

Resolution #041513R
Notice of Fees Resolution
Town of Sterling
Polk County, Wisconsin

STATE OF WISCONSIN
Town of Sterling
Polk County

The Town Board of the Town of Sterling, Polk County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and order as follows:

The following fees for satisfying record requests under s. 19.35, Wis. Stats., are established:

- a. Actual cost of transcription and reproduction - \$.25 per page.
- b. Actual cost of photography and photographic processing - \$.25 /photo.
- c. Actual cost of locating a record if the cost is more than \$50 - \$150.00.
- d. Actual cost of shipping and mailing of any copy or photograph – \$.50 or actual cost of mailing, which ever is greater.

The town clerk shall properly post this resolution as required under s. 60.80, Wis. Stats.

Adopted this 15 day of April 2013.

Signed

_____, **Chairman**

_____, **Supervisor**

_____, **Supervisor**

Attest: _____, **Town Clerk**

Note: This form does not establish costs for research or for creating a new record.

Note: Under s. 19.35 (3)(f), Wis stats., an authority may require prepayment by a requester of any fees imposed under s. 19.35 (3), Wis. Stats., if the total amount exceeds \$5.