

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Establish Task Force

Date: 3/11/2024

DEPT OF ORIGIN: Trustee Brunette

Bill # 39-2024

DATE SUBMITTED: 3/7/2024

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED: \$

SUMMARY STATEMENT:

Resolution to establish a Task Force to oversee the creation of a Capital Improvement/Invest Plan

MOVED BY: Catillaz SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE SHAPIRO

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

yes

RESOLUTION TO ESTABLISH A TASK FORCE TO OVERSEE THE CREATION OF A CAPITAL
IMPROVEMENT / INVESTMENT PLAN

WHEREAS, the Village of Saranac Lake owns and maintains over \$40,000,000 in capital assets including buildings, parks, equipment, streets, stormwater, water, and sewer infrastructure which regular need of upgrades or replacement; and

WHEREAS, there are also new infrastructure needs and opportunities the Village must plan for; and

WHEREAS, the Board of Trustees must balance investments in new and existing capital assets while protecting taxpayers; and

WHEREAS, the Board of Trustees recognizes the need to develop and implement a multi-year capital improvement / investment plan as encouraged by the Office of the State Comptroller; and

WHEREAS, well crafted improvement / investment plan provides the following benefits:

- Allows better planning for future needs instead of reacting to immediate problems
- Provides village staff clarity on what projects are a village priority and time to adequately plan for and secure grant funding and financing for projects
- Provides transparency to residents and stakeholders about how projects are prioritized and financed.

WHEREAS, the Board of Trustees supports development of plan that includes, at minimum, (1) an assessment of all capital and major equipment needs, (2) an open and objective process for identifying and prioritizing projects, (3) a financing plan for each project, (4) a timeline for completion of priority projects, and (5) a process for public input and adoption by the Board of Trustees; and

WHEREAS, the Village has a long and successful history of citizen involvement in the development of village-wide plans including but not limited to the Comprehensive Economic Development Strategy, Comprehensive Plan, Arts and Culture Master Plan, Downtown Strategic Plan, and Local Waterfront Revitalization Program; and

WHEREAS, the Board of Trustees strives for robust citizen involvement in the development of the capital improvement / investment plan through formation of a task force; and

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees establishes the Capital Improvement / Investment Plan Task Force with the membership listed below.

Capital Improvement / Investment Plan Task Force

Allie Pelleteri, Development Board Chair

Jerry Michael, Downtown Advisory Board Chair

Charlotte Lomino, Parks & Trails Advisory Board Chair

Trevor Jackson, Community Stakeholder

Tammara Van Ryn, Community Stakeholder

Jeremy Evans, Community Stakeholder

Ex Officios Trustee Brunette and Trustee Scollin

BE IT FURTHER RESOLVED, the Village Manager shall recommend a proposal from a qualified consultant for the development of a capital improvement / investment plan for Board of Trustees approval, and

BE IT FURTHER RESOLVED, the Village Manager shall assign the consultant and appropriate staff to assist the task force with carrying out its duties.