BUILDING PERMIT APPLICATION

PERMIT MUST REMAIN ON SITE THROUGHOUT PROJECT

			APPLICANT I	NFORMATION					
Name of Applicant				Permit type (check one	e)				
Mailing Address				 Building; new Building; renovation 	ı	□ City o	of Long	Beach	
Phone				□ Plumbing only		🗆 City o	of Ilwad	0	
E-mail				☐ Mechanical only					
Alt Contact				□ Other		#:			
	1		PROPERTY IN	FORMATION					
Site Address				Property Owner					
Assessor's Parcel No.				Address: City, State ZIP Code					
Lot size / Zoning				Phone					
L	1		CONTRACTOR	INFORMATION					
Architect/Designer				License #					
General Contractor				License #					
Plumbing				License #					
Mechanical				License #					
Other				License #					
			PROJECT IN	FORMATION					
Design Review/Plannir	ng Review			Project Valuation					
Construction Type				Occupancy Type					
Description of Project									
1. Does the proposa	l divide the ov	vnership of	a single lot or build acros	ss the property lines of 2	or more lots	?		YES	NO
2. Is the project loca	ated within 200) feet of an	y surface water?					YES	NO
			ossing or filling of any we					YES	NO
4. Is the property lo	cated in an are	ea that is su	bject to flooding?					YES	NO

5.	Are there any existing structures, water supply systems, or sewage disposal systems on the property?	YES	NO
6.	Does the proposal require the displacement, removal, or placement of materials in excess of 50 cubic yards?	YES	NO
7.	Does the proposal change the existing use or classification of the subject property?	YES	NO

Does the proposal change the existing use or classification of the subject property?..... 7

INSPECTOR'S CHECK-OFF LIST *OFFICIAL USE ONLY

Foundation	Property lines located	Setbacks measured	Footings	Stemwall	Slab on Grade
Framing	Wall Sheathing	Roof Sheathing	Rough Plumbing	Fuel-Gas	Electrical (LnI)
Fire Marshal Partial	Insulation	Wallboard	Special	Special	Special
Fire Marshal Final		Building Final		C/O issued on:	

NOTE: The City of Long Beach assumes no responsibility to notify applicants of state or federal permit requirements. If you think your project may require a state or federal permit, contact the City of Long Beach Community Development Department for information.

I hereby certify that I prepared or directed the preparation of this application and the attached site development plans and construction documents and that, to the beast of my knowledge the information provided is complete, accurate, and a true representation of the proposed development. I understand that the City of Long Beach relies on the representations made herein in determining whether this application may be approved, and that false or inaccurate information may result in severe consequences, including (but not limited to) the removal at my expense of any site improvement constructed under this application. I further attest that I have the legal authority to submit this application, and I agree to comply with any and all conditions of approval related to this development proposal. I further agree to provide any additional information that may be required, and I understand that if the scope of the project is modified in any way, then a new application may be required. I agree to begin work within six months of the City's approval of this application, which approval will not be granted until all applicable fees have been paid, and I acknowledge that if work is not commenced within this period a new application and additional fees will be required.

	SIGN	ATURES	
Applicant:	Date	Owner (if different):	Date
Received by:	Date	Approved by:	Date

BUILDING PERMIT APPLICATION PERMIT MUST REMAIN ON SITE THROUGHOUT PROJECT

. 1			APPLICANT I	VFORMATION					
- [Name of Applicant			Permit type (check one)			/	
	Mailing Address			Building; new		City of Lo	ong Beach		
				Building; renovation		_ /			
	Phone			Plumbing only		City of Il	vaco		
	E-mail			Mechanical only					
	Alt Contact		DRODEDTV I	Other	-	#:			
	Site Address		PROPERTY II	FORMATION Property Owner					
	Assessor's Parcel No.			Address:					
	Assessor's Parcel No.			Address: City, State ZIP Code					
	Lot size / Zoning			Phone					
Ч			CONTRACTOR	INFORMATION					
- I	Architect/Designer			License #				_	
	General Contractor			License #					
	Plumbing			License #					
	Mechanical			License #					
	Other			License #					
			PROJECT IN	FORMATION					
	Design Review/Plannin	g Review	<	Project Valuation					
T	Construction Type			Occupancy Type					
	Description of Project								
. 11									
Ш									
k		divide the ownership of	-	ss the property lines of 2	or more lots			0	NO
r	2. Is the project locat	ted within 200 feet of any	surface water?				J YES		NO NO
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Common Trouble Areas

Lot Size / Zoning

Lot size is simply how many square feet is the lot you a building on. If your lot is 1/2 acre or more, you can list acreage instead.

Zoning is asking for your zoning district, not if you are residential or commercial. The City of Long Beach contains 20 different zoning districts, and the City of Ilwaco has 10. Because each zone has its own rules, the zoning district is to be listed in order to keep your project in compliance.

Project Valuation

This area is probably the most confusing; when and how to enter the dollar amount. This is the value of the project being permitted. For ALL new construction, this value is determined by the Building Official and should be left blank by the applicant. For renovations of more than 50% of a building, it should be determined by a contractors bid (not estimate) or by the Building Official. For smaller projects it can be determined by contractors bid or estimate or by the Building Official. For homeowners doing their own home remodel under 50%, the value of the project should be 2x the cost of materials, of which the cost list must be provided at submittal.

Design Review/Planning Review

For Long Beach, enter the case number that was at the top of your design review approval letter, DR-2017-00.

For Ilwaco, enter the date you received approval from the City of Ilwaco and submit the approval letter as part of the permit package. The 7 questions. Answering "Yes" to any or all of these does not mean you won't be granted a permit. But answering incorrectly can cause delay in the process. Most commonly #'s 5, 2, and 7 are misunderstood or simply filled out incorrectly because they were not read completely. Please read each question carefully, and if you are still unsure how to answer, please call the Building Dept of the City of Long Beach at 360-642-4421 or stop in.

Building Permit Application Checklist

- Completed Building Permit Application Form
- 2 copies of building plans*
 - Plot plan, foundation, framing layout, roof framing, elevations of each side, energy code compliance sheet, and engineering calculations.
- Design Review approval letter (Long Beach) or Planning Review approval letter (Ilwaco)
- **C**all to the Building Department to verify any other out of the ordinary requirements

Homeowners doing their own work still need to provide drawings that show the proposed alterations. The drawings do not need to be professionally prepared but MUST have accurate dimensions and adequately show current and proposed conditions of the building.

Commercial properties undergoing alterations at level 2 and 3 (as described in the International Existing Building Code) are required to be prepared by a Washington State registered architect and stamped as such.

All inspection requests are to be scheduled 24hrs in advance. Lnl electrical and any other required special inspections are required to be completed before any final inspection by the City.

*Mechanical only and plumbing only permits are only required to provide 1 copy of plans or spec sheets for unit being installed.