

PARKS AND TRAILS ADVISORY BOARD MEETING MINUTES

January 17, 2024, 6pm

Present: *Ezra Schwartzberg, Charlotte Lomino, Jimmy Cunningham, Colleen O'Neil, Ashley Milne (via Zoom), Katrina Glynn (VSL Community Development Director), Rich Shapiro (VSL Board of Trustees)*

1. Approval of December meeting minutes: *Motion Langdon, second Cunningham*
2. Annual Meeting
 - a. Chair, Vice Chair, & Secretary Elections
 - i. Chair - Charlotte
 - ii. Vice Chair - Stephen Langdon
 - iii. Secretary - Open
 - b. PTAB Positions
 - i. Some people are interested in joining PTAB
 - ii. There are no open positions, however Rebecca may be stepping down due to non-attendance
 1. **Jimmy will reach out to Rebecca to gauge her interest in continuing on PTAB.**
 - iii. For fairness, we will advertise PTAB positions publicly through social media
 1. **Charlotte to reach out to Katrina about this after Jimmy speaks to Rebecca.**
 - iv. Vote on positions in February meeting
 - v. This should be done in November moving forward.
 1. As a note, the PTAB bylaws state that terms are November to October, which we are not doing. Should we try to change this?
3. Updates
 - a. Charlotte's Capital Improvement Plan Summary
 - i. Charlotte has summarized and organized capital improvement priorities. This is a working document that can contribute to the Village's Capital Improvement plan. The document lists a number of different projects. **Charlotte to finish this document and send a completed draft for PTAB review/contributions/edits.** We discussed how the process of project prioritization may take place, including by feasibility, cost, necessity, etc.
 - ii. The work Charlotte has done consolidates a ton of information across many different planning documents into one working document that is a receptacle of great PTAB efforts and ideas
 - b. Katrina's LWRP updates (Local Waterfront Revitalization Plan)
 - i. LWRP is an update of the 2003 LWRP. LWRP projects are legally recognized by NYS and have a larger pull to receive funding. The final changes are being made and will be shared with PTAB as soon as it gets sent to the Village.
 - c. Katrina and Ezra's work on Annual Report/Newsletter
 - i. Ezra is working up an annual report document.
 - ii. We need pictures of PTAB work for the annual report. **All PTAB Members: send photos if you have photos of things we have worked on.**

(continued...)

4. Discussions:
 - a. Ward Plumadore Park
 - i. Many village residents are disappointed with progress so far, as it is not what was shown in the original renderings.
 - ii. What improvements could we make? A multi-board committee will be formed to help make improvements, VSL LDC may also be willing to help.
 - iii. We will brainstorm ideas to improve the existing park.
 1. Vegetation, trees, shrubs?
 2. Murals?
 3. Bench location?
 - iv. Notably, some landscaping is not done yet and the engineers will provide an updated rendering of the expected finished product before the next meeting. This may be a big improvement in and of itself.
5. 2024 Priorities:
 - a. Downtown Bike Racks - opportunity for PTAB and DAB to talk and come up with a plan. *Priority Project with Jimmy and Rich.*
 - b. Rail Trail Crossing Safety - *Priority Project with Ashley and Charlotte.*
 - c. Rail trail education signage – SFL contact Kendra Omerond. *Priority Project with Colleen and Stephen.*
 - d. Bandshell rebuild - *Priority Project with Jimmy.*
 - e. Does Lake Colby Beach have a Pavilion in the LWRP? (Katrina will check)
 - f. Community Bike Ride. *Priority Project with Ashley, Rich, ???.*
 - g. Capital Improvement Plan and Pedestrian/Cycling improvements - *Priority Project for Charlotte.*
 - h. Expand Pollinator Habitat and Integrate Climate Change into Park Planning - *Priority project for Steve.*
 - i. White water park is part of the LWRP. Some recent progress.
 - j. Saranac Lake Trail Stewards – We would like to expand our stewardship agreement to include the Rail Trail Corridor. **Steve will reach out to Kendra Omerond.**
 - k. Due to the number of missing members, this list is not complete.
6. Adjourn: *Moved by Langdon, seconded by Charlotte.*