
TOWN OF MEDWAY

PER DIEM DISPATCHERS POLICE/FIRE/EMS

The Town of Medway's Public Safety Departments seek qualified candidates for 2 Per Diem Dispatchers. Applicants must be able to work under stressful conditions with an inherent ability to multitask in emergencies. Strong written and oral communication skills, excellent computer skills, and knowledge of dispatch equipment, including radio systems, automated data communications, and telephone systems, are necessary. Applicants must be able to pass a comprehensive background check. Previous emergency medical dispatch experience and knowledge of Police/Fire Department terminology and enhanced 911 systems are required. This per diem position has variable shifts, including nights, weekends, and holidays.

Minimum Qualifications:

APCO PST1 required. Power Phone EMD Certification preferred. Excellent oral and written communication skills are essential. A high school diploma or equivalent is required. Public safety dispatching experience, including a working knowledge of computer-aided dispatch and radio operations is required. Experience with Pamet Public Safety Products is preferred, including CAD Server, Police Server, and Fire Server software. Must hold current CPR, MA Next Gen 911 Certification, and. Experience with CJIS and LEAPS is required.

Please send a cover letter and resume to: choule@medwayma.gov or Human Resources Manager, Town Hall, 155 Village Street, Medway, MA 02053

Date of Posting: September 17, 2025

Salary: \$25.20 per hour

Closing Date: Wednesday, October 8th at noon