

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Account Clerk Promotion

DATE: 7-24-2023

DEPT OF ORIGIN: Mayor Williams

BILL # 99-2023

DATE SUBMITTED: 7/19/2023

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Karen has assumed a number of responsibilities that are part of a higher title delegated to her by the Treasurer. Karen on her own sat and passed the Civil Service exam for the higher title. The increase of the promotion will come from the Contingency account of the 2023-2024 Budget.

APPROVAL OF RESOLUTION

MOVED BY: Brunette SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>
TRUSTEE CATILLAZ	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE SHAPIRO	<u>yes</u>

**RESOLUTION APPROVING THE PROMOTION OF KAREN DARRAH
PRINCIPAL ACCOUNT CLERK**

WHEREAS, the Village of Saranac Lake has an open position of Principal Account Clerk, and,

WHEREAS, the Village of Saranac Lake has completed the review of the Principal Account Clerk list with Franklin County Civil Service, and,

WHEREAS, Franklin County Civil Service has certified that Karen Darrah has satisfactorily passed the test for Principal Account Clerk.

NOW, THEREFORE BE IT RESOLVED, the Village of Saranac Lake Board of Trustees approves the promotion of Karen Darrah to Principal Account Clerk.