

DOWNTOWN ADVISORY BOARD

**Work Session
November 9, 2022
9AM**

Attendance:

- Jacob Kipping, Amy Catania, Kathy Steinbrueck, CJ Hagmann, Jerry Michael, Sue Smith Zukin
- Also Attending: Ex Officio Member: Kelly Brunette, Village Staff: Jamie Konkoski

1. Approval of October 12 meeting summary by Amy Catania, seconded by CJ Hagmann.
2. Guest Speaker – Brian Woods, ARTA Executive Director
 - ARTA is looking to develop formal relationship with DEC, municipalities, property owners and businesses
 - Want to be stewards for the trail
 - Goal is to have MOUs with municipalities
 - Looking to expand the ARTA board
 - Primary focus is the 34 miles of trail and connector trails (not the rail)
3. Review Letters of Interest
 - 3 letters received, 3 vacancies
 - Recommend all 3 candidates for appointment
4. WiFi Update – no update
5. Light Up Downtown
 - Event is scheduled for 1st Friday in December
 - Tree lighting at Berkeley Green; DPW installs tree and lights
6. Village Board Update
 - Downtown Trick or Treat was a success; Positive feedback about fire department and Cure Porch presence
 - Landmark Consulting is conducting an assessment of the fire station building next week
7. DRI Update
 - Work at Berkeley Green bathrooms is wrapping up for the winter
 - Concrete walkways are poured at William Morris Park; brick pavers, landscaping, fence and amenities will be complete next spring

8. Community Development Update

- Village Board approved \$10,000 for the Public Art Project; grant application for Franklin County Destination Development Program was submitted
- Arts & Culture Board is planning mixer event for December 16th
- LWRP public meeting will be held the week of December 12th; purpose is to get feedback on proposed projects to include the updated plan

9. Saranac Lake History

- Photo of Post Office Pharmacy

10. Tasks

- Jamie will send playground equipment options to DAB; PTAB prioritized the items; Andy will select based on available space and budget
- Kathy will email proposed locations for 10 small trees in planters (not in Vest Pocket Park this year)
- Kelly will ask Rachel to send an email to DAB about First Fridays