

**Business of the Village Board  
Village of Saranac Lake**

SUBJECT: Clean Energy Communities Grant E-Snowmobile

DATE: 5-13-2024

DEPT OF ORIGIN: Village Manager

BILL # 66-2024

DATE SUBMITTED: 4/30/2024

EXHIBITS: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Village Attorney

\_\_\_\_\_  
Village Administration

EXPENDITURE  
REQUIRED

AMOUNT  
BUDGETED

APPROPRIATION  
REQUIRED:

Resolution to approve the acceptance of Clean Energy Communities Grant (CEC) for purchase of e-snowmobile at Mount Pisgah

**APPROVAL OF RESOLUTION**

MOVED BY: Scollin      SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE WHITE	<u>absent</u>

**RESOLUTION TO APPROVE THE ACCEPTANCE OF \$20,000 CLEAN ENERGY COMMUNITIES (CEC) GRANT AND TO APPROVE THE PURCHASE OF ELECTRIC SNOWMOBILE FOR MT. PISGAH SKI AREA AS THE PROJECT FOR THE GRANT**

**WHEREAS**, the Village of Saranac Lake has been awarded a Clean Energy Communities (CEC) grant in the amount of \$20,000, and,

**WHEREAS**, the Village Manager is seeking the Village of Saranac Lake Board of Trustees' approval to accept the awarded grant and to purchase an electric snowmobile for Mt. Pisgah Ski Area as the funded project for the grant, and,

**WHEREAS**, the proposed electric equipment will reduce the greenhouse gas emissions at Mt. Pisgah Ski Area and will grant the Village more points towards the next round of CEC funding.

**THEREFORE, BE IT RESOLVED**, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to accept the awarded CEC grant and to purchase the electric snowmobile for Mt. Pisgah Ski Area.

## Bachana Tsiklauri

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**From:** Katrina Glynn  
**Sent:** Wednesday, February 7, 2024 11:32 AM  
**To:** Bachana Tsiklauri  
**Cc:** Patrick Murphy; Andy Testo; Bernstein, Nancy  
**Subject:** FW: GRANT APPROVAL NOTIFICATION:

Looks like good news!

**From:** NYSERDA No Reply <no-reply@nyserda.ny.gov>  
**Sent:** Wednesday, February 7, 2024 11:30 AM  
**To:** Katrina Glynn <comdev@saranacounty.gov>  
**Cc:** cec@nyserda.ny.gov; jeff.scharl@nyserda.ny.gov  
**Subject:** GRANT APPROVAL NOTIFICATION:

|| You don't often get email from [no-reply@nyserda.ny.gov](mailto:no-reply@nyserda.ny.gov). [Learn why this is important](#)

According to NYSERDA records, recently submitted a grant application entitled CEC Grant Application Electric Vehicle 1.17.24 in the amount of \$20,000.00 under the Clean Energy Communities Program..

**Congratulations! NYSERDA is interested in further pursuing your proposal. This includes the following conditions:**

1. Reaching agreement with the NYSERDA project team on a scope of work, budget, and schedule for performing the work.
2. Reaching agreement with NYSERDA on mutually acceptable terms and conditions.
3. Pursuant to Section 5-a of the Tax Law, completing ST-220-CA, Contractor Certification to Covered Agency form (which will be provided to you with the contract for execution) and certifying that you have filed ST-220-TD, Contractor Certification, with the NYS Department of Taxation and Finance. The certification forms are also available at [tax.ny.gov](http://tax.ny.gov)

NYSERDA's project manager, Jeff Scharl, , [jeff.scharl@nyserda.ny.gov](mailto:jeff.scharl@nyserda.ny.gov) will be in touch with you shortly to commence discussions.

The agreement is then subject to execution by both parties of the contract. You are reminded that no work should be performed, nor any cost incurred under the project prior to execution of an appropriate agreement.

NYSERDA will not be issuing a press release regarding your grant. If you would like to issue a release, please send us a version to review to [cec@nyserda.ny.gov](mailto:cec@nyserda.ny.gov) and we will work with our communications department to provide you a quote. Please leave ample time for review prior to planned distribution.

If you have any questions, please do not hesitate to contact your local Clean Energy Communities Coordinator who is working on NYSERDA's behalf to help you navigate the program. You may also send us an email at [cec@nyserda.ny.gov](mailto:cec@nyserda.ny.gov).

Thank you for your interest in NYSERDA's Clean Energy Communities Program. We look forward to working with you on this project

Again, congratulations!

Clean Energy Communities Team

NYSERDA

17 Columbia Circle | Albany, NY 12203-6399

[nyscrda.ny.gov](http://nyscrda.ny.gov)

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 360°SNOWMOBILES

# Nomad

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\$18,140 USD**

A veritable workhorse even in the toughest of conditions, Nomad is a wide-stance, 2-up utility snowmobile: perfect to tow heavy loads or simply cruise comfortably along the trails.

Tractive Unit (up to)  
**90 kW**

Est. Range (up to)  
**100 km (62 mi.)**

Horsepower (up to)  
**120 hp**

Towing Capacity (up to)  
**1125 lb (511 kg)**

Level 2 Charging time  
**~3.5 hr**

Level 3 Charging time  
**~40 mins**

Specifications are given for informational purpose only based on Taiga's testing. Metrics (such as weight, range, speed, acceleration and battery life) may vary based on the environment, terrain, weather conditions, local regulations and final build of the ordered product.

**Has your community received an email notification from NYSERDA indicating that your local government is eligible to apply for a grant under NYSERDA's Clean Energy Communities program?**

Select One:  Yes  No

Applicants that respond "no" to this question are not eligible for Clean Energy Communities grant funding at this time. For information on how to earn grant funding through the Clean Energy Communities program, please visit [nyserdera.ny.gov/cec](http://nyserdera.ny.gov/cec).

Applicants that respond "yes" should proceed to Step 1.

Communities may be eligible to apply for more than one grant award through NYSERDA's Clean Energy Communities program.

## Separate grant applications must be submitted for each award

Clean Energy Communities grant funds must be used for new work. If the proposed work was completed prior to contract signing, it is not eligible.

### Step 1 - Connect with a Clean Energy Communities Coordinator, if you have not already

Clean Energy Communities Coordinators are trained to help you develop the best possible grant application. They provide guidance and can help facilitate brainstorming, project selection, and application development. Coordinators are available to assist communities, but they do not make program decisions or participate in evaluating grant applications. Responsibility for the content of the grant application, the decision to submit, and the project outcome rests with the community, not the Coordinator. Please read the Clean Energy Communities Guidance Document and Program Opportunity Notice prior to completing this application. If you have questions, please send an email to [cec@nyserdera.ny.gov](mailto:cec@nyserdera.ny.gov)

[Click here to connect with a Clean Energy Communities Coordinator](#)

[Click here to access the Clean Energy Communities Guidance Document](#)

### Step 2 - Fill out some basic information

	<b>Community Information</b>		<b>Applicant - Primary Contact Person</b>
Municipality Name	<input type="text" value="Village of Saranac Lake"/>	Name	<input type="text" value="Katrina Glynn"/>
County	<input type="text" value="Franklin"/>	Title	<input type="text" value="Director Community Development"/>
Region	<input type="text" value="North Country"/>	Telephone #	<input type="text" value="518-891-4150 x235"/>
NYSERDA CEC Grant Amount from the email	<input type="text" value="\$20,000"/>	Email	<input type="text" value="ComDev@saranacakeny.gov"/>
	<b>Chief Elected Official</b>		<b>Applicant - Secondary Contact Person</b>
Name	<input type="text" value="Jimmy Williams"/>	Name	<input type="text" value="Andy Testo"/>
Title	<input type="text" value="Mayor"/>	Title	<input type="text" value="Mt. Pisgah Recreation Center Manager"/>
Telephone #	<input type="text" value="949-275-8916"/>	Telephone #	<input type="text" value="518-891-1324"/>
Email	<input type="text" value="891williams@gmail.com"/>	Email	<input type="text" value="PisgahManager@saranacakeny.gov"/>
	<b>Official Municipality Address</b>		<b>Fax Number and Website</b>
Street Address	<input type="text" value="39 Main Street"/>	Fax #	<input type="text"/>
City / State / Zip code	<input type="text" value="Saranac Lake, NY 12983"/>	Municipal Website	<input type="text" value="www.villageofsaranacakeny.gov"/>

### Step 3 - Does the email notification from NYSERDA indicate eligibility to apply for a grant in the amount of \$5,000 or less?

Is your community being awarded a grant in the amount of \$5,000 or less?

Select One:  Yes  No

Applicants that respond "No" should proceed directly to the Step 4.

If yes, please describe the clean energy project, program, or initiative you plan to support using this funding. Please include details on the specific use of the funds including the type of equipment to be purchased, quantities, number of units, the issues/opportunities to be addressed, and expected outcomes.

**Applicants that respond "Yes" only need to complete Steps 1 to 3 of this application.**

Next, proceed to save this application to your computer. Visit the "Apply for Grants" page at [www.nyserdera.ny.gov/cec](http://www.nyserdera.ny.gov/cec) and follow the instructions. When prompted to attach documents, upload your saved Clean Energy Communities Grant Application.

[Click here to access the Apply for Grants page](#)

## Step 4 - Prepare your proposal

For grant awards greater than \$5,000, the applicant must propose a specific clean energy project for funding. Complete any of the relevant blue tabs below. Your project may consist of one component, or a combination of components. If your proposal includes a "Custom Project", the grant application will be reviewed by a scoring committee and this process may take longer to complete. If your project consists of pre-approved project types including solar, electric landscaping equipment, electric vehicles, charging stations, LED street lights, or building upgrades, the approval process is likely much quicker. This application should be completed on a PC, not a Mac.

Complete all relevant blue tabs at the bottom of this sheet



Please review documentation required for each project type. You will be required to submit each document as an electronic file using NYSEERDA's Salesforce Project Portal. The performance requirements defined for each type of project must be agreed to in the final contract.

The **Grant Application Completeness Scorecard** on the **Project Summary Tab** identifies issues that need to be addressed before the application is ready to submit. The application is not complete until the Overall Completeness Score shows as "COMPLETE". This scorecard will update automatically as you complete the different tabs in the application. Scroll down to the bottom of each blue tab to access a unique Completeness Scorecard for each project type in this application. These scorecards must all show "COMPLETE" for the application to be complete. Any application that is submitted with an Overall Completeness Score of "INCOMPLETE" will be rejected.

Any points-based or action grant award in the amount of \$20,000 or greater may be eligible for an \$10,000 bonus grant. To access a bonus grant, 100 percent or more of the award amount shall be used for a project that is located within a New York State Disadvantaged Community in the applying jurisdiction. A project location lookup tool is available at [www.nyserda.ny.gov/ny/disadvantaged-communities](http://www.nyserda.ny.gov/ny/disadvantaged-communities) and eligibility is subject to NYSEERDA verification. This CEC grant application form is used by NYSEERDA to screen for bonus grant eligibility. If eligible, the bonus grant will be added automatically to the award on the Project Summary tab.

Some communities will receive more than one grant award through the CEC program. This space is provided for you to explain how all your grants fit together, if applicable. You may also use this space for any notes you wish to communicate to NYSEERDA about your application.

## Step 5 - Compile all required documentation

In order for your application to be complete, the following documents are required at the time of application:

**Clean Energy Communities Grant Application** - This Excel workbook is the Clean Energy Communities Grant Application. You will need to upload this workbook when you go to submit your application.

**Project Type Submittal Requirements** - Any and all submittal requirements for selected project types must be submitted with your application. See the "What to Submit" section of each Project Type tab for more details. You will need to upload the documents listed under "At Time of Application".

**Letter of Commitment** - The applicant shall submit a signed letter of commitment on official letterhead, from the top elected official of the jurisdiction.

**Contract Template** - If you accept the language in the "Contract" tab, no further documentation is needed. If you do not accept the Terms and Conditions, attach a marked-up (or track changes) copy of the Contract indicating how they would need to be altered. NYSEERDA cannot guarantee that changes to the Terms and Conditions will be accepted. Any future changes requested outside of those included in this submission may not be considered. Please be advised that NYSEERDA reserves right to add/edit contract language prior to execution.

## Step 6 - Submit your application

Click on the "Project Summary" and "Contract" tabs and verify that all the information is correct. Once the application is complete, please proceed to 1) save this application to your computer, 2) visit the "Apply for Grants" page at [www.nyserda.ny.gov/cec](http://www.nyserda.ny.gov/cec) and follow the instructions, and 3) when prompted to attach documents, upload your saved Clean Energy Communities Grant Application along with all other required documents.

## Electric Vehicles

### Does your proposal include the purchase of electric vehicles?

Select One:  Yes  No

Applicants that respond "No" should leave this page blank and proceed to the next pre-approved project type tab.

Applicants that respond "Yes" should scroll down and complete all applicable sections of this tab including answering each question and completing all shaded boxes. This tab includes requirements for this project type that will carry over into your contract with NYSERDA. Below is also a description of submittal requirements for documents you will need to submit both at time of application and before final grant payment.

### Project Details

These details will help NYSERDA understand the scope of the project and to ensure it meets all program requirements. These details will carry over into the applicant's contract with NYSERDA.

Has the applicant prepared detailed specifications for the vehicle(s) to be purchased?

Yes  No

Applicants that respond "No" should have this work completed prior to submitting an application.

Has the applicant received a price quote or estimate for the proposed vehicle(s) based on detailed specifications?

Yes  No

Applicants that respond "No" should have this work completed prior to submitting an application.

[Click here to learn more about the NYS Vehicle Marketplace](#)

Have you investigated the availability of incentives for Electric Vehicles outside of the Clean Energy Communities program?

Yes  No

Applicants that respond "No" should complete this work prior to submitting an application.

Provide details on the proposed electric vehicle(s) and the vehicles that are being replaced.

#### Vehicle 1

	New Electric Vehicle, or equal		Vehicle Being Replaced
EV Type (Pick from Dropdown Menu)	<input type="text" value="Battery Electric"/>	Year	<input type="text" value="1995"/>
Year	<input type="text" value="2024"/>	Make	<input type="text" value="Ski-Doo Bombardier"/>
Make	<input type="text" value="Taiga"/>	Model	<input type="text" value="Touring SLE"/>
Model	<input type="text" value="Nomad Performance"/>	Avg. Annual Mileage	<input type="text" value="8,000"/>
If Plug-in Hybrid, Gasoline Only MPG*	<input type="text"/>	Fuel Economy (MPG)*	<input type="text" value="15"/>
Expected Annual Mileage	<input type="text" value="8,000"/>	Fuel Type (Pick from Dropdown)	<input type="text" value="Gasoline"/>
Estimated Total Vehicle Cost	<input type="text" value="\$23,090.00"/>	* Check MPG at <a href="http://www.fueleconomy.gov">www.fueleconomy.gov</a>	
Optional Vehicle Wrap or Decal Cost	<input type="text" value="\$0.00"/>		
Applicant's Contribution	<input type="text" value="\$3,090.00"/>		
Estimated Incentives	<input type="text" value="\$0.00"/>		
NYSERDA CEC Grant Funds Requested	<input type="text" value="\$20,000.00"/>		
Estimated Purchase Date (MM/DD/YYYY)	<input type="text" value="1/25/2024"/>		
New Vehicle Deployment Date (MM/DD/YYYY)	<input type="text" value="1/25/2024"/>		

Provide a brief description of the purpose of the new vehicle and how it will be used?

Electric snowmobile, used at a municipal public recreation center for the purposes of snow landscaping, maintenance, and patrols.

Provide the location where the vehicle will be assigned.

Location Name

Address



City/State/Zip

Saranac Lake, NY 12983

This location is in a Disadvantaged Community.

[Click here to Disadvantage project location](#)

Vehicle 2 (if applicable)

New Electric Vehicle, or equal		Vehicle Being Replaced	
EV Type (Pick from Dropdown Menu)	<input type="text"/>	Year	<input type="text"/>
Year	<input type="text"/>	Make	<input type="text"/>
Make	<input type="text"/>	Model	<input type="text"/>
Model	<input type="text"/>	Avg. Annual Mileage	<input type="text"/>
If Plug-In Hybrid, Gasoline Only MPG*	<input type="text"/>	Fuel Economy (MPG)*	<input type="text"/>
Expected Annual Mileage	<input type="text"/>	Fuel Type (Pick from Dropdown)	<input type="text"/>
Estimated Total Vehicle Cost	<input type="text"/>	* Check MPG at <a href="http://www.fueleconomy.gov">www.fueleconomy.gov</a>	
Optional Vehicle Wrap or Decal Cost	<input type="text"/>		
Applicant's Contribution	<input type="text"/>		
Estimated Incentives	<input type="text"/>		
NYSERDA CEC Grant Funds Requested	<input type="text" value="\$0.00"/>		
Estimated Purchase Date (MM/DD/YYYY)	<input type="text"/>		
New Vehicle Deployment Date (MM/DD/YYYY)	<input type="text"/>		

Provide a brief description of the purpose of the new vehicle and how it will be used.

Provide the location where the vehicle will be assigned.

Location Name

Address

City/State/Zip

This location is in a Disadvantaged Community.

[Click here Disadvantage project location](#)

Vehicle 3 (if applicable)

New Electric Vehicle, or equal		Vehicle Being Replaced	
EV Type (Pick from Dropdown Menu)	<input type="text"/>	Year	<input type="text"/>
Year	<input type="text"/>	Make	<input type="text"/>
Make	<input type="text"/>	Model	<input type="text"/>
Model	<input type="text"/>	Avg. Annual Mileage	<input type="text"/>
If Plug-In Hybrid, Gasoline Only MPG*	<input type="text"/>	Fuel Economy (MPG)*	<input type="text"/>
Expected Annual Mileage	<input type="text"/>	Fuel Type (Pick from Dropdown)	<input type="text"/>
Estimated Total Vehicle Cost	<input type="text"/>	* Check MPG at <a href="http://www.fueleconomy.gov">www.fueleconomy.gov</a>	
Optional Vehicle Wrap or Decal Cost	<input type="text"/>		
Applicant's Contribution	<input type="text"/>		
Estimated Incentives	<input type="text"/>		
NYSERDA CEC Grant Funds Requested	<input type="text" value="\$0.00"/>		
Estimated Purchase Date (MM/DD/YYYY)	<input type="text"/>		
New Vehicle Deployment Date (MM/DD/YYYY)	<input type="text"/>		

Provide a brief description of the purpose of the new vehicle and how it will be used and by which department?

Provide the location where the vehicle will be assigned.

Location Name

Address

City/State/Zip

This location is in a Disadvantaged Community.

[Click here to view project location](#)

**Project Requirements**

By selecting this pre-approved project type, the applicant understands that the following requirements will carry over into the applicant's contract with NYSERDA.

- The vehicle must be a new plug-in hybrid or battery electric vehicle.
- Vehicles must be purchased and owned by the municipality, not leased.
- The vehicle may include a wrap or decal but this is optional. If included, the design must be approved by NYSERDA.
- Vehicles must be manufactured for use primarily on public streets, roads, and highways and have a maximum speed capability of at least fifty-five miles per hour.
- NYSERDA will only pay for the cost of the project, after incentives, and reserves the right to withhold payments until confirmed.

**What to Submit**

Listed below are documents that you will need to submit at the time of application, at Task 1 Project Plan Milestone, and at Task 2 Project Completion Milestone. In order for your grant application to be complete, you only need to submit the documents listed under "At Time of Application"

**At Time of Application**

- A quote or estimate for the proposed vehicle(s) based on detailed specifications

**At Task 1: Project Plan Milestone**

- A quote or estimate for the proposed vehicle(s) based on detailed specifications
- Preliminary Metrics Workbook

**At Task 2: Project Completion Milestone**

- Final paid invoices, DMV-50 Form Retail Certificate of Sale, or DMV-82 Form: Vehicle Registration/Title Application
- Photographs of vehicle(s)
- Additional incentive program applications or comparable information, if applicable.
- Final Metrics Workbook

**Electric Vehicles Project Summary**

This summary is auto-populated based on values entered into this application form. These values roll up to the Proposal Summary tab.

	Energy Metrics*		CEC Grant Funds Requested
Efficiency MWh Savings annual	0.00	Funds Requested	\$20,000
Natural Gas MMBtu Savings annual	0.00	Project Cost	\$23,090
Fuel Oil MMBtu Savings annual	0.00		
Propane MMBtu Savings annual	0.00		
Renewable MW Generation annual	0.00		<b>CEC Grant Dollars per Ton of CO2</b>
Renewable MWh Generation annual	0.00		\$5,506
Gasoline MMBtu Savings annual	66.65		
Diesel MMBtu Savings annual	0.00		
Beneficial Electrification MWh annual	-2.29		
MTCO2e annual	3.63		

\* Energy metrics are automatically calculated as a comparison of the proposed battery electric or plug-in hybrid vehicle(s) to the proposed replacement conventional gasoline/diesel vehicle(s). The calculation is a function of several assumptions including annual mileage and miles per gallon (MPG) of the proposed and replacement vehicle(s), electric vehicles getting 3.5 mi/kWh, a 60/40 electric/gas mode split for plug-in hybrids, and the NYSERDA emission factor for electricity of 1103 lbs/MWh and oil of 162.9 lbs/MMBTU. Electricity use from the electric vehicle(s) is accounted for as a negative value under "Beneficial Electrification MWh annual"