

# Town of Medway

**Report of the Finance Committee  
to the Annual Town Meeting**



**May 11, 2026**

**Special Town Meeting – 7:00 PM  
Annual Town Meeting – 7:30 PM**

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### Fiscal Year 2027 – July 1, 2026, through June 30, 2027

This booklet includes the Warrant for the Special and Annual Town Meetings, the recommendations of the Medway Finance Committee (FinCom) and its Report to the Town.

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This report is available on the Town of Medway website: <https://medwayma.gov/>

## ***I. Report of the Finance Committee***

### **Budget Summary**

Medway's FY2027 budget increases 2.9% from \$72.28 million in FY 2026 to \$74.37 million in FY 2027. This an increase of almost \$2.1 million and is less than one third of the increase between FY 2025 and FY 2026. The vast majority of our FY 2027 increase is on Public Education and Public Safety (over \$2.1 million combined). The Town of Medway will also see a decrease over \$500,000 in Debt Servicing. By percentage of the budget:

- Public Education accounts for 51.28% of the total budget
  - o Medway Public Schools represent 93.16% of our Public Education spend at 47.77% of the total town budget.
- Assessments and Employee Benefits account for 16.59% of the total town budget.
  - o Notably this includes payments for our school employees, fire, and police in addition to other town employees and assessments from Norfolk County
- Public Safety accounts for 12.73% of the total budget
  - o With most of that being split between Police and Fire.
- General Government accounts for 6.32% of the total budget.
  - o This includes a wide range of expenses involved in the day-to-day running of the Town of Medway.
- Debt Servicing accounts for 6.19% of the total budget.
  - o This includes payments for buildings and properties used by various town departments.

Those four expense categories account for approximately 87% of Medway's FY2027 budget. Hopefully that helps answer the question of where your tax dollars are going.

### **FY2027 – A Look Ahead**

It would be a mistake to just focus on the numbers, because each of the line items in our budget represents the work of some many, both Town employees and volunteers. Every budget cycle requires collaboration between departments and boards to ensure we strike the right balance between funding all the things the town needs while not increasing taxes to a point where Medway is not a town where folks can afford to live. What makes Medway great is the way we come together as a community to meet challenges. The FY2027 budget is yet another example of successful collaboration. Make no mistake, the FY2027 budget was no different than previous years requiring difficult conversations and hard choices, but together the Town's leadership, the Selectboard, the School Committee, School leadership, and the Finance Committee were able to come together with a budget that continues to balance different priorities without seeking an override as so many of our neighboring communities are needing.

The various reports that follow are attempts to give more commentary on the needs facing our various departments. Our Police and Fire Departments continue to face greater demands than ever before, and at the same time our schools are facing new challenges that require more funding to ensure all of our students get the support and education they need.

There are exciting things coming in FY2027. We continue to work to increase funding for our schools to address the changes they are seeing in student population and student needs. At the same time, we are taking steps to address the needs of our police and fire department to ensure our citizens are protected. Our Parks Department remains another shining example of the great work of our Town employees and boards. The Building Committee for the public facility at the former Medway Block property on Main Street has been moving at full steam with proposals being released in the coming year. Our Open Spaces, DPW, Library, Council on Aging, and so many more continue to provide incredible services to our residents.

The Finance Committee, Town Manager and Select Board recognize that the Town is facing some major capital and outlay needs in the years to come. Instability in the economy causing price fluctuations provide challenges across all departments and functions in Town which makes meeting budgeting more difficult than ever before. Construction costs continue to rise at rates previously unforeseeable placing the Town in a position where it needs to balance short-term needs without ignoring long-term building needs that will continue to get more expensive. Medway continues to face the challenge of needing to anticipate vehicle replacements further in the future as manufacturers are taking longer and longer to fill orders. Both rising construction costs and vehicle replacement delays put a premium on planning for and anticipating the Town's future needs while providing services for Medway's current residents. Finally, funding from the Commonwealth continues to be a challenge. While we appreciate the hard work of our state officials, Medway joins many other communities needing public education funding reform at the Commonwealth level. Such reform would provide needed relief to our community.

The Finance Committee supports this year's budget request and feels that it strikes the right balance of providing services for our residents without putting too much of a tax burden. We continue to employ a balanced approach to planning that balances short-term needs with the long-term demands our community will face in the coming years and decades. Town departments develop their needs on a priority basis, while taking into consideration the financial realities and limitations that exist today. Each department started with a level-service approach as the baseline, the Town then identified areas where improvements could be made to enhance the services for residents while maintaining fiscal responsibility. The FY2027 budget follows the approach in prior years of including increases to stabilization funds. Medway continues to receive the highest bond rating from Standard & Poor's (S&P) on our general obligation (GO) debt, a AAA rating with a stable outlook. Medway is one of only a handful of communities in Massachusetts with the highest investment grade AAA rating. This means that the Town can easily meet its financial commitments and access capital at favorable interest rates when going out to issue bonds.

As we continue to plan needs of the Town, Medway needs its citizens to be involved in discussing and deciding where our Town will go and the best way to get there. While our citizens may not always agree on what Medway should look like in the future, we appreciate that the goal of each citizen is to make Medway the best that it can be. Town Meeting and service on Town boards and committees are tremendous opportunities to make your opinion known and to positively affect the future. The Finance Committee encourages more citizens to take advantage of these opportunities.

### **FY2026 – A Look Back**

FY2026 represented an example of Medway at our best when we work together. The Town of Medway continues to express our gratitude to the Police, Fire, DPW and Health Departments, our Town employees, and the School Department for all of their efforts this past year. Medway is a Town that continues to be on solid fiscal ground as a result of the planning and collaboration of the Select Board, Finance Committee, School Committee, and the Town's financial leadership team. During FY2026, there were several notable developments and achievements in Town:

- Launch of the Municipal Building Committee for the proposed new public safety facility
- Strong increases in funds transferred to the Capital Stabilization Fund to help fund future expenditures that will be necessary to renovate/build municipal buildings to address identified needs.
- Replacement of the culvert at Medway High School without impacting the start of the school year.
- Replacement of Hanlon field and the track at Medway High School.
- Continued expansion of Fire and Police personnel to meet growing public safety needs.
- Continued benefits from negotiated new healthcare contracts lowering overall costs while keeping quality care for Town employees.

FY2026 continued the use of approximately \$3.7 million from the annual payment in lieu of taxes (PILOT agreement) from the Exelon plant for residential tax relief, debt service, road & sidewalk improvements, and funding of the Town's OPEB (Other Post Employment Benefits) liability.

## **Spring 2026 Town Meeting Materials**

Included in this booklet are:

- FY2027 Special Town Meeting Warrant and Annual Town Meeting Warrant
- Select Board's and Town Manager's Omnibus Budget recommendations that represent how tax receipts, free cash and other revenue sources will be appropriated for Fiscal Year 2027 (July 1, 2026 – June 30, 2027)
- Subcommittee Reports from the Finance Committee

The Finance Committee, consisting of 9 registered voters (with 1 current opening) each serving a 3-year term, is pleased to present its annual report on the operating budget and all articles contained in the Special Town Meeting and Annual Town Meeting warrants to the citizens of Medway. The Finance Committee's omnibus budget supports the recommendations of the Select Board's budget allocations.

Respectfully submitted by your Finance Committee,

Brian Cowan – Chair, James Sullivan – Vice Chair, Bruce Carbone – Clerk, Michael Billeri, Matthew McCabe, Richard Parrella, Michael Schrader, Leland Wood

*II. Warrants*

**TOWN OF MEDWAY  
WARRANT FOR MAY 11, 2026  
SPECIAL TOWN MEETING**

**NORFOLK ss:**

To either of the Constables of the Town of Medway

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street, on Monday, May 11, 2026**, at 7:00 PM, then and there to act on the following articles:

**ARTICLE 1:** (Prior Year Bills)

To see if the Town will vote to transfer \$140 from the Fiscal Year 2026 Human Resources Pre-employment Physicals Account for the purpose of paying prior year, unpaid bills of the Town, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 2:** (Free Cash Transfer: Snow and Ice Deficit)

To see if the Town will vote to transfer \$285,000 from Certified Free Cash for the purpose of funding the Snow & Ice Fiscal Year 2026 appropriation deficit, or act in any manner relating thereto.

**DEPARTMENT OF PUBLIC WORKS**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 3:** (Free Cash Transfer: Assessors' Valuation Account)

To see if the Town will vote to transfer \$14,600 from Certified Free Cash for the purpose of funding the Assessors' Annual Valuation Account, or act in any manner relating thereto.

**ASSESSING DEPT**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 4:** (Fund Record Digitization Project)

To see if the Town will vote to appropriate \$200,000 for the purpose of preserving Town records through digitization, and for the payment of all other costs incidental and related thereto, with \$100,000 to be funded from Certified Free

Cash, \$50,000 from Water Enterprise Retained Earnings, and \$50,000 from Sewer Enterprise Retained Earnings, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 5:** (Sewer Enterprise Retained Earnings Transfer: Replace Vacuum Excavator)  
 To see if the Town will vote to transfer from Sewer Enterprise Fund retained earnings the sum of \$35,000 for the purpose of funding the replacement of a vacuum excavator and for the payment of all other incidental and related costs, or act in any manner relating thereto.

**DEPARTMENT OF PUBLIC WORKS**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 6:** (Transfer 120 Main St Site Cleanup Balance to Capital Stabilization)  
 To see if the Town will vote to transfer the sum of \$90,000 from the funds authorized under the prior Town Meeting Article as shown in Table 1 below, which amount is no longer needed for such purposes, to the Capital Stabilization Fund as shown in Table 2 below, or act in any manner relating thereto.

**TABLE 1**

<b>Town Meeting Date</b>	<b>Article</b>	<b>Description</b>	<b>Transfer From Amount</b>
11/12/24	3	120 Main St Environmental/Site Cleanup	\$90,000
<b>Total</b>			<b>\$90,000</b>

**TABLE 2**

<b>Town Meeting Date</b>	<b>Article</b>	<b>Description</b>	<b>Transfer To Amount</b>
New		Capital Stabilization Fund	90,000
<b>Total</b>			<b>\$90,000</b>

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 7:** (Repurpose Funds for Memorial School Roof to McGovern Bathroom Project, High School Air Quality Mitigation, and Balance to Capital Stabilization)  
 To see if the Town will vote to transfer the sum of \$355,425.70 from the funds authorized under the prior Town Meeting Article as shown in Table 1 below, which amount is no longer needed for such purposes, to the projects and

in the amounts listed in Table 2 below, and for the payment of all other costs incidental and related thereto, or act in any manner relating thereto.

**TABLE 1**

<b>Town Meeting Date</b>	<b>Article</b>	<b>Description</b>	<b>Transfer From Amount</b>
5/13/24	12	Memorial School Roof Replacement	\$355,425.70
<b>Total</b>			<b>\$355,425.70</b>

**TABLE 2**

<b>Town Meeting Date</b>	<b>Article</b>	<b>Description</b>	<b>Transfer To Amount</b>
5/12/25 Annual	14	McGovern School Bathroom Upgrades	\$223,000.00
New		High School Air Quality Mitigation	40,000.00
New		Capital Stabilization Fund	92,425.70
<b>Total</b>			<b>\$355,425.70</b>

**SCHOOL DEPARTMENT**

**SELECT BOARD RECOMMENDATION:**            **Approve**

**FINANCE COMMITTEE RECOMMENDATION:** **Approve**

**ARTICLE 8:**        (Repurpose Monetary Articles: School Projects)

To see if the Town will vote to transfer the sum of \$154,780 from the funds authorized under the prior Town Meeting Articles as shown in Table 1 below, which amounts are no longer needed for such purposes, to the project and in the amount listed in Table 2 below, and for the payment of all other costs incidental and related thereto, or act in any manner relating thereto.

**TABLE 1**

<b>Town Meeting Date</b>	<b>Article</b>	<b>Description</b>	<b>Transfer From Amount</b>
6/20/20 Annual	7	High School Track Repair	\$32,660.29
5/8/23 Annual	7	High School Cafeteria Water Heater	12,912.76
5/12/25 Special	5	HVAC Upgrades	67,779.20
5/12/25 Annual	10	School Sidewalks	41,265.00
5/12/25 Annual	10	School Facilities Vehicle	162.75
<b>Total</b>			<b>\$154,780.00</b>

**TABLE 2**

<b>Town Meeting Date</b>	<b>Article</b>	<b>Description</b>	<b>Transfer To Amount</b>
5/12/25 Annual	15	High School Boiler	\$154,780.00
<b>Total</b>			<b>\$154,780.00</b>

**SCHOOL DEPARTMENT**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ANNUAL TOWN MEETING WARRANT  
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6	Appropriation: FY27 Solid Waste Enterprise Fund
7	Free Cash Appropriation: Capital and Other Items
8	Athletic Fields Stabilization Transfer for Field Design
9	Water Enterprise Borrowing – Lovering Tank Rehabilitation
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11	Raise & Appropriate: Roads & Sidewalks
12	Appropriation: OPEB Trust
13	Appropriation: General Stabilization
14	Appropriation: Community Preservation Committee
15	Revolving Funds – Authorize FY27 Spending Limits
16	Medway Energy Center PILOT Authorization
17	Accept MGL C. 41, Sec. 111M and 111N, EMT Injury Leave and Indemnification
18	Authorization of Superintendent of Schools to Execute Contracts in Excess of Three Years
19	Transfer 17 Colonial Rd to Conservation Commission
20	13 Populatic St Disposition
21	Amend General Bylaws: Civil Fingerprinting
22	Amend Zoning Bylaws: Small Clean Energy Facilities
23	Amend Zoning Bylaws: Central Business Uses
24	Amend Zoning Bylaws: Oak Grove/Central Business District Dimensional Regulations
25	Amend Zoning Bylaws: Municipal Buildings and Uses
26	Amend Zoning Bylaws: Housekeeping

**TOWN OF MEDWAY**  
**WARRANT FOR MAY 11, 2026**  
**ANNUAL TOWN MEETING**

**NORFOLK ss:**

To either of the Constables of the Town of Medway

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street, on Monday, May 11, 2026**, at 7:30 PM, then and there to act on the following articles:

**ARTICLE 1:** (Purchase Winthrop St Properties with CPA Funds)

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow, including transfer from the Community Preservation Fund revenues or available funds, the sum of \$5,620,000 for the purchase, and acceptance of the deed to the Town, of a fee simple interest in all or a portion of the below listed properties, including any structures thereon, and for additional costs including but not limited to engineering, site preparation, environmental remediation, structure removal, legal fees, and any related incidental costs and expenses, said properties located at 25 Winthrop Street, identified as Parcel 38-010 on the Town of Medway's Assessors' Map and containing 47.000 acres, more or less; 33 Winthrop Street, identified as Parcel 39-001 on the Town of Medway's Assessors' Map and containing 8.00 acres, more or less; 34 Winthrop Street, identified as Parcel 30-006 on the Town of Medway's Assessors' Map and containing 0.720 acres, more or less; and 38 Winthrop Street, identified as Parcel 30-005 on the Town of Medway's Assessors' Map and containing 32.00 acres, more or less, currently believed to be owned by the Shady Oaks Realty Trust, upon such terms and conditions as the Select Board shall determine to be in the best interest of the Town, such properties to be held under the care, custody, management and control of the Select Board for the purposes authorized under the Community Preservation Act, G.L. c. 44B, and that prior to committing any portion of the properties to any of such uses, areas of the properties designated for specific uses shall be clearly identified and dedicated by subsequent votes of Town Meeting therefor; and to fund such appropriation, to transfer \$2,870,000 from the Community Preservation Fund's General Reserves, and to authorize the Town Treasurer, with the approval of the Select Board, to borrow \$2,750,000 pursuant to G.L. c 44, §§7 or 8, the Community Preservation Act, and/or any other enabling authority; and further, to authorize the Select Board to convey a permanent deed restriction in such properties in accordance with G.L. c. 44B, §12 and G.L. c. 184, §§31-33; and to authorize the Select Board and Town officers to execute all documents and take all related actions necessary or appropriate to carry out this acquisition, including the submission, on behalf of the Town, of any and all applications deemed necessary for grants and/or reimbursements from any state or federal programs and to receive and accept such grants or reimbursements for this purpose, and/or any other purposes in any way connected with the scope of this Article, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION:** Approve

**FINANCE COMMITTEE RECOMMENDATION:** Approve

**ARTICLE 2:** (Transfer from Ambulance Receipts to General Fund)

To see if the Town will vote to transfer \$1,010,000 from Ambulance Receipts Reserved for Appropriation to the Fiscal Year 2027 General Fund Operating Budget, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 3:** (Appropriation: FY27 Operating Budget)

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, provide for a Reserve Fund, and determine what sums of money the Town will raise and appropriate, including appropriation from available funds, to defray charges and expenses of the Town including debt and interest, for the Fiscal Year ending June 30, 2027, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 4:** (Appropriation: FY27 Water Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,605,353 for the maintenance of the Water Department Enterprise Fund in Fiscal Year 2027 as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 1,129,172
Expenses	929,200
Debt	3,032,861
<b>Direct Costs Total</b>	<b>\$ 5,091,233</b>

Indirect Costs

Indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

<b>Indirect Costs Total</b>	\$514,120
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<b>Total</b>	<b>\$5,605,353</b>
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And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$5,605,353
<b>Total</b>	<b>\$5,605,353</b>

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 5:** (Appropriation: FY27 Sewer Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,205,536 for the maintenance of the Sewer Department Enterprise Fund in Fiscal Year 2027 as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 319,186
Expenses	1,517,100
Debt	192,499
<b>Direct Costs Total</b>	<b>\$2,028,735</b>

Indirect Costs

Indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

<b>Indirect Costs Total</b>	\$176,801
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<b>Total</b>	<b>\$2,205,536</b>
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And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$2,183,108
Sewer Betterment Transfer	22,428
<b>Total</b>	<b>\$2,205,536</b>

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 6:** (Appropriation: FY27 Solid Waste Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,978,393 to operate the Solid Waste/Recycling Department Enterprise Fund in Fiscal Year 2027 as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$ 103,070
Expenses	1,692,000
Debt Service	45,218

<b>Direct Costs Total</b>	\$1,840,288
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Indirect Costs

Indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

<b>Indirect Costs Total</b>	\$138,105
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<b>Total</b>	<b>\$1,978,393</b>
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And further that the above listed appropriations be funded as follows:

Trash Recycling Fees/Bag Revenues	\$1,730,000
Retained Earnings	248,393
<b>Total</b>	<b>\$1,978,393</b>

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 7:** (Free Cash Appropriation: Capital and Other Items)

To see if the Town will vote to appropriate the sum of \$2,993,711 from Certified Free Cash for the purpose of funding the following capital and other items, including associated engineering, personnel, maintenance, vehicle equipping, and legal service costs, and for the payment of all other costs incidental and related thereto:

<b>Project</b>	<b>Dept</b>	<b>Cost</b>
Technology Equipment	IT	\$75,000
Security Systems	IT	67,000
Infrastructure Equipment	IT	85,000
Projection Equipment	IT	75,000
Battery Backup System for IT Infrastructure	IT	40,000
Emergency Communications Equipment	Police	45,200
Electronic Control Weapon (ECW) Replacement	Police	27,929
AXON VR Training System	Police	33,807
Replace Car 1	Fire	105,000
Technology Equipment	Fire	18,000
Middle Sch. Cafeteria VCT Replacement	School	250,000
Replace 2017 F250 Pickup Truck	School	75,000
Replace 2014 Student Transportation Sedan 3	School	70,000
District Improvements – Interior Painting	School	75,000
District Improvements – Furniture	School	50,000
Drainage Improvements (Lr Memorial Fld, Ash, Applegate & Fairway)	DPW	100,000
McGovern School Parking Lot Replacement	DPW	351,775
Roads and Sidewalks	DPW	750,000

Sidewalk Design Improvements (Village, Granite, Walker)	DPW	125,000
Battery Backup for Traffic Lights (4)	DPW	95,000
Replace 221 – 2016 Ford F350	DPW	90,000
Playground Improvements – North St and Winthrop St	DPW	50,000
Replace 302 – 2015 Ford F350 4x4	DPW	90,000
Burke, Memorial, & Middle Sch. Irrigation	DPW	70,000
Replace Idylbrook Irrigation	DPW	25,000
Cemetery Tomb Rehabilitation	DPW	35,000
Makerspace Device Exhaust	Library	15,000
Emergency Door Replacement	Library	10,000
New Furniture – Patron Seating	Library	10,000
Consultant to Advise on Improving Inside Spaces	Library	10,000
Library Computers (20) and Printer/Copier (1)	Library	25,000
Design High School Turf Fields (2)	Parks & Rec	50,000
<b>Free Cash Total</b>		<b>\$2,993,711</b>

Or act in any manner relating thereto.

**CAPITAL IMPROVEMENT  
PLANNING COMMITTEE**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 8:** (Athletic Fields Stabilization Transfer for Field Design)

To see if the Town will vote to transfer \$50,000 from the Athletic Fields Stabilization Fund for the purpose of designing the turf replacement of Lamson and North Fields at Medway High School and for the payment of all other costs incidental and related thereto, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 9:** (Water Enterprise Borrowing – Lovering Tank Rehabilitation)

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of \$1,800,000 for the purpose of funding the rehabilitation of the Lovering Street Water Tank, including engineering, design and project management services, site preparation, and for the payment of all other costs incidental and related thereto; and further, to authorize the Select Board to apply for, accept and expend any county, state or federal grant for this purpose, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 10:** (Water Retained Earnings Transfer – Replace Ford Ranger)

To see if the Town will vote to transfer \$45,000 from Water Enterprise Retained Earnings for the purpose of purchasing and equipping a Ford Ranger truck and for the payment of all other costs incidental and related thereto, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 11:** (Raise & Appropriate: Roads & Sidewalks)

To see if the Town will vote to raise and appropriate the sum of \$800,000 for the purposes of making repairs to various roads, sidewalks, bridges, and related appurtenances, and to fund, as needed, design, engineering, and construction management services, and for the payment of all other costs incidental and related thereto, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 12:** (Appropriation: OPEB Trust)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$300,000 to the Town of Medway Other Post-Employment Benefits (OPEB) Trust account, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 13:** (Appropriation: General Stabilization)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$100,000 to be allocated to the General Stabilization Fund, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 14:** (Appropriation: Community Preservation Committee)

To see if the Town will vote to act on the report of the Community Preservation Committee for the Fiscal Year 2027 Community Preservation budget and to appropriate, or reserve for later appropriations, monies from the Community

Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the Fiscal Year 2027, as follows:

<b>CPA Administration:</b>	
CPC Expenses	\$15,000
CPC Salaries	5,000
CPC Debt Expense	625,850
<b>Total Direct Costs</b>	<b>\$645,850</b>

<b>10% of Estimated Reserves:</b>	
<b>Fund Revenues</b>	
Open Space	\$165,694
Community Housing	\$165,694
Historical Preservation	\$165,694

or act in any manner relating thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**SELECT BOARD RECOMMENDATION:**            **Approve**

**FINANCE COMMITTEE RECOMMENDATION:** **Approve**

**ARTICLE 15:**     (Revolving Funds – Authorize FY27 Spending Limits)

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to set the Fiscal Year 2027 spending limits for revolving fund as follows:

Program or Purpose	FY2027 Spending Limit
Self-supporting parks and recreation services, including salaries and benefits	\$900,000
Dial-a-ride van service for seniors and disabled; shuttle service to Norfolk commuter rail station, and other necessary transportation services	\$135,000
Library printer, copier and fax expenses	\$3,200
Library meeting room	\$1,000
Thayer Homestead partial self-support of property, including salaries and benefits	\$95,000
School Transportation	\$300,000
Tree Preservation	\$50,000
Sidewalk construction	\$20,000
Planting Trees	\$20,000
Cemetery	\$50,000

Student Electronic Device Repair	\$25,000
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or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 16: (Medway Energy Center PILOT Authorization)**

To see if the Town will vote to authorize the Select Board to execute the negotiated Payment In Lieu of Taxes (PILOT) agreement with Medway Energy Center, LLC, for the new battery energy storage project proposed to be constructed and installed at 15 West Street, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 17: (Accept MGL C. 41, Sec. 111M and 111N, EMT Injury Leave and Indemnification)**

To see if the Town will vote to transfer the care, custody, management, and control of the property located at 17 Colonial Road, Assessor’s parcel No. 02-023, acquired by the Town in 1977 by tax foreclosure instrument recorded at the Norfolk County Registry of Deeds at Book 5367, page 714, consisting of approximately 9.8 acres of land, from the Tax Title Custodian for tax title purposes to the Conservation Commission for open space, conservation, and passive recreational purposes pursuant to the provisions of G.L. c. 40, sec. 8C and any other applicable law, or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 18: (Authorization of Superintendent of Schools to Execute Contracts in Excess of Three Years)**

To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, §12(b), to authorize the Superintendent of Schools to solicit and award contracts, except personnel contracts, for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term does not exceed five years and is determined to be in the best interest of the Town by vote of at least four (4) members of the School Committee, or act in any manner relating thereto.

**SCHOOL COMMITTEE**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 19: (Transfer 17 Colonial Road to Conservation Commission)**

To see if the Town will vote to transfer the care, custody, management, and control of the property located at 17 Colonial Road, Assessor’s parcel No. 02-023, acquired by the Town in 1977 by tax foreclosure instrument recorded at the Norfolk County Registry of Deeds at Book 5367, page 714, consisting of approximately 9.8 acres of land, from the board or officer having custody thereof for the purposes for which said property is currently held to the Conservation Commission for open space, conservation, and passive recreational purposes pursuant to the provisions of G.L. c. 40, sec. 8C and any other applicable law, or act in any manner relating thereto.

**CONSERVATION COMMISSION**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 20: (13 Populatic Street Disposition)**

To see if the Town will vote to authorize the Select Board to convey by sale or lease all or a portion or portions of the fee title to or a lesser interest in the parcel of land located at 13 Populatic Street, identified as Parcel 61-052 on the Town of Medway’s Assessors’ Map and containing 4.2 acres more or less, including any structures, buildings, or fixtures thereon, said disposition to be undertaken in accordance with the provisions of G.L. c. 30B, sec. 16 upon such terms and conditions as the Select Board determine to be in the best interest of the Town; and further, to authorize the Select Board to enter into such agreements and execute such instruments as may be necessary to effectuate the foregoing; or act in any manner relating thereto.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 21: (Amend General Bylaws: Civil Fingerprinting)**

To see if the Town will vote to amend the General Bylaws to insert a new section 37 as follows, or act in any manner relating thereto.

Civil Fingerprinting

Section 1. Purpose and Scope

This bylaw authorizes the Police Department to conduct state and national fingerprint-based criminal history checks for individuals applying for specific licenses in Town to enhance public safety, as authorized by Massachusetts General Laws Chapter 6, Section 172B½. To carry out the criminal history checks authorized by this by-law, the Police Department shall be authorized to use state and Federal Bureau of Investigation (“FBI”) records, provided, however, that such records shall not be disseminated to unauthorized entities and shall be maintained and disclosed in accordance with all applicable law.

The bylaw further authorizes the Select Board, in consultation with the Chief of Police, to promulgate policies to implement this by-law, which may include, but shall not be limited to, establishment of submission deadlines, procedures for making recommendations to the licensing authority or making a licensing recommendation as a result of the criminal history check, methods for assessing, correcting or amending any such record, criteria for fitness determinations, security of information obtained and penalties for failure to comply with this bylaw.

Section 2. Criminal History Check Authorization

The Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172B½, conduct State and Federal Fingerprint-Based Criminal History checks for individuals and entities for the following licenses:

- Manager of Alcohol Beverage License
- Dealer of Second-hand Articles
- Pawn Dealers
- Ice Cream Truck Vendors
- Motor Vehicle Dealers

At the time of fingerprinting, the Police Department shall notify the individual being fingerprinted that the fingerprints will be used to check the individual's criminal history records and obtain the individual's consent. After the applicant completes a consent form, provides his/her fingerprints and the appropriate fee, the Police Department shall transmit the fingerprints it has obtained pursuant to this bylaw to the Identification Section of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services ("DCJIS"), and/or the FBI or the successors of such agencies as may be necessary for the purpose of conducting fingerprint based state and national criminal records background checks for the license applicants specified in this bylaw.

The Town authorizes the Massachusetts State Police, the DCIS, and the FBI, and their successors, as applicable, to conduct fingerprint-based state and national criminal record background checks, including FBI records, consistent with this bylaw. The Town authorizes the Police Department to receive and utilize State and FBI records in connection with such background checks, consistent with this by-law and its implementing policies. In accordance with its implementing policies, the Police Department shall communicate the results of fingerprint-based criminal record background checks to the appropriate governmental licensing authority within the Town.

### Section 3. Use of Criminal Records by Licensing Authorities

Licensing authorities of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in this bylaw. A Town licensing authority may deny an application for a license based on the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed licensed activity. The licensing authority shall consider all applicable laws, regulations, and Town policies bearing on an applicant's suitability in making this determination.

Licensing authorities of the Town are hereby authorized to deny an application for any license specified herein and in the implementing policies, including renewals and transfers of said licenses, from any person who is determined unfit for the license due to information obtained pursuant to this by-law. Factors that shall be considered in determining fitness shall include, but not be limited to, whether the record subject has been convicted of, or is under pending indictment for a crime, that bears upon the subject's ability or fitness to serve in that capacity, including any felony or a misdemeanor that involved force or threat of force, possession of a controlled substance, or sex-related offense.

### Section 4. Fees

The fee charged by the Police Department for conducting fingerprint-based criminal record background checks shall be \$30 per fingerprinting and criminal history check. This fee shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund pursuant to Massachusetts General Laws Chapter 6, Section 172B½.

**SELECT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 22:** (Amend Zoning Bylaws: Small Clean Energy Facilities)

To see if the Town will vote to amend the Zoning Bylaw by inserting the following new section 3.6, Consolidated Local Permit for Small Clean Energy Facilities, or act in any manner relating thereto.

**SECTION 3.6: Consolidated Local Permit for Small Clean Energy Infrastructure Facilities**

**3.6.1 Purpose**

The purpose of this Section 3.6 is to provide a Consolidated Local Permit process for Small Clean Energy Infrastructure Facilities that conforms to the requirements of Chapter 239 of the Acts of 2024 and other applicable state laws, and 225 CMR 29.00 and other applicable state regulations, while preserving all town bylaws and regulations applicable to such Facilities to the maximum extent allowed by law. Small Clean Energy Infrastructure Facilities which are submitted pursuant to this Section 3.6 must comply with the requirements of this Zoning Bylaw, all applicable Town General Bylaws, and applicable Town regulations unless such Bylaws or regulations are inconsistent with state law. The intent is to provide the greatest possible protection to the health and safety of residents, protection of the environment and natural resources, and to further the goals and policies of the Medway Master Plan and the purposes as stated in Sections 8.8, 8.11, and 8.12 of this Zoning Bylaw.

**3.6.2. Definitions**

As used in this Section, the following terms shall have the meanings indicated:

**Consolidated Local Permit:** A permit issued by the Town through the Director of Community and Economic Development for a Small Clean Energy Infrastructure Facility (SCEIF) pursuant to Chapter 239 of the Acts of 2024 that includes all required local permits, approvals, or authorizations (“individual application components”) to construct and operate a SCEIF that the Applicant would otherwise need to obtain individually from the Town, with the exception of ministerial permits including, but not limited to, a street opening permit, electrical permit, or building permit.

**Consolidated Local Permit Application:** A single comprehensive application used by Applicants to apply for a Consolidated Local Permit for a Small Clean Energy Infrastructure Facility.

**Certificate of Consolidated Local Permit:** A certificate issued by the Local Government Representative with the individual application components which together constitute the Consolidated Local Permit.

**Effective Date:** The effective date of the provisions of this Section 3.6 is October 1, 2026.

**Local Government Representative:** The Town’s designated representative charged with administering the Consolidated Local Permit Application. The Director of Community and Economic Development shall be the Local Government Representative in the Town.

**Small Clean Energy Infrastructure Facility:** A Small Clean Energy Generation Facility, Small Clean Energy Storage Facility or Small Clean Transmission and Distribution Infrastructure Facility, further delineated as follows:

- (1) Small Clean Energy Generation Facilities: Energy generation infrastructure with a nameplate capacity of less than 25 megawatts that is a Solar Facility or Wind Facility, including any ancillary structure that is an integral part of the operation of the Small Clean Energy Storage Facility.
- (2) Small Clean Energy Storage Facility: An energy storage system as defined in M.G.L. c. 164, § 1 with a rated capacity of less than 100 megawatt hours, including any ancillary structure that is an integral part of the operation of the Small Clean Energy Storage Facility
- (3) Small Clean Transmission and Distribution Infrastructure Facility: As defined in 225 CMR 29.02

- (4) Solar Facility: A ground mounted facility that uses sunlight to generate electricity with a nameplate capacity of less than 25 megawatts.
- (5) Wind Facility: An onshore or offshore facility that uses wind to generate electricity with a nameplate capacity of less than 25 megawatts.

### **3.6.3. Applicability**

This Section applies to all Consolidated Local Permit Applications submitted on or after the effective date of this Section. An Applicant for a Small Clean Energy Infrastructure Facility may elect, at the Applicant's option, to file an application for a Consolidated Local Permit under this Section in lieu of seeking individual permits under other provisions of the Town's Zoning Bylaws.

### **3.6.4. Consolidated Permit Application**

- A. The Applicant shall comply with all pre-filing requirements set forth in 225 CMR 29.07 and 225 CMR 29.08 as applicable. The Applicant shall submit a self-attested Pre-filing Engagement Completion Checklist to the Local Government Representative in accordance with 225 CMR 29.08. The Local Government Representative shall determine whether the Applicant has completed the pre-filing requirements in accordance with 225 CMR 29.08. A Consolidated Local Permit application submitted before the completion of all pre-filing requirements, or more than 60 days after such completion, shall be automatically denied without prejudice.
- B. The Applicant shall submit the Consolidated Local Permit Application to the Local Government Representative in the form and manner required by 225 CMR 29.09.
- C. The Consolidated Local Permit Application must be accompanied by the required fees for each local permit or approval required from any Town board, commission or department having permitting authority over the Small Clean Energy Infrastructure Facility.

### **3.6.5. Consolidated Permit Application Completeness**

- A. The Consolidated Local Permit Application shall include all information required under 225 CMR 29.09 as well as:
  - (1) All materials necessary under the applicable Planning and Economic Development Board regulations, including Chapter 200 Rules and Regulations for Submission, Review and Approval of Site Plans; Chapter 700 Rules and Regulations for Review and Approval of Special Permits.
  - (2) All materials necessary under the applicable Stormwater Management and Land Disturbance Rules and Regulations, and Rules and Regulations of the Conservation Commission.
- B. The Local Government Representative will promptly distribute the application to the Board of Health and other town boards and departments that will be issuing individual local permits to assist in determining completeness. Within thirty days of receipt of the application, the Local Government Representative shall determine and notify the applicant of whether the Consolidated Local Permit Application is complete.
  - (1) If a Consolidated Local Permit Application is deemed incomplete, the Local Government Representative shall notify the Applicant of the specific deficiencies. The Applicant shall have thirty days, and any additional time as determined by the Local Government Representative, in their discretion, to cure any deficiencies before the Consolidated Local Permit Application is rejected. Within thirty days of receipt of the revised Consolidated Local Permit Application, the Local Government Representative shall determine and notify the Applicant whether the revised application cures all deficiencies.

- (a) If the Local Government Representative determines the Applicant has not cured

all deficiencies, it may allow the Applicant an additional thirty days to cure stated deficiencies or deny the Consolidated Local Permit Application without prejudice.

- (2) If the Local Government Representative does not determine whether a Consolidated Local Permit Application is complete within thirty days of receipt, the Consolidated Local Permit Application shall be deemed to be complete and subject to the common conditions and requirements for constructive approval prescribed in 225 CMR 29.12.
- (3) Once the application is deemed complete, the Local Government Representative shall promptly forward a copy of the completed application to the Town Clerk, who shall date stamp the application. The date stamp of the completed application, referred to herein as the Filing Date, shall be used to calculate the twelve months for the Town to complete its review and issue a Consolidated Local Permit.

### **3.6.6 Consolidated Permit Application Review**

#### **A. Timeline**

- (1) The Local Government Representative shall promptly distribute a copy of the Consolidated Local Permit Application (the “Application”) to each relevant board, commission, office and department (collectively “boards and/or departments”) having jurisdiction to issue individual local permits.
- (2) Any Town board, commission or department having permitting authority over the Small Clean Energy Infrastructure Facility shall commence a public hearing to review their respective individual application component and issue decisions according to their local statutory authority and Town Bylaws. Said board, commissions and department may employ technical consultants as they deem necessary and Applicant shall pay for such consultants pursuant to G.L. c. 44, Sec. 53G.
- (3) An Applicant shall respond to all communications made by the Local Government Representative or any Town board, commission or department having permitting jurisdiction over the Small Clean Energy Infrastructure Facility, within five days and submit any revisions requested in such communication within ten days, unless an extension is granted in writing by said Town board, commission or department as provided in 225 CMR 29.10. Failure to respond to such communication requests may be deemed a basis for denying the Consolidated Local Permit without prejudice. Significant Changes to the proposed SCEIF are subject to the provisions of 225 CMR 29.10(4).
- (4) Boards and/or departments shall submit their respective individual application decisions granting, granting with conditions, or denying the Application to the Local Government Representative as soon as completed, and in any event prior to twelve months after the Application Filing Date. Pursuant to G.L. c. 25A, Sec. 21(e), any individual decision issued by a local board, committee or department may not be appealed or reviewed independent of the Consolidated Local Permit.
- (5) The Local Government Representative shall issue a Certificate of Consolidated Local Permit, comprised of all local permits issued pursuant to the Application, stating whether the application is granted, granted with conditions or denied, together with all individual application permits constituting the Consolidated Local Permit to the Applicant and the Town Clerk within twelve months of the Filing Date. If the Local Government Representative does not issue the Consolidated Local Permit within twelve months, the Application shall be considered constructively approved and subject to the common conditions and requirements for constructive approval prescribed in 225 CMR 29.12.
- (6) If no petition is filed pursuant to Section 3.6.8 or if a petition is filed, following the issuance of a decision of final adjudication of the Consolidated Local Permit, said Permit shall be

recorded at the appropriate registry of deeds, and a copy provided to the Local Government Representative and Town Clerk.

- (7) Once construction of the Small Clean Energy Infrastructure Facility is substantially begun, defined as the issuance of a building permit, the Consolidated Local Permit shall run with the land and shall be binding upon and inure to the benefit of the Applicant's successors in interest.

### **3.6.7 Modifications**

Following the issuance of a Consolidated Local Permit, the Applicant may seek a modification of the decision. Modifications shall follow the same procedure as the original Application, except that submission requirements may be limited to the information related to the modification and may be waived by the Local Government Representative.

### **3.6.8. De Novo Adjudication of Consolidated Local Permit Decisions.**

- A. Applicants and other individuals or entities substantially and specifically affected by a proposed Small Clean Energy Infrastructure Facility may file a written petition to request a De Novo Adjudication of a decision on a Consolidated Local Permit Application by the director of the Energy Facilities Siting Board pursuant to 225 CMR 29.10(8) and 980 CMR 14.00.
- B. Pursuant to 980 CMR 14.02(2)(a), a petition for a De Novo Adjudication must be filed within thirty days of the Town's decision on a Consolidated Local Permit Application or Constructive Approval of a Consolidated Local Permit Application. A single decision on individual application components is not eligible for an independent De Novo Adjudication or otherwise independently appealed or reviewed.

### **3.6.9. Abandonment**

The Small Clean Energy Infrastructure Facility shall be considered abandoned when it ceases to operate consistently for more than twelve months. The owner or operator of the facility shall notify the Town's Building Commissioner anytime the facility ceases to operate consistently for a period of thirty days and shall likewise notify the Town's Building Commissioner as soon as the facility resumes operation. The facility shall be presumed abandoned if the owner and/or operator fails to respond affirmatively within thirty days to a written inquiry from the Building Commissioner as to the continued operation of the system. If the owner or operator fails to comply with decommissioning upon any abandonment, the Town shall have the right to enter the property and physically remove the installation at the expense of the owner of the installation and the owner(s) of the site on which the installation is located. The Town may use the financial surety as described in Section 3.6.10 Decommissioning Fund below for this purpose.

### **3.6.10. Decommissioning Fund**

Prior to construction, the project owner shall provide to the Town, in cash, bond, escrow, or another form reasonably acceptable to Planning and Economic Development Board, a surety to cover the cost of removal in the event the Town must remove the SCEIF and remediate the landscape. The amount of the surety shall be 125% of a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The project owner shall provide an updated estimate after ten years of project operation and subsequent updates in five-year intervals after that date, for the remainder of the project's lifetime. The project owner shall provide additional surety in the amount of 125% of the most recent estimated cost of decommissioning. This surety will not be required for state-owned facilities.

### **3.6.11. Enforcement**

Any Town board, commission, official or department having enforcing authority for any individual local permit or approval of the Small Clean Energy Infrastructure Facility shall be the enforcing authority for permits or approvals within its jurisdiction.

**PLANNING AND ECONOMIC DEVELOPMENT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 23:** (Amend Zoning Bylaws: Central Business Uses)

To see if the Town will vote to amend the Zoning Bylaw, Section 5.4, Table 1 Schedule of Uses Section D, Business uses, by changing “Car Wash” from a prohibited use to a use allowed by special permit in the Central Business District.

And by amending Section 10.4.C.1 by adding:

h. Car Wash: A Car Wash shall be subject to the dimensional and density requirements in Table 2.

Or act in any manner related thereto.

**PLANNING AND ECONOMIC DEVELOPMENT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 24:** (Amend Zoning Bylaws: Oak Grove/Central Business District Dimensional Regulations)

To see if the Town will vote to amend the Zoning Bylaw as follows:

Amend Table 9.4.C.1.B by deleting the maximum Street Facing Wall width for Mixed Use Buildings and General Commercial Buildings;

Amend Table 9.4.C.1.B by deleting the maximum Frontage, and by amending the maximum Building Footprint from 4,000 square feet to 6,000 square feet for Gas Station and Convenience Store;

Amend Table 9.4.C.1.C by deleting the maximum Street Facing Wall Width for Fabrication or Flex Building and for Civic or Community Building, and by adding the following under “4. Additional Standards” for Civic or Community Building:

The maximum height for municipal buildings, including fire stations and police stations, notwithstanding Design Standard 3.1 above, shall be 3 stories/70 feet.

As shown on the following Tables, deleted text shown in strikethrough, added text shown in bold face type, or act in any manner related thereto.

## TABLE 9.4.C.1.B. MIXED-USE & COMMERCIAL BUILDING TYPES AND DESIGN STANDARDS

### 1. BUILDING TYPES AND DEFINITIONS

	MIXED USE BUILDING (MUB)	GENERAL COMMERCIAL BUILDING (GCB)
<b>1.1 DEFINITION</b>	A building that can accommodate a variety of ground floor commercial and business uses and upper floor residential and/or office uses at a scale that is compatible and complimentary to its given district.	A building that can accommodate commercial, business, office and retail uses, at a scale that is compatible and complimentary to its given district. GC Buildings do not include residential uses.

### 2. LOT STANDARDS

2.1	Lot Size (S.F.) (Min.)	Not Required	Not Required
2.2	Frontage (Min.)	50 Ft. Min.	50 Ft. Min.
2.3	Front Yard Build-To-Zone (Min./Max.)	0 Ft. / 20 Ft.	0 Ft. / 20 Ft.
2.4	Side Yard Setback (Min.)	10 Ft. (0 Ft if Common Wall)	10 Ft. (0 Ft if Common Wall)
2.5	Rear Yard Setback (Min.)	20 Ft.	15 Ft.
2.6	Outdoor Amenity Space Lot Coverage (Min.)	15%	10%

### 3. DESIGN STANDARDS

3.1	Building Height (Max.)	4 Stories /40 Ft.	3 Stories/40 Ft.
3.2	Street Facing Wall Width (Min./Max.)	30 Ft. / <del>150 Ft.</del>	30 Ft. / <del>100 Ft.</del>
3.4	Street Facing Entrance	Required	Required
3.5	Maximum Building Footprint (SF)	Not Required ( <i>Amended 11-14-22</i> )	Not Required ( <i>Amended 11-14-22</i> )

### 4. ADDITIONAL STANDARDS

4.1		One-story buildings must have a minimum street facing façade height of 18 feet.	One-story buildings must have a minimum street facing façade height of 18 feet.
4.2		Where there is a side setback, a minimum of 8 feet is required to accommodate pedestrian access or 25 feet to accommodate vehicle access to the side and rear of the property.	Where there is a side setback, a minimum of 8 feet is required to accommodate pedestrian access or 20 feet to accommodate vehicle access to the side and rear of the property.

**TABLE 9.4.C.1.B.  
MIXED-USE & COMMERCIAL BUILDING TYPES AND DESIGN STANDARDS**

**1. BUILDING TYPES AND DEFINITIONS**

	<b>HOTEL (HTL)</b>	<b>GAS STATION AND CONVENIENCE STORE (GCR)</b>
<b>1.1 DEFINITION</b>	A building type defined in Section 2 of the Zoning Bylaws.	This building type reverses the conventional site layout for gas stations with convenience store by placing the storefront along the street line and the gas pumps and canopy behind or beside. This reverse layout highlights the building, shields the pumps and canopy and pulls the curb-cuts away from the street, creating easier access.

**2. LOT STANDARDS**

2.1	Lot Size (S.F.) (Min.)	Not Required	Not Required
2.2	Frontage (Min./Max.)	75 Ft. Min.	100 Min. / <del>150 Ft. Max.</del> (Per Street)
2.3	Front Yard Build-To-Zone (Min./Max.)	20 Ft. Min.	5 Ft. Min./15 Ft. Max. (Per Street)
2.4	Side Yard Setback (Min.)	10 Ft.	20 Ft.
2.5	Rear Yard Setback (Min.)	20 Ft.	30 Ft.
2.6	Outdoor Amenity Space Lot Coverage (Min.)	15%	10%

**3. DESIGN STANDARDS**

3.1	Building Height (Max.)	5 Stories / 50 Ft.	1.5 Stories / 24 Ft.
3.2	Street Facing Wall Width (Min./Max.)	30 Ft. / 150 Ft.	30 Ft. / 60 Ft.
3.4	Street Facing Entrance	Required	Required
3.5	Maximum Building Footprint (SF)	Not Required ( <i>Amended 11-14-22</i> )	<del>4,000 S.F.</del> <b>6,000 S.F.</b>

**4. ADDITIONAL STANDARDS**

4.1			A maximum of 6 gas pumps are allowed and must be located behind or beside the convenience store and have two means of access and egress.
4.2			Gas station canopies should be designed as an integral part of the store architecture whenever possible.

**TABLE 9.4.C.1.C.  
INDUSTRIAL AND COMMUNITY BUILDING AND DESIGN STANDARDS**

<b>1. BUILDING TYPES AND DEFINITIONS</b>			
		<b>FABRICATION OR FLEX BUILDING (FFB)</b>	<b>CIVIC OR COMMUNITY BUILDING (CB)</b>
<b>1.2 DEFINITION</b>		A building located and designed to accommodate a variety of fabrication, trades and general industrial uses and related support services such as office, storage, distribution, and sales. Flex buildings also support these uses and provide affordable space to small and creative business enterprises.	A building located and designed for public use and/or assembly such as for municipal, social, religious, educational, recreational, and similar civic uses.
<b>2. LOT STANDARDS</b>			
2.1	Lot Size (S.F.) (Min.)	Not Required	Not Required
2.2	Frontage (Min.)	50 Min.	80 Min.
2.3	Front Yard Build-To-Zone (Min./Max.)	0 Ft. / 30 Ft.	20 Ft. Min.
2.4	Side Yard Setback (Min.)	20 Ft (0 Ft if Common Wall)	15 Ft
2.5	Rear Yard Setback (Min.)	20 Ft	20 Ft
2.6	Outdoor Amenity Space Lot Coverage (Min.)	10%	20%
<b>3. DESIGN STANDARDS</b>			
3.1	Building Height (Max.)	4 Stories / 60 Ft	3 Stories / 45 Ft
3.2	Street Facing Wall Width (Min./Max.)	60 Ft. / <del>100 Ft.</del>	60 Ft. / <del>100 Ft.</del>
3.4	Street Facing Entrance	Required	Required
3.5	Maximum Building Footprint (SF)	Not Required ( <i>Amended 11-14-22</i> )	Not Required
<b>4. ADDITIONAL STANDARDS</b>			
4.1		Where there is a side setback, a minimum of 8 feet is required to accommodate pedestrian access or 25 feet to accommodate vehicle access to the side and rear of the property.	<b>The maximum height for municipal buildings, including fire stations and police stations, notwithstanding Design Standard 3.1 above, shall be 3 stories/70 feet.</b>

**PLANNING AND ECONOMIC DEVELOPMENT BOARD**

**SELECT BOARD RECOMMENDATION:            Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**ARTICLE 25:** (Amend Zoning Bylaws: Municipal Buildings and Uses)

To see if the Town will vote to amend the Zoning Bylaw by adding the following new Section 6.2.H:

**The dimensional requirements for all municipal buildings and uses, including fire stations and police stations, set forth in this bylaw, including but not limited to setbacks, height, lot size, frontage, lot coverage, impervious coverage, open space, building size or footprint, buffer zones, and other dimensional requirements, including but not limited to, the provisions of Table 2, Dimensional and Density Regulations; Table 9.4.C.1.C; Sections 9.2.C and 10.2.E.3 Transitional Buffer Requirements, may be reduced by special permit from the Planning and Economic Development Board. This provision does not include relief from any parking space dimensional requirements. In determining whether to grant a special permit under this section, the Board shall consider the following factors: whether the proposal provides for better site design; whether the proposal serves the public interest; whether the proposal will create any undue impacts on abutting properties; whether the proposal increases the protection of wetlands and other sensitive environmental areas; and whether the proposal helps to protect important topographical features and reduce land disturbance, filling, and cutting.**

Or act in any manner related thereto.

**PLANNING AND ECONOMIC DEVELOPMENT BOARD**

**SELECT BOARD RECOMMENDATION:** Approve

**FINANCE COMMITTEE RECOMMENDATION:** Approve

**ARTICLE 26:** (Amend Zoning Bylaws: Housekeeping)

To see if the Town will vote to amend the Zoning Bylaw as follows, new language shown in bold, deleted language shown in strikethrough:

- 1. Amend Section 3.4.H.2 and Section 3.5.4.J.4 as follows:

If a proposed activity or use requires administrative site plan review and one or more special permits, the **Special Permit Granting Authority** ~~Planning and Economic Development Board~~ shall serve as the **Administrative Site Plan Review Team.** ~~permitting granting authority for all, except for special permits under Section 5.5 Nonconforming Uses and Structures.~~ **Notwithstanding anything to the contrary in this bylaw, the deadline for acting on the Administrative Site Plan application shall be the same deadline as for the related special permit.**

- 2. Add a new Section 5.6.5.K (Multi-Family Overlay District) as follows:

K. Any person aggrieved by the Board’s decision may appeal to the court within 20 days of the date the decision is filed with the Town Clerk, as provided in G.L. c. 40A, §17.

- 3. Amend Section 7.2.4.C.4 as follows:

The front faces of internally illuminated channel letter type signs shall have non-clear surfaces such that the ~~neon tubing~~ **light source** is not directly visible.

Or act in any manner related thereto.

**PLANNING AND ECONOMIC DEVELOPMENT BOARD**

**SELECT BOARD RECOMMENDATION: Approve**

**FINANCE COMMITTEE RECOMMENDATION: Approve**

**III. FISCAL YEAR SUMMARY Fiscal Year 2025-2027 Revenues and Expenditures**

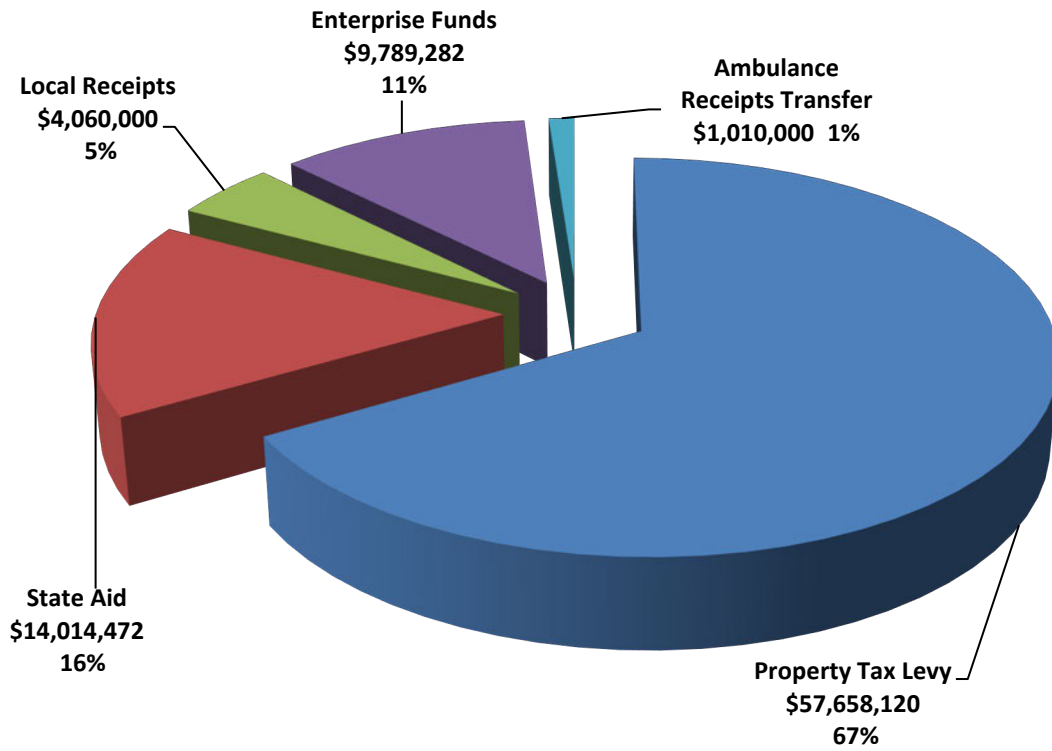
	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
<b>Revenues</b>	<b>Actuals</b>	<b>ATM Est. Revenues</b>	<b>Select Board Budget</b>	<b>FIN COM Budget</b>
Property Tax Levy	\$ 50,843,510	\$ 56,364,170	\$ 57,658,120	\$ 57,658,120
State Aid	\$ 12,601,756	\$ 13,450,957	\$ 14,014,472	\$ 14,014,472
Local Receipts	\$ 5,995,070	\$ 3,585,000	\$ 4,060,000	\$ 4,060,000
Stabilization Funds	\$ 39,000	\$ 21,800		
Ambulance Receipts Reserved Transfer	\$ 767,000	\$ 795,000	\$ 1,010,000	\$ 1,010,000
<b>Subtotal:</b>	<b>\$ 70,246,336</b>	<b>\$ 74,216,927</b>	<b>\$ 76,742,592</b>	<b>\$76,742,592</b>
	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
<b>Expenses</b>	<b>Actuals</b>	<b>ATM Budget</b>	<b>Select Board Budget</b>	<b>FIN COM Budget</b>
<b>EDUCATION TOTAL</b>	<b>\$ 32,883,699</b>	<b>\$ 36,727,962</b>	<b>\$ 38,136,794</b>	<b>\$ 38,136,794</b>
<b>GENERAL GOVERNMENT TOTALS</b>	<b>\$ 3,311,656</b>	<b>\$ 3,606,935</b>	<b>\$ 3,842,017</b>	<b>\$ 3,842,017</b>
<b>TOWN WIDE GENERAL GOVERNMENT TOTAL</b>	<b>\$ 14,510,466</b>	<b>\$ 17,991,150</b>	<b>\$ 17,435,611</b>	<b>\$ 17,435,611</b>
<b>PUBLIC WORKS TOTAL</b>	<b>\$ 2,782,623</b>	<b>\$ 3,154,768</b>	<b>\$ 3,263,599</b>	<b>\$ 3,263,599</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>\$ 7,806,107</b>	<b>\$ 8,726,123</b>	<b>\$ 9,471,184</b>	<b>\$ 9,471,184</b>
<b>HEALTH &amp; HUMAN SERVICES TOTAL</b>	<b>\$ 525,374</b>	<b>\$ 580,047</b>	<b>\$ 605,377</b>	<b>\$ 605,377</b>
<b>CULTURE AND RECREATION TOTAL</b>	<b>\$ 1,342,484</b>	<b>\$ 1,490,041</b>	<b>\$ 1,617,495</b>	<b>\$ 1,617,495</b>
<b>Total Town Meeting Appropriation:</b>	<b>\$ 63,162,409</b>	<b>\$ 72,277,026</b>	<b>\$ 74,372,077</b>	<b>\$74,372,077</b>
	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
<b>Expenditures Not Requiring Appropriation</b>	<b>Actuals</b>	<b>ATM Budget</b>	<b>Select Board Budget</b>	<b>FIN COM Budget</b>
Tax Title	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Cherry Sheet Offsets	\$ 418,872	\$ 398,273	\$ 462,755	\$ 462,755
Cherry Sheet Charges	\$ 896,310	\$ 862,506	\$ 1,216,786	\$ 1,216,786
Overlay	\$ 299,974	\$ 300,000	\$ 300,000	\$ 300,000
Enterprise IDC Offset	\$ (792,248)	\$ (840,878)	\$ (829,026)	\$ (829,026)
<b>Total</b>	<b>\$ 842,908</b>	<b>\$ 739,901</b>	<b>\$ 1,170,515</b>	<b>\$ 1,170,515</b>
<b>Total Operating Budget</b>	<b>\$ 64,005,317</b>	<b>\$ 73,016,927</b>	<b>\$ 75,542,592</b>	<b>\$75,542,592</b>
<b>MONETARY ARTICLES</b>				
Stabilization Transfer	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Roads & Sidewalks	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Transfer to OPEB Trust	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
<b>Total Monetary Articles</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>
<b>Total Appropriated and Non Appropriated Budget</b>	<b>\$ 65,205,317</b>	<b>\$ 74,216,927</b>	<b>\$ 76,742,592</b>	<b>\$76,742,592</b>
Revenues (from Above)	<b>\$ 70,246,336</b>	<b>\$ 74,216,927</b>	<b>\$ 76,742,592</b>	<b>\$76,742,592</b>
<b>General Fund Surplus/(Deficit)</b>	<b>\$ 5,041,019</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Fiscal Year 2025-2027 Revenue and Expenditures (Cont.)

<i><b>Enterprise Funds</b></i>	<b>FY25</b> <i>Actuals</i>	<b>FY26</b> <i>ATM Budget</i>	<b>FY27</b> <i>Select Board Budget</i>	<b>FY27</b> <i>FIN COM Budget</i>
<b>SOLID WASTE ENTERPRISE FUND</b>				
Total Solid Waste Revenue	\$ 1,733,616	\$ 1,934,953	\$ 1,978,393	\$ 1,978,393
Total Solid Waste Expenses	\$ 1,724,170	\$ 1,934,953	\$ 1,978,393	\$ 1,978,393
<b>SEWER ENTERPRISE FUND</b>				
Total Sewer Revenue	\$ 2,242,205	\$ 2,091,991	\$ 2,205,536	\$ 2,205,536
Total Sewer Expenses	\$ 1,793,896	\$ 2,091,991	\$ 2,205,536	\$ 2,205,536
<b>WATER ENTERPRISE FUND</b>				
Total Water Revenue	\$ 5,818,499	\$ 5,450,046	\$ 5,605,353	\$ 5,605,353
Total Water Expenses	\$ 5,025,788	\$ 5,450,046	\$ 5,605,353	\$ 5,605,353
<b><i>Sub-Total Enterprise Funds - Revenues</i></b>	<b>\$ 9,794,320</b>	<b>\$ 9,476,990</b>	<b>\$ 9,789,282</b>	<b>\$ 9,789,282</b>
<b><i>Sub-Total Enterprise Funds - Expenses</i></b>	<b>\$ 8,543,854</b>	<b>\$ 9,476,990</b>	<b>\$ 9,789,282</b>	<b>\$ 9,789,282</b>
<b><i>Total Revenues All Sources</i></b>	<b>\$ 80,040,656</b>	<b>\$ 83,693,917</b>	<b>\$ 86,531,874</b>	<b>\$86,531,874</b>
<b><i>Total Budget All Funds</i></b>	<b>\$ 73,749,171</b>	<b>\$ 83,693,917</b>	<b>\$ 86,531,874</b>	<b>\$86,531,874</b>

## FY27 Revenues

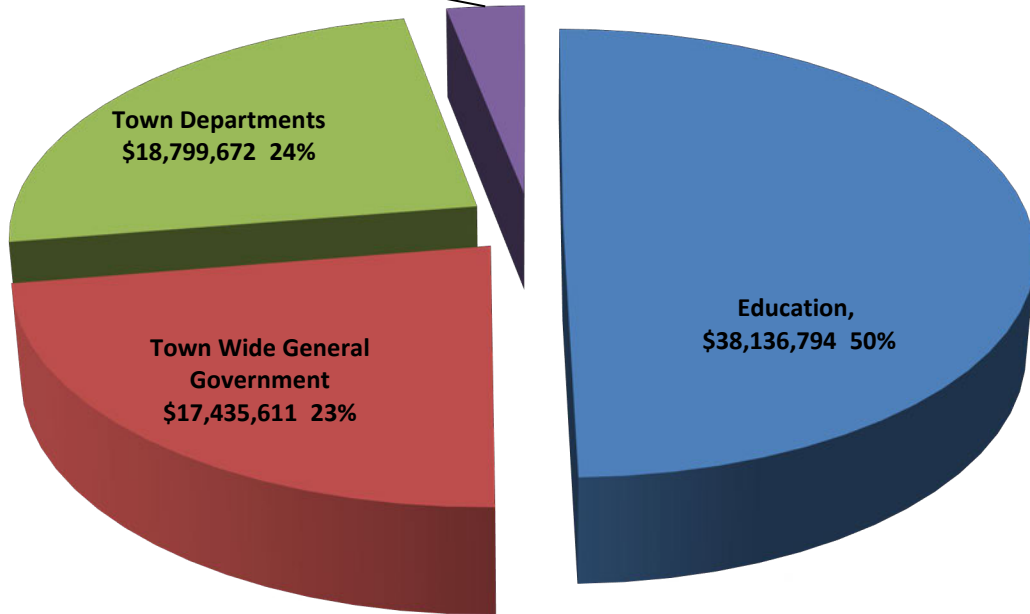
General Fund \$76,742,592 + Enterprise \$9,789,282 =  
Total Revenues \$86,531,874



Monetary  
Articles &  
Required  
Spending  
\$2,370,515  
3%

## FY27 General Fund Expenditures

Total Budget = \$76,742,592



**ARTICLE 3 – OMNIBUS BUDGET**

		<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
<b>Revenues</b>		<b>Actuals</b>	<b>ATM Est. Revenues</b>	<b>Select Board Budget</b>	<b>FIN COM Budget</b>
Property Tax Levy		\$ 50,843,510	\$ 56,364,170	\$ 57,658,120	\$ 57,658,120
State Aid		\$ 12,601,756	\$ 13,450,957	\$ 14,014,472	\$ 14,014,472
Local Receipts		\$ 5,995,070	\$ 3,585,000	\$ 4,060,000	\$ 4,060,000
Stabilization Funds		\$ 39,000	\$ 21,800		
Ambulance Receipts Reserved Transfer		\$ 767,000	\$ 795,000	\$ 1,010,000	\$ 1,010,000
<b>Subtotal:</b>		<b>\$ 70,246,336</b>	<b>\$ 74,216,927</b>	<b>\$ 76,742,592</b>	<b>\$ 76,742,592</b>
		<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
<b>Expenses</b>		<b>Actuals</b>	<b>ATM Budget</b>	<b>Select Board Budget</b>	<b>FIN COM Budget</b>
<b>EDUCATION - 300</b>					
Salaries		\$ 24,430,795	\$ 27,540,800	\$ 28,121,170	\$ 28,121,170
Expenses		\$ 7,034,468	\$ 6,688,162	\$ 7,407,792	\$ 7,407,792
<b>Total</b>		<b>\$ 31,465,263</b>	<b>\$ 34,228,962</b>	<b>\$ 35,528,962</b>	<b>\$ 35,528,962</b>
Tri-County Voc - New Facility Assess		\$ 62,708	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Tri-County Voc - Regional Assess		\$ 1,328,686	\$ 1,459,000	\$ 1,567,832	\$ 1,567,832
<b>Total</b>		<b>\$ 1,391,394</b>	<b>\$ 2,459,000</b>	<b>\$ 2,567,832</b>	<b>\$ 2,567,832</b>
Norfolk County Agricultural		\$ 27,042	\$ 40,000	\$ 40,000	\$ 40,000
<b>EDUCATION TOTAL</b>		<b>\$ 32,883,699</b>	<b>\$ 36,727,962</b>	<b>\$ 38,136,794</b>	<b>\$ 38,136,794</b>
<b>TOWN MANAGER - 122</b>					
Salaries		\$ 473,662	\$ 493,561	\$ 510,445	\$ 510,445
Expenses		\$ 29,216	\$ 34,300	\$ 36,125	\$ 36,125
<b>Total</b>		<b>\$ 502,878</b>	<b>\$ 527,861</b>	<b>\$ 546,570</b>	<b>\$ 546,570</b>
<b>HUMAN RESOURCES - 125</b>					
Salaries		\$ 88,062	\$ 90,500	\$ 90,000	\$ 90,000
Expenses		\$ 40,426	\$ 54,900	\$ 53,600	\$ 53,600
<b>Total</b>		<b>\$ 128,488</b>	<b>\$ 145,400</b>	<b>\$ 143,600</b>	<b>\$ 143,600</b>
<b>COMMUNICATIONS - 129</b>					
Salaries		\$ 82,058	\$ 85,000	\$ 86,700	\$ 86,700
Expenses		\$ 17,953	\$ 17,710	\$ 18,500	\$ 18,500
<b>Total</b>		<b>\$ 100,011</b>	<b>\$ 102,710</b>	<b>\$ 105,200</b>	<b>\$ 105,200</b>
<b>FINANCE COMMITTEE - 132</b>					
Expenses		\$ 635	\$ 1,400	\$ 1,400	\$ 1,400
Reserve Fund - 132		\$ 41,900	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total</b>		<b>\$ 42,535</b>	<b>\$ 101,400</b>	<b>\$ 101,400</b>	<b>\$ 101,400</b>
<b>TOWN ACCOUNTANT - 135</b>					
Salaries		\$ 259,397	\$ 277,511	\$ 311,589	\$ 311,589
Expenses		\$ 51,941	\$ 54,715	\$ 60,850	\$ 60,850
<b>Total</b>		<b>\$ 311,338</b>	<b>\$ 332,226</b>	<b>\$ 372,439</b>	<b>\$ 372,439</b>
<b>ASSESSORS - 141</b>					
Salaries		\$ 209,803	\$ 226,193	\$ 245,643	\$ 245,643
Expenses		\$ 25,082	\$ 30,900	\$ 31,175	\$ 31,175
<b>Total</b>		<b>\$ 234,885</b>	<b>\$ 257,093</b>	<b>\$ 276,818</b>	<b>\$ 276,818</b>
<b>TREASURER/COLLECTOR - 145</b>					
Salaries		\$ 321,236	\$ 332,258	\$ 327,978	\$ 327,978
Expenses		\$ 59,591	\$ 68,350	\$ 70,000	\$ 70,000
<b>Total</b>		<b>\$ 380,827</b>	<b>\$ 400,608</b>	<b>\$ 397,978</b>	<b>\$ 397,978</b>
<b>LEGAL - 151</b>					
Expenses		\$ 130,000	\$ 150,000	\$ 145,000	\$ 145,000
<b>Total</b>		<b>\$ 130,000</b>	<b>\$ 150,000</b>	<b>\$ 145,000</b>	<b>\$ 145,000</b>
<b>DEPT of TECHNOLOGY &amp; INNOV- 155</b>					
Salaries		\$ 266,064	\$ 321,443	\$ 399,428	\$ 399,428
Expenses		\$ 538,677	\$ 543,990	\$ 599,975	\$ 599,975
<b>Total</b>		<b>\$ 804,741</b>	<b>\$ 865,433</b>	<b>\$ 999,403</b>	<b>\$ 999,403</b>

**ARTICLE 3 – OMNIBUS BUDGET (cont.)**

<b>Expenses</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
	<i>Actuals</i>	<i>ATM Budget</i>	<i>Select Board Budget</i>	<i>FIN COM Budget</i>
TOWN CLERK - 161				
<i>Salaries</i>	\$ 172,356	\$ 178,330	\$ 182,732	\$ 182,732
<i>Expenses</i>	\$ 3,702	\$ 9,468	\$ 7,615	\$ 7,615
<b>Total</b>	\$ 176,058	\$ 187,798	\$ 190,347	\$ 190,347
ELECTIONS - 162				
<i>Salaries</i>	\$ 10,089	\$ 4,100	\$ 12,300	\$ 12,300
<i>Expenses</i>	\$ 30,536	\$ 8,150	\$ 12,348	\$ 12,348
<b>Total</b>	\$ 40,625	\$ 12,250	\$ 24,648	\$ 24,648
REGISTRAR - 163				
<i>Salaries</i>	\$ 972	\$ 672	\$ 1,512	\$ 1,512
<i>Expenses</i>	\$ 7,277	\$ 7,050	\$ 7,650	\$ 7,650
<b>Total</b>	\$ 8,249	\$ 7,722	\$ 9,162	\$ 9,162
CONSERVATION - 171				
<i>Salaries</i>	\$ 113,014	\$ 119,358		
<i>Expenses</i>	\$ 3,483	\$ 4,724		
<b>Total</b>	\$ 116,497	\$ 124,082	\$ -	\$ -
PLANNING BOARD - 175				
<i>Salaries</i>	\$ 88,010	\$ 90,500		
<i>Expenses</i>	\$ 1,865	\$ 7,400		
<b>Total</b>	\$ 89,875	\$ 97,900	\$ -	\$ -
ZONING BOARD - 176				
<i>Expenses</i>	\$ 17	\$ 700		
<b>Total</b>	\$ 17	\$ 700	\$ -	\$ -
ENERGY COMMITTEE - 178				
<i>Expenses</i>	\$ 665	\$ 500	\$ 500	\$ 500
<b>Total</b>	\$ 665	\$ 500	\$ 500	\$ 500
COMMUNITY DEVELOPMENT - 182				
<i>Salaries</i>	\$ 168,447	\$ 188,627	\$ 406,152	\$ 406,152
<i>Expenses</i>	\$ 2,191	\$ 3,775	\$ 16,950	\$ 16,950
<b>Total</b>	\$ 170,638	\$ 192,402	\$ 423,102	\$ 423,102
FACILITY PRJ'S & IMPROV-193				
<i>Expenses</i>	\$ 72,479	\$ 100,000	\$ 105,000	\$ 105,000
<b>Total</b>	\$ 72,479	\$ 100,000	\$ 105,000	\$ 105,000
ANNUAL TOWN REPORT - 195				
<i>Expenses</i>	\$ 850	\$ 850	\$ 850	\$ 850
<b>Total</b>	\$ 850	\$ 850	\$ 850	\$ 850
<b>GENERAL GOVERNMENT TOTALS</b>	<b>\$ 3,311,656</b>	<b>\$ 3,606,935</b>	<b>\$ 3,842,017</b>	<b>\$ 3,842,017</b>
DEBT SERVICE - 700				
<i>Long Term Principal &amp; Interest</i>	\$ 3,673,006	\$ 5,085,758	\$ 4,580,014	\$ 4,580,014
<i>Short Term Interest</i>	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total</b>	\$ 3,673,006	\$ 5,105,758	\$ 4,600,014	\$ 4,600,014
UNCLASSIFIED				
<i>Property/Liability Insurance - 194</i>	\$ 428,686	\$ 507,000	\$ 497,843	\$ 497,843
<i>Medicare - 910</i>	\$ 558,131	\$ 596,000	\$ 620,000	\$ 620,000
<i>Life Insurance - 910</i>	\$ 5,749	\$ 7,560	\$ 15,000	\$ 15,000
<i>Retirement - 911</i>	\$ 3,727,468	\$ 3,727,669	\$ 3,582,064	\$ 3,582,064
<i>Workers Comp - 912</i>	\$ 213,721	\$ 272,000	\$ 290,000	\$ 290,000
<i>Unemployment Insurance - 913</i>	\$ 54,339	\$ 105,000	\$ 105,000	\$ 105,000
<i>Health Insurance - 914</i>	\$ 5,849,366	\$ 7,670,163	\$ 7,725,690	\$ 7,725,690
<i>Salary Reserve</i>		\$ -		
<b>Total</b>	\$ 10,837,460	\$ 12,885,392	\$ 12,835,597	\$ 12,835,597
<b>TOWN WIDE GENERAL GOVERNMENT TOTAL</b>	<b>\$ 14,510,466</b>	<b>\$ 17,991,150</b>	<b>\$ 17,435,611</b>	<b>\$ 17,435,611</b>

**ARTICLE 3 – OMNIBUS BUDGET (cont.)**

<b>Expenses</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
	<i>Actuals</i>	<i>ATM Budget</i>	<i>Select Board Budget</i>	<i>FIN COM Budget</i>
<b>DEPT OF PUBLIC WORKS</b>				
<i>DPW Salaries - 422</i>	\$ 1,009,082	\$ 1,163,549	\$ 1,217,714	\$ 1,217,714
<i>DPW Expenses - 422</i>	\$ 494,249	\$ 534,000	\$ 526,000	\$ 526,000
<i>Street Lighting Expenses - 424</i>	\$ 34,909	\$ 33,500	\$ 37,000	\$ 37,000
<i>Road Repair Expenses - 421</i>	\$ 130,830	\$ 136,000	\$ 136,500	\$ 136,500
<i>Building Maintenance Sal - 192</i>	\$ 142,485	\$ 164,243	\$ 159,795	\$ 159,795
<i>Building Maintenance Exp - 192</i>	\$ 191,898	\$ 186,000	\$ 202,500	\$ 202,500
<i>Traffic Signals Expenses - 293</i>	\$ 4,321	\$ 5,000	\$ 7,000	\$ 7,000
<i>Tree/Moth Agent Salary - 294</i>	\$ 4,064	\$ 4,000	\$ 4,000	\$ 4,000
<b>Total</b>	<b>\$ 2,011,838</b>	<b>\$ 2,226,292</b>	<b>\$ 2,290,509</b>	<b>\$ 2,290,509</b>
<b>SNOW AND ICE REMOVAL - 423</b>				
<i>Salaries</i>	\$ 119,061	\$ 80,000	\$ 80,000	\$ 80,000
<i>Expenses</i>	\$ 393,092	\$ 483,000	\$ 484,000	\$ 484,000
<b>Total</b>	<b>\$ 512,153</b>	<b>\$ 563,000</b>	<b>\$ 564,000</b>	<b>\$ 564,000</b>
<b>STORMWATER MGMT- 425</b>				
<i>Expenses</i>	\$ 258,632	\$ 295,000	\$ 325,000	\$ 325,000
<b>Total</b>	<b>\$ 258,632</b>	<b>\$ 295,000</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>
<b>CEMETERY COMMISSION - 491</b>				
<i>Salaries</i>		\$ 48,476	\$ 62,090	\$ 62,090
<i>Expenses</i>	\$ -	\$ 22,000	\$ 22,000	\$ 22,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 70,476</b>	<b>\$ 84,090</b>	<b>\$ 84,090</b>
<b>PUBLIC WORKS TOTAL</b>				
	<b>\$ 2,782,623</b>	<b>\$ 3,154,768</b>	<b>\$ 3,263,599</b>	<b>\$ 3,263,599</b>
<b>FIRE - 220</b>				
<i>Salaries</i>	\$ 2,783,336	\$ 3,106,125	\$ 3,593,820	\$ 3,593,820
<i>Expenses</i>	\$ 408,489	\$ 435,965	\$ 490,790	\$ 490,790
<b>Total</b>	<b>\$ 3,191,825</b>	<b>\$ 3,542,090</b>	<b>\$ 4,084,610</b>	<b>\$ 4,084,610</b>
<b>POLICE - 210</b>				
<i>Salaries</i>	\$ 3,333,197	\$ 3,539,032	\$ 3,684,151	\$ 3,684,151
<i>Expenses</i>	\$ 294,124	\$ 521,700	\$ 508,300	\$ 508,300
<b>Total</b>	<b>\$ 3,627,321</b>	<b>\$ 4,060,732</b>	<b>\$ 4,192,451</b>	<b>\$ 4,192,451</b>
<b>POLICE/FIRE COMMUNICATIONS - 215</b>				
<i>Salaries</i>	\$ 393,957	\$ 533,934	\$ 573,040	\$ 573,040
<i>Expenses</i>	\$ 116,701	\$ 37,593	\$ 34,485	\$ 34,485
<b>Total</b>	<b>\$ 510,658</b>	<b>\$ 571,527</b>	<b>\$ 607,525</b>	<b>\$ 607,525</b>
<b>ANIMAL CONTROL - 292</b>				
<i>Expenses</i>	\$ 84,394	\$ 90,300	\$ 103,985	\$ 103,985
<b>Total</b>	<b>\$ 84,394</b>	<b>\$ 90,300</b>	<b>\$ 103,985</b>	<b>\$ 103,985</b>
<b>BUILDING INSPECTOR - 241</b>				
<i>Salaries</i>	\$ 383,767	\$ 440,764	\$ 464,943	\$ 464,943
<i>Expenses</i>	\$ 8,142	\$ 20,710	\$ 17,670	\$ 17,670
<b>Total</b>	<b>\$ 391,909</b>	<b>\$ 461,474</b>	<b>\$ 482,613</b>	<b>\$ 482,613</b>
<b>PUBLIC SAFETY TOTAL</b>				
	<b>\$ 7,806,107</b>	<b>\$ 8,726,123</b>	<b>\$ 9,471,184</b>	<b>\$ 9,471,184</b>
<b>HEALTH DEPARTMENT - 510</b>				
<i>Salaries</i>	\$ 121,884	\$ 130,694	\$ 132,637	\$ 132,637
<i>Expenses</i>	\$ 21,936	\$ 31,575	\$ 58,581	\$ 58,581
<b>Total</b>	<b>\$ 143,820</b>	<b>\$ 162,269</b>	<b>\$ 191,218</b>	<b>\$ 191,218</b>
<b>COUNCIL ON AGING - 541</b>				
<i>Salaries</i>	\$ 196,631	\$ 215,900	\$ 215,730	\$ 215,730
<i>Expenses</i>	\$ 51,420	\$ 63,200	\$ 57,600	\$ 57,600
<b>Total</b>	<b>\$ 248,051</b>	<b>\$ 279,100</b>	<b>\$ 273,330</b>	<b>\$ 273,330</b>
<b>VETERANS SERVICES - 543</b>				
<i>Expenses</i>	\$ 133,503	\$ 138,678	\$ 140,829	\$ 140,829
<b>Total</b>	<b>\$ 133,503</b>	<b>\$ 138,678</b>	<b>\$ 140,829</b>	<b>\$ 140,829</b>
<b>HEALTH &amp; HUMAN SERVICES TOTAL</b>				
	<b>\$ 525,374</b>	<b>\$ 580,047</b>	<b>\$ 605,377</b>	<b>\$ 605,377</b>

**ARTICLE 3 – OMNIBUS BUDGET (cont.)**

<b>Expenses</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
	<i>Actuals</i>	<i>ATM Budget</i>	<i>Select Board Budget</i>	<i>FIN COM Budget</i>
<b>PARKS DEPT - 650</b>				
Salaries	\$ 456,389	\$ 519,183	\$ 575,769	\$ 575,769
Expenses	\$ 153,810	\$ 161,950	\$ 174,450	\$ 174,450
<b>Total</b>	<b>\$ 610,199</b>	<b>\$ 681,133</b>	<b>\$ 750,219</b>	<b>\$ 750,219</b>
<b>LIBRARY - 610</b>				
Salaries	\$ 367,546	\$ 423,117	\$ 456,895	\$ 456,895
Expenses	\$ 144,668	\$ 164,466	\$ 178,503	\$ 178,503
<b>Total</b>	<b>\$ 512,214</b>	<b>\$ 587,583</b>	<b>\$ 635,398</b>	<b>\$ 635,398</b>
<b>RECREATION - 630</b>				
Salaries	\$ 97,037	\$ 77,625	\$ 79,178	\$ 79,178
Expenses				
<b>Total</b>	<b>\$ 97,037</b>	<b>\$ 77,625</b>	<b>\$ 79,178</b>	<b>\$ 79,178</b>
<b>TRAILS MAINTENANCE - 651</b>				
Expenses	\$ 1,016	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total</b>	<b>\$ 1,016</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>SUNSHINE GROUP - 654</b>				
Salaries	\$ 75,864	\$ 61,000	\$ 65,000	\$ 65,000
Expenses	\$ 14,136	\$ 29,000	\$ 29,000	\$ 29,000
<b>Total</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 94,000</b>	<b>\$ 94,000</b>
<b>MEMORIAL COMMISSION - 670</b>				
Expenses	\$ 4,866	\$ 6,000	\$ 6,000	\$ 6,000
<b>Total</b>	<b>\$ 4,866</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>HISTORICAL COMMISSION - 691</b>				
Expenses	\$ 66	\$ 2,200	\$ 2,200	\$ 2,200
<b>Total</b>	<b>\$ 66</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>
<b>COMMUNITY EVENTS/PRGS - 692</b>				
Expenses	\$ 22,086	\$ 27,500	\$ 32,500	\$ 32,500
<b>Total</b>	<b>\$ 22,086</b>	<b>\$ 27,500</b>	<b>\$ 32,500</b>	<b>\$ 32,500</b>
<b>CULTURAL COUNCIL - 695</b>				
Expenses	\$ 5,000	\$ 8,000	\$ 8,000	\$ 8,000
<b>Total</b>	<b>\$ 5,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
<b>CULTURE AND RECREATION TOTAL</b>	<b>\$ 1,342,484</b>	<b>\$ 1,490,041</b>	<b>\$ 1,617,495</b>	<b>\$ 1,617,495</b>
<b>Total Town Meeting Appropriation:</b>	<b>\$ 63,162,409</b>	<b>\$ 72,277,026</b>	<b>\$ 74,372,077</b>	<b>\$ 74,372,077</b>
<b>Expenditures Not Requiring Appropriation</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY27</b>
	<i>Actuals</i>	<i>ATM Budget</i>	<i>Select Board Budget</i>	<i>FIN COM Budget</i>
Tax Title	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Cherry Sheet Offsets	\$ 418,872	\$ 398,273	\$ 462,755	\$ 462,755
Cherry Sheet Charges	\$ 896,310	\$ 862,506	\$ 1,216,786	\$ 1,216,786
Overlay	\$ 299,974	\$ 300,000	\$ 300,000	\$ 300,000
Enterprise IDC Offset	\$ (792,248)	\$ (840,878)	\$ (829,026)	\$ (829,026)
<b>Total</b>	<b>\$ 842,908</b>	<b>\$ 739,901</b>	<b>\$ 1,170,515</b>	<b>\$ 1,170,515</b>
<b>Total Operating Budget</b>	<b>\$ 64,005,317</b>	<b>\$ 73,016,927</b>	<b>\$ 75,542,592</b>	<b>\$ 75,542,592</b>
<b>MONETARY ARTICLES</b>				
Stabilization Transfer	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Roads & Sidewalks	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Transfer to OPEB Trust	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
<b>Total Monetary Articles</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>
<b>Total Appropriated and Non Appropriated Budget</b>	<b>\$ 65,205,317</b>	<b>\$ 74,216,927</b>	<b>\$ 76,742,592</b>	<b>\$ 76,742,592</b>
Revenues (from Above)	<b>\$ 70,246,336</b>	<b>\$ 74,216,927</b>	<b>\$ 76,742,592</b>	<b>\$ 76,742,592</b>
<b>General Fund Surplus/(Deficit)</b>	<b>\$ 5,041,019</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**FISCAL YEAR 2027 ENTERPRISE BUDGETS – ARTICLES 4-6**

<b>Enterprise Funds</b>	<b>FY25 Actuals</b>	<b>FY26 ATM Budget</b>	<b>FY27 Select Board Budget</b>	<b>FY27 FIN COM Budget</b>
<b>SOLID WASTE ENTERPRISE FUND- 431</b>				
<i>Solid Waste Residential Fees/Bag Fees</i>	\$ 1,733,616	\$ 1,634,953	\$ 1,730,000	\$ 1,730,000
<i>Solid Waste Retained Earnings</i>		\$ 300,000	\$ 248,393	\$ 248,393
<b>Total Solid Waste Revenue</b>	<b>\$ 1,733,616</b>	<b>\$ 1,934,953</b>	<b>\$ 1,978,393</b>	<b>\$ 1,978,393</b>
<i>Solid Waste Salaries</i>	\$ 69,725	\$ 79,590	\$ 103,070	\$ 103,070
<i>Solid Waste Benefits &amp; Indirect Costs</i>	\$ 140,037	\$ 150,532	\$ 138,105	\$ 138,105
<i>Solid Waste Expenses</i>	\$ 1,465,965	\$ 1,658,000	\$ 1,692,000	\$ 1,692,000
<i>Debt Expense</i>	\$ 48,443	\$ 46,831	\$ 45,218	\$ 45,218
<b>Total Solid Waste Expenses</b>	<b>\$ 1,724,170</b>	<b>\$ 1,934,953</b>	<b>\$ 1,978,393</b>	<b>\$ 1,978,393</b>
<b>SEWER ENTERPRISE FUND - 440</b>				
<i>Sewer Fees for Service</i>	\$ 2,242,205	\$ 2,070,092	\$ 2,183,108	\$ 2,183,108
<i>Sewer Betterment Transfer</i>		\$ 21,899	\$ 22,428	\$ 22,428
<b>Total Sewer Revenue</b>	<b>\$ 2,242,205</b>	<b>\$ 2,091,991</b>	<b>\$ 2,205,536</b>	<b>\$ 2,205,536</b>
<i>Sewer Salaries</i>	\$ 274,559	\$ 318,078	\$ 319,186	\$ 319,186
<i>Sewer Benefits &amp; Indirect Costs</i>	\$ 159,048	\$ 188,314	\$ 176,801	\$ 176,801
<i>Sewer expenses</i>	\$ 1,134,402	\$ 1,386,600	\$ 1,517,100	\$ 1,517,100
<i>Debt Expense</i>	\$ 225,887	\$ 198,999	\$ 192,449	\$ 192,449
<b>Total Sewer Expenses</b>	<b>\$ 1,793,896</b>	<b>\$ 2,091,991</b>	<b>\$ 2,205,536</b>	<b>\$ 2,205,536</b>
<b>WATER ENTERPRISE FUND - 450</b>				
<i>Water Fees for Service</i>	\$ 5,818,499	\$ 5,215,046	\$ 5,605,353	\$ 5,605,353
<i>Water Retained Earnings</i>		\$ 235,000		
<b>Total Water Revenue</b>	<b>\$ 5,818,499</b>	<b>\$ 5,450,046</b>	<b>\$ 5,605,353</b>	<b>\$ 5,605,353</b>
<i>Water Salaries</i>	\$ 937,757	\$ 1,113,395	\$ 1,129,172	\$ 1,129,172
<i>Water Benefits &amp; Indirect Costs</i>	\$ 493,163	\$ 502,032	\$ 514,120	\$ 514,120
<i>Water expenses</i>	\$ 771,318	\$ 908,300	\$ 929,200	\$ 929,200
<i>Debt Expense</i>	\$ 2,823,550	\$ 2,926,319	\$ 3,032,861	\$ 3,032,861
<b>Total Water Expenses</b>	<b>\$ 5,025,788</b>	<b>\$ 5,450,046</b>	<b>\$ 5,605,353</b>	<b>\$ 5,605,353</b>
<b>Sub-Total Enterprise Funds - Revenues</b>	<b>\$ 9,794,320</b>	<b>\$ 9,476,990</b>	<b>\$ 9,789,282</b>	<b>\$ 9,789,282</b>
<b>Sub-Total Enterprise Funds - Expenses</b>	<b>\$ 8,543,854</b>	<b>\$ 9,476,990</b>	<b>\$ 9,789,282</b>	<b>\$ 9,789,282</b>
<b>Total Revenues All Sources</b>	<b>\$ 80,040,656</b>	<b>\$ 83,693,917</b>	<b>\$ 86,531,874</b>	<b>\$ 86,531,874</b>
<b>Total Budget All Funds</b>	<b>\$ 73,749,171</b>	<b>\$ 83,693,917</b>	<b>\$ 86,531,874</b>	<b>\$ 86,531,874</b>

#### **IV. FINANCE COMMITTEE SUBCOMMITTEE REPORTS**

##### **Education Subcommittee Report**

For FY27, the Finance Committee recommends that the Town fund the Medway Public Schools (MPS) Operational Budget from Town Appropriation in the amount of \$35,528,962. This represents a \$1.3 million or 3.8% increase over FY26. This includes some additional funds that became available to the town later in the budget cycle as a result of some savings elsewhere in the Town budget. As with previous years, reaching this budget was the work of strong collaboration between School leadership, Town leadership, the School Committee, Selectboard, and Finance Committee.

The Massachusetts State Aid Cherry Sheet as proposed in Governor Healey’s FY27 budget indicates that the Chapter 70 State Aid for education will increase by approximately \$160,000 (about a 1% increase), which is consistent with prior years. This is in line with the “hold harmless” funding provided by the State to local school districts. This change means Medway is receiving approximately \$76 per student in additional Chapter 70 money from the Commonwealth. As we have mentioned in previous years, the lack of substantive increase in Chapter 70 money Medway receives annually is one of, if not the single, greatest financial challenges our town faces. Addressing this issue by our officials at the Commonwealth level is crucial to helping ensure Medway can fund our school as needed while staying on solid financial footing. Town and School leadership continues to work with our elected officials to advocate for improvements to the Chapter 70 system.

In total, the Medway School Committee has proposed a FY27 operating budget of \$39,477,166. The F27 budget reflects the shifting needs in Medway. The FY27 budget includes a substantial increase to out-of-district placements while also reducing the total FTEs (fulltime equivalents). Of the reductions, 5.2 are related to enrollment and the others related to shifting needs of the district. Overall, 11.6 FTEs are being reduced and 2.8 FTEs being added for a net reduction of 8.8 FTEs. As with previous years, the Education Department will carry forward a portion of the Circuit Breaker receipts received in the prior fiscal year for use in FY26. Historically, the goal of the Education Department has been to carry forward the full amount of Circuit Breaker funds received in a given year for use in the following year. However, current funding and budget needs have prevented this from occurring in the last couple of years. As a result, we will use not just FY26’s remaining Circuit Breaker Funds, but also a portion of FY27’s. For FY27, the school will use a combination of FY26 and FY27 Circuit Breaker, which, when combined with the proposed Town Appropriation of \$35,528,962, and other offsets will complete the funding required for the FY26 operating budget.

	<b>Final Budget <u>FY2026</u></b>	<b>Budget <u>FY2027</u></b>
Administration	\$1,162,613	\$1,182,300
Instruction	\$25,663,324	\$26,449,206
Pupil Services	\$4,067,312	\$4,033,805
Operations and Maintenance	\$3,781,629	\$3,929,789
Other Benefits	\$57,500	\$47,500
Out of District Tuition	\$2,841,350	\$3,834,566
<b>Town Funded MPS Operational Budget</b>	<b>\$34,228,962</b>	<b>\$35,528,962</b>
<b>Total Offsets including Circuit Breaker</b>	<b>\$3,345,766</b>	<b>\$3,948,204</b>
<b>Grand total MPS operating budget</b>	<b>\$37,574,728</b>	<b>\$39,477,166</b>

Medway’s education budget also includes assessments from the Tri-County Vocational Technical Regional School District (Tri-County) and the Norfolk County Agricultural High School (Norfolk). Medway is one of 12 communities belonging to the Tri-County district and our FY26 assessment is \$1,567,832. The Tri-County board derives this assessment following Commonwealth formulas and using a similar process as MPS uses to develop its budget. Additionally, for FY27, Medway’s assessment for construction of the new Tri-County approved by the

citizens will be \$1,000,000. These amounts for Tri-County are outside of the \$35,528,962 in the general fund allocated for our schools.

The Medway Public Schools, its mission and programs continue to be a vital part of our town and a source of great pride for Medway. We are so thankful to Dr. Pires and the rest of his team for all they do for our children and the town at large. Every day we hear of successes in the classroom, at athletics, in the arts, and in their many other activities. Our students inspire us all. As a community we are indebted to not only the school leadership and staff but the countless volunteers who give freely of their time to help our children have the best possible experience. We are also so appreciative of the hard work done by our School Committee who put in more hours than we can count supporting Dr. Pires and supporting our schools. It is incumbent on all of us to continue to support them and work to find ways to provide them with the resources they need to continue to provide for our Town's children.

Respectfully submitted by the Finance Committee Education Subcommittee

**General Government Subcommittee Report**

The General Government portion of the budget is comprised of those departments that handle the policymaking, financial, and administrative functions for the Town. They include the following departments/committees:

Town Manager	Human Resources	Communications
Finance Committee	Town Accountant	Assessors
Treasurer/Collector	Legal	MIS/Technology
Town Clerk	Elections/Registrar	Conservation
Planning Board	Zoning Board	Energy Committee/Management
Facility Projects	Annual Town Report	Community Development

In addition, debt service and unclassified expenses fall under the umbrella of the General Government portion of the budget as outlined in Town Wide General Government section. Also included in this section are the insurance and benefit costs for the Town and all of its employees (Municipal and School), as well as debt service expenses that are part of our bonded capital items. Listed below is the current debt schedule for the Town.

Debt is classified as excluded or non-excluded. Excluded debt is a temporary tax increase - 'excluded' from the limits of Proposition 2 ½ - that is used to pay debt service costs (principal plus interest) on money borrowed to finance a specific project. Debt exclusions require a 2/3 affirmative vote from Town Meeting and a subsequent majority ballot vote. In general, Medway issues excluded debt with a 20-year term. Non-excluded debt is debt service costs paid within the 2 ½ tax levy.

The Subcommittee would also like to report that the Town has several established stabilization accounts to provide financial security for the Town. During FY26, the Town of Medway continued to remain financially stable. Medway's improved financial performance and currently strong reserve levels have helped the Town manage its financial obligations, which has helped maintain the Town's bond rating at AAA. By implementing strict controls and adopting a conservative approach, the Town is well positioned for FY27 and beyond.

Respectfully submitted by the Finance Committee General Government Subcommittee

**Public Works Subcommittee Report**

The Department of Public Works is responsible to the residents, businesses, and visitors of Medway for maintaining, operating and proactively managing the public infrastructure that supports our thriving community. This infrastructure consists of more than 100 miles of residential and urban roadways containing bridges, sidewalks, curbs, traffic signals, street lighting, guardrail fencing, surface and sub-surface storm water systems, sanitary wastewater systems, public water supply systems, and public shade trees. This infrastructure along with

municipal buildings, parks, vehicles, and solid waste management all together define the overall quality of life in the community.

The Department is organized into the following Divisions: Administration & Finance, Engineering and Facilities, Parks Division, Highway & Fleet Maintenance, Water & Sewer and **newly formed Cemetery Division in mid-FY25**. The Town has assumed responsibility for maintaining the Evergreen Cemetery on Cottage St. after the previous owners relinquished responsibility for it.

The proposed FY27 DPW budget reflects a modest (<5%) increase over FY25, driven mostly by contractual labor increases, inflationary electricity rates and the full year impact of personnel to maintain the Evergreen Cemetery mentioned above.

Responsibilities for each Division are described in more detail below.

### **Administration and Finance**

The primary function of the staff within this division is to provide first customer contact, administrative and financial support to the numerous and varying Department programs, as well as interact and actively supporting Town goals and objectives. Each operational function of the Department's activities has an extensive administrative component which must be completed in a concise and controlled manner to ensure deadlines are met and that program milestones are achieved. Many of the Department's initiatives have associated financial and regulatory reporting requirements. This Division manages and supports these major activities to name a few:

- Private Trash Program Renewals
- Permitting and Licensing
- Call Log/Work Order System maintenance
- Solid Waste/Recycling operations and Regulatory Reporting
- Roadway & Sidewalk construction and roadway maintenance
- Monitor residential water accounts to provide notice of service leaks and of outdoor watering violations
- Work with internal and external focus groups to support a series of initiatives in water, wastewater, solid waste, road construction and stormwater to provide better overall water resource management.
- Administer State/Federal grants for the department

### **Engineering and Facilities**

Supports the Town's commitment toward upgrading and expanding its public infrastructure, managing numerous significant infrastructure projects and initiatives simultaneously. The proper management of capital initiatives requires staffing charged with phased project oversight ranging from planning to beneficial use or a "cradle to grave" management approach.

Another significant component to this unit is the management of building and grounds maintenance for the Town's fifteen (15) public facilities, including all State mandated inspections.

Additionally, work performed within this function area ranges from minor repairs to extensive reconstruction and rehabilitation of town owned building structures. These include renovations and upgrades to Police & Fire Dept buildings, Senior Center, Thayer Homestead, Choate Park, Community Farm and many others. These services rendered by DPW often offer significant savings over the use of 3<sup>rd</sup> party contractors.

### **Water and Sewer:**

The Water and Sewer Division is responsible for all operation and maintenance activities necessary to maintain the level of service expected by our customers as well as regulatory authorities on a 24/7/365 basis from our public water and sewer utilities. Our water system consists of pumping facilities located at four (4) drinking-water well sites, where three of the four well sites are directed to the new treatment plant facility put into service in May of 2024. The fourth well has treatment onsite and pumps into the system. The Lovering St. water tank is scheduled for

a significant rehabilitation during FY27, funded by capital improvement funds outside of the DPW operating budget.

Being a groundwater system, the Town treats its raw water at the new \$20M Populatic St. Water Treatment facility has improved water quality by removing iron and manganese from the source water. The facility includes additional space for future PFAS treatment, which will be required under the new National Primary Drinking Water Regulation proposed by the EPA. All of these treatment processes require daily manual monitoring by certified staff as well as with the Department's Supervisory Control and Data Acquisition (SCADA) system. Drinking water is pumped to two (2) water storage tanks having a combined capacity of 8 million gallons.

The wastewater system is comprised of approximately forty-four miles of gravity sewer that discharges into the treatment facility operated by the Charles River Pollution Control District. Through its recent sewer extension project, the Department now operates and maintains a sewer pump station located in the Trotter Drive Industrial Park area.

The geographic disbursement of these complex and dated systems throughout the Town's eleven square miles creates a particular challenge to the relatively small Water and Sewer Division. The general deferment of capital investment in these systems during recent decades is cause of an infrastructure which demands high levels of maintenance and attention. Fortunately, in recent years, Master Plans have been conducted which identify infrastructure needs based on the risk and consequence of failure. Through the use of advanced technology and thoughtful prepared scheduling of human and equipment resources, the Water and Sewer Division can meet the needs and demands of its diverse systems while providing residences and businesses with the highest level of customer service possible.

### **Parks Division**

The Parks Division continues to include the management of solid waste collection and disposal, resource recycling and reuse, the managed care and maintenance of the Town's parks and fields, as well as grounds care and maintenance of all municipal buildings including schools. The Department maintains reliance on the Board of Health for assistance with regulatory policy setting and enforcement. Included within the Parks Division is the managed care of the Town's fifty-five (55) acres of passive and active recreational areas under the jurisdiction of the Board of Park & Recreation Commissioners. Also held within this unit is the oversight of the Town's street and shade tree program managed by the Department's Statutory Tree Warden designee.

### **Highway**

This Division is responsible for the operation and maintenance of all public ways encompassing approximately one hundred (100) miles of roadway, consisting of approximately 280 lane miles. Maintenance of this transportation network includes all portions of Town right-of-way including roadways, sidewalks, storm water drainage systems, street lighting, signage, and traffic control devices. Daily work is scheduled and assigned based upon a balance between planned projects and customer service response. A majority of the Department's heavy equipment is operated and dispatched from within this unit. As such, its activities are broad in scope and diverse in function. This division is responsible for the management of winter storm operations including the hiring of supplemental contract equipment in accordance with the Town's snow and ice policy and budget. In FY27, DPW will continue implementation of its road improvement program which includes focus on culverts and bridges.

### **Stormwater**

Over the last 20 years, significant attention has been focused on the impacts of stormwater on water quality, nowhere is this truer than in Medway as we are in the highly sensitive Charles River Watershed. The DPW, through its Engineering & Highway Divisions, continues to work with the Conservation Commission and their agent to continue to develop and refine our stormwater regulations and practices. Water quality testing continues, and the Department is working to complete the electronic mapping of the drainage system.

- Continued updating GIS mapping and inspections of all stormwater structures.
- Advanced Stormwater inspection program per our MS4 Permit

- Completing Stormwater annual inspections
- Implement Phosphorous Control Plan
- Began design work for stormwater BMPs across Town.
- Construct and retrofit BMPs to target phosphorous goals.

### **Fleet Maintenance**

Activities within the Fleet Maintenance group include service to those units assigned to the Police, Fire, Ambulance, Council on Aging, and Department of Public Works. It is understood that these divisions engage in continual operations and service to the Town twenty-four hours a day. As such, it is imperative that the core equipment utilized by these divisions remain operating at all times. Work is performed in accordance with local, state and federal standards associated with emissions, fuel criteria, safety and operational protocols. Staff hold credentials allowing them to work on a full line of vehicles and equipment ranging from small engine repair, light duty equipment, medium rated vehicles to a full array of heavy equipment consisting of complex mechanical, hydraulic and electrical components. Preventive and regular maintenance is scheduled while emergency/reactive service is prioritized based upon the risk and consequence of equipment failure. Each approach is tracked and monitored utilizing a computerized workorder management system.

- Inspected and repaired all municipal emergency generators
- Assisted in supplying temporary power for Town events
- Performed State Inspection vehicles and equipment
- Performed snow contractor inspections

### **Cemetery**

The Cemetery Division was established in mid-FY25 following the Town’s assumption of responsibility for the Evergreen Cemetery on Cottage Street after the previous private ownership group relinquished management. As a newly formed unit within the Department, the Division is currently in a transitional period as operations shift from private stewardship to a fully municipal management model.

During its initial half-year of operation, staff have focused on core maintenance and establishing the foundational systems necessary for long-term management. Current activities include general grounds upkeep, restoration of neglected areas, and addressing deferred maintenance needs. A significant portion of early efforts has centered on reviewing, organizing, and digitizing historical burial records, many of which previously existed only in paper format.

The Division is actively developing an interactive GIS-based cemetery mapping platform that will integrate lot locations, historical records, and future operations management tools. Concurrently with this work, the Division is drafting policies and administrative procedures to support all future cemetery functions including plot sales, recordkeeping, interments, and public inquiries. As these systems and policies are finalized, the Division will transition into full operational capacity to ensure transparent, consistent, and sustainable cemetery management for the community.

Respectfully submitted by the Public Works Subcommittee

## **Public Safety Subcommittee Report**

### **Medway Police Department**

The mission of the **Medway Police Department (MPD)** is to maintain a safe community through a balance of community partnership, respect, fairness, trust, and tactically sound policing. The stated vision is that the Medway Police Department will provide exceptional public safety service through a problem-solving partnership between our community and our committed workforce which strives to improve the quality of life for our residents, visitors, and business partners. MPD has seen improved community service and outreach programs, with positive citizen response.

The Department, led by Chief William Kingsbury, provides a vital and increasingly complicated role in protecting the citizens of Medway, now and for the future. The department is currently made up of senior officers in administrative and command positions with officers in mid-career manning supervisory & specialty positions and younger officers in position to advance as more senior officers retire.

FY26 personnel changes/promotions:

- Lt. Jeff Watson retired at end of June 2025 after 37 years of service.
- Patrol Officer Bill Freitas retired in March of 2026.

Proposed FY27 Budget:

- The proposed FY27 Budget of \$4.2M includes a nominal 3.2% increase from FY26, with the primary drivers below:
  - Contractual Salary increases.
  - Increased Overtime budget to cover for 5 persons on leave.
- These increases have been partially offset in other budget areas including:
  - Reduced education expenses due to retiree with a master's degree
  - Reduced new vehicle budget due to improved trade-in values.

Outlook/Headwinds for future:

- Needs for additional personnel, including:
- A Digital Detective Position to investigate the growing number of digital-based crime investigations.
- Upgrading one current Lieutenant position to a Deputy Chief Position to create a clear second-in-command succession plan.
- Unbudgeted cost to third party to conduct mandatory department-wide gun training since the Medway Range at the Broad St. Transfer Station is currently unavailable.
- Sufficient overtime to cover staff on leave.

**Medway Fire Department**

The mission of the **Medway Fire Department** is to protect and to save the lives, property, and environment of the citizens of Medway from emergencies and disasters through fire suppression, fire prevention, emergency medical services, hazardous materials mitigation, and public education. Chief Michael Fasolino and Deputy Chief Paul Molla continue to provide strong leadership for both the Town's Fire Department and EMS Services.

FY26 personnel changes/promotions:

- Michael Fasolino became the new Chief in September 2025, a testament to the leadership and succession planning within the Department.
- Tom Irwin was promoted to the rank of Deputy Chief. Deputy Chief Irwin is our Community Risk Reduction Officer.
- As approved at Fall Town meeting, the Department is hiring 4 new paramedic/firefighters to bring our shift strength up to 6. This enhancement significantly strengthens emergency response capability, firefighter safety, EMS reliability, and long-term operational sustainability.

The Department implemented a very successful Per-Diem Paramedic program in FY26, with a pool of 15 Per-Diem seasoned paramedics. This has had tremendous benefits for the department, allowing us to fill known vacancies (vacation, injury, training, sick leave) at a lower cost while reducing mandatory overtime, decreasing fatigue, lowering injury risk and improving morale. An added benefit of the Per-Diem program is the opportunity for new paramedics to work alongside highly experienced professionals.

The Medway Fire Department also implemented an ALS (Advanced Life Support) Engine, significantly enhancing the department's emergency medical response capability. By placing paramedic-level care on the engine company,

the department can deliver advanced interventions including cardiac monitoring, advanced airway management, and medication administration immediately upon arrival, often several critical minutes before ambulance arrival.

Recruiting continues to be a challenge in a strong and competitive labor market.

#### Proposed FY26 Budget drivers:

The proposed Fire Department operating budget for FY27 of \$4.1M, an increase of ~15% from FY26, driven by:

- Increased salaries, benefits, equipment and professional training budget associated with the four new Paramedic/Firefighters.
- Contractual salary increases.
- Per-Diem budget to cover personnel absences, which is partially offset by a reduction in Part-Time salaries.

#### Outlook/Headwinds for future:

- The primary focus of the Department is the ability to satisfy its mission of providing life-saving emergency services and care to residents of Medway. The hiring and training of these 4 new paramedics/firefighters is critical to meet the >10% annual increases in emergency call volume.
- There were approximately 3,300 emergency calls (Almost 10 calls/day) in CY25, with ~40% being simultaneous calls.
- Town demographics (aging population) and new developments will continue to drive call volume and potential for more labor-intensive emergency services.

#### **Animal Control Department**

The **Animal Control Department** is a shared service with the Town of Millis. Both municipalities currently fund the budget for this service according to usage. The proposed budget for animal control in FY27 is \$103,985, an increase of \$13,685 due to the planned purchase of a new Animal Control vehicle.

--The Subcommittee would like to thank Chief Kingsbury, Chief Fasolino and Deputy Chief Molla for their guidance and input during this budget preparation. We are extremely grateful to our Police and Fire Departments for their complete dedication to serving our residents. The residents of Medway are proud of our public safety leadership and staff who serve and protect our Town.

Respectfully submitted by the Public Safety Subcommittee

#### **Health and Human Services Subcommittee Report**

The **Medway Council on Aging (COA)** is dedicated to assessing the needs of and providing services to residents ages 50 and older. Their mission is to advocate for an improved quality of life for older adults through educational, social, and recreational activities. The Senior Center also provides advocacy and assistance to Medway Elders and their families by helping them understand the complex issues associated with the aging process, including Aging in place, transportation, property tax relief, medical coverage and fuel assistance, along with many events and day trips to foster enjoyment and community.

Their role encompasses explaining community programs and benefits, generating the COA Newsletter, assisting with applications, guiding Medway residents through available services, and advocating for their well-being. The COA currently has multiple openings on the Friends of Elders Board. Energetic individuals with great ideas and/or fundraising skills are encouraged to attend an upcoming meeting which is typically held on the 2<sup>nd</sup> Wednesday of the month at the Senior Center and are open to all.

During the past year, the COA launched My Active Center, which allows people to view and sign up for events at various senior centers from their computer or phone in addition to calling the Senior Center to sign up. They report that in the past 12 months over 12,000 people have checked in to the Senior Center to share a cup of coffee and conversation or take part in one of the many activities on the schedule. Volunteer drivers have helped with hundreds of rides for our senior residents and close to 2,000 GATRA rides were provided.

The COA annual expenditures are on track and overseen by Director Cathy Cebrowski. When someone in the community reaches out, the dedicated team including Assistant Director Judi Notturmo, the Outreach Department and reliable volunteers join together to provide whatever is needed in the moment or direct those in need to the proper department.

The **Board of Health's** mission is to preserve and protect public health in the community by preventing disease and assuring safety and environmental quality. This objective is carried out through a number of activities including, but not limited to, routine inspections, complaint investigations, permitting, and plan reviews. The Board of Health office also develops regulations and programs to address existing and future public health needs. It is through these proactive measures that the Board of Health is helping to improve the status and quality of life for all members of our community. Staff consists of a part-time Administrative Assistant and a full-time Health Director. The Health Director collaborates with the Board of Health, which is comprised of five members.

Director Derek Kwok reported that the Health Department expenses on budget. Accomplishments include conducting 2 flu clinics, an executed contract with Salmon Home Care and the town of Millis for a shared public health nurse and continued participation with the MetroWest Shared Public Health Services. This grant between nine municipalities aims to pool resources, increase staff capacity, attract additional funding and deliver better health protections, programs and outcomes. Participation in this shared service gives Medway access to shared staff, including an inspector, a community health worker, epidemiologist, communications specialist and a public health nurse. It also provides office access to inspectional software for housing and food inspections at no cost to the town. Using funds from the MetroWest Shared Public Health Services, all Title V (septic) and Well files have now been scanned, providing residents and office staff with easier access to all Title V and Well files. In addition, the office also updated and passed both Health Regulations for Body Art Establishments and Practitioners and the Rules and Regulations for Public Wells this past year.

The **Veterans Services** budget is comprised of our share of the Metrowest Veterans District Agent salary, expenses such as grave markers and flags, and administration of Massachusetts General Laws Chapter 115 benefits to residents or survivors in Medway. The mission of the MetroWest Veterans Services is to advocate on behalf of all the District's Veterans and their eligible dependents, to provide them with top quality support services in obtaining EARNED benefits and entitlements from Federal, State and local agencies. Work closely with each town's departments with advice and assistance pertaining to veteran's issues. Provide direct emergency financial assistance to those veterans and their dependents that are in need. The MetroWest Veterans Services District includes the towns of Medway, Hopkinton, Holliston & Ashland. The Memorial Committee is responsible for coordinating the Medway Memorial Day Parade each year and reports they are on budget for year recent period.

Respectfully submitted by the Health and Human Services Subcommittee

### **Library Subcommittee Report**

The FY 2027 proposed Medway Public Library budget is \$635,398, an increase of 8.1% from the FY 2026 budget. Currently, the library has five budgeted full-time employees and additional part-time staff. Personnel costs make up the bulk of the library's budget at 72% of proposed FY 2027 expenditures. There are no staffing changes in the proposed budget. The next largest category is books and periodicals, which represent 14% of the library's budget, or \$92,000.

The library is overseen by the Library Board of Trustees, a five-member board elected to three-year terms. The library receives financial and volunteer support from the Friends of the Medway Library, including additional

support for library programs. The library hired a new director in 2026, Ivana Aguilar, along with several other new staff members. The library continued to add museum passes, including to the new Franklin Children’s Museum, and expand the Library of Things collection (puzzles, games, tools, and other useful objects).

The FY 2027 library budget includes \$3,000 for programming, the same amount as was budgeted for FY 2026. As of February 2026, most of the programming budget has been spent.

The library continued to increase program offerings for all ages in the current year. New programming included a Little Book Worm Playgroup, a Music at Medway concert series, and mahjong. The library plans to use state aid and a budget agreement with the Friends of the Library to continue offering a robust set of programming.

Respectfully submitted, Library Subcommittee

**Planning and Economic Development Board Subcommittee Report**

The Planning and Economic Development Board (PEDB) is made up of five members elected to five-year terms. Working collaboratively with the town’s Community Preservation Committee, Design Review Committee, and Economic Development Committee, the PEDB provides planning, support, coordination, and advice on issues involving land use planning, zoning, economic development, and smart growth.

*Article 10:* At the November 2025 Fall Town Meeting, the Town approved changes to the zoning bylaw to annually on or before December 31<sup>st</sup>, for as long as Battery Energy Storage Systems(Bess) remains in operation, their successors or assigns, submit to the Building Commissioner and PEDB a certificate of compliance with the applicable federal, state and/or manufacturer’s testing and safety protocols, signed by an engineer or other person qualified to provide this certification on the behalf of the operator.

*Article 11* Housekeeping Amendments:

Amendments were made to delete definitions in the Bylaws (*Section 2*); to make a change in penalty violations (*Section 3.1.F.1*) and change in (*Table 1: Schedule of Uses*); the addition of sentences to Sections of the Bylaws for purposes of clarity (*Section 3.2.A, Section 3.5, Section 5.4.2, and Section 7.1.1*); and a new *Section E* in *Section 8.2* Accessory Dwelling Units regarding the extended or altered uses for pre-existing nonconforming structures.

*Article 12* deleted and added new language regarding *Section 7* addressing signs.

*Article 13* amends *Sections 5.6.4, Section 5.6.4.H, and Section 5.6.4.I* of the Multi-Family Housing Zoning Bylaws.

The PEDB five zoning articles before the May 2026 Annual Town Meeting:

- ARTICLE 22 – Consolidated Local Permits – This would add a new *Section 3.6* Consolidated Local Permits for Small Clean Energy Infrastructure Facilities, to comply with new state law, in particular Chapter 239 of the Acts of 2024, and state regulations, including 225 CMR 29.00.
- ARTICLE 23 – Central Business – To amend *Table 1, Schedule of Uses*, to allow car washes by special permit in the Central Business District, and to amend *Section 10.4.C.1* by adding that the dimensional requirements of Table 2 shall apply to car washes.
- ARTICLE 24 – Oak Grove/Central Business – This would amend a number of the Tables in the Oak Grove Zoning District, which also apply in the Central Business District.
- ARTICLE 25 – Municipal Buildings and Uses – This would insert a new *Section 6.2.H* to allow the Planning and Economic Development Board to grant a special permit to provide relief from dimensional requirements for municipal buildings and uses, including fire stations and police stations.
- ARTICLE 26 – Housekeeping Amendments – This would amend *Sections 3.4.H.2 and 3.5.4.J.4* to allow special permit granting authorities to also provide administrative site plan review for matters within their jurisdiction, so that applicants for minor site changes would not need two separate permits. It would also add a new *Section 5.6.5.K* to clarify the appeal process for the Multi-Family Overlay District; and update *Section 7.2.4.C.4* regarding internal illumination of signs.

Respectfully submitted, Planning and Economic Development Subcommittee

### **Affordable Housing Committee and Affordable Housing Trust Subcommittee Report**

The Affordable Housing Committee and the Affordable Housing Trust are each made up of five members appointed by the Select Board. The committee is charged with providing oversight and guidance to help the town meet its affordable housing goals, while the trust has oversight over town funds dedicated to affordable housing. These funds come from payments from developers in lieu of affordable housing set asides, Community Preservation Act funds authorized at town meeting, and other sources. The two groups meet monthly in joint sessions.

Medway's affordable housing surpasses the state-mandated 10% minimum, which means Medway can assert application of local zoning bylaws if challenged by a developer. Three projects - Glen Brook Way, 39 Main Street, and Timber Crest - met milestones which will ensure this standard is met at least until the 2030 census.

Medway joined a Shared Housing Services Office (SHSO) at the beginning of FY 2026. Medway SHSO is associated with two subregions that are part of the Metropolitan Area Planning Council. The SHSO will provide any affordable housing support needed, such as compliance monitoring and assisting with affordable housing lotteries.

The trust continues to monitor the town's affordable housing stock and work with stakeholders on future housing development. The select board chose at this time not to move forward with affordable housing units at 72A and 72B Main Street (between the Charles River Bank and Carquest Auto Parts). Future potential projects include development on the south side of Main Street, and possible housing at the current town hall site (if the town hall is moved as part of the municipal complex project).

Respectfully submitted, Affordable Housing Subcommittee

### **Parks and Recreation Subcommittee Report**

The Parks & Recreation Commission is dedicated to promoting recreation, play, sports, physical education, and a wide range of programs that meet the leisure needs of the community. The Commission also works to maintain, improve, and enhance the parks, playgrounds, fields, and facilities under its jurisdiction.

#### **Department Overview**

In 2025, the Department continued to deliver high-quality programming and community events under the leadership of Director Julie Harrington, with the strong support of Assistant Director Marissa Hartman. A major milestone this year was assuming operations of the facility at **123 Holliston Street** in January. This space has quickly become a vibrant community hub, serving residents of all ages through programs, events, and partnerships.

#### **Community Events & Partnerships**

Parks & Recreation hosted a wide variety of events throughout the year, including:

- First Day Hike
- Spring Egg Hunt
- Flashlight Egg Hunt (teens and adults)
- Annual Fishing Derby
- Boating Nights at Choate Park
- Summer Concert Series
- Wild Wednesdays
- Trunk or Treat
- Halloween Movie in the Park (in partnership with Medway Cable Access)
- Howl-o-ween
- Pumpkin Walk
- Letters to Santa
- Annual Holiday Light Fight

A new addition in 2025, the **Holiday Stroll at 123 Holliston Street**, was a successful and well-attended community event.

The Department also continued strong partnerships with local organizations, including:

- Medway Police Department (Pursuit of Presents)
- Medway Community Farm (Pumpkin Walk)

The Pumpkin Walk welcomed over **5,000 participants**, making it one of the largest community events of the year.

### **New & Expanded Programming**

Several new programs and events were introduced in 2025, including:

- Medway 500 Power Wheels Race (30+ participants)
- Soccer programs for ages 3–5
- Multisport programs
- Toddler Golf
- Teddy Bear Party
- Superhero Dinner

Additionally, popular returning programs continued to thrive, including Treasure Hikes, Pint-Sized Picassos, Lil Ninja Warriors, and various sports programs.

### **Summer & Youth Programs**

- **Choate Summer Camp** returned for its sixth season, serving over **500 children** and operating out of 123 Holliston Street.
- **Choate Buddies (ages 3–5)** expanded its daily schedule and served approximately 30 participants per week.
- **Teen Venture** expanded to five weeks and sold out in under one minute, highlighting strong demand.

### **Key Metrics & Achievements**

In 2025, the Department:

- Recorded **9,825 program registrations** across **880 activities** (excluding event attendance)
- Hosted the **largest Summer Concert Series crowds** to date (7 concerts at Oakland Park)
- Completed the **5th season of the Medway/Millis/Holliston Swim Team**
  - 80+ participants
  - Achieved **8th place at league championships** (highest in program history)
- Hosted **Wild Wednesdays** and **Boating Nights** at Choate Park
- Ran **Travel Field Hockey programs** (grades K–8) and hosted a Commonwealth League jamboree
- Organized a **regional pickleball league**
- Hosted the **U.S. Women’s Lacrosse National Team Tryouts** (3rd consecutive year)
- Facilitated **six soccer tournaments**
- Welcomed **three new user groups** utilizing Town facilities
- Hosted **Girl Scouts and Boy Scouts** programming at 123 Holliston Street

### **Community Use of 123 Holliston Street**

The facility hosted numerous community events, including:

- Pride of Medway Day
- Girl Scouts International Day
- Historical Society Car Show
- Town-Wide Yard Sale
- Medway Police Chase
- MEPTO Middle School Dances
- Diwali Festival
- Medway Art Association Show

- Pursuit of Presents
- Memorial Day & Veterans Day Ceremonies

### **Commission Accomplishments**

In 2025, the Parks & Recreation Commission:

- Oversaw the **replacement of Hanlon Field and Track**
- Established **policies, procedures, and fee schedules** for 123 Holliston Street

### **Looking Ahead**

The Parks & Recreation Commission remains committed to expanding programming opportunities and enhancing community engagement. Moving forward, the Department will continue to:

- Grow recreational and enrichment offerings
- Strengthen partnerships with local organizations
- Support youth sports and community programming
- Maximize the use and impact of Town facilities

Respectfully submitted, Parks and Recreation Subcommittee

### **Municipal Complex Building Subcommittee Report**

The Municipal Complex Building Committee kicked off in FY2026, and it has been very active. It is composed of 12 members with representatives from the Select Board, Planning and Economic Development Board, Finance Committee, Fire Union, Police Union, and Citizens-at-large. The 12 members also work on 10 different subcommittees that address all aspects of the proposed project including finances, needs of different departments, community engagement, site layout, architect/OPM selection, technology, and furnishings among others. Throughout FY 26, the committee and various subcommittees met regularly, including several weekends, to get the project going. Members took tours of various municipal facilities including both local ones and others far away as Maine on their own time and at their own expense.

The committee has gone through the selection process and hiring of several consultants. They selected Colliers Project Leaders as the Owner’s Project Manager (OPM), and Dore and Whittier Architects as the designers. Working with our consultants and various town departments, the Committee has made significant progress in determining the size and layout needed for various building options. The Committee continues to finetune these with our consultants while also starting to get cost numbers, so that in FY 27 they are prepared to present more details on both the project proposal as well as costs and funding options.

As we move into the new fiscal year, the Municipal Complex Building Committee will remain active, and engagement with the community will increase. Residents can anticipate over the coming months more presentations on proposed designs, costs, community impact, and funding. The Committee welcomes and encourages community involvement as we try to put together a facility that will benefit Medway for generations to come without burdening the community financially. Please reach out to any member of the Committee with any questions.

Respectfully submitted by the Municipal Complex Building Subcommittee

### **Medway Redevelopment Authority Subcommittee Report**

#### **Overview**

The Medway Redevelopment Authority (MRA) is responsible for implementing the Oak Grove Urban Renewal Plan under Massachusetts General Laws Chapter 121B. The Authority’s work is a long-term effort to assemble and prepare parcels in the Oak Grove area for future redevelopment that will benefit the Town. The Finance Committee’s liaison to the MRA attends its meetings and reports back to the Finance Committee on the Authority’s activities. This report summarizes that work for Town Meeting members and residents.

FY2026 was a productive year for the MRA. The Authority completed two eminent domain takings, advanced environmental reviews, engaged appraisers to support future acquisitions, and continued the painstaking title research needed to move owner-unknown properties toward resolution. At the same time, the MRA engaged with a private lot owner about a potential sale and had important discussions about the Town's bonding capacity and how the MRA's work fits into Medway's broader financial picture.

The MRA is made up of five members: Andy Rodenhiser (Chair), Paul Yorkis (Vice Chair), Doug Downing (Treasurer), Rori Stumpf, and Mike Griffin. The Authority is supported by Barbara J. Saint Andre, Director of Community and Economic Development, and Amy Sutherland, Recording Secretary. Legal counsel is provided by KP Law, with Attorney Shirin Everett handling MRA matters beginning in August 2025.

### **Land Acquisition: Moving the Oak Grove Plan Forward**

The most significant work of the MRA this year involved acquiring parcels in the Oak Grove area. This is the core of the Authority's mission, and FY2026 saw meaningful progress on several fronts.

#### **St. Mary's Parish Parcel**

The MRA worked throughout the year to acquire the St. Mary's parish parcel (Assessor's Parcel 99-323, Lots 604–607, approximately 6,400 square feet) from the Roman Catholic Archbishop of Boston. A Purchase and Sale Agreement was approved in July 2025, but delays by the Archdiocese in signing the agreement pushed the timeline. The closing date was extended to November 20, 2025, and the MRA voted to obtain title insurance.

Ultimately, in October 2025, the MRA voted to complete the acquisition through a friendly eminent domain taking. It is important for residents to understand that "friendly eminent domain" means both parties agreed on the sale — the eminent domain process was used to clear up title issues on the property, not because there was a dispute. Damages of \$700.00 were awarded for this taking. A letter to the Executive Office of Housing and Livable Communities (EOHLC) for approval was identified as a required next step.

#### **Niro Property**

The MRA also completed an eminent domain taking of the Niro property (Assessor's Parcel 99-300, Lots 52–55, approximately 6,089 square feet) in October 2025, awarding damages of \$700.00. In November 2025, the Authority approved notices of taking and a revised payment schedule providing \$100.00 to each of the seven identified heirs.

#### **Forni Lots**

In February 2026, Mr. Forni, who is believed to own approximately 12 lots in Oak Grove, contacted the MRA about a potential sale. His initial asking price was higher than what the MRA believes the property is worth. The Authority directed staff to reiterate its original offer and asked Mr. Forni to put together a formal proposal. This is an ongoing negotiation that residents should be aware of, as these lots represent a significant portion of the remaining privately held land in the renewal area.

#### **Owner-Unknown Properties**

One of the more challenging aspects of the Oak Grove project is dealing with properties where the current owners cannot be readily identified. Throughout FY2026, the MRA continued title research on these parcels. For the Dove property in particular, new information surfaced identifying additional heirs who will need to be contacted. This kind of work is slow and methodical, but it is essential before the Authority can move forward with acquisitions.

#### **Appraisals and Environmental Review**

Massachusetts law requires two independent appraisals before a municipality can proceed with eminent domain takings. The MRA engaged appraiser T.H. Reenstierna, approving proposals totaling \$18,000 across FY2026 (\$7,500 in September 2025, and an additional \$7,500 plus \$3,000 in January 2026). A second appraiser, Mark Tyberski, was identified, but obtaining his proposals proved difficult throughout the fall and into early 2026. As of the March 2026 agenda, a vote on an appraisal proposal remained a pending item. Getting these appraisals completed is important — the MRA has indicated it wants them ready by the Fall Town Meeting so that funds are available when values are established.

On the environmental side, the MRA approved a \$4,200 proposal from CMG Environmental in September 2025 to conduct Phase 1 environmental reviews. The Authority chose to review all parcels together — the Williams and church-owned lots, Williams lots west of Trotter Drive, and owner-unknown properties — to save money rather than conducting separate reviews.

**Bonding and the Town’s Financial Picture**

This is an area that Town Meeting members should pay particular attention to. The MRA has an existing \$2.5 million bonding authorization, approved at a prior Town Meeting approximately two years ago, that has not yet been drawn upon. At the January 2026 meeting, resident Dennis Crowley raised an important question: with the Town facing significant bonding needs for school roof projects estimated at \$10 million for FY2027, when does the MRA plan to use its allocation?

This led to a healthy discussion about competing needs. Chairman Rodenhiser acknowledged that the Oak Grove project is a long-term effort and that this has always been understood. However, Ms. Saint Andre noted that surrendering bonding authority would be difficult to reacquire in the future. The MRA decided not to rescind any of its bonding capacity at this time, with the expectation that appraisals would be completed by the Fall Town Meeting and funds would be needed at that point. The Authority indicated it could revisit this in the fall if circumstances change.

For context, this \$2.5 million represents a commitment of Medway’s borrowing capacity. While the money has not been spent, the authorization does factor into the Town’s overall debt picture. Town Meeting members should be aware of this as they consider other borrowing articles.

**Town Meeting Article 16: Free Cash Transfer**

At this year’s Annual Town Meeting, Article 16 requests a transfer of \$215,000 from Certified Free Cash to be expended by the MRA for legal, appraisal, surveying, environmental investigations, title reviews, and other technical costs associated with land acquisition in the Oak Grove area, as well as administrative expenses including insurance and legal fees. Both the Select Board and the Finance Committee recommend approval of this article. This funding is separate from the \$2.5 million bonding authorization discussed above. It covers the MRA’s operating and professional service costs — the lawyers, appraisers, environmental consultants, and title researchers who do the work necessary before any land can actually be purchased. Based on the expenditure pattern documented in FY2026 (approximately \$35,617 in approved invoices and contract authorizations), this request is consistent with the Authority’s ongoing needs.

**Route 109/Trotter Drive**

In September 2025, the MRA addressed an overlap in the Town’s capital plan: the Milford Street/Trotter Drive intersection appeared both as a standalone item and as part of broader Route 109 improvements from the Milford town line to Route 126. Since the broader project is being pursued for the State Transportation Improvement Program (TIP) list, the MRA voted to recommend removing the standalone intersection item from the capital plan and encouraged the Select Board to make this a priority. This is a common-sense move that avoids duplicating capital planning for the same work.

**FY2026 Expenditures**

The table below shows all invoices and expenditures the MRA approved in open session during FY2026. The largest categories were appraisal services (\$18,000) and legal counsel from KP Law (\$9,380.40). Some of these amounts represent contract authorizations rather than immediate payments.

Meeting Date	Description	Amount
July 10, 2025	KP Law	\$517.00

July 10, 2025	ABA Insurance Services	\$1,937.00
September 9, 2025	CMG Environmental (Phase 1 Review)	\$4,200.00
September 9, 2025	T.H. Reenstierna (Appraisal Services)	\$7,500.00
September 30, 2025	KP Law	\$1,225.00
September 30, 2025	KP Law	\$1,396.50
October 21, 2025	KP Law (St. Mary's Acquisition)	\$508.90
October 21, 2025	Eminent Domain Damages – St. Mary's Parcel	\$700.00
October 21, 2025	Eminent Domain Damages – Niro Property	\$700.00
November 18, 2025	KP Law	\$3,405.50
November 18, 2025	Niro Property Damages Payment	\$700.00
January 20, 2026	KP Law	\$2,327.50
January 20, 2026	T.H. Reenstierna (Appraisal Proposals)	\$10,500.00
	Total Documented Expenditures	\$35,617.40

**Other Business**

The MRA approved its 2025 Annual Report in January 2026. The Authority also discussed ways to better communicate its progress to residents, including updating the website map to show both MRA-acquired land and town-owned parcels in the Oak Grove area.

**Looking Ahead**

The Oak Grove Urban Renewal Plan is a multi-year effort, and residents should expect that the MRA's work will continue for some time. Based on the record through March 2026, here is what to watch for in the coming months: The MRA is working to complete the second set of appraisals needed for future eminent domain proceedings. The Authority has said it wants these ready by the Fall Town Meeting.

Negotiations with Mr. Forni over his approximately 12 lots remain active. The outcome could significantly affect the pace of land assembly in Oak Grove.

Title research on owner-unknown properties, including the Dove property, will continue. This work is essential but inherently slow.

The question of the \$2.5 million bonding authorization and its relationship to the Town's overall debt capacity will be revisited. This is something the Finance Committee will continue to monitor closely.

Phase 1 environmental review results from CMG Environmental should be forthcoming.

Respectfully submitted by the Medway Redevelopment Authority Subcommittee

## V. **DEFINITIONS AND GLOSSARY**

### **How Town Meeting Operates**

The Town Moderator conducts Town Meeting. No one may speak unless recognized by the Moderator. If you wish to speak, first raise your hand. When recognized, stand up, speak clearly and direct your question or comment to the Moderator. If you wish to make an amendment or motion but are unsure of the phrasing, state the substance of the comment and request assistance from the Moderator.

The Articles are addressed in the order that they appear in the Warrant. The Moderator summarizes each Article aloud and then recognizes a member of the Finance Committee who verbalizes the Finance Committee's recommendation in the form of a motion either *in favor* or *against*. The Moderator then asks if there is any discussion on the motion. During the discussion, motions can be made by registered Town voters to either amend or dismiss the motion of the Finance Committee. If the discussion on any matter continues for a lengthy time, anyone in attendance may request to "move the question." The request, if supported by a favorable 2/3<sup>rd</sup> vote has the effect of stopping discussion on the matter and requiring an immediate vote on the motion.

When discussion is finished on an amendment or main motion, the Moderator calls for a voice vote (except in cases where the law requires a count). The Moderator judges by the sound of the voices whether the motion passes or fails and announces the result. Any seven persons may question the Moderator's decision by standing and requesting a count.

Once the article has been acted upon, anyone may move to reconsider that action at any time during the session at which it was passed. However, if less than one-hour elapses prior to adjournment to the next session, then additional time (up to one hour) is allowed during the next nightly session for reconsideration. A favorable 2/3<sup>rd</sup> vote is required to pass a motion for reconsideration. After the time to move for reconsideration elapses, an Article can only be acted upon again by putting it on the Warrant for a future Town Meeting.

The Omnibus Budget is handled differently than the others. This contains the various operating budgets for the Town boards and departments as listed by numbered line items. The Moderator first reads the titles and all of the line items in turn. Anyone with a question concerning a particular line item or wishing to amend the amount recommended by the Finance Committee, should call out "pass" when the Moderator reads that particular line. If no one "passes," an omnibus motion without discussion will automatically approve the recommended amount. After all line items have been read, the Moderator asks for discussion and motion on each item that was "passed."

If all articles cannot be covered in one evening, a motion will be made to continue the Town Meeting on the following evening, as if there had been no interruption.

### **Regulations for Consent Calendar**

#### **Eligibility for Consent Calendar:**

- Article must be printed in a form to enable action to be taken in the form of a "short motion" i.e., "I move that Article 2 be passed as printed in the Warrant." If additional information is needed in order to take action under the article, such as inserting a sum of money, the article will not be eligible under the Consent Calendar.
- There must be a unanimous agreement as to the action to be taken between the sponsors and the Finance Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- In the event that articles on the Consent Calendar include those for "affirmative" action and those for "dismissal," the Consent Calendar will be subdivided into those two parts.

#### **Procedure for Consideration of Consent Calendar:**

- No debate will be allowed on any article on the Consent Calendar.
- At the Town Meeting, each article on the Consent Calendar will be clearly identified by number.

- An Article on the Consent Calendar will be removed from the Consent Calendar on the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

## **Glossary**

[Reference: Municipal Finance Glossary, April 2007, Massachusetts Department of Revenue/Division of Local Services]

**Appropriation:** An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Cherry Sheet:** Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year’s state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services.

**Exclusion:** A temporary increase to the Town’s levy limit. There are two types of exclusions: capital outlay expenditure exclusion and debt exclusion.

**Capital Outlay Expenditure Exclusion:** A temporary increase in the tax levy to fund a capital project or make a capital acquisition. Exclusions require two-thirds vote of the select board or city council (sometimes with the mayor's approval) and a majority vote in a community-wide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

**Debt Exclusion:** An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

**Fiscal Year (FY):** Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends.

**Free Cash:** Remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the community's auditor, accountant, or comptroller. Important: free cash is not available for appropriation until certified by the Director of Accounts.

**Levy:** The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2½ provisions.

**Levy Ceiling** – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that, in any year, the real and personal property taxes imposed may not exceed 2½ percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion. (See Levy Limit)

**Levy Limit:** A levy limit is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion. (See Levy Ceiling)

**Net Assets Unrestricted** (formerly Retained Earnings) – An equity account reflecting the accumulated earnings of an enterprise fund that may be used to fund capital improvements, to reimburse the general fund for prior year subsidies, to reduce user charges and to provide for enterprise revenue deficits (operating loss).

**Override:** A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

**Retained Earnings** – (See Net Assets Unrestricted)

**Revolving Fund:** Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be reauthorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.

**Special Revenue Fund:** Funds, established by statute only, containing revenues that are earmarked for and restricted to expenditures for specific purposes. Special revenue funds include receipts reserved for appropriation, revolving funds, grants from governmental entities, and gifts from private individuals or organizations.

**Stabilization Fund:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 §5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the funds. A two-thirds vote of town meeting or city council is required to establish, amend the purpose of, or appropriate money into or from the stabilization fund. (See DOR IGR 04-201)

**Town Accountant:** Responsible for maintaining the Town's Operating Accounts. Among the responsibilities of this position are recording financial transactions involving the sources and uses of cash, as well as issuing regular financial reports of balances and of activity for these accounts.

**Town Assessor:** Responsible for the valuation of all taxable property, setting the Town's property tax rate, revaluation of all taxable property as mandated, and overseeing the overlay reserve account for tax exemptions (credits) and abatements (refunds).

**Town Manager:** Appointed by the Select Board and is responsible for managing day-to-day operations of the Town.

**Town Meeting:** A Town Meeting is a public forum where registered voters have the opportunity to express their views and vote on certain matters of significance to the administration of the Town, including matters related to spending money. The primary purpose of the Annual Town Meeting is to decide the amounts of money to be allocated to each of the Town's primary operating accounts.

**Town Treasurer/Collector:** Responsible for the actual handling of the Town's money, as well as mailing property tax bills, collecting taxes, issuing payroll checks to Town employees, paying vendors and safeguarding cash on hand and on deposit.





**Please bring this copy of the Report to Town Meeting**

This report is available on the Town of Medway website: <https://medwayma.gov>

EVERY MEDWAY VOTER IS URGED TO ATTEND AND  
PARTICIPATE IN THE FOLLOWING:

**SPECIAL TOWN MEETING**, May 11, 2026, 7:00 PM

**ANNUAL TOWN MEETING**, May 11, 2026, 7:30 PM