

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Account Clerk Permanent Hire

Date: 4-24-2023

DEPT OF ORIGIN: Village Manager

Bill # 53-2023

DATE SUBMITTED 4-19-2023

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Authorize the Village Manager to permanently hire Nicole McClatchie as an Account Clerk.

RECOMMENDED ACTION

Approval of Resolution

MOVED BY: Scollin SECONDED BY: Shapiro

VOTE ON ROLL CALL:

| | |
|------------------|---------------|
| MAYOR WILLIAMS | <u>yes</u> |
| TRUSTEE BRUNETTE | <u>yes</u> |
| TRUSTEE CATILLAZ | <u>absent</u> |
| TRUSTEE SCOLLIN | <u>yes</u> |
| TRUSTEE SHAPIRO | <u>yes</u> |

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PERMANENTLY HIRE AN
ACCOUNT CLERK**

WHEREAS, The Village of Saranac Lake has completed the review of the account clerk list with Franklin County Civil Service, and,

WHEREAS, The Franklin County Civil Service has certified that Nicole McClatchie, has satisfactorily passed the test for account clerk, and,

NOW, THEREFORE BE IT RESOLVED, The Village of Saranac Lake Board of Trustees authorizes the Village Manager to permanently hire Nicole McClatchie as an account clerk.