



TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

Summer at the Rec Program Director

The Town of Medway is seeking a talented individual for the seasonal position of Summer at the Rec Director. The successful candidate will be responsible for the administration and operation of a comprehensive summer day program. Duties include planning, coordinating and supervising a wide variety of activities at the program, as well as staff management, field trip planning, and special event coordination.

The position is 40 hours per week while Summer at the Rec is in session, July 6 -August 21, 2026. Part-time, pre-season planning hours are necessary and flexible in the winter and spring. The Town of Medway's Summer at the Rec Director will work closely with the Parks & Recreation Director and Assistant Director.

Qualified applicants will be aged 25 or older, have a bachelor's degree in recreation, education, or related field; teaching certification preferred; three (3) years of supervisory camp/program experience required or any equivalent combination of education and experience.

Please review the job description on the Town website for more details. [Job Description](#)

Please send a cover letter, resume, and employment application to: Human Resources Manager, Cheryl Houle at Medway Town Hall, 155 Village Street, Medway, MA 02053, or email to choule@medwayma.gov. The Employment Application can be found here: [Application](#)

Date of Posting:	December 15, 2025
Closing Date:	January 5, 2026, at Noon
Hourly Pay Rate:	\$25.00 per hour