

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Improve Advertising for Open Positions

DATE: 6-13-2022

DEPT OF ORIGIN: Trustee Shapiro

BILL # 94-2022

DATE SUBMITTED: 6-9-2022

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Resolution for improving advertising for open positions

MOVED BY: Shapiro SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

no

TRUSTEE BRUNETTE

no

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

no

TRUSTEE SHAPIRO

yes

RESOLUTION FOR IMPROVING ADVERTISING FOR OPEN POSITIONS

Who: The Village of Saranac Lake

What: Increase the outreach to find the best applicants for the multiple open positions in the Village Office Staff. Change the end date for applications to July 22, 2022

Where: Place ads of minimum 1/8 page, for minimum of three times in the Adirondack Daily Enterprise and the Plattsburgh Press Republican. Also list and place ads on Indeed.com

When: To take effect ASAP

Why: It is critical that we get a pool of applicants from which to choose to fill these critical roles in the village staff.