

SPECIAL MEETING OF THE BOARD OF TRUSTEES
Wednesday, September 14, 2022
Executive Session began at 7:30 PM

Meeting was held in person in the Village Board Room

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL FOR SPECIAL MEETING: Present Mayor James Williams,
Trustees: Kelly Brunette, Thomas Catillaz, Matthew Scollin, and Rich Shapiro

ITEMS FOR BOARD ACTION:

**BILL 148-2022 Resolution to authorize bid to Wendel Five Bugels Design for
Architectural Services of Public Safety Facility**

Chair Mayor Williams called for a motion

Motion: Scollin Second Brunette Discussion

Roll Call: Brunette yes; Catillaz yes; Scollin yes; Shapiro yes; Williams yes.

MOTION TO ADJOURN

Chair Mayor Williams called for a motion.

Motion: Scollin Second Catillaz

Roll Call: Brunette yes; Catillaz yes; Scollin yes; Shapiro yes; Williams yes

Submitted by Amanda Hopf, Village Clerk

Business of the Village Board
Village of Saranac Lake

SUBJECT: Award Bid

DATE: 9-14-2022

DEPT OF ORIGIN: Mayor Williams

BILL # 148-2022

DATE SUBMITTED: 9-13-2022

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED
\$39,760.00

AMOUNT
BUDGETED
\$ 0

APPROPRIATION
REQUIRED:

Resolution to authorize bid to Wendel Five Bugels Design for Architectural Services of Public Safety Facilities

MOTION

MOVED BY: Scollin SECONDED BY: Brunette

VOTE ON ROLL CALL: TO TABLE

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

yes

TRUSTEE SHAPIRO

yes

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO HIRE
WENDEL FIVE BUGELS DESIGN FOR ARCHITECTUAL SERVICES

WHEREAS, the Village of Saranac Lake Board of Trustees has established a capital reserve fund known as the "Public Safety Facilities Reserve Fund". The purpose of which is to accumulate moneys to build and retrofit the existing police, fire, and/or public safety buildings, and,

WHEREAS, the Village of Saranac Lake received eight (8) bids for architectural services related to the public safety facilities project and the Emergency Services Building Committee reviewed the bids and unanimously recommends Wendel Five Bugels Design for the contract, and,

WHEREAS, the use of any funds from the Capital Reserve Fund is subject to Permissive Referendum.

RESOLVED, that the Saranac Lake Village Board of Trustees hereby directs the Village Manager to execute a contract with Wendel Five Bugels Design for the aforementioned services, funded via a \$39,760.00 expenditure from the emergency services building capital reserve fund,

BE IT FURTHER RESOLVED, that the Village Clerk is authorized to make public notice for the intended use of the reserve subject to a Permissive Referendum

BE IT FURTHER RESOLVED, that any unspent funds resulting from this \$39,760.00 capital reserve fund expenditure be returned to the Public Safety Facilities Reserve Fund and any expenditure in excess of this resolution's appropriation is subject to board approval and permissive referendum.

**FEE PROPOSALS FOR ARCHITECTURAL SERVICES RFQ #1
PUBLIC SAFETY BUILDING**

WENDEL: FIVE BUGLES DESIGN	
TASK	PROPOSED FEE
Five Bugles Design (Lump Sum)	Labor
Task A- Programming/Space Needs and Conceptual Design	\$31,000.00
Task B-Review of Existing Conditions	\$8,760.00
TOTAL	\$39,760.00

AES NORTHEAST		
PROJECT PHASE	SCHEDULE	FEE
Existing Facility Evaluation	September	\$9,000.00
Program Development and Site Evaluation	September-October	\$18,000.00
Conceptual Site and Building Design	Mid October- November	\$21,600.00
Budget Estimating (Trophy Point)	November	\$7,000.00
Final Feasability Report and PowerPoint Presentation	December-January	\$12,000.00
TOTAL		\$67,600.00

Architecture +		
FIRM	SERVICE	FEE
Architecture +	Architectural	\$53,020.00
Ryan Biggs/Clark Davis	Structural	\$12,000.00
MJ Engineering	Civil	\$5,500.00
Jade Stone Engineering	MEP	\$10,000.00
TOTAL		\$80,520

REDSTONE ARCHITECTS, INC. C & S Companies		
FIRM	SERVICE	FEE
Redstone	Architectural	\$35,910.00
C&S	Architectural	\$39,840.00
Reimbursable Expenses	Travel/Trips/Meals	\$2,800.00
TOTAL		\$78,550.00

PHINNEY DESIGN GROUP	
Basic Fee Schedule	FEE
Phase 1 - Programming	\$66,000.00
Phase 2 – Feasibility Study:	\$32,000.00
TOTAL	\$98,000.00

LABELLA ASSOCIATES	
TASK	PROPOSED FEE
Existing Buildings Adequacy Assessment	\$4,450.00
Needs Assessment & Programming	\$6,500.00
Architectural Renderings	\$1,800.00
Cost Estimating	\$3,500.00
Conceptual Design & Feasibility Report	\$25,850.00
TOTAL	\$42,100.00

H2M ARCHITECTS & ENGINEERS	
Lump Sum Fee Total	\$46,250.00

CPL ARCHITECTURE	
TASK	FEE
Project Administration	\$16,020.00
Physical Assessment	\$39,420.00
Programming	\$21,480.00
Space Utilization Study	\$6,810.00
Conceptual Design	\$43,470.00
Compatibility Assessment	\$7080.00
Budget Establishment	\$16,680.00
Report Creation and Assembly	\$23,820.00
Bond Vote Support	\$25,140.00
TOTAL	\$206,920.00