

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Provisionally Hire

DATE: 1-9-2023

DEPT OF ORIGIN: Mayor Williams

BILL # 1-2023

DATE SUBMITTED: 1-4-2023

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED

Resolution to authorize the Village Manager to Provisionally Hire an Account Clerk

MOVED BY: Scollin SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

abstain

TRUSTEE SCOLLIN

yes

TRUSTEE SHAPIRO

yes

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER
TO PROVISIONALLY HIRE AN ACCOUNT CLERK

WHEREAS, the Village will has a vacant position of account clerk, and,

WHEREAS, the Village will have a vacant position within administrative staff due to a retirement, and,

WHEREAS, the Village requested a certified list from Franklin County for the position of account clerk, and,

WHEREAS, the Village attempted to hire from the certified list but was unable to recruit an individual to the position, and,

WHEREAS, the certified list is now non-mandatory and the Village Manager is recommending to provisionally hire Nicole McClatchie to the position of Account Clerk contingent on passing the next civil service exam for the position, and,

WHEREAS, Franklin County has pre-approved the position upon review of the application, and,

WHEREAS, this position is a member of the Teamster Union and will begin with all the benefits to a starting union member.

NOW, THEREFORE BE IT RESOLVED, authorization is given to the Village Manager to provisionally hire Nicole McClatchie for the position of Account Clerk.