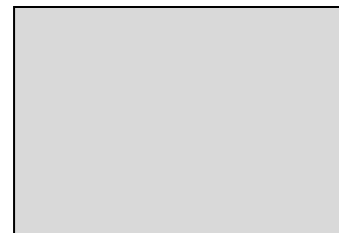




TOWN OF MEDWAY

Board of Health
155 Village Street
Medway, Massachusetts 02053
508.533.3206



Septic Abandonment Permit

Fee: \$75.00

Property Information

Property Street Address: _____ Medway, MA 02053

Property Owner: _____

Phone Number: _____ Email: _____

Disposal System Installer Information

Licensed Disposal System Installer: _____

Business Name: _____

Business Address: _____

Business Phone Number: _____ Email: _____

Septic Pumper Information

Licensed Septic Pumper: _____

Business Name: _____

Business Address: _____

Business Phone Number: _____ Email: _____

Reason for abandonment (please check one)

☐ Connection to sanitary sewer ☐ Demolition of building
☐ Condemnation of building ☐ Other (please explain) _____

Were tank(s)/cesspool/pits pumped by licensed pumper?	Yes	No
Were tank(s)/cesspool/pits removed or destroyed in place?	Yes	No
If destroyed:	Yes	No
Was the tank(s)/cesspool/pits cover removed?	Yes	No
Was the tank(s)/cesspool/pits bottom broken?	Yes	No
Was the tank(s)/cesspool/pits sidewalls collapsed?	Yes	No
Were all components that contain large empty voids (i.e., tanks, cesspools, leaching pits) filled with clean fill according to MA Title 5 15354 so that there is no risk of future cave-in's? (Clean fill can include uncontaminated soil found elsewhere on the site (i.e., from the sewer line trench.)	Yes	No

Acknowledged by Water/Sewer Division: _____ Date: _____

Application approved by Board of Health: _____ Date: _____

FOR OFFICE USE ONLY

Inspection conducted for abandonment of system on: _____

Approved on: _____

Approved by: _____

Septic Abandonment Requirements

1. When making a connection to the Public Sewer System, you must obtain a Drain Layers License which is issued by the Department of Public Service (DPS.) Please keep in mind that DPS observes a no dig winter moratorium as of November 15th through April 15th of each year. You can contact the DPS at 508.533.5275 with any Drain Layers question or to obtain necessary licenses.

2. If you would like to disconnect septic systems, you must have a valid Disposal System Installer's Permit from the Board of Health per 310 CMR 15.019. You can contact the Board of Health at 508.533.3206 with any questions.

3. All septic systems must be abandoned in accordance with 310 CMR 15.354 (form attached.) In general, this means that:

- a) Before a septic tank or cesspool that contains sewerage is disconnected, the entire contents of the tank or cesspool must be pumped by a licensed Septage hauler as per 310 CMR 15.354(3)(b).
- b) All components that hold water (i.e., septic tanks, pump chambers) must be broken in place, or removed as per 310 CMR 15.354(3)(c) so that liquid cannot collect in the future.
- c) All components that contain large empty voids (i.e., tanks, cesspools, leaching pits) must be filled with clean fill so that there is no risk of future cave-ins. "Clean fill can include uncontaminated soil found elsewhere on the site (i.e., from the sewer line trench.)
- d) Since leaching beds and leaching trenches are unlikely to collapse, they may be left in place. Leaching galleys may be left in place if there is no risk of future cave-ins.
- e) Sewage-contaminated soil around septic components is not required to be removed in order for the septic system to be abandoned.

4. Any agent from DPS who is authorized to inspect sewer connections is also authorized by the Board of Health to inspect abandoned septic systems for compliance with 310 CMR 15.354.

5. Any contractor who fails to comply with these guidelines will risk immediate suspension or revocation of the Disposal system Installer's permit issued by the Health Department and/or the Drain Layers License issued by DPS.



TOWN OF MEDWAY

Board of Health
155 Village Street
Medway, Massachusetts 02053
508-533.3206

Sewer Connection Policy

This Policy is for the program of the Board of Health Agents activities that are associated with the abandonment of septic systems by a tie-in to the municipal sewer system within the town. This Policy is not intended to address every issue, but to provide a guideline to be utilized by the Health Department when a septic system is abandoned.

The connection to the town's sewer system shall be governed by the Sewer Department, performed by licensed drain layers, in conjunction with the latest requirements of the Sewer Department. The Board of Health's jurisdiction to the tie-in is in regards to the proper abandonment of the septic system.

The abandonment of the septic system shall be in conformance with the State Sanitary Code (Title 5) and this policy. The septic tank, distribution box, leaching pit or gallery, cesspool(s) will be pumped clean by a licensed Septage Hauler. All structures, after pumping will be destroyed and collapsed. Clean gravel will be used for backfilling the structures and said material will be properly compacted.

The Board of Health is to be provided at least 48 hours written notice of a system abandonment (tie-in.) If available, the agent will perform a site visit during the abandonment process.

Upon completion of the sewer tie-in, the Contractor will provide the Board of Health with a copy of the pumping receipt and a written statement that the septic system has been properly abandoned.

When a connection Medway's sewer system will revolve a pumping system, the following additional requirements shall apply:

- The Board of Health will be provided with three copies of a plan and specifications for the pumping system, force main, terminal manhole, and overflow structure stamped by a professional engineer. This plan will have to be approved by the Health Agent prior to the construction of the system
- The pumping equipment must be suitable for handling raw sanitary wastewater (pass 2" solids) and be provided with on/off and high water alarm controls. Standby power or a 1,000 gallon emergency storage capacity will be required
- The force main shall terminate in a manhole structure which will be located on the property adjacent to the town sewer. The force main end at the manhole will be provided with two 45-degree bends to seal the force main.
- The gravity sewer connection from the manhole to the town sewer will be installed in accordance with the Sewer Department requirements.