

**Business of the Village Board  
Village of Saranac Lake**

SUBJECT: Tri-Lakes Humane Society

DATE: 2-26-2024

DEPT OF ORIGIN: Village Manager

BILL # 30-2024

DATE SUBMITTED: 2-1-2024

EXHIBITS: \_\_\_\_\_

APPROVED AS TO FORM:

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Village Attorney

Village Administration

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EXPENDITURE  
REQUIRED

AMOUNT  
BUDGETED

APPROPRIATION  
REQUIRED:

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Resolution to renew contract between the Village of Saranac Lake and the Tri-Lakes Humane Society

MOVED BY: Scollin      SECONDED BY: Catillaz

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

yes

TRUSTEE SHAPIRO

yes

**RESOLUTION AUTHORIZING THE  
SIGNING OF A CONTRACT**

WHEREAS, The Village of Saranac Lake and the Tri-Lakes Humane Society Inc., have entered into an agreement

WHEREAS, The Tri-Lakes Humane Society will continue their duties as Animal Control Officers for the Village of Saranac Lake

WHEREAS, The Tri-Lakes Humane Society will continue the ongoing administrative practice of allowing citizens and animal owners to directly pay Tri-Lakes Humane Society fees for kenneling and such other changes/costs as may be billed by Tri-Lakes Humane Society

WHEREAS, The Village and the Tri-Lakes Humane Society understand that, in the event an animal owner were to pay a Tri-Lakes Humane Society invoice to the Village Clerk, the Village would process said payment and forward to Tri-Lakes Humane Society that portion of the said payment to which Tri-Lakes Humane Society is entitled

NOW, THEREFORE BE IT RESOLVED, The Village of Saranac Lake Board of Trustees authorizes the Village Manager to sign the contract

BE IT FURTHER RESOLVED, the annual contract fee will be taken from 001-3510-0400 animal control budget.

**AGREEMENT FOR DOG CONTROL AND SHELTER SERVICES  
BETWEEN  
THE VILLAGE OF SARANAC LAKE, INC  
AND  
TRI-LAKES HUMANE SOCIETY, INC**

This agreement, dated the 21<sup>st</sup> day of February, 2024, between the **VILLAGE OF SARANAC LAKE, INC.**, 39 Main Street, Suite 9, Saranac Lake, NY 12983 and the **TRI-LAKES HUMANE SOCIETY, INC.**, 255 George LaPan Memorial Highway, Saranac Lake, NY 12983.

WITNESSETH:

1. That the Tri-Lakes Humane Society, Inc. will perform the duties of Dog Control Officer for the Village of Saranac Lake, Inc., enforcing Article 7 of the Agriculture and Markets Law of the State of New York as it pertains to the Village of Saranac Lake (see Section 120 of Article 7, Agriculture and Markets law and Article 1 & 11 of Chapter 15 of the Village Code). The Shelter will handle all complaints concerning the aforementioned to the satisfaction of the Village Manager, by issuing the appropriate summons necessary, picking up the animals in violation of the Leash Law, and appropriately handling, housing and processing them. The Village, as a matter of public safety, will provide law enforcement officers when requested to address unsafe or dangerous situations.
2. That the Tri-Lakes Humane Society, Inc. will provide Shelter Services for the Village of Saranac Lake, Inc. at its shelter on Lapan Highway in the Village of Saranac Lake, New York in accordance with the requirements of Sections 115 and 116 of the State of New York Agriculture and Markets Law, as amended.
3. The Village of Saranac Lake, Inc. will pay the Tri-Lakes Humane Society, Inc. the sum of \$7,820 for 2024-2025; \$7,975 for 2025-26 and \$8,135 for 2026-2027. A single payment will be made annually on or around June 16<sup>th</sup>. It is understood and agreed by both parties that this is a lump sum contractual payment, and that the Dog Control Officer will assume all responsibility for reporting requirements under New York State And Federal laws & regulations.
4. The terms of this agreement shall be for three years (6/1/24-5/31/27). This agreement will remain in effect for the length of the term. If either party decides not to renew the contract, written notice must be provided at least 30 days in advance of the contract expiration.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals.

VILLAGE OF SARANAC LAKE, INC.

By: \_\_\_\_\_  
Village Manager

TRI-LAKES HUMANE SOCIETY, INC.

By: \_\_\_\_\_  
President