

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Assistant Police Chief Position

Date: 8/28/2023

DEPT OF ORIGIN: Mayor Williams

Bill # 118-2023

DATE SUBMITTED: 8/16/2023

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution creating the position of Assistant Police Chief

MOVED BY: Scollin SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

yes

TRUSTEE SHAPIRO

yes

**A RESOLUTION TO CREATE THE TEMPORARY POSITION OF ASSISTANT POLICE CHIEF PENDING
APPROVAL BY FRANKLIN COUNTY CIVIL SERVICE**

WHEREAS, the Village of Saranac Lake and the functions of its municipal government can provide more safe and efficient protection to the public by creating a new Civil Service position of Assistance Police Chief, and,

WHEREAS, the creation and title of this position is subject to the review and approval of the description of duties, minimum qualifications, and criteria requirements by Civil Service, and,

WHEREAS, the work performed by the Assistance Police Chief will be in accordance with established policies and objectives and will be subject to administrative direction from the Chief of Police, and,

WHEREAS, the responsibilities of the Assistant Police Chief include assisting the Police Chief in overseeing Police Department functions and planning law enforcement activities of the Village of Saranac Lake, and,

WHEREAS, the incumbent of the position must meet the minimum qualifications for the position as set forth by Civil Service,

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the creation of the temporary position of Assistant Police Chief for a period of 1 year. The beginning of the temporary position shall start on the date Civil Service approves the position.