS	MILLIS	Morgan Harris, JP

21	LUCIA V. DIAZ QUISIPE	MEDWAY	MEDWAY
	EDWARD J. JULCA ARBULU	MEDWAY	Funwayo Mafuleka, Clergy

21	LISA M. MORIN	MEDWAY	WRENTHAM
	LUKE BRANDFONBRENER	MEDWAY	Rayana Grace, JP

22	KELLY R. GRENNON BRIAN J. RITCHIE	MEDWAY MEDWAY	GROTON Corey Hood, Solemn.
29	DANIEL J. DAVIN DALE J. FINGAR	MEDWAY MEDWAY	MEDWAY Richard Euss, Solemn.
30	STEPHEN R. DIRICO HANNAH E. SIDEN	MEDWAY MEDWAY	E. BRIDGEWATER Dan Sylvia, Clergy
30	KARAC I. DOLBER REAGAN E. MASTERS	WHITINSVILLE MENDON	UXBRIDGE Joseph Domenech, Clergy
JUL			
5	GEORGIA SKELTON-LEVEY CONLON B. EDGERTON	MEDWAY MEDWAY	MEDWAY Morgan Harris, JP
7	SAMANTHA R. ANTOSH JOHN BACCHIOCCHI, JR.	MEDWAY MEDWAY	WALPOLE Christopher Sissons, Solemn.
AUG			
23	JULIA A. ROSSINI PAUL J. JAMESON	MEDWAY MEDWAY	MASHPEE David Sampaio, Solemn.
25	RAYMOND J. SCHARLACKEN ELIZABETH V. OSTREICHER	FRANKLIN MEDWAY	MEDWAY Funwayo Mafuleka, Clergy

SEP

7	ALEXANDRA S. PRICE	MEDWAY	BARNSTABLE
	BRIAN M. VERBITSKI	MEDWAY	Zachary Price, Clergy
8	RICHARD M. BRIGGS	MEDWAY	FOXBOROUGH
	JENNIFER E. OTERO HERNANDEZ	MEDWAY	TS Deacon Economos, Clergy
21	SEAN K. PETINGE	MEDWAY	SHERBORN
	ABIGALE E. FYE	MEDWAY	Cory Fye, Solemn.
24	ANNE P. THOMPSON	MEDWAY	NATICK
	MARK L. HUTCHINSON	FLORIDA	Karen Piedra, Clergy

OCT

1	CATRINA M. CALLOW	MEDFIELD	FOXBOROUGH
	ANTHONY J. SELLITTO	MEDWAY	Michele Decelles, JP
5	MEGHAN T. PERRY	MEDWAY	MEDWAY
	PHILIP A.E. HULBIG	N. ATTLEBOROUGH	Jason Heggs, Solemn.
5	VICTORIA Y. KANTOR	MEDWAY	SHARON
	DEREK T. CONWAY	MEDWAY	Alexandra Kantor, Solemn.
15	PREETI SOMWAL	MEDWAY	MEDWAY
	RAJA MEHTAB SHAUKAT	MEDWAY	Stefany Ohannesian, JP

20	MATTHEW P. LONG	RHODE ISLAND	MEDWAY
	RACHEL ANN MERCIER	RHODE ISLAND	John J. Maihos, JP
26	GARY A. LUCIER	FRANKLIN	FRANKLIN
	CYNTHIA B. BARKER	FRANKLIN	Dina Fairweather, Solemn.
NOV			
9	KAITLIN E. WHITAKER	MEDWAY	MEDWAY
	JOSEPH D. QUAGLIETTI	MEDWAY	Brian Bodio, Solemn.
15	DANIEL P. ROSA	MEDWAY	FRAMINGHAM
	JAZZEREE J. PARKER	MEDWAY	Gilson de Oliveira, Clergy
18	JULIE A. MULDOON	MEDWAY	MEDWAY
	BRENDAN J. DUFFY	MEDWAY	Stefany Ohannesian, Solemn.
21	CORINNA A. CEFALU	MEDWAY	MEDWAY
	JOSEPH W. WAYNE	MEDWAY	Stefany Ohannesian, Solemn.
24	PRAKHAR V. AGRAWAL	MEDWAY	MEDWAY
	UDITI O. MURARKA	MEDWAY	Vikas N. Gupta, Solemn.
29	ANDREW T. CROSS	MEDWAY	MEDWAY
	JUNE M. COELHO	MEDWAY	Lauren Coffey, Solemn.

DEC

2	SANTSAROOP SINGH KOMALPREET KAUR	MILLIS MILLIS	MEDWAY Morgan Harris, JP
14	JEFFREY B. STONE NICOLE B. ST. ANDRE	BELLINGHAM BELLINGHAM	PRINCETON Harrison Tobin, Solemn.
16	JOHN J. VENTO HEATHER M. PARSONS	MEDWAY MEDWAY	MEDWAY Morgan Harris, JP
18	JASON L. MADDEN YINNER J. GONZALES-REYES	BELLINGHAM BELLINGHAM	BOSTON Sarah Laughin, Minister
19	BRIAN P. TIMMONS PATRICIA A. PLANTE	MILFORD MILFORD	MEDWAY Stefany Ohannesian, JP
29	SANDRO S. CARDOSO VANUSA C. SOBRINHO	MEDWAY MEDWAY	FOXBORO Robert Sierra, Pastor

TOWN OF MEDWAY

DEATHS RECORDED IN THE TOWN OF MEDWAY

2024

MONTH	NAME	RESIDENCE	AGE
JAN			
08	BIANCA E. DAVIS	MEDWAY	31
09	WALTER J. KEWRIGA, JR.	MEDWAY	73
10	PATRICIA E. CARAM	MEDWAY	86
14	DAVID ALAN LUTHER	MEDWAY	81
15	JEANNE MARIE DOHERTY	MEDWAY	70
16	LORRAINE J. MCCARTHY	MEDWAY	94
18	SHARON M. WAINGER	MEDWAY	73
19	RICHARD J. MCMANUS	MEDWAY	77
19	SEAN MICHAEL CURRIVAN	MEDWAY	54
21	DONALD E. BLOOD	MEDWAY	86
22	WILLIAM E. DOHERTY, JR.	N. ATTLEBORO	80
23	JAMES EDWARD RYAN	FRANKLIN	90
23	PATRICK J. LEWIS	MEDWAY	72
23	KEVIN PAUL CURRIVAN	MEDWAY	46
24	MARY E. ALEXANDER	NORTHBRIDGE	86
24	BARBARA TRIVINO LOPEZ	MEDWAY	93
26	ELIZABETH ANN BALBONI	MEDWAY	94
27	CAROL MAE DREW	MEDWAY	86

29	LUCIEN A. CAMOREYT	MEDWAY	90
31	JOAN C. GUGLIELMO	MEDWAY	81

FEB

05	THERESA M. CARVALHO	MEDWAY	93
06	MICHAEL P. KASLOSKY	MEDWAY	75
07	DOROTHY FERREIRA	MEDWAY	96
08	ERNEST ABDELNOUR	MAINE	88
10	LAUREN ELAINE GILKISON	HOLLISTON	78
11	JOSEPH GENO CASTIGNETTI	MEDWAY	72
14	JOSEPH FELIX PAULIN, JR.	N. ATTLEBORO	84
19	HOWARD INGRAHAM	MEDWAY	88
27	GORDON DENNIS YATES	BEDFORD	90

MAR

01	JON R. MARSH	FRAMINGHAM	57
01	BREWSTER JAMESON	DOVER	96
04	JULIE ELIZABETH PALACIO	MEDWAY	48
04	BRADLEY W. BURKE	MEDWAY	48
07	MOHIE ZAKI HANNA	MEDWAY	71
07	MARY RHODES	MEDWAY	86
12	BARBARA ANN OZZELLA	MEDWAY	90
12	CHRISTINE EILEEN PHENEGAR	MEDWAY	59
12	BARBARA ANNE PETERS	MEDWAY	83
14	EDWARD WILLIAM BARNES	MEDWAY	79
15	TORREY BURNETT	MEDWAY	96

18	KENNETH BERRY GENGO, SR.	MEDWAY	81
23	JOHN MELVILLE FOEHL	MEDWAY	92
25	ROBERT F. ANZUONI, JR.	MEDWAY	69
29	PATRICIA ANNE GILLIS	MEDWAY	88
29	LISA M. CAMP	MEDWAY	58

APR

06	FRANCIS M. REGAN	MEDWAY	79
06	JOHN RUSSELL GRIFFIN	MEDWAY	91
08	BRITTA CONSTANCE WOLD	MEDWAY	100
08	LINDA LORD	BELLINGHAM	81
10	PATRICIA H. STOCKBRIDGE	WAKEFIELD	85
14	MARY CHRISTINE KUHN	MEDWAY	74
16	HARMINDER THIND	WALOPLE	79
19	DOROTHEA M. JOHNSON	MEDWAY	93
20	JOHN ARTHUR MILL	MEDWAY	85
25	JUDITH LUCAS	MEDWAY	84
27	PATRICIA ANN RAIMBEAULT	MEDWAY	84
27	CARL JAMES SHEPPARD, SR.	MEDWAY	88
28	AGNES G. ROSE	NORWOOD	98

MAY

05	PHILLIP R. LUTTAZI	MEDWAY	88
06	ROSEMARIE ROJEE	MEDWAY	89
06	HAROLD JAMES MEZOFF	MEDWAY	83
07	JOHN D. RUSSELL	MEDWAY	61

07	PRISCILLA L. SANBORN	MEDWAY	96
10	NUI BO MAK KWAN	HOPKINTON	89
15	CAROLYN M. SMITH	MEDWAY	95
23	JOHN FRANCIS WALSH	MEDWAY	97
24	SHIRLEY MAE COX	MEDWAY	89
25	MARY-ELLEN CONLEY	WALPOLE	86
25	ROBERT LELAND BARTLETT	MEDWAY	84
26	GERARD WILLIAM GEHRKE	MEDWAY	91
26	EDITH DAVIDSON	MEDWAY	82
28	HELEN E. CROWLEY	MEDWAY	84

JUN

02	JOHN DAVID ABBOTT	MEDWAY	83
04	DAVID MICHAEL PHELAN	HOLLISTON	93
06	HENRY R. RUDNICKI	MEDWAY	87
07	PAUL JOHN COLLEGIO, JR.	MEDWAY	63
07	JOHN MEGNA, JR.	MEDWAY	68
09	PATTI-JO SEAMAN	MEDWAY	65
16	CARLA JEAN CLIFFORD	FLORIDA	53
18	CRANSTON R. ROGERS	MEDWAY	99

JUL

01	NANCY STEVENS PURDY	MEDWAY	88
03	KERRI ANN CERULLO BEMIS	MEDWAY	45
13	EUGENE FRANCIS POND	MEDWAY	81
21	YVETTE L. SILVA	MEDWAY	81

25	ALLAN BROOKS DEERING	MEDWAY	90
25	MARY ELIZABETH HARMON	MEDWAY	82
26	IRENE MARJORIE RIZZO	MAINE	98
26	GEORGE EDWARD HRETZ, SR.	MEDWAY	93
28	MARY EILEEN SPEAR	BELLINGHAM	82
29	MICHAEL GERARD MANSFIELD	MEDWAY	62

AUG

02	GILBERTO ALVAREZ ALVAREZ	MEDWAY	92
03	JOHN STEPHEN NEKERVIS, SR.	MEDWAY	75
14	RICHARD J. CORNWALL	MEDWAY	85
18	ELLEN ANN FORD	FRANKLIN	76
23	ROY C. GREENLAND	MEDWAY	97
23	MARILYN JOAN PULITO	MEDWAY	78
29	JAMES ROBERT MCELHINEY	MEDWAY	60
30	DAVID J. FINAZZO	MEDWAY	66

SEP

04	MARVIN EDWARD GOLDING	MEDWAY	92
08	ANN JOSEPH RICHARDSON	MEDWAY	87
10	MICHELLE M. GERRY	MEDWAY	93
15	ROGER LIND	MEDWAY	95
16	THOMAS CAPRARELLA	MILFORD	66
17	DONALD P. BUKIS	MEDWAY	88
19	DAVID WILLIAM JOHN MCROBERTS	MEDWAY	64
19	PAUL SCOTT MOTYKA	FOXBOROUGH	66

23	JUDITH J. MASTIN	MEDWAY	65
24	WILIAM P. DRENGBERG	SHERBORN	83
24	MORTON Z. HOFFMAN	MEDWAY	89
25	WILLIAM JOHN COOVER, JR.	MEDWAY	74
27	MINETTE J. KOFFINKE	FRANKLIN	85
28	HOWARD W. EMBREE	FRANKLIN	78
30	JANET LORRAINE DOANE	MEDWAY	87
30	JOHN PAUL MAGUIRE	MEDWAY	88
30	KATHERINE J. MAWN	MEDWAY	87

OCT

01	MARY HELEN MERCER	MEDWAY	72
01	SIGURD ROSENKAIMER	MEDWAY	94
03	THOMAS F. BANNON	MEDWAY	69
11	SANDRA ANNE DAVIDSON	MEDWAY	78
11	GRACE ELIZABETH LAWSON	UPTON	93
12	ARTHUR CARL BLANGEARD	MEDWAY	79
14	WILLIAM FRANCIS SCHERER, SR.	MEDWAY	85
19	GEORGE EDWARD KORNMULLER	MEDWAY	84
23	KEVIN C. MOORE	MEDWAY	67
28	DOLORES A. EFTHIM	MEDWAY	93
31	ROSE M. CARR	MEDWAY	97

NOV

04	JOHN W. COOPER, III	MEDWAY	81
07	CLEMENTE CAPORELLI	RHODE ISLAND	91

07	WALBURGA ANN SANDWELL	MEDWAY	89
09	MICHAEL E. NEWTON	MEDWAY	57
11	JEAN BERTHONY PIERRE	MEDWAY	68
20	CAROLYN ESTHER JOHNSON	MEDWAY	96
25	ERICH RICHARD HABERMAN	MEDWAY	46
26	YETTIV EILEEN VERTULLO	MEDWAY	79
26	FRANCIS C. SMITH	MEDWAY	60
29	MICHAEL DOMINIC DEGRAZIA	FRANKLIN	84
30	MARA LEE LACKOFF	MEDWAY	77
30	THOMAS V. NORTON	MEDWAY	91

DEC

02	JANICE M. MCGRATH	MEDWAY	79
04	JOHN JAMES MALLOY	MEDWAY	65
10	JAMES MICHAEL MURPHY	N. ATTLEBORO	76
11	JOHN MARSHALL ROBINSON	MEDWAY	70
15	BENJAMIN GIL MANZON	MEDWAY	35
16	MARY LOUISE RENG	MEDWAY	76
25	JOANNE I. DEMAURO	MEDWAY	81
26	HARRY C. YORK, III	HOPEDALE	82
27	JOHN J. REILLY, JR.	MEDWAY	77
29	MAUREEN ELLEN SULLIVAN	MEDWAY	82

Report of the Board of Health

The Board of Health's mission is to preserve and protect public health in the community by preventing disease and assuring safety and environmental quality. This objective is carried out through a number of activities including, but not limited to, routine inspections, complaint investigations, permitting, and plan reviews. The Board of Health office also develops regulations and programs to address existing and future public health needs. It is through these proactive measures that the Board of Health is helping to improve the status and quality of life for all members of our community.

Staff consists of a part-time Administrative Assistant and a full-time Health Director. The Health Director collaborates with the Board of Health, which is comprised of five members.

Health Director: Derek Kwok, REHS/RS
Administrative Assistant: Lynn Crayton
Board of Health Chair: Caryn Metzger-Smith
Member: Katherine Tonelli
Member: Leanne Harris
Member: Cristina St. Pierre
Member: Amie Rotondi

Description of Health Department activities:

- Review plans for new or remodeling establishments, such as food establishments.
- Review plans for private wells and Title V systems.
- Conduct inspections for permitted establishments. Inspections include, but are not limited to, routine, complaint driven, and pre-operational inspections.
- Enforce state and local regulations relating to public health, safety, and the environment.
- Enforce Massachusetts State Sanitary Codes.
- Enforce Massachusetts State Environmental Code.
- Collaborate with contracted Visiting Nurse Association (VNA) on public health nursing and wellness services. One of these services includes investigation and follow up with reportable communicable diseases. Reported communicable diseases for Medway in 2024 include, but not limited to, influenza, lyme disease, babesiosis, campylobacter, group A streptococcus, hepatitis B and C, salmonella, norovirus, and tuberculosis.
- Protect ground water resources and drinking wells through plan reviews.
- Participation in local and regional emergency preparedness initiatives.
- Respond to and investigate complaints related to nuisances and public health concerns.
- Serve as public and environmental health educator to the community when necessary.
- Participate in grants as offered to better the community.
- Permit / license various establishments and operations.

Notable permits issued in 2024

	<u>Permits</u>		<u>Permits</u>
Body Art Business:	3	Septic Abandonments:	5
Body Art Practitioner:	12	Septic Haulers:	39
Recreational Camps:	10	Septic Installers:	28
Keeping of Animals:	50	Solid Waste Haulers:	27
Food/Retail Service:	112	Tobacco:	11
New/ Repair Septic Systems:	28	Pools	3

Accomplishments this year include:

- Conducted 2 flu clinics.
- Continued contract with Natick/Walpole VNA.
- Continued participation in MetroWest Tobacco Control District.
- Continued needle / syringe disposal program at police station.
- Updated and passed “Medway Board of Health Regulations for Body Art Establishments and Practitioners.”
- Updated and passed “Medway Board of Health Rules and Regulations for the Practice of Bodywork.”
- Continued participating with the MetroWest Shared Public Health Services and executed a new inter-municipal agreement with participating municipalities. This grant between nine municipalities aims to pool resources, increase staff capacity, attract additional funding, and deliver better health protections, programs and outcomes. Joining this shared service gives Medway access to shared staff which include an inspector, a community health worker, epidemiologist, communications specialist, and a public health nurse. Joining this group also gives Medway staff access to inspectional software for housing and food inspections at no cost to the town.

Respectfully Submitted,

Derek Kwok, REHS/RS
Health Director

REPORT OF THE BUILDING DEPARTMENT

The Building Department is a multi-functional office responsible for the oversight of construction, demolition, alteration, repair, and occupancy of all residential, commercial, business, and industrial uses. The Building Department does this for both new and existing construction in accordance with the Massachusetts Building Code.

The Medway Building Department is responsible for enforcing codes and ordinances within State Building Code, such as building, mechanical, energy conservation, electrical, gas and plumbing. These codes and ordinances govern the construction, rehabilitation and maintenance of residential, commercial buildings and properties located within the town of Medway.

We are responsible for the administration, interpretation, and enforcement of the following codes:

- Massachusetts State Building Code
- Massachusetts Electrical Code
- Massachusetts Plumbing & Gas Code
- Massachusetts Weights & Measures
- Town of Medway Zoning Code

In addition, this department enforces all Zoning Decisions, Special Permits, and Site Plan approvals. On a regular basis we conduct safety inspections at places of assembly, restaurants, religious institutions, schools, daycare facilities, and other locations as specified in the State Building Code.

The Building Commissioner/Zoning Officer, The Building Commissioner directly oversees all functions of the Building Department and acts as the chief building inspector and zoning enforcement officer.

The Building Commissioner also oversees Building Department staff which consists of the following employees:

- Rindo Barese, Deputy Building Inspector
- Lynn Crayton, Office Administrator
- Erika Robertson, Code Enforcement Officer/ Weights and Measures Sealer
- James Coakley, Plumbing/Gas Inspector
- Jerry Smolinsky, Assistant Plumbing/Gas Inspector
- Jennifer Sweet, Electrical Inspector
- Greg Kehlhem, Assistant Electrical Inspector
- Michael Perkins, Assistant Electrical Inspector

Financial Income and Permit Applications submitted to the Building Department

Below is a breakdown of permits issued by the Building Department between the dates of January 1st through December 31st, 2024.

	Permit and Inspection Data January 1, 2024 – December 31, 2024							
Permit Type	Building	Electric	Gas	Plumbing	Mechanical	Certificate of Inspections	Weights & Measures	Grand Totals
Permit Totals	771	658	247	322	117	46		2161
Permit Fees	\$451,371	\$79,000	\$17,249	\$31,440	\$20,366	\$2855	\$2855	\$608,964
Insp Totals	1347	1093	361	462	125	54	21	3442

Medway Projects

2024 was another productive year for the Building Department with new and ongoing projects. Summarized below are just a few of the major projects the Building Department is currently involved in:

- **Timber Crest Estates:** the 188-unit project located off Winthrop Street is well underway with new permits for new homes consistently being filed.
- **The Willows at Medway:** In addition to the completed assisted living facility, the construction of 54 duplex and single-family dwellings on this site are well underway.
- **Medway Grid Battery Storage Facility:** This is a large-scale project consisting of utility scale battery energy storage units, with additional structures, retaining and sound walls, and various electrical transmission equipment.

Medway's building and zoning information is available on the town's website, Medwayma.gov. By navigating to the Building Department, customers can obtain permit applications, informative documentation, fee schedules, zoning regulations, and online permitting services. Our physical office is in the Town Hall at 155 Village Street, first floor. Hours are varied so please plan your visit accordingly.

(Monday: 7:30-5:30, Tuesday, Wednesday & Thursday: 7:30 – 4:30, and Friday: 7:30 – 12:30.)

Respectfully Submitted,
Jonathan Ackley
Building Commissioner

REPORT OF THE MEDWAY POLICE DEPARTMENT

I'm very proud of the department's progress and development as it responded to the many challenges faced over the last five years. The members of the Medway Police Department strive to meet our mission to maintain a safe community through a balance of community partnership, respect, fairness, trust, and tactically sound policing.

We have focused on building our relationship with our community, investing in the department's future through training and professional development, and improving technology to deliver better service.

Our officers are committed not only to responding to crimes and non-criminal calls for service but also to preventing crime through proactive measures. These measures include youth outreach, education, robust patrol, diligent investigations, increased presence in the community, and social media use to keep the public informed of important news and safety concerns.

Despite the challenges faced by law enforcement today, I am confident the Medway Police Department is strongly positioned for the future. I would like to thank the members of our department for their work and dedication to constant improvement. I'd also like to thank our residents and town leaders for their continued support, which allows us to build a safer place for us all to live and work.

It has been an honor to serve this community as the chief of police for the past two and a half years.

The department entered 2024 with an open lieutenant and two open sergeant positions. Sergeant Peter Fasolino was promoted to fill the operations lieutenant position, Patrol Officer William White was promoted to patrol sergeant, and Detective Lauren Swarthout was promoted to Detective Sergeant.

The department maintained an active internship program welcoming students from Medway High School, Tri-County Regional High School, Framingham State University, Dean College, Westfield State University, and the University of New Hampshire. Three of our previous interns were hired as Town of Medway Police Officers. In contrast, others currently work for the Massachusetts State Police, the Needham Police Department, and the Fall River Police Department.

The department received multiple grants this year, including a training grant from the Massachusetts Statewide Emergency Telecommunications Board, a traffic enforcement grant from the Executive Office of Public Safety and Security, and an unused medication disposal grant from Meditech.

Medway personnel serve as important officials and instructors in several areas in Massachusetts.

Administrative Lieutenant Jeffrey Watson is the statewide training coordinator for the Massachusetts Police Training Committee Mountain Bike training program and is an instructor. He is also a member of the Metropolitan Law Enforcement Council (METROLEC) Tactical Bicycle Patrol Command Staff assigned as the unit's training coordinator.

Special Services Lieutenant Jason Brennan commands the METROLEC SWAT response team, is the statewide training coordinator for the Massachusetts Police Training Committee Firearms training program, and instructs in firearms and patrol rifles, as well as Active Shooter/Hostile Event response, Applied Patrol Procedures, Use of Force, CEW/Taser Instructor, and less-lethal weapons.

Administrative Sergeant John Meincke was a staff instructor for the Massachusetts Police Training Committee's Randolph Police Academy during 2024 and is also an Active Shooter/Hostile Event response instructor, Applied Patrol Procedures Instructor, Firearms Instructor, Less-lethal Weapons Instructor, CEW/TASER Instructor, and a First Responder/CPR/AED Instructor. Sergeant Meincke is a METROLEC Tactical Bicycle Patrol Unit member assigned as a Unit Commander.

Detective Sergeant Lauren Swarthout is the Physical Training Coordinator for the Massachusetts Police Training Committee's Randolph Police Academy, where she also instructs. She is also a Health and Wellness Instructor for the MPTC.

Detective Thomas Godino is an Active Shooter/Hostile Event response instructor and Applied Patrol Procedures Instructor for the Massachusetts Police Training Committee. Detective Godino is also an in-house Tactical Medical Response Instructor for the department.

Patrol Officer Meghan Casey is an Active Shooter/Hostile Event response instructor and Applied Patrol Procedures Instructor for the Massachusetts Police Training Committee, a Use of Force Instructor, and an ECW/Taser Instructor.

Patrol Officer Ryan Kahn is a member of the METROLEC Dive Team.

Detective Christopher Bullen is an Active Shooter/Hostile Event response instructor and Applied Patrol Procedures Instructor for the Massachusetts Police Training Committee.

School Resource Officer Paul McLaughlin is the department's Motorcycle Patrol and Escort Instructor. He is also a member of the METROLEC Mobile Operations Motorcycle Unit.

Patrol Officer William Freitas is a Firearms, Patrol Rifle, and Less-lethal weapon instructor.

Sergeant Anthony Nigro is a Speed Measurement (RADAR/LIDAR) instructor and a Tactical Medical Response Instructor for the department. He is also a certified crash reconstructionist.

Patrol Officer Stephen Paschal is a First Responder/CPR/AED instructor for the department and the MPTC, a Use-of-Force Instructor, and a CEW/Taser Instructor.

Chief of Police William Kingsbury managed the Medway Holiday Fund for the third year during the 2024 Holiday Season. This fund was established over fifty years ago and has been managed by Medway's police chiefs since its inception. Sergeants Robert O'Neill and Ryan Ober coordinated the fund's procurement, packaging, and delivery of holiday meals for both Thanksgiving and Christmas in 2023 and 2024. We worked closely with the Medway Housing Authority and the Medway Council on Aging, receiving help from many volunteers. We relied on the generous donations of Medway's residents, businesses, and private organizations to ensure a successful season.

The department has worked hard to comply with the mandates of police reform law and the regulations passed by the Massachusetts Police Officer Standards and Training (POST) Commission over the last four years. It has been a difficult process as many regulations have been enacted quickly. POST Commission Regulations can be found here:

[hp s://mapostcommission.gov/about-post/regulaons-advisories-and-guidance/](https://mapostcommission.gov/about-post/regulaons-advisories-and-guidance/)

All sworn department personnel have been certified by the POST Commission.

Medway School Resources Officers have all completed mandated training and background checks and have been certified by the POST Commission as per State Law.

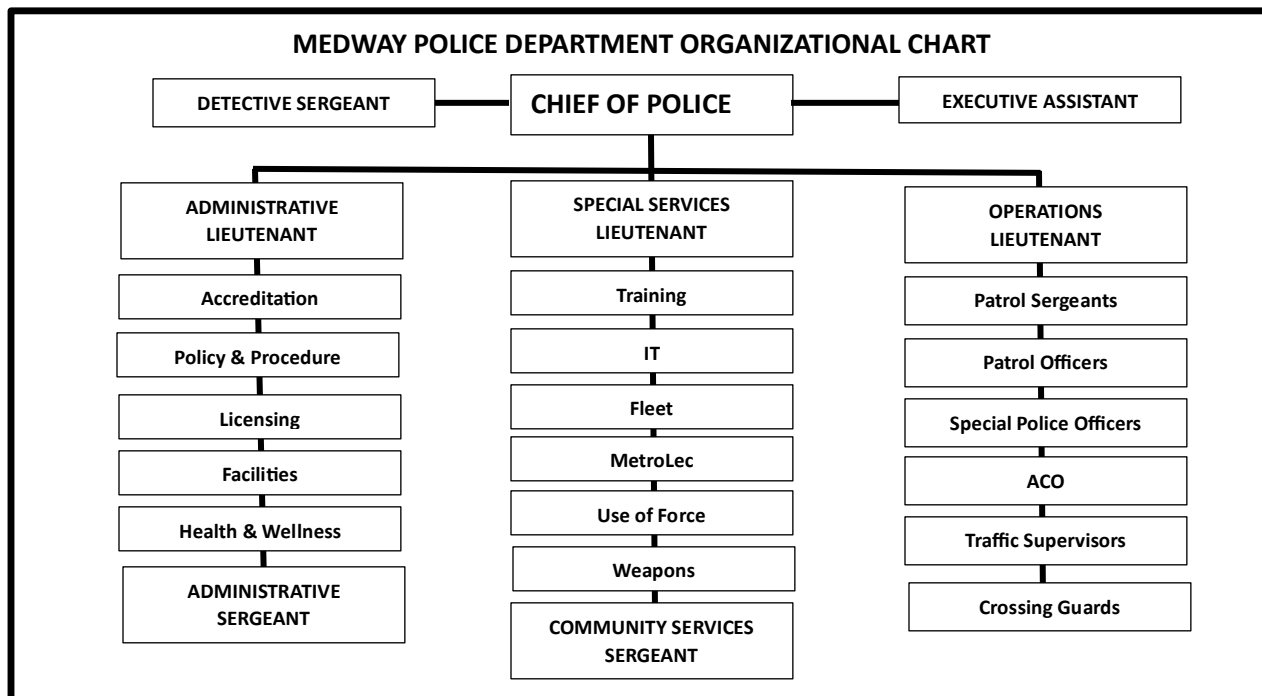
The Medway Police Department has appointed the following individuals to the listed specialty positions as per state law:

Sex Offender Registry Manager:	Administrav e Sergeant John Meincke
Sex Assault Evidence Collection Kit Manager:	Detecv e Sergeant Lauren Swarhout
Civil Rights Officer:	Patrol Officer Meghan Casey
School Resource Officer:	SRO Paul McLaughlin

The Town of Medway has commi ed to training the department's members to the highest possible standards, ensuring the development of professional police officers positioned for advancement and exemplary service throughout their careers.

During 2024, our officers completed their mandated in-service training program, which included legal updates, domestic violence response, first responder/CPR/AED certificaons, Use of Force and de-escalaon, Critical Incident Stress Management, Bias-Free policing, Mental Wellness, responding to calls involving Mental Health Crises, and Suicide Prevention. Officers also completed training and certification in Firearms, Patrol Rifles, less lethal weapons, CEW/TASER, Tacc al Medical Response, and tacc al patrol subjects.

The Town of Medway allocates funds for specialized training in the police department budget, sending officers to training designed to develop necessary patrol, invesg av e, administrav e, supervisory, and leadership skills. In 2024, our officers successfully completed many essential training programs.



2024 MEDWAY POLICE DEPARTMENT

Chief of Police

William H. Kingsbury

Lieutenants

Jeffrey Watson

Jason Brennan

Peter Fasolino

Sergeants

John Meincke
Ryan Ober

Derek Harrington
Anthony Nigro

Robert O'Neill
William White

Detectives

Sergeant Lauren Swarthout

Thomas Godino

Christopher Bullen

School Resource Officer

Paul McLaughlin

Patrol Officers

William Freitas
Benjamin Leazo
Maggie Schindler

Carl Sheppard
Andrew Latosek
Emily Clark

John Gasparrini
Stephen Paschal

Meghan Casey
Katherine Sharkey

Ryan Kahn
Andrew Harris

Executive Assistant

Janice Hart

Police and Fire Public Safety Communication Department

Hannah Furno (Director)
Gary Grenier

William Tagliaferri
Gina Mosciello

Kerri Bishop
Alyssa Clark

Eva Cann

Special Police Officers

Joseph MacDougall

Daniel McGlynn Gerard Boyce

John Rojee

Timothy O'Sullivan

Thomas Hamano

School Traffic Supervisors

Cheryle Goodspeed

Debbie Lavalley

Crossing Guard

Peter Falzone

Traffic Supervisors

Robert Rojee
Thomas Hamano
William Lewis
Glenn Dalrymple
Gary Grenier
Steiger

Kevin Brennan

James Cusack

Marco Limon

Andrew Mahon

Matthew Guarino

Jeanne Van Patten

MEDWAY POLICE DEPARTMENT CALLS FOR SERVICE 2024

209A Emergency Request	11
209A Modified	33
209A Received	57
209A Service	32
209A Vacated	15
209A Violation	11
258E Modified	5
258E Received	14
258E Service	9
258E Violation	3
911 Accidental	202
911 Hang-up	95
911 Transfer	95
MVA Animal	18

MVA Injury	28
MVA Leave the Scene	45
MVA No Injury	207
MVA Not Investigated	16
Accident Other	13
MVA Pedestrian	7
Alarm	245
Ambulance	1,700
Ambulance Mutual Aid	345
Overdose	8
ACO	189
Harassing Calls	5
Arrest-Felony	1
Arrest OUI	12
Assault or A&B	36
Assist Elderly	12
Assist Other PD	121
B&E MV	24
Break	7
By-Law violation -Other	4
By-Law Solicitor	20
Car Seat Inspection	1
Civil Complaint	14
Community Policing	234
Cruiser Maintenance	16
Disinvitation	13
Disturbance	165
Domestic Dispute	77
Elder Affairs	0
Fight in Progress	2
Fire-Alarm	427
Fire-Brush	25
Fire-Natural Gas Leak	35
Fire-Structure	31
Fire-Vehicle	2
Fireworks Complaint	11
Follow-up Investigation	305
Funeral Escort	9
General Information	49
General Service	48
Gun Shots Reported	10

Harassment	26
Identity Fraud	73
Illegal Dumping	13
Investigation	40
JDC	10
Keep Peace	35
Larceny	43
Larceny-Vehicle	4
Larceny by Check	9
Larceny by Credit Card	1
Lockout	91
Lost or Stolen	57
Message Delivery	14
Missing Child	10
Missing Child Located	10
Missing Person	14
Missing Person Located	8
MV Abandoned	2
MV Disabled	158
MV Erratic Op	137
MV Violation	1659
Mutual Aid-Metro LEC	4
Neighbor Dispute	19
No9ce to All	45
Officer Injured	8
Officer Request	290
Open Door	15
Parking Violation	35
Pistol Permit	331
Power failure	2
Process Serving	58
Property-Damage-Private	45
Property Damage-Municipal	12
Property Received	113
Property Released	73
Radar Board	9
Radar Requested	73
Repossession	19
Road Hazard	80
RUOK	1
Safety Hazard	18

Safety Officer	2
Section 12	4
Section 35	14
Security Checks	3,790
Sex Offender Registration	2
Sexual Assault	22
Shi informaon	1,199
Shopli ing	2
Sick Day	65
SRO Activity	77
Sudden Death	11
Suicide AKempt	2
Suicide Threat	15
Summons Service	16
Surveillance by PI	12
Suspicious Activity	192
Suspicious MV	224
Suspicious Person	113
Threatening	22
Traffic Control	56
Traffic Enforcement	783
Transportation	48
Tree Down	47
Truant Child	1
Unwanted Party	11
Unauthorized Use of MV	1
Vacation Check	20
Vandalism	15
Warrants	119
Water Dept	4
Weather Change	16
Well-Being Check	200
Wires Down	46
Work Law Viola9ons	1

MOTOR VEHICLE CRASHES

Animals Struck:	18
Fatal Crashes:	0
Crashes w/Injury	28
Leaving the Scene:	31

Crashes w/no Injury:	299
Not Investigated:	17
Pedestrian Involved:	6

Total:	399
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Value of Stolen Property: \$285,678

Value of Recovered Property: \$16,081

Respectfully submitted,

William H. Kingsbury
Chief of Police
Medway Police Department

REPORT OF THE MEDWAY FIRE DEPARTMENT

Calendar year 2024 has once again proven we are a very busy Fire and EMS Department. We had another 4% increase in calls. What is more telling is that about 40% of our emergency incidents occur simultaneously, requiring us to either divert resources from the original call, or to rely on our mutual aid partners to handle the second, third, and or forth emergency. At the time of this writing in calendar year 25, to date, our emergency calls for service are up 2%. As always, we continue to train to meet the ever-changing needs of our community. We continue to attend professional development conferences, and provide the latest in virtual training and live, in person training for both fire and Emergency Medical Training.

Fire prevention activities have been ever increasing. We have many new complexes either being constructed or being permitted, requiring inspections and plan reviews. Our inspection program for existing buildings is expanding as well. Our SAFE and Senior SAFE educational programs continue to grow thanks to the efforts of your fire department personnel, and the collaborative efforts from our schools, day cares, and Council on Aging. With the help of Deputy Chief Craig Vinton, we were able to migrate to new reporting and management software which will enable us to have better access to fire prevention and pre-plan information in our vehicles in cases of emergencies. Deputy Vinton has taken a position with another department, and we would like to thank him for his many years of dedicated service and wish him the best in his new position. He was an invaluable asset to our department! With his departure, we welcome Deputy Chief Paul Molla who will assume the duties of our Community Risk Reduction Deputy Chief.

The department continues to receive fire equipment grants funded through the Massachusetts Department of Fire Services. We were able to purchase additional body armor and ballistic helmets for our firefighters. We began our Medic Pedal program and had our bike team members deployed 40 times in 2024. Most of the deployments are at special events held throughout town, as well as events held by the Recreation Department at various locations. On its first deployment the team was able to reach a patient prior to the arrival of the ambulance and positively affected the patient's outcome.

Thanks to the continued support of our Select Board, Finance Committee, Capital Improvement Committee, our Town Manager, and especially the taxpayers of Medway. As always, our success would not have been possible without the support of the residents and business owners in the Town of Medway, thank you! I would also like to thank The Medway Select Board, Finance Committee, Capital Improvement Committee, Town Manager Michael Boynton and the Town Manager's office, Finance Director Carol Pratt and the accounting office, former Town Treasurer Joanne Russo and the treasurer's office, Human Resource Coordinator Cheryl Houle, Medway Health Agent Derek Kwok, our Director of Communications Sandra Johnston, Building Commissioner Jon Ackley and the building department, Stephanie Ohannesian and the town clerk's office, Rich Boucher and the IT department, Barbara St. Andre and the Community and Economic Development office, Assessor Chris Park and the assessor's office, Courtney Riley and the Council on Aging, Peter Pelletier and the Department of Public Services, Dr. Armand Pires and the school department, Chief William Kingsbury and the Medway Police Department for their continued support. As always without it we could not have accomplished what we did.

I would like to take this time to acknowledge the passing of retired member John Mill. All our retired members made substantial contributions to the department, and we will miss them all. Thank you to the families of all our departed members for standing by them while they so diligently and selflessly served the residents and visitors of Medway. We will continue to stand by you should any of you need anything.

With my retirement upon me, I could never thank the dedicated men and women of the Medway Fire Department enough as well. Members continue to train diligently and selflessly answer calls that put them in danger every day. While performing their duties, these men and women see things no one should see. The performance of these men and women exemplifies their professionalism and dedication to the great people of the Town of Medway. When I had the privilege of assuming command of this already great department 13 years ago, we had a dedicated on-call group of Firefighters and EMTs, supplemented by only 4 full time Firefighter/EMTs. The department provided Basic Life Support ambulance service. Since then, demands put on families coupled with the increased demand of training, our call force numbers dwindled. Our call volume has soared from about 1,000 calls for service a year to over 3,000 calls a year, with about 40% of our calls being simultaneous calls, and they continue to grow every year. I am proud to say our ambulance service, thanks to the hard work of our

Firefighter/Paramedic/EMTs, and then EMS Coordinator James Kaufman, has transitioned to an Advanced Life Support service and has save hundreds of lives since we have been licensed as an ALS Ambulance service. We have grown to 20 full time Firefighter/Paramedic/EMTs, a full time EMS Coordinator, a full time Community Risk Reduction Deputy Chief, a full time Deputy Chief of Operaons, and full time Chief of Department, and full time Administrav e Assistant. Our equipment has been upgraded to the most modern and technologically advanced equipment available. Congratulations to Deputy Chief Mike Fasolino on his pending promotion to be the next Chief of Department for your Medway Fire Department. I am confident that under the leadership of him and our two Deputy Chiefs, the department will thrive and get even beKer. And as far as we have advanced thanks to EVERYONE, we cannot stop moving forward and continuing to grow. To do so, we need your continued support.

I continue to grow prouder of this department, its members, and what we have been able to achieve. We continue to strive for perfection and provide the best Fire and Emergency Medical Services possible. Without them or the support of other Town departments and commi ees, and very much so, you, the residents and taxpayers of Medway, the Department could not be as great as it is. I cannot express enough my appreciation of all of you, thank you from the bo om of my heart!

Respecmully submiKed,

Chief Jeffrey P. Lynch

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Vision Statement:

Be a source of pride for our community by embracing our obligation to the Town of Medway's infrastructure and environment.

Mission Statement:

The Department of Public Works is responsible to the residents, businesses, and visitors of Medway for the maintenance & management of a public infrastructure that has been constructed over the course of the Town's history. This significant infrastructure consists of more than 100 miles of residential and urban roadway containing bridges, sidewalks, curbs, traffic signals, street lighting, guardrail fencing, surface and sub-surface storm water systems, wastewater systems, public water supply, treatment & distribution systems, and public shade trees. This infrastructure along with municipal buildings, parks, open space,

vehicles, and solid waste management is the backbone of the community and contains many of the resources that all together, can well define the overall quality of life in the community.

The Department is organized into six distinct divisions, each responsible for key areas of accountability within the organization. Medway's Department of Public Works (DPW) operates as a modern, high-performance entity, effectively maximizing its capabilities despite the challenges posed by limited staffing and budget resources.

In addition to operational constraints, the Department is subject to stringent regulatory oversight by local, state, and federal agencies, which govern the management of rights-of-way (ROW), as well as the water, wastewater, and stormwater systems. The Department is also required to adhere to a wide range of codes and regulations related to buildings, workplace safety, solid waste disposal, and equipment operation.

In response to these challenges, the Department is committed to integrating advanced technology into its operations, optimizing the use of limited resources. This approach not only enhances operational efficiency but also ensures the continued delivery of high-quality services, ultimately fostering greater customer satisfaction.

Department Description:

The Department operates under a program management framework designed to enhance accountability and strategic planning. Each program is led by a professional manager who reports directly to the Director/Deputy Director of Public Works. These managers are entrusted with the responsibility of overseeing the planning, development, and execution of their program's objectives. This organizational structure is aimed at delivering an elevated level of customer service, fostering an environment that prioritizes effectiveness, accountability, safety, and professionalism within the workplace.

The Department is divided into six core program areas: Administration & Finance, Engineering & Facilities, Parks, Highway, Fleet Maintenance, and Water & Sewer. Each area is outlined below, showcasing notable accomplishments and milestones achieved in 2024.

Administration & Finance:

The primary function of staff within this division is to provide first customer contact, administrative and financial support to the numerous and varying Department programs, as well as interact and actively participate in overlying Town goals and objectives. Each operational function of the Department's activities has an extensive administrative component which must be completed in a concise and controlled manner to ensure deadlines are met and that program milestones are achieved. Many of the Department's initiatives have associated financial and regulatory reporting requirements. This Division produces or supports these activities ensuring proper management. The positions included within the Administration and Finance Division are:

- Director
- Sustainability Coordinator
- Program Administrator
- Administrative Assistants

This professional staff will be engaged in numerous administrative functions that provide for the organized, timely performance of activities such as:

- Customer Service
- Communications
- Information Technology
- Budget Preparation and Maintenance
- Enterprise Fund Accounting
- Personnel / Labor Activities
- AP and AR Functions
- Procurement (MCPPO)
- Electronic Personnel Time and Attendance Reporting
- Permit Management
- Utility Billing
- Water, Wastewater & Stormwater Administration
- Solid Waste & Recycling Administration
- Energy Management
- Departmental Support Needs (Insurance, Training)
- Grant Administration (Chapter 90, TIP, WRAP, MAPC, MADEP, Green Community, Workplace Safety, MVP, etc.)
- Emergency Management
- Legal Counsel

The following are substantial initiatives and projects performed during 2024 within the Administration & Finance Division:

- Complete construction of the Town's first drinking water treatment plant
- Continue Building a GIS database of the Town's Stormwater, Water & Sewer Systems
- FY26 Capital Planning
- Public Outreach and Programs for Water Conservation, Energy, and Solid Waste/Recycle Programs
- Charles River Climate Compact Member & contributor
- Worked with Energy & Sustainability Committee
- Annual Regulatory Report for our MS4 Permit
- Green Communities Annual Regulatory Report
- Municipal Vulnerability Preparedness (MVP) Program Annual Report
- Charles River Flood Model

- Complete installation of vehicle charging stations resulting from Mass EVIP Grant
- Stormwater Pollution Prevention Plan development and training
- Stormwater infrastructure inventory, maintenance, and mapping management
- Mattress recycling program
- Continued work with MEMA's Regional Emergency Planning Committee
- Private Trash Program Renewals
- Permitting and Licensing
- Call Log/Work Order System Form Advancements & Training
- Solid Waste/Recycling Regulatory Reporting
- Park Projects Improvements Planning
- Roadway & Sidewalk planning & construction
- Continued monitoring of water customer accounts to provide advanced notice of service leaks and of outdoor watering violations.
- Worked with internal and external focus groups to launch a series of initiatives in water, wastewater, and stormwater to provide better overall water resource management.
- Increased focus on the Town's web site and social media to provide more timely information.

Engineering & Facilities:

As a result of the Town making an active commitment toward upgrading and expanding its public infrastructure, numerous simultaneous projects are managed presently and further anticipated in the foreseeable future. The value of these projects is significant and is regularly measured in millions of dollars. The proper management of capital initiatives requires staffing resources that are charged with phased project oversight ranging from planning to beneficial use or a "cradle to grave" management approach. Dedicated staff manage these important projects to successful completion. Another significant component to this unit is the management of building and grounds maintenance for the Town's twelve (12) public facilities. Work performed within this function area ranges from minor repairs to extensive reconstruction and rehabilitation of building structures. The positions included in the Engineering and Facilities Division are:

- Project Manager
- Trades Technician
- Two (2) Assistant Trades Technicians

The following are the planned functions of staff within the Engineering & Facilities Division:

- Capital Projects Planning

- Administration
- Design & Construction Management
- Planning Department Development Projects
- System Impact Plan Review
- Grant Oversight
- Construction Management
- Facilities Maintenance
- Contract Development and Procurement
- Consultant Management

The following are substantial initiatives and projects performed during 2024 within the Engineering and Facilities Division:

- Elevator tests and inspections- State requirement
- Boiler & Air Compressor inspections - State requirement
- Generator Testing - All buildings and well locations
- Fire Alarm System Inspections at town buildings.
- MIIA Insurance Inspections
- Snow & Ice management at all town owned facilities
- Equipment Auction
- Flag and Banner maintenance/replacement (Town wide)
- Street and parking lot light repairs/replacement
- Set up & break down for Town voting.
- Coordinate janitorial service for all town buildings.
- Summer camp assistance with supplies and tents
- Monitoring of HVAC filters in all locations
- Maintain door controls for all locations
- Fire Station 1 office renovation
- 120 Main St renovations for Parks and Recreation and Animal Control
- Police Station office renovations and general housekeeping
- Police Station equipment storage shed and recovery storage location with fencing
- Community Farm kitchen renovation and garage roof repair
- Senior Center heat pumps installed
- Senior Center new exterior doors
- Library new exterior front door installed
- DPW Garage – general repairs
- Set up Holiday decorations around town.
- Thayer Homestead – barn repairs

Parks:

In 2024 the Parks Division continued to include the management of solid waste collection and disposal, resource recycling and reuse, the managed care and maintenance of Medway's parks and fields, as well as grounds care and maintenance at all municipal buildings including schools. The Division maintains reliance on the Board of Health for assistance with regulatory policy setting and enforcement. Included within the Parks Division is the managed care of the Town's fifty-five (55) acres of passive and active recreational areas under the jurisdiction of the Board of Park & Recreation Commissioners. Also held within this unit is the oversight of the Town's Street and shade tree program managed by the Department's statutory Tree Warden designee. The positions included within the Parks Division are:

- Superintendent / Tree Warden
- Assistant Superintendent
- Supervisor
- Heavy Equipment Operators (5)
- Part Time and Seasonal Staff

The following are the planned functions of staff within the Parks Division:

- Solid Waste Management
- Contract Management
- PAYT Bag Coordination
- Curbside Collection
- Hazardous Waste Disposal
- Landfill Management
- Recycling Program
- Federal & State Guidelines
- Recycling Center
- Public Outreach & Education
- Single Stream Cart Recycling
- Parks Programs
- Tree Warden (Street Trees) Maintenance
- Field Care and Maintenance
- Parks and Open Space/Trails Care & Maintenance
- Sidewalk Snow Removal
- Improvement Projects
- Municipal Buildings/Schools Perimeter Grounds Maintenance

Parks staff operate and maintain Town properties including:

Choate Park
Cassidy Complex
Oakland Park
Winthrop St. Park
Idylbrook Park
Senior Center grounds
North Street Playground
Garnsey Dog Park (Village St.)
Leigh Memorial
Matondi Memorial Square
Sanford Conservation Area
Library grounds
High School Fields & Grounds
McGovern School Field & Grounds
Burke/Memorial School Fields & Grounds
Middle School Fields & Grounds
Water Division Grounds
Police Dept. Grounds
Fire Stations 1 & 2 Grounds
Thayer House
Open Space Trail Network
Police/Fire Memorial
Town Hall
Town Gateway Signs
Sibley Park
Recycling Center
Evergreen Cemetery Historical Area
Village Street Canoe Launch
Cutler Street Affordable Housing
Village Picnic Area
Jacob Ide House
Grand Army of the Republic War Memorial
Park (Village St.)
VFW Building and Field
Adams St Conservation Area

The following are substantial initiatives and projects performed during 2024 within the Parks Division:

- Rain Barrel Program
- Assist with and help coordinate Christmas Parade
- Set up & Removal of sports equipment at Athletic Fields
- Assist Medway Community Farms with property improvements & special events.
- Conducted loam screening, brush pile grinding & compost bin deliveries.
- Tree limbing and brush removal throughout town
- Coordinate Spring & Fall Household Hazardous Waste Days
- MHS – install temp outfield fence for varsity baseball field.
- Town Wide Sidewalk Snow Clearing
- Assist Park & Rec with the preparation and running of special events
- Monitor Choate Park Dam water levels before, during & after weather events
- Assist other Divisions or Town groups during daily O&M and capital projects
- Trail clearing for the bridge festival
- Irrigation upgrades and maintenance at town fields
- Upgrade High School windscreen at the tennis courts
- New Kelly St softball and Middle School baseball fencing
- Ishamel Coffee pocket park
- Bench install on open space trails (Hoag and at Idylbrook)
- Repairs to fencing at High School athletics

Highway:

This Division is responsible for the operation and maintenance of all public ways encompassing approximately one hundred (100) miles of roadway, consisting of approximately 280 lane miles. Maintenance of this transportation network includes all portions of Town right-of-way including roadways, sidewalks, stormwater drainage systems, street lighting, signage, and traffic control devices. Daily work is scheduled and assigned based upon a balance between planned projects and customer service response. A majority of the Department's heavy equipment is operated and dispatched from within this unit. As such, its activities are broad in scope and diverse in function. This division is responsible for the management of winter storm operations including the hiring of supplemental contract equipment services in accordance with the Town's snow and ice policy and budget. The positions included in the Highway Division are:

- Superintendent
- Assistant Superintendent
- Right-of-Way Supervisor
- Heavy Equipment Operator (6)

The following are planned functions of the Highway Division:

- Roadway and Sidewalk Operation, Maintenance, and Improvements
- Stormwater System Operation, Maintenance, and Improvements
- Winter Storm Operations (Snow & Ice)
- Street Sweeping and Roadside Clean-Up
- Pothole Repair
- Traffic Signals, Signs, Street Line/Crosswalk Painting, and Street Lighting

The following are substantial initiatives and projects performed during 2024 within the Highway Division:

- Mill and Overlay/Reclaimed 16 roads in town.
 - Improvement of 4.76 road miles
- Crack sealing on 8 roads in town and the 123 Holliston St parking lot.
- Sidewalk Improvements and new sidewalks throughout town
 - Improvement of 1.45 sidewalk miles
- Drainage improvements/repairs
- Stormwater BMP & outfall inspections and maintenance
- Repair driveway aprons on various roads.
- Loam & seed along newly paved roads.
- Cleanup/Loam & seed damaged areas from snow & ice season.
- Updated GIS mapping and inspections of all stormwater outfalls and associated structures
- Updated road plan
- Catch Basin cleaning town wide.
- Drain line flushing/cleaning.
- Infrared castings & roadway repairs
- Casting adjustment, repairs & replacements for roadwork – 200+
- Catch Basin & Manhole repairs/replacements (approximately 75 total)
- Trench, sidewalk, and roadway repairs
- Patched numerous potholes.
- Crosswalk/Project Alex Crosswalk and Stop line painting (town wide)
- Roadside mowing, spraying and brush removal (town wide)
- Roadway sweeping (town wide)
- Summer St. – Installed (4) rapid flashing crosswalk beacons.
- Townwide Speed Limit signage installed at entering locations for new by-law
- Signage improvements for compliance
- Backup system installed at Holliston and Main intersection
- Emergency culverts install on Clark St
- 300' of drain line replacement on Cassidy Ln

- Police Station generator fence
- Beaver deceiver installed on West St at Hopping Brook
- New solar school signs installed with speed indicator for High School (2)
- High School access road drainage improvements
- Library parking lot improvements
- Cassidy Field drainage and parking lot improvements
- Dug trenches to assist with several DPW/Town wide projects.
- Paved and inspected all water & sewer trenches to ensure compliance with Town standards.
- Handicap ramps installed.



Fleet Maintenance:

Activities within the Fleet Maintenance group include service to those units assigned to the Police, Fire, Ambulance, Council on Aging and Department of Public Works. It is understood that these divisions engage in continual operations and service to the Town twenty-four hours a day. As such, it is imperative that the core equipment utilized by these divisions always remains operational. Work is performed in accordance with local, state, and federal standards associated with emissions, fuel criteria, safety, and operational protocols. Staff hold credentials allowing them to work on a full line of vehicles and equipment ranging from small engine repair, light duty equipment, medium rated vehicles to a full array of heavy equipment consisting of complex mechanical, hydraulic and electrical components. Preventive and regular maintenance is scheduled while emergency/reactive service is prioritized based upon the risk and consequence of equipment failure. Each approach is tracked and monitored utilizing a computerized workorder management system. The positions included in the Fleet Maintenance Division are:

- Director of Fleet Services
- Fleet Technician

The following are planned functions of the Fleet Maintenance Division:

Fleet Maintenance & Small Engine repair.

Personnel Supervision

Planning / Scheduling

Certifications

Full Range of Skill Sets

Departments – Equipment Served:

Town Administration - 10 vehicles

Public Services - 216 pieces; vehicles, and other equipment

Police - 33 pieces; vehicles, and other equipment

Fire - 25 pieces; vehicles, and other equipment.

Council on Aging - 3 vehicles

Schools – 12 pieces; vehicles, and other equipment

In addition, Fleet Maintenance provides repair services for 11 emergency generators at various Town facilities, both permanent and transportable, and numerous gas and air powered tools.

The following are substantial initiatives and projects performed during 2024 within the Fleet Maintenance Program:

Over the past year, a substantial volume of work orders has been logged and successfully completed. These entries include a diverse range of services, such as scheduled maintenance, emergency road calls, heating and cooling system repairs, tire replacements, brake servicing, steering and suspension repairs, as well as welding and fabrication tasks.

Vehicles and Equipment placed into service.

- DPW- 2024 International 10 Wheeler (Unit 216), 2024 Freightliner Elgin Vac Sweeper (Unit 227), (4) Doosan light towers, 2024 Vermac message board, 2023 Vibroscreener, 52" Wright Stander, (2) F-350 for Water (Units 410 and 411); MFD- Ford 150 (Squad 1); MPD- Chevy Tahoe (K-3), Ford Explorer (K-11); Town Hall- 2024 Ford Explorer (709), 2025 Nissan Leaf (715)

- Assorted plows, sanders, and landscaping attachments

Major work

- Inspect and repair all municipal emergency generators.
- Assisted in supplying temporary power for Town events.
- Revised graphics on DPW vehicles
- State Inspection of vehicles and equipment
- Perform snow contractor inspections.
- Oversee and maintain parts and supplies inventory
- Auction of six vehicles and equipment

Water and Sewer:

The Water and Sewer Division is charged with the operation and maintenance of the Town's water supply, water treatment, water distribution and wastewater collection systems. This involves comprehensive oversight of the system's pumping and treatment facilities, which include a single drinking-water well site and a newly constructed treatment plant. Being a groundwater system, the Town treats its raw water with the addition of sodium fluoride for dental health, lime for corrosion control and sodium hypochlorite for disinfection. All treatment processes require daily manual monitoring by certified staff as well as with the Department's Supervisory Control and Data Acquisition (SCADA) system. Drinking water is pumped to two (2) water storage tanks having a combined capacity of 2.8 million gallons.

The wastewater system is comprised of approximately forty-four miles of gravity sewer that discharges into the treatment facility operated by the Charles River Pollution Control District. Through its recent sewer extension project, the Department now operates and maintains a sewer pump station located in the Trotter Drive Industrial Park area.

The geographic disbursement of these complex and dated systems throughout the Town's eleven square miles creates a particular challenge to the relatively small Water and Sewer Division. The general deferment of capital investment in these systems during recent decades is cause for an infrastructure which demands high levels of maintenance and attention. Fortunately, in recent years, Master Plans have been conducted which identify infrastructure needs based on the risk and consequence of failure. Using advanced technology and thoughtfully prepared scheduling of human and equipment resources, the Water and Sewer Division can meet the needs and demands of its diverse systems while providing residences and businesses with the highest level of customer service possible the positions included in the Water and Sewer Division are:

- Superintendent
- Plant Supervisor
- Field Operations Supervisor
- System Operator (6)

The following are the planned functions of staff within the Water and Sewer Division:

Water Supply, Treatment and Distribution

- Treatment
- Disinfection
- Corrosion Control
- Fluoride
- Sampling and Lab Analysis
- MASSDEP Reporting
- Regulations
- Disinfection Byproduct Rule
- Groundwater Rule
- Lead & Copper / Total Coliform Rules
- Consumer Confidence Report
- Annual Statistical Report
- Meter Reading and Repair
- SCADA
- Leak Detection Surveys
- Main Line and Service Pipe Repair
- Customer Service
- Valve Exercising
- Hydrant Flushing
- Hydrant Maintenance & Inspection
- Curb Box Location & Inspections
- Hydrant Painting Program

The following are substantial initiatives and projects performed during 2024 within the Water & Sewer Division:

Water Treatment:

- Mass DEP Sampling – 500 + samples
- Daily Water Sampling, Testing & Maintenance
- Over 85 After hours Emergency Calls

- Disinfection (sodium hypochlorite) – 3,439 Gallons used for Water Treatment
- Corrosion Control – 1,450 Gallons of orthophosphate used to protect water distribution system piping.
- Fluoride – 3,320 lbs. Used for Water Treatment
- PH Control – 1,355 Gallons of potassium hydroxide used
- Iron and Manganese removal – 1,924 Gallons of potassium permanganate solution used
- SCADA –Software Upgrades
- SCADA Related Alarms
- 290 million Gallons of Water Pumped & Treated

Water Distribution:

- Opening and operations of new Water Treatment Facility
- Cross Connection Control Program Inspections – 400+
- Storage Tank Inspections – Monthly
- Zone I & Zone II Inspections – (2) Biannual
- Production Meter Test and Calibration
- Service Line Repairs, Connections & Inspections – 75+
- Customer Service Calls - 2400+
- Water Main Break Repairs - 2
- Curb Stop Box Repairs – 50+
- Water Quality Calls 5
- Meter Calls – 2299 (MIU swap outs)
- Replaced- 4 Hydrants
- Hydrant Repairs – 5
- Water Main Valves Replaced – 1
- 1,400 + Dig-Safe Inspections
- Water Ban Calls
- Motor Vehicle Accident-Related Calls
- Updating GIS Mapping of System through the Asset Management Grant
- Pressure Tests –3
- Fire Flow Tests – 3

Wastewater Collection System:

- Connection Inspections – 20 +
- Lift Station Inspections – 60+
- 100+ Sewer Manhole Risers and Covers Replaced
- Inflow & Infiltration Repairs – Contract Management
- NPDES – EPA Permit Appeal
- Annual Sub-System Inspections

- Monitored 5 sub-system flow meters.
- Sewer Line Jetting & Vacuuming
- Sewer Camera Inspections
- Sewer System inspections at Timber Crest
- Pump Station Operations & Maintenance
- Sewer Repairs & Inspections
- Inflow & Infiltration Surveys
- Charles River Pollution Control District Reporting



2024 ACCOMPLISHMENTS & INITIATIVES

- Perform Enhanced Roadway and Sidewalk Improvement Plan
- Continued Investigated High School Culvert preliminary design scope to beginning preparing bid documents.
- Advanced Stormwater Inspection Program per our MS4 Permit
- Water Treatment Facility construction completed and occupied
- Sewer Improvement Program- Inflow & Infiltration (I&I) investigation & removal
- Leak detection survey & increased water meter accuracy.
- Completed essential repairs and improvements to town facilities (identified in Facilities Report)
- Major road reconstruction and drainage improvements
- Redevelopment of Deputy Director position

2025 GOALS & INITIATIVES

- Complete streets construction of Holliston and Village St intersection
- Continue to implement an asset management system for the water, sewer systems and stormwater.
- Implement bridge design work identified from asset management plan
- Work on drainage improvements throughout Town.
- Perform Hanlon Field Turf/Track Construction
- Executed High School Culvert Replacement
- Training and research on Snow & Ice Operations; Management improvements
- Perform Enhanced Roadway and Sidewalk Improvement Plan

- Advance Stormwater Inspection Program as mandated in MS4 Permit
- Complete construction of Oakland Street Pump House
- Continue Identifying Areas to Improve Stormwater Treatment
- Sewer Improvement Program – Continue to identify and remove Inflow & Infiltration (I&I)
- Perform annual unidirectional flushing program.
- Water distribution system leak detection survey (to identify any UAW)
- Expand GIS Mapping of Roads and Stormwater System
- Improve Inspections and Data Collection Using GIS
- Advance Water Integrity Planning & Implementation
- Green Communities Energy Efficiency measures at Pump Houses for Town Wells and Senior Center

Continue Food Waste Diversion Planning

- Work with other departments on updating Solid Waste Regulations
- Continue to explore options on electric vehicles.
- Cemetery division creation to maintain new town Cemetery (Evergreen)

Respectfully Submitted,

Nolan Lynch

Deputy Director
Department of Public Works

REPORT OF THE AFFORDABLE HOUSING COMMITTEE & AFFORDABLE HOUSING TRUST

A fundamental principle of Medway's Affordable Housing Trust and Affordable Housing Committee is that all people are deserving of housing, regardless of ability, age, ethnicity, gender, income, race, religious conviction, or self-identity. In this spirit, Trustees and Committee Members strive to fulfill the mission of securing the reality of "Housing for All". – Statement adopted February 2021

2024 extended a very active period for affordable housing in Medway, marking significant realization of the efforts of the town's many affordable housing advocates. The Affordable Housing Committee (AHC) and the Affordable Housing Trust (AHT) continued their practice of meeting monthly in joint session, overseeing the activities of the town's Community Housing Coordinator and monitoring events affecting Medway's Subsidized Housing Inventory. Our

Community Housing Coordinator, John Douglas Havens, retired in 2024. We thank him for his many years devoted to promoting affordable housing in our community and assisting our residents in their search for affordable housing. Rather than hire a new Community Housing Coordinator, the Affordable Housing Trust and the Town will join the SWAP/TRIC Shared Housing Services Office (SHSO) at the beginning of fiscal year 2026. The SHSO will provide any needed affordable housing support, such as compliance monitoring and assisting with affordable housing lotteries.

The Department of Housing & Community Development (DHCD) approved the Medway Housing Production Plan (HPP) effective August 4, 2022. The AHC and AHT worked together with consultant JM Goldson LLC, with thoughtful consideration of issues related to affordable community housing, to create this 5-year HPP with these primary goals:

1. Maintain Medway's affordable housing stock at over the state's 10 percent affordable housing goals; currently, the Town's affordable housing stock is at 11.47%
2. Address local housing needs with a greater mix of housing types, particularly small apartments, accessible housing, and starter homes
3. Distribute new housing options in strategic locations and through reuse opportunities to meet local housing need and to comply with the state's housing choice legislation
4. Support residents in need to help them afford to remain in Medway
5. Increase Medway's capacity to implement housing initiatives through enhanced local and regional coordination

Medway's affordable housing stock continued to surpass the state-mandated 10% minimum necessary to ensure Medway can assert application of local Zoning Bylaws if challenged by a developer until at least the 2030 census. Housing developments contributing to the Town's achievement of the 10% goal include the following major developments with noteworthy milestones in 2024:

- Glen Brook Way – Phase 1: completed in 2022 and 48 affordable rental units are fully occupied; Phase 2: 44 affordable apartments for residents over 55 years of age have been completed and fully leased.
- 39 Main Street – Construction and leasing completed, with a lottery held to fill the 40 affordable units out of the total 190 apartments.
- Timber Crest – Out of a total of 37 affordable single-family homes, fourteen have already been constructed and sold, the remaining will become available on a rolling basis as houses are completed.

Meanwhile, multi-unit housing permits continued under the town's inclusionary zoning bylaws, including either affordable units built among their project's market-rate homes or "in lieu" cash

payments that are directed to the AHT for the future development of appropriate community housing.

Respectmully submiKed,

Judi LaPan, AHC Chair – Ann M. Sherry, AHT Chair

REPORT OF THE CONSERVATION COMMISSION

VISION STATEMENT:

The Conservation Commission seeks to preserve the quality and quantity of open space and wetland ecosystems through the acquisition of open space and preservation of wetlands in accordance with federal, state, and local laws. The Commission is dedicated to incorporating climate resiliency measures to ensure the protection of these sensitive resources.

MISSION STATEMENT:

The mission of the Conservation Commission is to protect all the wetland resource areas in the Town of Medway as prescribed by state and local laws.

DESCRIPTION:

The Medway Conservation Commission (the “**Commission**”) is charged with protecting wetland resources located in the Town of Medway. Wetland resources play a critical role in preserving the Town’s water quantity and quality, providing flood storage and storm-water management, pollution prevention, supporting habitat for diverse plants and animals and providing recreational open space. The Commission carries out its charge by regulating construction activity and any other altering projects in or near wetland resources as prescribed under the Massachusetts Wetlands Protection Act and its Regulations and the Medway General Bylaw Article 21 with its Regulations. Additionally, the Commission is charged with administering Stormwater Management Bylaw Article 26 as it applies to project over 20,000 sq ft where a portion of the project is within wetlands jurisdiction. Additionally, as you will read the Commission is also not charged with administration and enforcement of the Tree Preservation Bylaw Article 31.

The Commission also manages approximately over 600 acres of public conservation land permanently protected including the seven conservation restrictions. There is an additional of 379 acres of land which is used for recreation but does not have a permanent deed restriction.

The Commission is comprised of seven volunteer members, each of whom is appointed by the Town’s Select Board. The Commission’s Agent is responsible for processing and reviewing all permit requests related to the State and town wetlands regulations and for helping Town residents understand and comply with state and local requirements related to wetlands as well as fielding general inquiries about wetlands. The Agent also works on conservation land and open space management.

During 2024, the Commission:

- received and reviewed twenty-five Requests for Determinations (“RDAs”). (Each RDA asks the Commission to determine whether the construction, land maintenance or other activities described in it are within the jurisdiction of the Commission);
- issued three Order of Resource Area Delineation.
- issued Orders of Conditions (i.e., specific conditions that help protect wetland resources) for thirty proposed projects.
- initiated eight violations or enforcement actions in connection with violations of state and local wetland laws, along with managing the completion of previous years enforcement compliance.
- issued Certificates of Compliance for twelve projects; and
- granted two amendments to previously approved projects; this does not include minor amendments to plans granted without a hearing.

The Conservation Agent and the Sustainability Coordinator, Stephanie Carlisle continue the work with the Charles River Watershed Association (CRWA) on the Charles River Flood Plain Modeling for climate change adaptation. We are in our 4th MVP round and developing our Flood Plain Modeling to a higher level. Our 2024 project is to identify and advance on the ground implementation opportunities for strategies the Charles River Flood Model identified as effectively mitigate projected future flooding. This regional initiative will continue its successful track record of setting the stage for implementation of nature-based solutions that provide local and regional flood benefits in addition to a wide array of community co-benefits such as improved air and water quality, reducing urban heat island impacts, and improving human and ecological health. This will be accomplished through two primary activities: 1. Siting analysis, design and modeling, and 2. Community engagement.

Additionally, the Charles River Climate Compact, which Medway has been a member of since its establishment in 2019 are in the middle of reviewing how the Charles River Climate Compact worked on the Strategic Plan for completing the goals we set for ourselves.

The Conservation Commission drafted the Tree Preservation Bylaw, and the residents voted to approve it at the Fall Town Meeting. It was then approved by the AG office in 2024. The proposed Bylaw would protect the removal of trees within Zoning Setbacks on all parcels in Medway. The goal of this Bylaw is to provide protection of residents from the continued impacts from climate change, such as flood, storm and heat impacts as storms intensify and temperatures increase. As a benefit it provides screening between properties.

In January 2024, the Commission complete the request the final request for reimbursement of for the MA Recreational Trails Grant for the Adams Street Accessible Trail. The trail was completed in 2023, but the Town received the last of the funding in 2024, closing out the trail as compliant with the standards of the MA Recreational Trail Grant.

In June and July, the Conservation Commission worked with Open Space Committee Member Jim Wickis to offer Invasive Species Classes in the Summer. These classes generally take place 2-3 times per summer and are attended by 8 or more people. The feedback on class offering has been positive. These classes have been offered in 2021 and 2022.

The Conservation Commission for the past 3 years have been working with a local consultant to develop Baseline Documentation for Conservation Land and other land purchased with Community Preservation Funding. The baseline documentation sets up the Town's ability to review and monitor the land for any issues annually. This will work to ensure the Town has land which is managed properly and that there are no encroachments to the land from abutters. All funding for this project has been through Capital Improvements Budget.

In October 2024, the Upper Charles River Land Trust acquired new land at 116 Winthrop Street. The Medway Conservation Commission will be the third party assigned to assist with the management and annual inspections. The land is 15.5 acres which has frontage on Winthrop Street. The Town of Medway installed a parking area along Winthrop Street and there are existing trails open for use. More improvements are proposed for 2025.

In November, the Town of Medway accepted \$250,000 from a grant to study the Sanford Mill Dam to determine the viability of the dam. The dam is not owned by the Town of Medway (the owner is unknown) but has been designated as a significant risk as it has deteriorated over the years, due to the lack of ownership and no repairs. The study will review options for management.

The Commission continues, with minimal town funding and dedicated volunteers, to work with Open Space Committee to maintain the trails, open space and fields of Conservation controlled properties. The Commission expresses its deep appreciation for the efforts of all the volunteers and the Town of Medway DPW crew who are always willing to assist in managing the Town's open space under the direction of the Conservation Commission.

2025 PROPOSED GOALS & INITIATIVES

- Continue to develop new regulations and work to develop regulations to combat climate change
- Continue to Complete additional Baseline Documentation Surveys for Open Space lands
- Develop a Forestry Cutting Plan for Conservation Lands and hold a public outreach event

- Work with the Planning and Economic Development Board, Open Space Committee to develop and draft the new Open Space and Recreational Plan due at the end of 2025.
- Work to improve the existing trail system and expand the trails where possible
- Develop and execute a plan for maintenance of all stormwater structures in the Town of Medway
- Continue to carry out the Conservation Commission Bylaw and the Wetlands and Rivers Protection Acts
- Install new boat/canoe launches along the Charles River

Respectfully submitted,

David Travalini, Chair

REPORT OF THE MEDWAY COUNCIL ON AGING

Council on Aging Board

Mary Staples, Chair

Veronica Clark, Vice Chair

Charlene Tingley, Secretary

Pam Balabanis William Caton

John Clark Siri Krishna Khalsa

Medway Friends of Elders Inc.

Tim Pozsgai, President

Nancy Vinton, Vice President

Marjorie Sanford, Treasurer

Anne Bradford, Secretary

Carl Citron

Catherine Perkins

Karen Henneberry

Eileene Phillips

Bobbie Scherer

Mary Jane White

Barbara Vincent

Ella Ryan, Honorary

Employees:

Courtney Riley, Director

Cathy Carvalho, Outreach Worker and

Susan O'Connor, Outreach Worker

Kathy Bullock, Crafts and Day Trips

Judith Nourno, Assistant Director

/Transportation Director

Drivers: Deborah GrandPre, Ronald

GrandPre, Lorraine Kelly, and Joseph

Lucree

Maria Chesmore, Chef

The Medway Council on Aging (Senior Center), located at 76 Oakland Street, is a department of town government dedicated to assessing the needs of and providing services to residents aged 50 and older. Our mission is to advocate for an improved quality of life for older adults through educational, social, and recreational activities. Additionally, the Center provides advocacy and support to Medway's older adults and their families, helping them navigate the complex challenges associated with aging. Key areas of focus include aging in place, transportation, property tax relief, medical coverage, and fuel assistance, which remain primary concerns for our community's seniors.

The Council on Aging thrives thanks to the dedication and commitment of our invaluable volunteers. These individuals play a vital role in supporting our programs and services, serving as receptionists, medical drivers, board members, program leaders, chefs, event coordinators, and tax preparers. Their generosity and service make a lasting impact, and we are deeply grateful for their contributions.

The Council on Aging Outreach Department underwent significant changes in 2024. In July, Marcia Lombardo retired, followed by Kim Cookson in August. Both were invaluable members of the team, and while their contributions will be greatly missed, the department was fortunate to welcome two outstanding new team members: Susan O'Connor and Cathy Carvalho. Despite these transitions, the Outreach Department remained steadfast in its mission and had an exceptionally active year, assisting 350 clients. Their work includes assessing the needs of seniors and providing support to any adult in Medway who requires assistance. Their role encompasses explaining community programs and benefits, assisting with applications, guiding Medway residents through available services, and advocating for their well-being. Both Outreach staff members are certified Outreach Partners with the Department of Transitional Assistance's SNAP (Supplemental Nutrition Assistance Program) program. The department receives referrals from various sources, including family members, public safety departments, the health department, healthcare professionals, community agencies, hospitals, nursing homes, and seniors themselves. If you have any questions or need assistance, please do not hesitate to reach out to this knowledgeable and dedicated team

The Oakland Café also experienced staffing changes this year with the retirement of Barbara Vincent. Barbara dedicated many wonderful years as the Café's chef, playing a key role in shaping the lunch program into what it is today. The Center was fortunate to welcome Maria Chesmore, who has continued offering lunches on Tuesdays and Thursdays with the invaluable support of volunteers. Additionally, the Wednesday breakfast is prepared entirely by an all-volunteer team, including Carl Citron, Joe Russo, Mike Powers, Bill Scherer, and Tom Carson. Both these meals are always well attended, and guests are happy to enjoy a delicious home-cooked meal for just \$5.00.

The Medway Center works with the Greater Attleboro Taunton Regional Transit Authority (GATRA) to provide transportation for Medway residents. Through this program, the Center offers Dial-a-Ride Service for all elders in Medway and shuttle rides to and from the Norfolk T-Station. The Dial-a-Ride service is offered Monday-Thursday and brings elders to medical appointments, activities at the Center, hair appointments, banks, the post office, and the library. This year, the Dial-a-Ride serviced 1,400 passengers. The Norfolk Shuttle runs Monday through Friday with two runs in the morning and two runs in the evening.

Jean Roy, a certified health insurance volunteer from SHINE (Serving the Health Insurance Needs of Everyone), has continued to work tirelessly to ensure that all individuals receive the guidance they need regarding health insurance. At the Medway Senior Center, our goal is to empower seniors and others by providing the latest information and assisting them in selecting the health insurance plans that best suit their needs and budgets. Jean Roy offered support in all facets of Medicare and Medicaid, helping clients navigate these complex systems with confidence. The success of this program is evident in the growing number of referrals we receive from past clients who have benefited from these services. From January 1, 2024, through December 31, 2024, Jean Roy assisted 220 clients with their health insurance needs, demonstrating the ongoing impact and effectiveness of this vital program.

The Center also has a part-time nurse (Dottie Santoro), a veteran agent, and a podiatrist who provide additional services to seniors. The nurse is available on Tuesdays and Thursdays to check blood pressure and assist with simple health-related questions. The veteran agent, from the MetroWest Veterans Services District, is available on Thursday afternoons to assist any veteran in need of support. The podiatrist, from the Framingham Podiatry Association, visits the Center approximately every six weeks.

The Medway Council on Aging Board and the Senior Center extend their sincere gratitude to the Board of Selectmen and the citizens of Medway for their ongoing support. Their continued interest and commitment enable the Center to meet the many needs of older adults in our community.

Respectfully submitted,

Courtney Riley

REPORT OF THE DESIGN REVIEW COMMITTEE

The mission of the Design Review Committee (DRC) is to serve the people of Medway in a capacity that openly, creatively, and appropriately reviews site, building and sign design for private and public development. The DRC is tasked with serving as an advocate for the preservation and enhancement of Medway's natural, scenic, and aesthetic qualities to achieve the pleasing composition of places within the context of the Medway Master Plan. The DRC works with the broad intention of maintaining and/or improving the quality of life, value of property, and viability of commerce by utilizing thoughtful and community-appropriate design practices as represented by the Medway Design Review Guidelines.

I am pleased to report that the Design Review Committee (DRC) reviewed ten signage and façade proposals this year, many of which incorporated our recommended changes and produced well-designed, contextually appropriate signs:

- Sign Design Review: The Parlour @ Chat Noir at 324 Village Street - 1/10/2024
- Sign Design Review: Papa Gino's/D'Angelo at 74 Main Street - 2/29/2024
- Sign Design Review: Luna's Flower Shop at 83 Main Street - 3/12/2024
- Façade Improvement Review: 192 Main Street (existing Multifamily development) – 5/15/2024
- Sign Design Review: Blue Pool Inc at 9 Lincoln Street - 6/10/2024
- Sign Design Review: Treasure Box at 98 Main Street, Suite 92A - 9/23/24
- Sign Design Review: Dunkin' at 42 Summer Street - 10/10/24
- Façade Improvement Review: Dunkin' at 42 Summer Street - 10/10/24
- Sign Design Review: Angel Burke Law LLC, Sheridan Law LLC, Nedder Law LLC at 149 Main Street - 11/18/24
- Sign Design Review: Early Construction Inc. at 153 Main Street - 12/17/24

The DRC reviewed several site plans this year which generally included several meetings during the pre-application and review phase of site planning. The DRC also led the public engagement process for discussing the visual impacts of the BaKery Energy Storage System (BESS) facility at 49 Milford Street, providing comment on the proposed sound wall texture, color, and vegetative screening options, among other aesthetic considerations. We provided review letters to the Planning and Economic Development Board and the Select Board as requested and participated in the public hearings where applicable.

- Site Plan/Project Review - 56 Summer Street (Mockingbird Lane) Multi-Family Development - 2/10/2024
- Project Review - Milford Street - Medway Grid, LLC - BESS Soundwall - 8/14/2024
- Project Review - Milford Street - Medway Grid, LLC - BESS Soundwall - 9/11/2024

We have retained DRC members Matthew Buckley, Jess Chabot, Jamie Ahlstedt, and Timothy Harris, who serves as the representative of the Planning and Economic Development Board. We bid farewell to Janine Clifford, former co-chair, who has joined the Planning and Economic Development Board. We thank her for her insights and commitment. The DRC continues to seek a member representing the Medway Business Council. Looking forward to 2025, the DRC intends to:

- Work with consultant and Planning and Economic Development Board in comprehensively updating the town's Design Review Guidelines and provide opportunity for public engagement
- Recruit additional members and name a new co-chair
- Continue providing design review of all signage and façade improvement applications to ensure they align with the Design Review Guidelines
- Continue reviewing site plan and special permit applications to ensure that development projects align with the Design Review Guidelines

The DRC is committed to helping shape what can be the very best built environment for Medway. Each member is motivated to employ their skills in all related aspects of the town, both private and public. We continue to reach out and make ourselves available to each municipal board, committee, and department that seeks to utilize our collective skill sets and thoughtful approach to design. The DRC attempts to encourage design that is attractive, inviting, harmonious with its surroundings, and enhances the visual experience of the community. I believe we have had a very busy and successful year in 2024.

Respectfully submitted,

Maheew Buckley
Chair

REPORT OF THE REDEVELOPMENT AUTHORITY

Report of the Medway Redevelopment Authority - 2024

The Medway Redevelopment Authority (MRA) is an independent municipal urban renewal authority established by the Town of Medway in 2014, in accordance with Massachusetts General Laws, Chapter 121B. The Authority is governed by five members, four of whom are elected and the fifth member is appointed by the Governor. The members are as follows: Andy Rodenhiser, Chair (term expires 2026); Paul Yorkis, State-appointed Member and Vice-Chair, (2029); Douglas Downing, Treasurer (2029); Michael Griffin, (2028); and Rori Stumpf, Member (2027).

The mission of the Medway Redevelopment Authority is to encourage reinvestment by means of development of underutilized areas that will lead to job creation, added housing opportunities, a mix of commercial and industrial uses, an improved tax base, and a better quality of life for all residents of Medway. The MRA will function as a catalyst in fostering public/private partnerships.

The initial focus for the MRA is on the Oak Grove area, comprised of the "Bottle Cap lots" as well as a portion of the adjoining "Medway 495 Business Park", which is bordered by Milford Street to the North, Milford town line to the West, Alder Street to the South and West Street to the East. The Bottle Cap lots derive their name from a 1920's marketing promotion by Clicquot Club, which awarded small parcels to customers with winning bottle cap lots. There were originally approximately 1,022 Bottle Cap lots with an average size of approximately 1,600 square feet and

dimensions of approximately 80 feet by 20 feet. The ownership of many of the lots has been consolidated over the years, but the configuration of many small, irregularly shaped lots with multiple owners remains a significant obstacle to redevelopment of the area.

During 2016, the MRA worked with BSC Group in the development of an Urban Renewal Plan for the Oak Grove area. A vision for the area was developed early in the planning process, which reads as follows:

As a gateway to Medway, the Oak Grove Area shall have a strong identity and image while sustaining Medway's high quality of life for residents and businesses. The development shall encourage a diverse mix of uses, including the potential for housing, business, industry and open space, in order to generate sustainable commercial and industrial employment opportunities, provide business opportunities for economic development, and deliver a net increase to Medway's tax base. The Oak Grove Area shall leverage its access to the regional highway network and nearby regional development in a manner that supports balanced and sustainable development with consideration to minimizing environmental and social impacts.

The Urban Renewal Plan was approved by the MRA, the Board of Selectmen, the Planning and Economic Development Board, and the Commonwealth's Department of Housing and Community Development in 2017. The MRA is now proceeding to implement the Plan, and will continue its outreach to the property owners in the Urban Renewal area. The Redevelopment Authority appointed the Oak Grove Zoning Task Force, which worked with a consultant, Ted Brovitz, to prepare a new zoning district for the Oak Grove Urban Renewal Area to accomplish the vision of the Plan. The new Oak Grove Park Zoning was adopted by the November 18, 2019 Town Meeting.

At the Fall Town Meeting 2017, the Town appropriated \$74,400.00 to the Redevelopment Authority for funding initial land acquisition costs, including legal and technical costs, for the purpose of implementing a redevelopment and/or Urban Renewal Plan. At Town Meetings in March and May of 2019, the Town appropriated a total of \$2,400,000.00 (by borrowing) to fund land acquisition in the Oak Grove Urban Renewal Area, and an additional \$1,100,000 was appropriated in 2021. The Redevelopment Authority has purchased the following parcels of land in the Oak Grove Urban Renewal Area: (1) 2.815 acre parcel of vacant land at 15 Troer Drive for \$550,000.00 in 2019; (2) 16 Alder Street in 2020 for \$250,000.00; (3) 4 parcels of land from New England Power Co. in 2021 for \$125,000.00; and (4) two parcels of land from the estate of Manuel Freed for \$30,000 in 2024. The Redevelopment Authority expended funds in 2024 for the purposes of hiring appraisers, insurance, and legal fees. It received a \$100,000 grant from MassDevelopment in 2022 under the Site Readiness Program for expenses related to site acquisition, such appraisals, titles, environmental assessments and other due diligence.

The following is a report of the Redevelopment Authority's finances for calendar year 2024:

URBAN RENEWAL EXPENSES ACCOUNT	
Appropriated 2017	\$ 74,400.00
Previous expenditures	\$ 68,954.00
CY 2024 spent	\$ 2,643.00
Remaining (includes interest earned)	\$ 4,367.00

MASSDEVELOPMENT GRANT	
Granted 2022	\$ 100,000.00
Previous expenditures	\$ 21,500.00
CY 2024 spent	\$ 19,818.00
Remaining	\$ 58,682.00

URBAN RENEWAL CAPITAL ACCOUNT	
Appropriated 2019	\$ 2,400,000.00
Appropriated 2021	\$ 1,100,000.00
Previous expenditures	\$ 972,663.00
CY 2024 spent	\$ 32,740.00
Remaining	\$ 2,494,597.00

Respectfully submitted,
 Andy Rodenhiser, Chair

Report of the Planning and Economic Development Board

The mission of the Medway Planning and Economic Development Board (the Board) is to develop policies, planning initiatives, and zoning regulations to guide the future development of Medway in ways that are consistent with the vision and values included in the Medway Master Plan. The Board endeavors to serve the Town of Medway with the highest degree of consideration for Medway's citizens by preserving the community's land and natural resources while also working to facilitate economic development and investment in Medway to achieve a well-balanced community and tax base. The Board continued its efforts to strengthen communication and promote expanded collaboration with other Town boards, committees, and departments. The Board is represented by one of its members on the Town's Community Preservation Committee, Design Review Committee, Economic Development Committee, and Municipal Complex Building Committee. The Board's webpage includes a wealth of information regarding the Board and the Town, which you can find at:

<https://www.townofmedway.org/planning-economic-development-board>

In addition, State law authorizes municipal planning boards to review and approve subdivisions, recommend street acceptance to Town Meeting, issue special permits, prepare and recommend amendments to the Zoning Bylaw and Zoning Map, and conduct Scenic Road public hearings. Pursuant to the Zoning Bylaw, the Board serves as the special permit granting authority for Adult Retirement Community Planned Unit Developments (ARCPUD), Open Space Residential Developments (OSRD), rehabilitation projects in the Adaptive Use Overlay Districts (AUOD), mixed use developments in the Central Business zoning district, and multi-family developments in Medway's Multi-Family Overlay District. The Zoning Bylaw also authorizes the Board to review and act on all applications for site plan approval.

BOARD COMPOSITION – The Board is comprised of five elected members, and an Associate Member who is appointed jointly by the Select Board and the Planning and Economic Development Board. In 2024, the members were Andy Rodenhiser, Sarah Raposa, Timothy Harris John Parlee, and Sasha Vinton. The Associate Member position was vacant.

MEETINGS - The Planning and Economic Development Board meets regularly on the second and fourth Tuesday of each month at 7 p.m. in Sanford Hall.

2024 ACCOMPLISHMENTS – The Board's key accomplishments during 2024 included:

- Proposed and secured approval by Town Meeting (May and November 2024) of various amendments to the Medway Zoning Bylaw. Of note was the adoption of a new Multi-family Housing Overlay District to comply with the new G.L. c. 40A, §3A, known as the MBTA Communities Zoning Act.
- Reviewed and approved site plans, special permits, and other permits and approvals.
- Oversaw construction of several multi-family developments and commercial construction projects.
- Adopted Rules and Regulations for special permit projects.
- Proposed and secured Town Meeting approval of a Scenic Road Bylaw and updated the Board's Scenic Road Rules and Regulations.

SUBDIVISIONS – The following list summarizes residential subdivision activity during 2024.

Choate Trail Subdivision (Copper Drive) – The Board approved this subdivision in May 2020. It is a 4 lot, permanent private way subdivision off of Highland Street. Infrastructure construction was completed in 2024.

Boundary Lane – The Board approved this subdivision in July 2022. It is a 3-lot, permanent private way subdivision off of 67R and 69 Summer Street. Infrastructure construction is expected to be completed soon.

ADULT RETIREMENT COMMUNITY PLANNED UNIT DEVELOPMENT (ARCPUD) -

Salmon Health and Retirement (Village Street) - In March 2016, the Board approved an adult retirement community special permit for Continuing Care Management, LLC of Westborough, MA to develop an age-restricted, active adult/senior residential living community on a 56.9-acre site located at 259, 261, 261R and 263 Village Street. Known as The Willows at Medway and Whitney Place, the development includes 225 senior living residences with 54 cottage style independent living homes; a main building with 15 cottage style independent living homes, 40 memory care apartments, 60 assisted living apartments, and 56 independent living apartments; a community center/pavilion; and a medical office building. Site access and egress are from Village Street. Construction of the site infrastructure and main campus building began in February 2019. During 2021, the primary campus building opened, and residents are enjoying Medway's newest senior housing option.



The Willows Senior Living Community – Main Building

During 2022, construction began on the first phase of the for-sale, cottage portion of the development on Waterside Run in partnership with Black Brook Realty of Holliston, MA. Work continues completion of these cottages.



Willowside at Medway

SITE PLANS - During 2024, the Board was involved in a series of site plan construction projects.

Milford Regional Hospital Medical Facility (86 Holliston Street/68A Main Street) – In September 2022, the Board approved a major site plan and granted special permits for the development of a medical building for Milford Regional Hospital Medical Center, to be located on a 2.2-acre portion of the 8+ acre parcel known as 86 Holliston Street. The project includes construction of a one-story, 21,900 square foot medical building for the Milford Regional Medical Center to be accessed from the existing curb cut on Main Street for Walgreens. Construction began in the spring of 2023 and was completed in 2024.



South facing elevation – Milford Regional Hospital medical facility

39 Alder Street – The original application from ETS Properties, LLC (ETS) in 2022 requested: (1) a special permit for the use of the property as “construction equipment/machinery sales, leasing or rental”; (2) a special permit under the Groundwater Protection District, Section 5.6.3, of the Town of Medway Zoning Bylaw (the “Zoning Bylaw”), and (3) major site plan review and approval pursuant to Section 3.5 of the Zoning Bylaw. The original application sought approval for construction of a new 12,054 square foot building on the site, along with parking and loading facilities, office space, a fueling station, and wash bay.

ETS sold the property to East Hill Associates, LLC (East Hill), which filed amended special permit and major site plan applications on September 17, 2024, along with updated plans. Although the basic layout proposed for the site remained the same, the size of the building was reduced to 7,400 square feet building, and the originally proposed fueling station and wash bay were eliminated from the proposal. East Hill also owns the abutting property at 49 Alder Street, which is used by Lawrence Waste Services Corp. Lawrence Waste Services plans to use the property at 39 Alder Street in conjunction with the existing use of its property at 49 Alder Street. This will include storage of empty dumpsters, containers and compactors. The amended applications were approved in November of 2024.

Medway Plaza – The site plan received final approval following an appeal to the Land Court. Paving and related improvements began on Phase 1 of the paving plan, an area including the main entrance and surrounding parking.

MARIJUANA FACILITIES

2 Marc Road CommCan – Site Plan Modification - In November 2022, the Board approved a modification to the previously approved site plan and marijuana special permits for the expansion of the marijuana cultivation, manufacturing, and processing business (CommCan) currently operating at 2 Marc Road. The plan calls for construction of a two-story addition (10,000 sq. ft. footprint) and loading dock at the rear of the existing marijuana cultivation and processing facility to be used for the processing of products, a beverage canning operation, and storage. The plan also includes constructing a 56-vehicle parking area in the previously disturbed easterly portion of the site with a gravel connecting driveway to the existing access driveway from Marc Road and a paved connecting driveway to the end of Industrial Park Road. The site work includes stormwater management facilities and other site amenities. Construction was completed in 2024.

MULTIFAMILY HOUSING

The following multi-family housing proposals were pending during 2024:

7 Sanford Street – The Board approved a multi-family housing special permit and administrative site plan review to authorize 6 residential units in the existing buildings, with related parking and landscaping improvements. Construction is not yet under way.

56 Summer Street – Application for major site plan review, and multi-family housing special permit, for the proposed construction of 16 residential units to be in 7 buildings; the existing home on the site to be demolished. The property is in the Agricultural-Residential II (AR-II) zoning district and the Multi-Family Overlay District. The applications were approved in 2024. Construction is not yet underway.

20 Broad Street – This property was sold, and the new owner applied to the Board to modify the multi-family housing special permit to allow the existing three-family house, which is in a badly deteriorated condition, to be demolished.

PLANNING AND ECONOMIC DEVELOPMENT PERSONNEL - Medway's planning office is staffed by Barbara J. Saint Andre, Medway's Director of Community and Economic Development, and Jeremy Thompson, Planning and Economic Development Coordinator. During 2024, administrative support was provided by Shannon Reeve as Administrative Assistant for the Community and Economic Development Department. Amy Sutherland continues to serve as the Board's recording secretary to prepare minutes of Board meetings.

Tetra Tech, based in Westborough, serves as the Board's "on call" engineering consultant. The Board was capable assisted during 2024 by professional engineers Steve Bouley and other specialized Tetra Tech staff with expertise in traffic engineering and stormwater management. Tetra Tech prepares technical engineering reviews for all development projects with permit applications before the Board to ensure that development plans meet the Town's standards and regulations. Tetra Tech also conducts site inspections during the construction of roadways and infrastructure for subdivisions and other development projects. Tetra Tech serves as the Board's eyes on the ground to ensure that roadway and infrastructure construction are completed in accordance with approved plans.

2025 PRIORITIES - As we look to 2025, the Board and staff foresee the following priorities:

- Implement the recent changes to General Laws chapter 40A, section 3, regarding accessory dwelling units.
- Review and implement Master Plan goals, including communication with other town boards and committees to facilitate achievement of goals.
- Continue to refine the Medway Zoning Bylaw and Map by proposing needed amendments.
- Continue to monitor site infrastructure construction at the Willows senior living community being developed by Salmon Health and Retirement off Village Street, and other developments.
- Review and act on forthcoming applications for several development proposals, hopefully including the Central Business District.
- Continue to work with Community and Economic Development and Public Works departments to both refine and implement the Town's Stormwater Management and Land Disturbance Bylaw.

CLOSING COMMENTS – This Board believes Medway continues to have several key development opportunities that will invigorate and enrich the community for future generations of Medway's residents.

We believe that good results come from good planning. With that philosophy, we hope that the community will continue to support us as elected officials and embrace the fundamental soundness of good planning and engineering practices. With each passing year, the build-out of Medway's undeveloped land continues. It becomes even more imperative that Medway be vigilant in its efforts to grow smartly. This is how we endeavor to serve.

The Board will continue to work toward a vision that establishes and promotes a more diversified tax base for Medway, thereby creating a more economically stable community. We will do that by utilizing proper planning techniques, giving attention to design elements that make our community attractive, respecting residents' opinions and perspectives, and balancing the community's vision with private property rights.

I would like to recognize the dedicated work of the allied land-use committees with whom we collaborate – the Design Review Committee, Open Space Committee, Economic Development Committee, Affordable Housing Committee and Trust, Zoning Board of Appeals, and the Medway Redevelopment Authority, as well as the support of the Select Board and Town Manager.

It has been my privilege and pleasure to serve Medway during 2024 with my fellow Board members Timothy Harris, Sarah Raposa, Sasha Vinton, and John Parlee. I admire their dedication and thank them for providing their time, talents, and thoughtful perspectives.

On behalf of the entire Board, I want to thank the citizens of Medway for electing us to guide the future growth and development of our wonderful community. We value that trust and will endeavor to do our very best to continue to earn it in the years ahead.

Respectfully submitted,

Andy Rodenhiser, Chair

REPORT OF THE HISTORICAL COMMISSION

The Historical Commission regularly meets on the fourth Wednesday of each month at 7:00 p.m. at the Senior Center, all are welcome. Members: Co-Chairs – Jeanne Johnson and Cher Hamilton; Vice-Chair-Paul Russell; Treasurer – Annmarie Fontecchio; Isabel Nulter; Sheila Dubrawski.

Notices of Intent to Demolish Structures 75 or More Years Old

Notices of intent were filed to demolish a garage at 192 Main Street (May 28, 2024); structures at 19 Populatic Street (town well site) (June 24, 2024); and the houses and structures at 47, 49, and 55 Milford Street (August 1, 2024). After meetings and discussion of their history and locations, they were deemed not historically significant to Medway's history.

Historically significant sites and resources in Medway

The Commission, working with Medway Historical Society, was able to obtain a determination from the Massachusetts Historical Commission that the Ide House is eligible for inclusion on the National Register of Historic Places.

The Commission received a request from the owner of 197 Main Street, the former Torrent fire house, to make some renovations to the building, including roof replacement, painting, repairs to the fire hose tower, and replacement of windows. Due to an historical preservation restriction on this property, approval of the Historical Commission was required for certain of the renovations. After careful consideration, the Commission approved all the requested renovations except the window replacement, which it deemed would significantly detract from the historical integrity of the building. It agreed to work with the applicant to repair and restore the existing, original windows.

Cemeteries

The 2023 Town Meeting appropriated \$60,000.00 in Community Preservation funds for restoration of historical gravestones in the Evergreen and Oakland Cemeteries. The Town entered into grant agreements with the owners of the cemeteries, and we hope that the restoration work will be completed in 2025. This is the third phase of gravestone restoration in the Evergreen Cemetery, and the first phase in the Oakland Cemetery. The Evergreen Cemetery is on the National Register of Historic Places.

Plaques/Signs for Historic Buildings and Sites

Informational signs for the Ide House, Garnsey House foundation, High Street School (now the Medway Public Library) and West Medway Train Station (site is now Police Station) have been installed. These signs are installed near sidewalks and provide historical information on the sites. They are the result of much research by Commission members, particularly Annmarie Fontecchio and Isabel Nulter. The Medway Historical Society was also instrumental in providing information and photographs. We extend our thanks to all who assisted. The Commission is currently researching additional sites in town for more historical signs. Owners of historic homes may order house plaques through the Medway Historical Society.

Local Historic District

We are considering the formation of a Local Historic District comprised of selected houses in the Rabbit Hill National Historic District. A survey was mailed to all homeowners in the district to gauge interest in establishing a Local Historic District, under which the Town Meeting could enact a bylaw imposing certain restrictions on exterior changes to the buildings in the district. The Commission sent out 54 surveys and received 18 responses; of those, 8 were generally in favor of establishing a district, 5 were opposed, and two were uncertain. Many respondents offered comments as to areas that they felt an historic district should not regulate, such as storm windows and doors, paint color, accessory buildings, general upkeep, windows. The Commission appreciates all the comments and will be reviewing possible approaches. Any action will require the Select Board to appoint a study committee, and the study committee will solicit additional public input.

Other Projects

Digitizing Photographs from Historical Commission files in Town Hall basement

This project was completed by photographer Tim Rice, we thank him for his valuable assistance.

Facebook Page (Medway, Massachusetts Historical Commission)

We continue to contribute to and monitor our page and invite everyone to join the page.

Future Consideration

- Evergreen Cemetery—signs; repair tombstones
- Oakland Cemetery—tombstone repairs; begin process for nomination to Historic Register
- Having the portrait of Sanford cleaned (currently displayed at Town Hall)
- Partial excavation of Garnsey House foundation if Mass Historical sanctions this
- Compiling a booklet of historic parts of Evergreen Cemetery
- Creating a book of photos from Medway's collection of about 150 glass images, which Mr. Russell has digitized, giving more people the opportunity to see them
- Arranging for the preservation of more historic town records.

We thank all members of the Historical Commission for their service to the Town on this Commission.

Respectfully submitted,

Jeanne Johnson, Co-Chair

Cher Hamilton, Co-Chair

REPORT OF THE BOARD OF LIBRARY TRUSTEES AND THE LIBRARY DIRECTOR

Medway Public Library is an indispensable part of the community, recognized as an essential and reliable partner in the delivery of information resources, education, self-advancement, and recreation for all ages.

Thanks to our Library certification, Medway residents enjoy borrowing privileges for over 5.3 million physical and digital items, in person and through interlibrary loan. Physical Items

not owned by Medway Library can be requested from other Massachusetts libraries and generally arrive for pickup within a few days. Medway Library has 4,560 registered borrowers. We host a diverse mix of Library-sponsored programs, Scout troops, other community groups and classes, art shows, and meetings of town boards. Total attendance at live and virtual programs held by the library was over 6,000.

Striving to keep our collection current and to meet our community's needs, the library added 26,020 physical and digital items to the collection during fiscal 2024. Our museum and park passes are funded with donations from the Friends of the Medway Library, and many can be reserved online for pickup at the library.

The library's collection contains 204,029 items, including:

- Books & magazines
- Audiobooks
- Music CDs
- DVDs
- Downloadable e-books, audiobooks, music and video
- Museum and park pass
- Movie screen
- Webcam
- Game Consoles

The library has added a growing list of items for patrons to check out. So far, these include:

- Air Quality Monitor
- 4 Chromebooks
- Crochet hooks
- Dulcimer
- Giant Checkers
- Giant Yahtzee
- GoldieBlox (STEM Kit)
- Graphing Calculator
- 15 Hotspots
- Kill-A-Watt meter
- Knitting Hoops
- Knitting Needles
- Laminator
- littleBits (STEM Kit)
- Makey Makey (STEM Kit)
- 15 Metal Folding Chairs
- Overhead Projector
- Plastic Bowling Set
- Portable Speaker
- Snap Circuits JR. (STEM Kit)
- Optelec Clearview Low Vision Reader

- Telescope

The library's electronic presence includes a wide range of resources and services reached from the library's medwaylib.org website. These include access to eBooks, downloadable audio books, instructional videos, streaming video, newspapers and magazines provided by the Minuteman Library Network and the Medway Library. Our electronic resources continue to be popular. In FY24, use of electronic collections and circulation of e-books, digital audiobooks, magazines and videos reached 30,026.

In addition, we offer both in-library and remote access to many databases provided by Medway Library, the Massachusetts Board of Library Commissioners, and the Minuteman Library Network. These databases include:

- Full-text journal articles
- Reference resources
- Career preparation resources
- Genealogical resources
- Language learning resources
- Newspapers & magazines

The library's strong technology infrastructure gives patrons access to the catalog, interlibrary loan, office software products, and databases, and connects them with other people around the world. The library catalog interface and the app provided by Minuteman offer patrons an easy way to find and reserve items, renew checked-out items, and manage library accounts.

The library is equipped with a self-checkout station, a photocopy machine, black and white as well as color printers, a fax machine, a scanner, and 21 public Internet access computers, in addition to the printers and other equipment in the Makerspace. Wireless technology extends services to users equipped with their own laptops and other digital devices. Hotspots extend wireless access to patrons who do not have internet access at home or who are traveling. The video setup in the Cole Room, provided through the Medway Cable Advisory Board, has been utilized for well-attended free movies hosted by the Friends of the Library, and for presentations during programs and business and municipal meetings.

For the eighth year, the library offered a free Summer Lunch Program, funded entirely by donations, for all children and their parents or caregivers. The very successful Summer Lunch Program is offered three times a week. In 2024, the library served 1600 lunches, 150 more than the previous year. We are very grateful to all the organizations, businesses, Friends of the Library and individuals who donated, and to the many volunteers who picked up or served lunches.

Twenty-five volunteers spent approximately 2,020 hours during Fiscal Year 2024, helping with a wide variety of tasks including the summer lunch program, science programs, and beautifying the library grounds. That service would have cost \$30,300 if paid for at \$15.00 per hour. In addition, approximately 21 senior tax relief program participants worked at the library.

We are working with the schools to promote literacy and provide resources to students, including offering a Summer Reading Program. In 2024, 258 children participated in this program.

Middle School Hangout, now in its third year, offers middle schoolers the opportunity to spend one afternoon a week after school at the library. Food, sponsored by the Friends of the Medway Library and the Medway Lions, and fun activities are provided. Attendance averages 30 children a week throughout the school year, with some bus passes provided by the school. The middle schoolers are enjoying their time at the library so much that many visit multiple times a week, to work on the 3D printers or other crafts as well as to assist with tasks. They are well behaved and always welcomed.

We offered a variety of virtual and in-person programs during 2024, some in cooperation with other libraries and some (indicated by asterisks) *“supported in part by a grant from the Medway Cultural Council, a local agency which is supported by the Mass Cultural Council, a state agency.”*

- Toddler Jam (Twice per week)
- Story hour for ages 10 months – 5 years (Twice per week)
- Move, Groove and Learn
- Stay and Play
- 1000 Books Before Kindergarten
- LEGO club
- Unicorn Club
- “Paws to Read” program, -Reading to a trained therapy dog
- Medway High School Art Club Kids Art Classes
- Arduino Robotics and Coding
- Scratch Coding Class
- STEAM at the Medway Library
- Crafternoons in the Makerspace
- Middle School Hangout (School Bus transportation to Library provided) ● Read the Rainbow book club
- Homeschool Hangout
- Discord Gaming Meetup
- Teen painting Workshop
- Teen Connect Hangout
- Teen & Tweens Dungeons & Dragons
- Medway Area Rainbow Community & OUT Metrowest ● OH SHOOT Photo Group
- Medway Library Book Discussion
- 18-25 Dungeons and Dragons
- Adult Dungeons and Dragons
- Adult Game Night
- The Morning Mend
- Sewing for Adults
- Sewing for Tweens/Teens
- Twine Mat Making
- Medway Fiber Arts Group
- Medway Cable Access Makerspace Equipment Overview class

- Metalsmithing with Heather Beck
- Hand Stitching Boot Camp
- Art of Pysanky
- Backpack Blast Off
- Summer Lunch & Fun
- Teen aaer lunch activity
- Family aaer lunch activity
- Silent Book Club
- Solar Eclipse Viewing
- Summer Reading Program Kickoff
- Neighborhood Tree distribution
- *Pixie Fesv al Display with Ms. Moffatt
- *Pixie Making Workshop with Judy Moffat
- Puzzle It Out (all ages)
- Seed catalog
- Outreach – Mahan Circle
- MBLC Legislatv e Breakfast
- Songs of Johnny Cash
- Irish in America
- Myths & Miracles of Victorian Medicine
- Erin Read
- Farm Fest Story Time
- Fandom Forward
- Halloween Book Giveaway
- Tinkerlab
- Dance Party Play Group
- Family Yoga

The Library's Makerspace will celebrate its ninth anniversary in June 2025. A Makerspace is a communal area for people of all ages to get together to make things and to learn new skills. The Makerspace equipment, much of which was donated by Medway Cable Access, includes two 3D printers, Mac and Windows computers, computer-aided design software, video and audio editing software, VHS to DVD, VHS to mp4 format and 8mm and Super 8 converters, scanners for converting photographs, slides and negav es to digital format, a poster printer, a vinyl/paper cutter, a laminator and a CD/DVD buffer. The addition of a CNC machine is in progress. The Friends of the Medway Library provide funding for supplies. Local businesses have donated new computers. Medway Cable Access offered regular drop-in assistance, and patrons used the Makerspace for robocs, coding, craing , converting VHS tapes and 8mm film to other formats, laminang , printing posters, sewing, painng , and creating items with the 3D printer.

We continue to reach out increasingly through Facebook, the Town of Medway and the Library's newsleKer and local news outlets to get the word out to more people about what the library offers.

The library received a badly needed new front door and book drop. Several equipment repairs were needed, including a new evaporator coil on the HVAC, a new compressor in the sprinkler system, and an upgrade to the elevator equipment.

Donations come from Friends of Medway Public Library, individual donors, bequests, local businesses, and fundraisers. We are very grateful to everyone who has donated to the library, and to the Medway Garden Club for beautifying the area around the library. We are especially thankful for our dedicated staff and volunteers, and for the continued support by our patrons.

Circulation transactions (non-print) (FY24)	36,859
Interlibrary loans received (FY24)	24,501
Participation in the children's summer reading program	258
Number of hours volunteered (FY24)	2020
Total number of hours the library is open per week	50
Total number of weeks the library provided services to the public	52

Please visit, call, or email the library and tell us how we can make the library even more useful and relevant for you.

Medway Library total collection size (FY24)	204,029
Electronic Services (FY24)	30,026

Number of registered borrowers (FY24)	4,560
Circulation transactions (print items) (FY24)	87,928

Respectfully submitted,

Medway Board of Library Trustees & Library Director

REPORT OF THE NORFOLK COUNTY REGISTRY OF DEEDS

William P. O'Donnell, Register

649 High Street

Dedham, MA 02026

This past year saw some enhancements to the resources available to the public at the Norfolk County Registry of Deeds as well as some significant Registry milestones. In the spring and summer of 2024, we were pleased to bring the Registry of Deeds office hours and talks as part of our Community Outreach Program to nearly every Norfolk County community. Also, in June 2024, the Registry opened its new Genealogy Research and Resource Center. This center is open and available to the public at the Registry of Deeds Building located at 649 High Street in Dedham. There are research tools including Ancestry.com available for those interested in genealogical research.

The Registry office hours were held in various town halls in communities throughout Norfolk County, bringing the Registry of Deeds directly to the residents. My outreach team and I assisted residents in locating their property records and provided them with certified copies of land documents, such as deeds and mortgage discharges. We were also able to take documents that needed to be recorded back to the Registry of Deeds in Dedham, saving many individuals a trip to our main office. Our most common comment from residents was how convenient it is for them to get Registry of Deeds services without needing to travel outside of town. One of our missions is to bring the Registry records and services to the communities of Norfolk County.

Under the Registry of Deeds' "History Comes Alive" program, the Genealogy Research and Resource Center was created, a new resource offering a dedicated bank of computers available for free genealogical use to the public. The genealogical workstations at the Registry contain the popular databases Ancestry.com and American Ancestors. These databases are accessible to help residents discover their roots by gaining access to records across the world, wherever their families may originate. The information available includes census records, marriage records, draft cards, and prison records.

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 13.1 million land documents dating back to 1793. These land documents and the integrated Registry indexes to these land documents, are available to the public for on-line research at www.norfolkdeeds.org. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists, and others with a need for land record information.

The Registry operates under my supervision and management as the elected Register. I have held the position since 2002. In continuous operation dating back to President George Washington's administration, the Registry's mission has remained the same: to maintain and provide for accurate, reliable, and accessible land records to all residents and businesses of Norfolk County. The modernization initiatives implemented during my administration have created a sound business operation oriented toward quality customer service at the Norfolk Registry of Deeds.

2024 Norfolk County Registry of Deeds Achievements

- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101, Monday through Friday, between the hours of 8:30AM to 4:30PM. Folks in need of services from our Customer Service Center can also come by the Registry of Deeds Building located at 649 High Street in downtown Dedham across from the gold domed Norfolk Superior Court.
- In calendar year 2024, ***the Registry collected approximately 54.3 million dollars in revenue.*** Out of that money, more than \$48.5 million was apportioned to the Commonwealth and more than \$5.7 million was disbursed to Norfolk County in the form of deeds excise taxes and recording fees and surcharges. Of that money in accordance with M.G.L. Ch. 64D Sect. 12(a) not less than 40 percent shall be disbursed and expended for the automation, modernization and operation of the registries of deeds. There was collected \$4,934,850 pursuant to the Community Preservation Act (CPA).

- The Registry of Deeds continues to address legislative issues to benefit consumers. In 2025, we will continue to advocate for filed legislation that accomplishes mortgage transparency by requiring mortgage assignments be recorded at the appropriate Registry of Deeds in a timely manner.
- This year saw a record number of electronic recording filers, **approximately 2,906**. The Registry recorded more than **67,600 documents electronically**, accounting for nearly 80% of all recorded land records.
- Norfolk Registry of Deeds was the first registry in Massachusetts to electronically record registered land documents. This started in the Land Court section of the Registry of Deeds in 2017. Electronic recording was crucial in remaining operational during the coronavirus pandemic. Initially, the percentage of registered land documents recorded electronically was 15%. The percentage of registered land documents recorded via electronic recording has now grown to 70%. This technology alone brought in more than \$47 million.
- In 2024, we shelved Registry of Deeds Book 42162 At the end of 2024, we were processing the documents for Book 42189. These books house land records dating back to 1793 and are available for public research. For the sake of security and redundancy, we store our documents in three different ways: hard copy, electronically, and by microfiche. There is a state law mandating that recorded documents be microfilmed.
- In calendar year 2024, the Registry processed more than **10,000 Homestead applications**. The law, Mass General Law Chapter 188, provides limited protection of one's primary residence against unsecured creditor claims.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at www.norfolkdeeds.org continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- Our website includes a genealogy page and a section highlighting land records of notable people – United States Presidents, military heroes, noted authors, and leaders in their fields of education, the environment, and the law.
- The Registry's website www.norfolkdeeds.org routinely updates the public on such news as real estate statistics, answers to frequently asked questions, along with detailing of our consumer programs. Additionally, we also write a monthly column for various Norfolk County newspapers and their online websites. We also distribute a weekly information release to alert residents of the latest happenings as well as to remind them of our consumer services.
- The Registry's free Consumer Notification Service allows any county resident to opt in to this free notification service and be alerted when any land document – fraudulent or otherwise – is recorded against their name. Over 2,100 Norfolk County residents have

signed up for this free service. For more information, please see our website at:
www.norfolkdeeds.org.

- In 2024 we continued our partnerships with, among others, Interfaith Social Services of Quincy, Father Bill's & MainSpring of Quincy, the Veterans Affairs Boston Healthcare System Voluntary Service Program, Needham Community Council, Circle of Hope in Needham, United Parish's Thrifty Threads, St. Vincent de Paul in Plainville, St. Francis House in Boston, Suits and Smiles in Jamaica Plain, InnerCity Weightlifting, New Life Furniture Bank of Massachusetts in Walpole, The Office of Youth Employment and Opportunity of Boston, and Mass Hire South West. The mission of "Suits for Success" is to collect donations of suitable clothing to be distributed to individuals and nonprofit organizations who need appropriate attire and clothing.
- Our Annual Holiday Food Drive continues to support several food pantries in Norfolk County and our Christmas Toys for Tots campaign in partnership with the United States Marine Corps was again a success.

Medway Real Estate Activity Report

January 1, 2024 – December 31, 2024

During 2024, **Medway** real estate activity saw an increase in the total number of deeds and mortgages recorded.

There was a decrease in the number of documents recorded at the Norfolk County Registry of Deeds for **Medway** in 2024; a decrease of 14 documents from 2,032 to 2,019.

The total number of deeds recorded for properties in **Medway** in 2024, which reflects both commercial and residential real estate sales and transfers, was 324, up 1% from the previous year.

The total volume of real estate sales in **Medway** during 2024 was \$211,909,085, up 58% from 2023. The average sale price of homes and commercial property increased 57% in **Medway**. The average sale price was \$1,133,204. The average sale price includes both commercial property, and residential property and average home values may be lower.

The number of mortgages recorded (386) on **Medway** properties in 2024 was up 12% from the previous year. However, total mortgage indebtedness decreased 26% to \$149,463,853 during the same period.

There was no foreclosure deeds filed in **Medway** during 2024, one less than the number recorded the previous year. The total number of notices to foreclose was 7, 3 more than the number from the total recorded in 2023.

Homestead activity decreased by 2% in **Medway** during 2024, with 235 homesteads filed compared to 239 in 2023.

Finally, our objective at the Registry will always be to maintain, secure, accurate, and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell

Norfolk County Register of Deeds



REPORT OF THE MEDWAY OPEN SPACE COMMITTEE

The Open Space Committee (OSC) works within the context of the Town's Open Space and Recreation Plan (OSRP), available on the committee's page at the Town of Medway website.

The current OSRP was written in 2018. It must be updated by October 2025 for Medway to remain eligible for grants from the Massachusetts Division of Conservation Services (DCS). Working closely with both the town's Planning & Economic Coordinator and Conservation Agent, the OSC started the process of reviewing and updating the plan to cover another seven years.

The committee worked closely with the Conservation Agent in planning a "Water Trail" along the Charles River. This would consist of several access points along the river for launching canoes, picnicking, etc. As part of this, the committee supported the successful warrant article at Fall Town Meeting to acquire four parcels off Shaw Street to enlarge the town's existing property there. The committee began work on a 2025 grant request for state funding to survey and begin preparation of some of these sites.

One of the sites, known as the Ohnemus Picnic Area, is adjacent to the Police Station on Village Street. Until now, this site has lacked parking. The committee worked with the Department of Public Works to plan a gravel parking lot that will be built in the spring of 2025.

The committee also worked with DPW to install permanent benches at various points along the trail network. One bench was privately donated in honor of the late Joanne Williams (a former OSC member and president of the Medway Trail Club) and the remainder were purchased with trail maintenance funds approved by Town Meeting.

The committee works cooperatively with volunteers who, with town approval, help improve our trails. Many of these volunteers are in the Medway Trail Club. They made significant strides in

removing invasive plants, as well as improving sightlines where trails parallel Chicken Brook. Other extensive invasive removal was done along the switchback trail from North Field to the Adams Street Meadow and near the Poetry Crossing footbridge (on the westward trail between the high school and Adams Street). Volunteers also replaced two bridges on the trail around Deerfield Street Pond. All in all, volunteers contributed more than 360 work hours. **The committee again extends a big "thank you" to the club.**

The committee also monitored progress by the Upper Charles Conservation Land Trust to provide access and parking for the "Hoag Woodsy Walk" along Winthrop Street.

We have long sought to provide better access to an informal set of trails behind Oakland Park, the Senior Center, and connecting to the town-owned railbed on the east side of Oakland Street. The current trails evolved over time. They are partially on town land, partially on land owned by the Army Corps of Engineers, and partially on private property. We've been working with the parties to obtain permission to formally document these trails, publish a map, and allow public access. We hope to wrap up this effort in 2025.

While not under the jurisdiction of the committee, we monitored the ongoing discussions about the Sanford Mill Dam. This could eventually impact the recreational spaces and natural habitats upstream from the current dam.

The Open Space Committee welcomes feedback from the community, via our email (openspacecommittee@townofmedway.org), or by calling the phone number listed on our page on the Town of Medway website. In response to such feedback in 2024, the committee published trail etiquette guidelines on the website and will update trail signage in 2025.

Respectfully submitted,

Charlie Ross
Clerk, Open Space Committee

REPORT OF THE MEDWAY PARKS AND RECREATION DEPARTMENT

The Park and Recreation Commission conducts and promotes recreation, play, sport, physical education, and other programs to meet the leisure needs of the town. The Commission works to promote, maintain, and improve the various parks, playgrounds, fields, and facilities under its jurisdiction. The Commission establishes usage policies, sets rate schedules, and issues approved permits for the usage of Medway's various parks, fields, recreation areas, and related facilities. The Commission currently consists of five members, 3 of which are elected for terms of 3 years each, and 2 appointed by Select Board. The Commission is currently comprised of:

Debi Rossi, 2027
Sean Murphy, 2025
John Farrell, 2026
Lyle Core, Appointed
Richard D'Innocenzo, Appointed

In 2024 we continued to run great programming and community events with Julie Harrington, Director of Parks & Recreation, at the helm and with the amazing support from Assistant Director Marissa Hartman. Parks and Recreation offered events such as First day hike, Egg Hunt, Flashlight Egg Hunt for teens and adults, the fishing derby, boating nights at Choate, Summer concerts, Wild Wednesdays, Trunk or Treat, Halloween movie in the park with Medway Cable Access, Howl-o-ween, Pumpkin Walk, letters to Santa and the Annual Holiday light fight. We continued to host the Pumpkin Walk and were able to host the event to over 5,000 participants. We saw unprecedented crowds again. We ran Choate Summer for the fourth summer in 2024, we were able to increase the size, serving over 500 children. Choate Buddies returned; it is a program for ages 3-5 at Choate Park. Teen Venture increased to four weeks. It was a weeklong program where Middle School aged participants would go on a field trip each day. We sold out despite it being the first summer of offering it multiple weeks. We saw some great new programs such as soccer ages 3-5, multisport, toddler golf, teddy bear party, just to name a few. We continue to offer some of our fan favorites such as treasure hikes, pumpkin carving, pint sized Picassos, little ninjas warriors, basketball, soccer, multisport.

In 2024 the Parks and Recreation Department:

- In 2024 there were 8,796 activity registrations. A total of 784 activities were run in 2024. These are for program registrations and do not include community events.
- Conducted a Summer Concert Series out of Oakland Parks with seven rocking concerts. We had the largest crowds we have seen in series history.
- Teamed up with the Medway Lions and Tim Rice for our annual Spring Egg hunt with over 400 attendees.
- Teamed up with Tim Rice and the Medway Community Farm for the 3rd annual pumpkin walk. We hosted over 5,000 people. We added short movies that was set up by Medway Cable Access.
- Held fun interactive hunts at the parks in town: Shamrock hunt, eye spy egg hunt.
- Community Events such as: Spring Egg Hunt, Flashlight Egg Hunt, Annual Fishing Derby, boating nights at Choate, Trunk or Treat, Howl-o-ween, Pumpkin walk, Santa letters, and the annual light fight.
- Had our fourth summer season of the Medway/Millis swim team with Holliston joining us for the first time. The team had over 80 participants.
- Ran the fifth year of Choate Summer. We had a record number of attendees.
- Had another summer of Choate Buddies. We increased it to five weeks and approximately 20 participants a week.
- Hosted Wacky and Wild Wednesdays at Choate Park for the months of July and August.
- Hosted three boating nights at Choate Park.
- Travel Field Hockey for grades K-2, 3-4, 5-6 and 7-8.
- Hosted a Field Hockey Jamboree with Franklin Recreation for the Commonwealth League which all the Medway teams competed in.
- Hosted and ran a pickleball league with other metro west towns.
- On the fields we hosted the US Women's Lacrosse National Team Tryouts for the second year.
- Facilitated 6 soccer tournaments throughout the year.
- Welcomed 3 new user groups to rent the facilities.

In 2024 the Parks and Recreation Commission:

- Updated the Field Signage Policy for all playing fields in town.
- Approved new field fees for 2024.
- Installed a scoreboard for Lamson Field.
- Provided funding for Cassidy fields to be redone.

As the Parks and Recreation Commission looks to the future, we will continue to focus on expanding the recreational programming opportunities for the residents of Medway. We will continue our efforts to work closely with all in-town youth organizations in their program administration. The Commission will strive to maintain both efficiency of operations and fiscal responsibility. We will focus on enhancing our fields and facilities by working closely with our dedicated Public Works team. More specifically, the Commission will look to develop a long-term improvement plan for the new Parks and Recreation complex at 123 Holliston Street, invest in new equipment storage solutions for our in-town renters, and move forward with plans to increase the number of fields with lighting.

Respectfully Submitted,

Debi Rossi, Chair

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals is authorized by Massachusetts General Laws (M.G.L.) Chapter 40A to hear and decide appeals, applications for special permits, and petitions for variances, and to make other necessary findings. Under M.G.L. Chapter 40B it is also responsible for the issuance of comprehensive permits for affordable housing proposals. The Medway Zoning Bylaw designates the Board as the special permit granting authority for certain uses. Board meetings are regularly scheduled for the first and third Wednesday of each month at 7:30 p.m. in Sanford Hall, or at other times and places as determined by the Board.

The Board consists of five permanent members: Brian White, Chair, Gibb Phenegar, Vice-Chair, Christina Oster, Clerk, Tom Emero, Member and Joe Barressi, Member; and one associate member, Adam Kaufman, each appointed by the Select Board for a three-year term.

The Zoning Board of Appeals is staffed by Barbara J. Saint Andre, the Town's Director of Community & Economic Development Department, and Shannon Reeve, the Administrative Assistant for the Community & Economic Development Department ("CEDD"), who also serves as the Recording Secretary.

Tetra Tech, based in Marlborough, serves as the Town's engineering consultant. The Board was capably assisted during 2024 by professional engineer Steve Bouley, and other specialized Tetra Tech staff with expertise in civil and traffic engineering, wetlands, and stormwater management.

In 2024 the Board decided petitions for special permits, variances, and nonconforming structures and uses, and several Accessory Family Dwelling Units.

The Board thanks those town employees and members of Town boards and committees who have worked diligently to provide comments to the Board in their review of applications. The Board would also like to thank those applicants who have come before the Board and the residents who have attended public hearings to voice their comments and questions.

The Board recommends that those who intend to file an application for a hearing with the Board review the chapters of the Massachusetts General Laws, as well as the Medway Zoning Bylaw. The Board encourages all who intend to file an application for a ZBA hearing to discuss with staff prior to application submission. Contact information, M.G.L. 40A and 40B, the Medway Zoning Bylaw, ZBA Application Forms, and other general information can be found on the Zoning Board of Appeals webpage on the Town website <http://www.townofmedway.org/zoning-board-appeals>.

Respectfully Submitted,

Brian White, Chair

REPORT OF THE AGRICULTURAL COMMITTEE

Medway Agricultural Committee Meetings 2024

Our committee met monthly except in December and collaborated with the Franklin & Holliston Agricultural Committees on two occasions.

Financials

We do not have any financial transactions to report for 2024. Our promotional materials and supplies were donated by board members and local farmers.

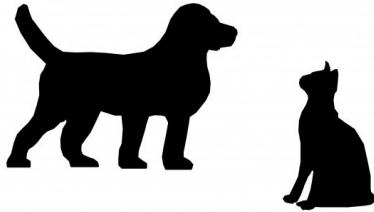
Mission & Events

Our commitment to Agriculture and the history of Medway's farmland was the committee's focus in 2024. The Agricultural Committee participated in the Earth Day event at Medway Community Farm, along with Franklin and Holliston's Agricultural Committees. Our collaboration with our neighboring communities' Agricultural committees & commissions was successful and will continue in 2025. Our committee will continue to engage in Agricultural focused missions, events and initiatives to best serve our community and local farmers and farmland.

Respectfully submitted

Alison J. Dempsey, Chair

ANNUAL TOWN REPORT 2024
ANIMAL CONTROL OFFICER-MEDWAY



The department received and acted upon 606 calls for service this year in Medway.

The Animal Control Department continues to have 24- hour coverage with one Full time ACO and one Assistant alternating weekends and holidays. The Animal Control Department responds to many wildlife, feline, canine and livestock issues and emergencies. These statistics do not include all general service responses via fax, email, telephone and postal mail (but not limited to) town and state law guidance communications between other professionals in the animal field, local and state agencies, court hearings and pet care.

This past year has been one of significant progress and collaboration for Animal Control. We extend our deepest gratitude to our town departments, whose unwavering cooperation has been instrumental in ensuring the safety and welfare of our community and its animals. Your support in responding to incidents, assisting with logistics, and sharing resources has been invaluable.

To our residents, thank you for your continued generosity. Your support, through donations and participation in community programs, enables us to expand our services and improve the lives of animals in need. Together, we've created a stronger, more compassionate community.

We also want to highlight ongoing efforts to address rabies concerns. Rabies prevention remains a critical priority, and we have worked diligently to promote vaccinations, educate the public, and ensure prompt response to potential cases. Your vigilance and cooperation in reporting bites or suspicious animals have made a significant difference in protecting both public health and our beloved pets.

During the 12-month period from January 1, through December 31, 2025, detailed logs were kept reflecting all calls received and acted upon by the Animal Control Department. A total of 1,008 calls, with 402 in Millis and 606 from Medway, and 18 calls to assist neighboring towns, the following is an overview of the calls handled in Medway:

INFORMATIONAL: 197

DOGS:

PICKED UP 17

REPORTED LOOSE 75

BARKING/NUISANCE COMPLAINTS 33

BITES 34

ADOPTED/ TURNED OVER 1

EUTHANIZED 0

QUARANTINES 32

HIT BY CAR REQUIRING

MEDICAL TREATMENT OR DIED 2

CATS:

PICKED UP 8

REPORTED LOST 4

REPORTED STRAY/FERAL 9

ADOPTED/TURNED OVER 9

EUTHANIZED 1

QUARANTINES 17

HIT BY CAR REQUIRING

MEDICAL TREATMENT OR DIED 11

BITES/SCRATCHES 9

WILD ANIMAL CALLS 71

WILD ANIMAL REFERRALS 6

ROAD KILLS PICKED UP 70

DEER HIT BY CARS 20

LIVESTOCK CALLS/POULTRY 16

OTHER DOMESTIC ANIMALS PICKED UP 1

OTHER DOMESTIC ANIMALS ADOPTED/TURNOVER 1

REPORTS OF CRUELTY/NEGLECT 19

RABIES TESTING 5

As we look forward to the coming year, we remain committed to serving the community with integrity, compassion, and dedication. Thank you for being an essential part of our efforts.

Respectfully submitted,

Erin Mallette
Animal Control Officer



Report of the Superintendent of Schools

The Medway Public Schools had another successful year during FY24 (the 2023-2024 academic year). An important focus of the work was the beginning of our planning for an update to our Strategic Plan. A Steering Committee with broad representation was formed. Representation included parents, teachers, school leaders, community members and school committee. The process formally began in the spring of 2024 and concluded with an approved plan in February 2025. The updated plan reviewed and improved the articulation of our Mission, Vision, Core Values, Strategic Priorities, and Strategic Initiatives.

The updated Strategic Plan includes the following elements:

Medway Schools Vision: Schools are engaging.

Students discover their passions.

Educators inspire growth.

Together, the community supports

...educational excellence.

Mission: The Medway Public Schools, in partnership with our community, creates an academically challenging, safe, and supportive learning environment that promotes the pursuit of excellence for all.

Core Values:

Active & Continuous Learning

Instilling a lasting enthusiasm for knowledge, curiosity and growth.

Equity & Empowerment

Ensuring fair access to resources and opportunities for all and having the skills and confidence to find success.

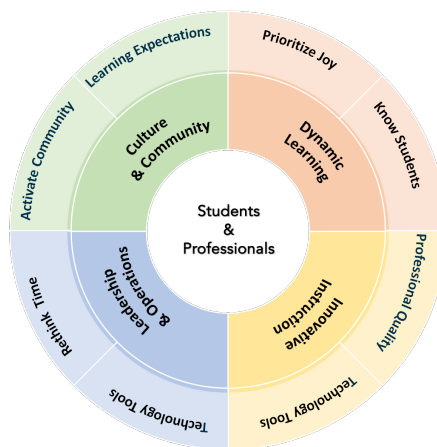
Relationships Characterized by Trust & Mutual Respect

Recognizing and honoring the inherent worth, dignity, and rights of oneself and others and treating them with fairness, kindness, and consideration.

Comprehensive Wellness

Prioritizing mental, emotional, and physical health

Medway Public Schools Strategic Priorities and Initiatives



Please find updates from departments and schools to follow:

Special Education and Student Services

Medway Public Schools strives to offer the highest quality programming that will allow our students to participate in their education to the fullest extent possible. Students' educational opportunities vary from general education classes with special education staff member support to specialized classrooms to support a host of learning needs and styles. For students who require special education support, programming is available beginning at age 3 at McGovern School and ending when students either receive their diploma or reach the age of 22.

Medway continues to focus on inclusionary practices that permit students with disabilities to have access to the general curriculum and school community throughout all grade levels. While educational regulations state that all communities must place students in the least restrictive environment, Medway continues to recognize the positive opportunities that result when students with disabilities participate in the general education classroom and strive to establish inclusionary opportunities for students. Providing enriched educational experiences for all students continues to be a priority for Medway Public Schools. In the last year, we have started to provide individualized professional learning to members of our special education department around the implementation of the new Individualized Education Plans as well as providing specialized training for paraprofessionals and other related service providers.

Medway Public Schools is dedicated to fostering inclusive, student-focused environments that support the unique learning needs of every child. The wide range of programs in our schools ensures a variety of learning opportunities tailored to meet the unique needs and learning styles of our students who require special support. The integrated preschool program, at the McGovern School, supports students with disabilities, and some community peers, from age 3 until the transition to Kindergarten. Burke-Memorial, Medway Middle and Medway High also offer a learning center

model where students receive instruction outside of the general education setting. Medway also houses the LINKS program for students with social/emotional disabilities in the Memorial, Middle and High. The Intensive Learning Center (housed in McGovern, Burke-Memorial and Medway Middle School) and the Conceptual classroom provides students with cognitive disabilities specific support in their areas of educational disability(ies). Medway continues to work to meet the needs of an evolving population with a variety of special education services that assist the students in meeting their goals and benchmarks.

Department of Wellness

The Wellness Department operates under the Center for Disease Control's Whole School, Whole Community, Whole Child model, which focuses on the child and emphasizes a school-wide approach supported by the community to enhance the health and wellness of students. In support of the strategic plan and the District's core values, the Wellness Department has focused much of its efforts on fostering the social, emotional, and mental health of Medway students and building and strengthening community partnerships to best support Medway's youth.



During the 2023-2024 school year, the Wellness Department's top focus was expanding mental health support for students and families. In response to the increase in the prevalence of student mental health concerns, the Wellness Department added programs and expanded practices. These initiatives included:

- Adding the positions of a Therapeutic Mentor and a 5-12 School Adjustment Counselor
- Expanding the Wrap Around Mental Health Program to support more than 75 families
- Improving our tier-2 group counseling program to better serve students in grades K-12
- Launching a partnership with Sandy Hook's Promise to initiate an anonymous reporting system
- Contracting with Care Solace to offer outpatient mental health care coordination services for students, families, and staff
- Contracting with CartWheel to offer telehealth mental health services for students and families in grades K-12

The Wellness Department would like to thank the residents of Medway for all of the support that has been shown over the past year. We look forward to working together to best support Medway's students' health and well-being.

Medway High School
Grades 9-12
"A Medway Mindset"

Medway High School is an award-winning school of approximately 613 students, 87 staff members, and 3 administrators. In the fall of 2017, the school earned re-accreditation by the New England Association of Schools and Colleges (NEASC). Our school continues to cultivate our community based on our core values of active, continuous learning, equity & empowerment, relationships characterized by trust and mutual respect, and comprehensive wellness for all.

This year, we've benefited from a new schedule featuring more frequent class meetings and a consistent Monday- Friday schedule while maintaining a Flex block, providing all students time during the school day for extra help, extended learning opportunities, make-up work, and school programming. We've successfully implemented three Innovation Pathways in Healthcare and Human Services as well as IT/Engineering and Business and Finance, supported by grant funding from the Massachusetts Department of Elementary and Secondary Education. These pathways offer students real-world, hands-on experiences culminating in a 100-hour internship. Our students also participated in beloved traditions such as the Prom, Senior Boat Cruise, Homecoming, Pep Rally, and Holiday Concert.

The Medway Mustang athletic program had an outstanding 2023-24 school year, marked by team and individual successes across all three seasons.

Fall Season:

Seven of our teams advanced to postseason tournaments, with Fall Cheerleading, leading the way as the highlight of the season. They captured the Tri-Valley League (TVL) Championship and the South Regional Championship, won six competitions, and secured an impressive third-place finish at the State Championship. The Coed Golf team also had a remarkable season, qualifying for the Division 2 State Sectional after a strong regular-season performance. Demonstrating exceptional sportsmanship, three fall teams—Football, Coed Golf, and Girls Volleyball—earned the TVL Sportsmanship Award. Additionally, Boys Soccer player Ben Martin was named to the prestigious Eastern Massachusetts (EMass) Coaches All-Star Team.

Winter Season:

The winter season continued Medway's success, with four teams earning TVL Championships: Boys Basketball, Girls Basketball, Girls Indoor Track & Field, and Gymnastics. The Gymnastics team placed second at the South Sectional, advancing to the All-State Meet, where they finished fourth. They then went on to place fourth at the New England Championship. A major coaching accolade was awarded to Bre Vacca, who was named MIAA Gymnastics Coach of the Year. The Winter Cheer team had an exceptional season, claiming titles as South Regional, Division 3 State, and New England Champions. The Girls Basketball team made a deep tournament run, advancing to the Final Four of the State Tournament. Medway athletes also earned numerous selections to TVL and regional All-Star teams.

Spring Season:

The Mustangs closed out the year on a high note. The Girls Track & Field team captured the TVL Small Championship, with standout athlete Charity Johnson securing State Champion titles in both the discus and shot put. In softball, Priya Bedard was honored as the TVL MVP. Two teams—Boys Lacrosse and Boys Tennis—were recognized for their exemplary sportsmanship, each receiving the TVL Sportsmanship Award. The Boys Tennis team had a thrilling postseason run, reaching the MIAA Final Four.

Across all seasons, Medway student-athletes demonstrated excellence in competition, sportsmanship, and leadership, making 2023-24 a truly remarkable year for Mustang athletics.

Our Music and Theatre programs had another remarkable year. In the fall, our drama club showcased their talents with a production of *Alice in Wonderland*. In the spring of 2024, our students delivered a stunning performance of *The Wizard of Oz*. As we look ahead to 2025, we are excited to present *Newsies* as our spring musical. Our performance groups have also actively participated in state-wide competitions such as MICCA and MMEA.

We continue to celebrate academic excellence and student achievements. In 2023-2024, 51 students were inducted into the MHS chapter of the National Honor Society. Exciting and educational events for students this spring include STEM Day, the Financial Literacy Fair, the College and Career Fair, and the Mock Crash.

The Class of 2024 also achieved academic success. In November 2023, 49 seniors were recognized as John and Abigail Adams Scholarship recipients by the Massachusetts Department of Elementary and Secondary Education for their exceptional performance on the Grade 10 MCAS tests.

Medway High School continues to foster a supportive and engaging learning environment where students excel academically, athletically, and artistically. We look forward to another year of growth and achievement!

Graduates of the Class of 2024 celebrated their commencement ceremony outdoors on Hanlon Field. This class has demonstrated impressive post-secondary aspirations, applying to a diverse range of institutions across the country. With a graduating class of 178 students, our seniors have submitted over 1,461 applications to 300 different colleges and universities. Eighty-two percent of students will continue their education beyond high school. Below are examples of the high-quality institutions to which Medway students were accepted in 2024:

Babson College
Bentley University
Boston College
Clemson University
College of the Holy Cross
Connecticut College

Elon University
Harvard University
High Point University
Marist College
Massachusetts Institute of Technology
Mass Maritime

Academy
Northeastern University
Northwestern University
Norwich University
Ohio State University
Providence College

Purdue University
Quinnipiac University
Rensselaer Polytechnic
Institute
Rochester Institute of
Technology
Saint Anselm College
St. Lawrence University
Syracuse University

Tufts University
University of Colorado
Boulder
University of
Connecticut
University of Maine
University of New
Hampshire
University of Oregon

University of Tampa
University of Vermont
University of Wisconsin
Villanova University
Wentworth Inst. of
Technology
Worcester Polytechnic
Institute

Middle School

Grades 5-8

Medway Middle School serves students in grades 5-8, providing a safe and supportive learning environment that fosters academic, social, and emotional development. The school is committed to equipping students with the skills and values necessary for independent learning, responsible citizenship, and active participation in the school community.

To support student learning, Medway Middle School utilizes I-Ready for Grade 5 and IXL for Grades 6-8 in Mathematics and English Language Arts. These assessment and learning platforms help educators identify student needs and develop personalized learning plans. Data gathered from these assessments informs instructional decisions and allows for targeted interventions to support students requiring additional academic assistance.

This year, Medway Middle School continued its emphasis on Deeper Learning practices, designed to help students build knowledge, produce authentic work, and develop critical thinking skills applicable to real-world situations. Additionally, the mathematics department has incorporated strategies from Peter Liljedahl's Building Thinking Classrooms, encouraging students to collaborate, engage in problem-solving, and take an active role in their learning.

The Guidance Department remains an essential resource for student well-being, offering individual, small-group, and whole-group counseling sessions. The school has also expanded its in-school counseling services through partnerships with external organizations and the District Wrap-Around Service Provider, ensuring greater access to mental health and social-emotional support for students.

Beyond the classroom, Medway Middle School provides a wide range of extracurricular activities that promote leadership, engagement, and personal growth. The Middle School Student Council leads community-building and service-learning projects. The Where Everyone Belongs (WEB) program welcomes new students, while the World of Difference Peer Leaders and TADA student groups promote inclusivity and equity. The school also continues its partnership with the Playbook Initiative, an anti-discrimination and bias-prevention program facilitated by peer mentors.

Students participate in a variety of academic enrichment opportunities, including the Science Fair, Robotics Club, and Math Club, where they engage in competitions and collaborative learning

experiences. The performing arts program continues to thrive, with this year's productions including Disney's Frozen Jr. in the spring and The Jungle Book in the fall. Service and environmental initiatives also remain a priority, with the Helping Hands Club and Green Team working on projects that benefit the school and the broader community.

School traditions such as class competitions, assemblies, and the morning televised announcements, "Mustang Message," continue to enrich the student experience and foster a strong sense of community.

Medway Middle School is grateful for the continued support of local organizations, including the Medway Middle School Council, Medway Secondary PTO, Medway Foundation for Education, Medway Friends of the Performing Arts, and the broader Medway community. Their collaboration and commitment play a vital role in ensuring a high-quality educational experience for all students.

2023-2024 Burke-Memorial Elementary School Grades 2-4

Burke-Memorial Elementary School serves Medway's second, third, and fourth-grade students. During the 2023-2024 school year, the school enrolled 519 students, with 168 in second grade, 167 in third grade, and 184 in fourth grade, an increase of 25 students from the previous year.

Burke-Memorial Elementary School continues to uphold the motto, "We C.A.R.E. at Memorial School," which represents the core values of Cooperation, Acceptance, Responsibility, and Effort. These values align with the Medway Public Schools' commitment to Active, Continuous Learning; Equity and Empowerment; Relationships Characterized by Trust and Mutual Respect; and Comprehensive Wellness for All.

To support students' social and emotional growth, the school implements the Responsive Classroom philosophy, fostering prosocial skills and consistent social-emotional learning opportunities throughout the school day. Teachers integrate Responsive Classroom strategies such as Morning Meeting, Energizers, Chill Zone, and Quiet Time to create a positive and structured learning environment. This year, Burke-Memorial worked with the Center for Responsive Schools to assess current practices, receiving largely positive feedback. Additionally, the school's social-emotional learning team researched and adopted a new secondary curriculum focused on competency-based skills, which will be implemented in the upcoming school year.

Burke-Memorial provides instruction in all state-required subjects along with a variety of special subjects. English Language Arts instruction includes reading, writing, speaking, and listening and is taught daily using the MyView curriculum. This year, the school fully implemented the project-based learning components embedded in each unit. DIBELS diagnostic assessments continue to guide instruction, with progress monitoring for students who have not yet reached benchmarks in specific reading skills. Instructional focus areas were assigned to all students to refine small-group instruction and foundational literacy skills.

Mathematics instruction follows the Ready Math curriculum, and this year, the school implemented the newly released 2024 edition. Teachers utilize iReady Diagnostic assessments three times per year to measure student growth and proficiency in both English Language Arts and Mathematics. The school also utilizes tools within iReady to support students requiring remediation or enrichment.

Social Studies content is integrated into the English Language Arts curriculum and is also taught as an independent subject. Teachers use Open Social Studies and Primary Source resources to develop engaging units. A small number of classrooms piloted the Investigating History curriculum, developed by the Massachusetts Department of Elementary and Secondary Education. Science and technology instruction is provided through hands-on experiences led by two science specialists. Students also participate in weekly lessons in art, music, and wellness, with wellness classes integrating physical and health education. The school library serves as a structured class for second grade and a literacy resource center for third and fourth grades.

Burke-Memorial continues to maintain a robust technology environment. All students have access to 1:1 Chromebooks, and classrooms are equipped with interactive projectors and document cameras. Additionally, students utilize interactive whiteboards and TouchView monitors in different learning spaces to support instruction.

Medway elementary teachers receive ongoing professional development to stay current with curriculum expectations and best practices. During the 2023-2024 school year, professional development focused on the implementation of the MyView reading program, writing strategy development, and refining small-group instructional practices.

Community partnerships continue to play an essential role in the student experience. The Medway Elementary Parent Teacher Organization (MEPTO) supports students and staff by sponsoring enrichment programs and school-wide events. This year, MEPTO partnered with Burke-Memorial to organize a school-wide field day and an interactive drumming presentation for students. Medway Community Education also provided a variety of after-school programs, including cooking, enrichment, newspaper writing, world languages, art, music, theater, and sports.

Burke-Memorial continued its partnership with Medway Community Farm, expanding programming opportunities for students. Fourth-grade students participated in a farm-based learning experience, visiting the farm several times throughout the year to plant, grow, and harvest crops. The program culminated in a harvest sale, with proceeds supporting future programming. This initiative was further strengthened by a state grant focused on providing farm-based learning opportunities for children. Additionally, new gardening beds were built on-site for second and third-grade students.

Throughout the year, Burke-Memorial welcomed families back in person for school events, including curriculum nights, parent-teacher conferences, Wellness PEEK Weeks, Night of the Arts, and grade-level celebrations.

School administration works closely with the principals of McGovern Elementary and Medway Middle School to ensure strong communication and smooth transitions for students moving between schools. Teachers collaborate across grade levels and schools to continuously review and refine curriculum, working closely with special education staff, Title I math specialists, and reading support staff to provide students with the resources they need to be successful.

On behalf of the students and faculty at Burke-Memorial Elementary School, I extend my sincere gratitude to the Medway community for its continued support of our school, staff, and students.

McGovern Elementary School

Grades Pre-K-1

McGovern School is the early childhood school for the district and is home to our preschool-1st grade students. We ended the school year with 53 students enrolled in our integrated preschool. Through the continued support of the Town of Medway, we are pleased that our students continue to receive a full-day Kindergarten experience, tuition-free. We had 165 kindergarten students and 172 first grade students at McGovern. Finally, there were a total of 390 students enrolled at the McGovern School for the 2023-2024 school year, an increase of 14 students over the 2022-2023 school year.

Students participate in all state-required curriculum content and special subject courses. Our K-5 literacy learning has been anchored in the expectations outlined in the 2017 English language arts Curriculum Frameworks. We continue to refine our implementation of the myView literacy curriculum. Additionally, we continue to partner with the HILL for literacy to support our implementation of the evidence-based curriculum.

The *Ready* program is the core mathematics resource for the elementary grades. This is our sixth year using *Ready* and the curriculum covers content in four domains: numbers and operations, algebra and algebraic thinking, measurement and data, and geometry. Our content lead teachers collaborated to update Social Studies units for the upcoming year. Students also receive weekly lessons in science, art, music, health and physical education from McGovern's allied arts specialists. Additionally, students have the opportunity to visit the library each week to hear a story and select a new book. Technology instruction is integrated into individual classrooms and students have access to our Discovery Zone, iPads and Chromebooks. Finally, classrooms have projectors and document cameras to support classroom instruction. Some classrooms have interactive whiteboards that are used daily.

Five years ago, McGovern School adopted the philosophy of *Responsive Classroom*. The use of this philosophical approach to teaching has helped the school community employ the consistent use of prosocial skills. Teachers implement Responsive Classroom/SEL Lessons across the school day on a consistent, proactive basis. Aspects of *Responsive Classroom* include a Morning Meeting, Energizers, Chill Zone and Quiet Time. Our counselors also supplement with ideas from Zones of Regulation, Social Thinking, and Positive Action curriculum.

McGovern teachers receive ongoing professional development in order to stay current with the state curriculum and other mandates. During the 2023-2024 school year, elementary teachers engaged in professional development in Foundational Skills Lesson Planning for small group reading. We also engaged in professional learning and collaboration in the areas of math, social emotional learning, social studies, and classroom management/social emotional learning. Further, staff members received professional training in bullying prevention and safety training. Additionally, preschool, kindergarten, and specific special education teachers continue to receive training on the use of Augmentative and Alternative Communication through the use of visual supports and communication boards.

Support through the Medway Elementary Parent Teacher Organization (MEPTO) is an integral component of student support. Additionally, through fundraising activities, MEPTO offers many extra-curricular activities for the students including in-house enrichment programs and community events.

We were excited to welcome parents and families to McGovern School last year for a variety of events and celebrations. Teachers welcomed families to at least three events during the school day. In addition, our nights at the school include: open house and curriculum evenings, orientation events that were held for students transitioning to McGovern School, and “Night of the Arts” which is sponsored by our allied arts teachers.

The McGovern and Burke/Memorial Schools’ administrations work closely together to keep lines of communication open and to ensure consistency between the elementary schools. Teachers work collaboratively across grades and schools to ensure smooth transitions from school to school and to continuously review and update curriculum. Grade level groups also work with special education staff and reading support staff to help provide students with the best possible elementary education.

The 2023-2024 school year continued to be an exciting and cognitively demanding year for our educators. I continue to remain so proud of the McGovern team. On behalf of the students and faculty at McGovern School, we wish to thank the community for their ongoing support.

Community Education Department

Medway Community Education’s mission is to build a strong, inclusive community through learning, enrichment, and connection. We are a self-sustaining department of the Medway Public Schools, dedicated to providing learning opportunities for all District students, Medway residents and those from surrounding communities.

The Community Education Department is pleased to provide a report of our programs for 2023-2024. Our programs supported social, academic, enrichment and physical growth. Discounts to senior citizens and active military families were offered, as well as financial assistance to students during the school year.

Seasonal Brochures were mailed to all Medway residents, each offering a wide variety of both repeating and new programs, for all age groups. Brochures were also delivered to local libraries and businesses. We are thankful for the continued support of our experienced instructors and vendors, and, most important, the registrants who attended our programs.

Programs : 210

Participants: 1,070

Support Programs were offered to recommended students in Kindergarten through Grade 12. Programs included ELA and Math at the McGovern and Burke-Memorial schools; Math, *Success Circle* and *Mustang After Hours* at Medway Middle School; and *Mustang After Hours* at Medway High School. Each school-year program reinforced the District’s ongoing work to strengthen academic, social and emotional needs. The *Summer of Discovery* program was offered in August, with 237 Kindergarten through Grade 12 students in attendance.

Programs: 9

Participants: 452

After School Enrichment programs were offered to students in Kindergarten through Grade 8 in the fall, winter and spring seasons. Enrichment and social-emotional programs included STEM, Fitness, Board

Games, Art, Math, Science, Singing plus much more. For the first time, we offered small group musical instrument instruction - trumpet, trombone, flute, clarinet - for fourth grade students from January through May. We are grateful to the District faculty and staff who offered their time and their immeasurable talents teaching programs to enrich students' days as they created, explored and socialized with friends. All programs were well-attended and in high demand.

Programs: 103

Participants: 1,326

Medway Day Care, an Early Childhood Learning Center, is designed for children of District staff as it follows the school calendar. The center's dedicated staff provided developmentally-appropriate programs for infants, toddlers and preschool-aged children. The staff are experienced and highly-qualified Early Childhood Educators. If space allowed, General Public children were eligible to attend the program. During the summer, a five week, three-day program was offered during which young children enjoyed a relaxed school-like routine of arts and crafts, stories and songs, outdoor movement, and water play.

School Year Participants: 114 Summer Participants: 31

Summer Adventures Camp, for children entering Kindergarten through Grade 6, offered seven fun-filled weeks of games, water play, field trips, arts and crafts, and sports. The Camp Director and Staff closely followed Medway Board of Health safety protocols and guidelines. The camp provided counselor employment for 20 high school students ages 16 and up, and a Leader-In-Training volunteer opportunity for 11 students ages 14 and 15.

Participants: 678

The Community Education Department is appreciative of the continued support of the School Committee and the Superintendent of Schools. We are also grateful for the assistance of School Administrators and District staff. Without their support and guidance, the success of our programs would not be possible.

2024 Medway High School Graduates

Jillian Abrams
 Julia Akinkuoye
 Jackson Alessandri
 Ian Alexander
 Matthew Antonuccio
 Keirston Artis
 Margaret Avellino
 Sophia Avila
 Jacob Bacchiochi
 Tanner Bastarache
 Charles Bennett
 Stephanie Bonisconi
 Ava Bourett
 Adrienne Bowman
 Abigail Brown

Brendan Bullen
 Michael Caicedo
 Kyle Cairney
 Jaina Campbell
 Matthew Caputo
 Logan Casasanta
 Christian Chiplock
 Zoe Cioppa
 Michael Coakley
 SamuelCohn
 Henry Comras
 Camden Condlin
 Delaney Condon
 Ryan Cookson
 Ellie Copeland

Ava Currul
Igor De Carvalho
Ella Defoyd
Annabella DeLuca
Ella Delucia
Matthew DeRosa
Ethan Desjardins
Annabella Diamandis
Joseph Diaz
Ella DiCicco
Aidan Dietrich
Kaitlyn DiMinico
Alexander Dougenik
Laurence Eaton
Holly Erving
Ava Fahey
Casper Farlow
Dalton Feeney
Nathan Fernandes
Sienna Flotta
William George
Victoria Gonzalez
Natalie Goodale
John Gould
Madison Grimes
Alexandra Hall
Kennedy Hamm
James Harrigan
Zachary Hicks
Maggie Higgins
Macie Hoben
Nathaniel Hoffman
Jayce Huynh
Benjamin Interrante
Charity Johnson
Kathryn Johnson
Phillip Kagan
Megan Keavany

Elizabeth Kenney
Margaret Kerr
Anna Grace Kewley
Meray Khela
Abigail King
Annika Kripowicz
Christopher Laino
Luke Lander
Caitlin MacNeil
Julia Madrona
Edwin Mafuleka
Ellie Mahan
Kevin Maley
Mina Mansour
Benjamin Martin
Ellie Maurer
Samuel Maurer
Samantha McAdams
Brian McGrath
Jaron McInnis
Brendan McNamara
Camellia Meredith
Lily Mitchell
Margaret Monaghan
Alexandra Montana
Lindsay Moran
Hannah Moreau
Lila Morgenstern
Andrew Morris
Brayden Myers
Derwin Narcisse
Brayden Newman
Isamu Oldmixon
Mailiaris Ortiz
Natalie Overstreet
Nina Pacella
Alicia Pacheco
Matthew Parrinello

Yug Patel
Harrison Phillips
Chandrika Rajkumar
Samuel-David Ramos
Emma Reardon
Timothy Reda
Caden Reisman
Lucas Ribera
Jordan Roberts
Matthew Rodrigues
Hamdah Saboor
Brooke Scott
Keegan Shaw
Matthew Shawlis
Reuben Simon
Daniel Smith
Danielle Smith
Gwendolyn Smith
Owen Spellman
Zackary Steigler
Timothy Stotz
Delaney Suttill
Hannah Tingley
Kyle Tingley
Christopher Tomasetti
Meaghan Tompkins
Gabrielle Tonelli
Ashley Tucker
Luke Tunney
Vinod Tysoe
Nina Vallante
Bella Vallieres
Elaina VanSaun
Ella Vargas
Corey Vasko
Vitor Venancio
Zoe Walker
Amanda White

Madelyn White
Lily Williamson
Conor Woodring