

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Clarification of Submission of Bills DATE: 4-25-2022

DEPT OF ORIGIN: Trustee Shapiro

BILL # 50 -2022

DATE SUBMITTED: _____

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

This resolution is to clarify the resolution that contained an error at the annual meeting that stated bill submission of bills were due by Wednesday at noon which should be by noon on Thursday.

MOVED BY: Shapiro SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

YES

TRUSTEE BRUNETTE

YES

TRUSTEE CATILLAZ

YES

TRUSTEE SCOLLIN

YES

TRUSTEE SHAPIRO

YES

Be it Resolved, The **SUBMISSION OF BILLS FOR CONSIDERATION** at regular meetings shall be made no later than noon on the Thursday before each regular Monday Meeting and that the regular Monday Meeting agenda be completed before the close of business on the Friday before each regular Monday meeting and be available for review by each member of the Board of Trustees. Further, the Village Clerk shall make transmit the agenda to each board member via e-mail or on the website before the close of business on the Friday before each regular Monday meeting. In the case the regular Monday meeting is changed due to holidays or board resolution, then the aforementioned submission and publication dates shall be adjusted accordingly.