# VISUAL

The Town of Medway believes it is important to maintain a consistent, identifiable brand. As such, the following guidelines have been developed to provide a consistent look throughout our social media campaigns,

## Questions?

Contact Sandy Johnston
Communications Director
774-277-2497

sjohnston@townofmedway.org

The Town of Medway seal /logo is a trademark of the Town. Use of the logo must be authorized by the Town Clerk.

## Logo Guide



#### File formats and when to use

jpg – 300 dpi (pixel-based) high end printing desktop printing white background

png – 72 dpi (pixel-based) website desktop printing transparent background

eps\* – 300 dpi (vector-based)
print vendor
high end printing
desktop printing
transparent background
\* formats are not recogonized by
Word or PowerPoint

#### Town of Medway Color & Font Guide







#### **Approved Colors**

#### BLUE

RGB (red-green-blue)

0 - 50 - 98

Hex#

003232

#### **RED**

RGB (red-green-blue)

196 - 39 - 43

<u>Hex #</u> C4272B

#### **GREEN**

RGB (red-green-blue)

0 - 135 - 62

Hex #

00873E

### Approved Fonts

Book Antiqua

Lucida Handwriting

Arial

## Medway Public Schools Font & Color Guide



Approved Colors



RGB (red-green-blue)

0 - 50 - 98

Hex #

003232



## TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS DEPARTMENT NAME

Medway Town Hall
155 Village Street
Medway, MA 02053
Phone (508) 533-3264
Fax (508) 321-4988
Email:mboynton@townofmedway.org
www.townofmedway.org

Town Manager ← Approved font - Book Antiqua

Michael E. Boynton ← Approved font - Lucinda Handwriting

August 10, 2022 ← Approved font - Arial

(Body Text)

## Committee Letterhead Template



#### Approved font - Book Antiqua

## TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

FINANCE COMMITTEE

Medway Town Hall 155 Village Street Medway, MA 02053 Phone (000) 000-0000 Fax (000) 000-0000

Email: abcdefghij@townofmedway.org www.townofmedway.org

December 2, 2019

#### Committee Members

Frank Rossi, Chair

Todd Alessandri,

Vice Chair

Ellen Hillery, Clerk

Kevin Dickie, Member

Will Lane, Member

Jeff O'Neill, Member

Michael Schrader,

Member

Susan Segarra, Member

Jim Sullivan, Member

Jeanette Galliardt,

Night Board Secretary

Approved font - Lucinda Handwriting

Body Text ← Approved font - Arial

## Business Card Template



## TOWN OF MEDWAY A Green Community

### Michael E. Boynton

Town Administrator mboynton@townofmedway.org

155 Village Street Medway, MA 02053 Phone (508) 533-3264 Fax (508) 321-4988

## Approved Email Signature



