

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Solar Eclipse Fest

DATE: 2-26-2024

DEPT OF ORIGIN: Village Manager

BILL # 32-2024

DATE SUBMITTED: 2-13-2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Approve Event Use Application for 2024 Solar Fest with permission to serve alcohol

MOVED BY: Shapiro SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

yes

TRUSTEE SHAPIRO

yes

RESOLUTION TO APPROVE EVENT USE APPLICATION FOR 2024 SOLAR FEST
WITH PERMISSION TO SERVE ALCOHOL

WHEREAS, the Saranac Lake Solar Eclipse Committee has organized the 2024 Solar Fest to take place on Monday, April 8, 2024 to celebrate the Solar Eclipse, and,

WHEREAS, the Solar Eclipse Committee will provide necessary certificates of insurance, naming the Village of Saranac Lake as additionally insured, and,

WHEREAS, special event permits from the New York State Liquor Authority will be obtained by vendors and a copy of this permit will be placed on file with the Village,

THEREFORE BE IT RESOLVED, the Village Board of Saranac Lake authorizes the Saranac Lake Solar Eclipse Committee park use application with permission to serve alcohol.

Saranac Lake Solar Fest – April 8, 2024

2pm-6pm

A community street fest celebration of the Solar Eclipse and Saranac Lake's location in the path of totality.

Purpose: Based on small town experiences from the solar eclipse in 2017, many visitors and eclipse chasers will travel to the Adirondacks to be in the path of totality for the Solar Eclipse on April 8th, 2024. The Saranac Lake Solar Fest will:

- provide our residents and visitors with a unique and fun experience while celebrating the Eclipse & Saranac Lake.
- Encourage visitors to extend their stay.
- Support local businesses in an otherwise slow time of year.

Solar Fest, organized by the Saranac Lake Solar Eclipse Committee, will have themed activities, vendor tents (local businesses & artists), food, music, and kids activities. The committee will be working closely with Hotel Saranac who is providing live music in Berkeley Green.

The event will take place on Main St, with area business participation, from the corner of Main and Broadway to the entrance to the Hotel Saranac parking area (keeping access to Hotel Saranac open).

We would also request that the bathrooms at Berkeley Green be open for this event and the weekend surrounding the Solar Eclipse.

**VILLAGE OF SARANAC LAKE
EVENT/PARK USE REQUEST FORM**

Name of Organization:

Saranac Lake Solar Eclipse Committee / Saranac Lake Area Chamber of Commerce

Contact Person:

Rachel Karp

Address:

39 Main St Suite 2 Saranac Lake, NY 12983

Telephone: (work) 518-891-1991 (home) _____ (cell) 518-754-9338

Email address director@saralakechamber.org

Classification FOR PROFIT or NOT FOR PROFIT

Name of Event:

Saranac Lake Solar Fest

Event Description: If necessary please add another sheet to explain event

see attached

Park Requesting

N/A

Road Closure: 39 Main St from corner of Broadway/Main to parking lot
Hours of Operation for Event: entry of Hotel Saranac.

Set Up Date(s): 4/8/23

Hours: 1pm
Hours: 2pm

Event Date(s): 4/8/23

Hours: 2pm
Hours: 6pm

Cleanup / Takedown: 4/8/23

Hours: 6pm
Hours: 7pm

Will there be food concessions or merchandise vendors? Yes No

If yes, please describe and attach certification from Health Department for food vendors

Details T.B.D. See description

* Will provide DOH permits

CERTIFICATION: I have read and understand the Guidelines for Event/Park Use and agree to abide by those regulations and to make every effort to assure that the public is aware and remains compliant with these guidelines to maintain a safe, orderly and enjoyable event. I understand that this application must be approved by the Village Board of Trustees. I further understand that failure on my part, personally or on the part of the organization which I represent, to abide by these guidelines constitute sufficient cause to stop this event and deny use of Village facilities in the future.

Rachel Kay

SIGNATURE

8/29/23

DATE

OFFICE USE ONLY

- Recommendations: Police Patrols
 Traffic Control
 Extra Trash Pick-up (Additional Fee associated)
 Other:

Special Conditions:

- Approved: Director of recreation _____ (initials) _____ (date)
 Village Manager _____ (initials) _____ (date)
 Police Chief _____ (initials) _____ (date)
 Mayor _____ (Initials) _____ (date)

Rejected:
Rejected (reason):

Base Fee: \$ _____ plus Other Services from Rate Chart \$ _____ =
\$ _____

Damage/Cleanup Fee: \$ _____

Total paid: \$ _____ Date: _____

Event Follow-up Comments:

Return of Damage/Clean-up Deposit: \$ _____ Date: _____

Village of Saranac Lake, 39 Main St, 2nd floor, Saranac Lake, NY 12983
Telephone 518-891-4150

Will you require electricity? Yes No

If yes, for what use? (Additional fee may be applicable for "For Profit Events")

Will you utilize a music or voice amplification system? Yes No

If yes, please describe:

Please attach a certificate of insurance. To use the parks in the Village of Saranac Lake the Village must receive a certificate of insurance naming the Village of Saranac Lake additional insurance, \$1,000,000 per occurrence/\$2,000,000 aggregate.

Please explain the event and what part of the park you would like to use

Saranac Lake Solar Fest - Community Celebration of
the Solar Eclipse and Saranac Lake's location in the
Path of Totality.

See attached full description

HOLD HARMLESS AGREEMENT

Saranac Lake Solar Fest
(NAME OF EVENT/ORGANIZATION)

Saranac Lake Chamber (referred to herein as "User") does hereby covenant and agree to defend, indemnify and hold harmless the Village of Saranac Lake, NY (referred to herein as "Village"); to the fullest extent permitted by law in connection with the actual or proposed use of Village facilities, as identified in the associated Village of Saranac Lake Park Use Form, and/or the participation in the event known as Saranac Lake Solar Fest

User agrees to indemnify and hold harmless the Village, its representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property resulting from the acts, omissions, breach or default by or of User, his/her family and/or invitees and friends, in connection with spectating, observing and/or participating in or of the activities, functions, events, affairs or proceedings of the _____, except as to those claims, suits, liens, judgments, damages, losses and expenses that were caused by the negligence of Village.

User will defend and bear all costs of defending any actions or proceedings brought against the Village, its officers, directors, agents and employees, arising in whole or in part out of any act, negligence, omission, breach or default of or by User. The foregoing indemnity shall include injury or death of the User or members of his/her family, friends, invitees, agents, or representatives and shall not be limited in any way by an amount or type of damage, compensation, or benefits payable under any applicable workers compensation, disability benefits or other similar employees benefit act.

User hereby expressly permits the Village to pursue and assert claims against the User for indemnity, contribution and common law negligence arising out of claims for damages for death and personal injury.

Dated: 8/29/23

Village of Saranac Lake

(Print Name)

Rachel Karp
User

Rachel Karp
(Print Name)