

**RESOLUTION AUTHORIZING THE
VILLAGE OF SARANAC LAKE TO ENTER
INTO A LEASE AGREEMENT FOR
PHOTOCOPIER WITH
SYMQUEST OFFICE SYSTEMS**

SUBJECT: COPIER LEASE FOR AGENDA OF 5/9/2022

DEPT OF ORIGIN: VILLAGE MAYOR BILL # 62-2022

DATE SUBMITTED: 5/3/2022 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$ 1,325	BUDGETED: \$1,325	REQUIRED: \$

SUMMARY STATEMENT

Recommendation to enter a lease agreement for Police Department copier.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Catillaz SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE CATILLAZ	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>
TRUSTEE SHAPIRO	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>

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WHEREAS, The Village of Saranac Lake needs copier equipment to replace existing copier at the Police Department and;

WHEREAS, The Village of Saranac Lake has a current lease ending in July 2022 for this equipment; and

WHEREAS, The Village of Saranac Lake will achieve great cost savings and greater efficiencies by entering into a lease agreement via SymQuest Office Systems to acquire the necessary copier equipment;

WHEREAS, The Village budgeted for the continued copier lease in the 2022-23 budget; and

NOW, THEREFORE BE IT RESOLVED, The Village of Saranac Lake Board of Trustees approves the Village Manager to enter into a lease agreement for the acquisition of photocopier equipment for the Police Department.