

## DOWNTOWN ADVISORY BOARD

### Work Session

December 14, 2022

9AM

#### Attendance:

- Jacob Kipping, KT Stiles, Kathy Steinbrueck, Mark Coleman, Jake Widrick  
Via Zoom: Sue Smith Zukin and CJ Hagmann  
Also Attending: Ex Officio Member: Kelly Brunette, Village Staff: Cassandra Hopkins

1. Introductions: KT Stiles, Jake Widrick, and Mark Coleman  
DAB Members introduced themselves and Kelly Brunette gave a brief overview of the history of DAB
2. Approval of November 9th meeting minutes by Jacob Kipping, seconded by Mark Coleman
3. Meeting Schedule  
Kathy Steinbrueck suggested keeping the second Wednesday of each month, but moving the meeting time to 8:30AM  
Cassandra Hopkins to follow up with Amy Catania and Jerry Michael to see if proposed new meeting time works for them. Next meeting date is January 11<sup>th</sup>
4. WiFi Update – no update, Kathy Steinbrueck shared the history of this ongoing agenda item with new DAB members
5. Village Board Update  
Kelly Brunette stated her role as the Ex Officio Member of DAB and shared two recent topics at the Village Board level:
  - Draft Cannabis Law, Board still working through it, Public Hearing slated for Monday, January 9<sup>th</sup> at 5:30PM
  - Short Term Rentals have been a topic at several meetings although there are no draft regulations for the Village yet. Kelly will send DAB the draft once it is received (potentially in January)She reminded DAB that for any topics that come before the Village Board, if there is a strong consensus among DAB members to share their thoughts on something, they can always submit a letter to the Village Board, as has been done in the past, i.e., Truck Law
6. DRI Update  
Cassandra Hopkins shared the DRI Project Update Memo with DAB. Of note is demolition work started at Ward Plumadore Park, with the rest of the landscaping work to start in the spring, and the walkway to the Adirondack Carousel in William Morris Park has been completed. The Village Manager, Erik Stender, and contractors are working with DOT to get the traffic light pedestrian pole at that intersection moved, most likely in the spring  
Kathy Steinbrueck asked about the potential wrapping of the unfinished public restrooms  
Kelly Brunette asked about DAB members' thoughts on other projects that weren't funded or pursuing the extension of the Riverwalk.

Jacob Kipping asked about the Pendragon Theatre project

Cassandra Hopkins to inquire about status of the Whitewater Park contract and the point person for that project

7. 2 DAB Member Selection as Part of Committee to Review Public Art Proposals for Riverfront and/or Prescott Park

Cassandra Hopkins shared the 'Call for Artist Proposals' including the timeline with a submission deadline of January 23<sup>rd</sup>

Kelly Brunette gave an overview of the funding through the Community Enhancement Fund in the Village budget and the selection of Prescott Park from the Park Vision Plan and the Arts and Culture Master Plan

Kathy Steinbrueck and KT Stiles volunteered to participate in the selection committee, which will be comprised of 2 members from each of the Advisory Boards

8. Community Development Update

Saturday's successful mixer for artists put on by the Arts and Culture Advisory Board was attended by a few DAB members, SLACAB members to plan more in the future

The Village's Climate Smart Communities Task Force and the Saranac Lake Area Chamber of Commerce will be hosting Coffee Hour to talk about the HeatSmart Campaign and air source heat pumps, which were recently installed at the SL Youth Center, all are welcome to attend tomorrow, 8:00 - 9:00AM at the Youth Center

LWRP Update Open House to review update to the program will take place tomorrow, 5:00 - 6:30PM (drop-in anytime) in the Town Auditorium

9. Rail Trail Update

Village signed a MOU with Adirondack Rail Trail Association (ARTA) at the Village Board Meeting on Monday

Kathy Steinbrueck gave a brief overview of the conversation with Brian Woods, ARTA Executive Director, at last month's DAB meeting when he was a guest speaker- ARTA is looking to develop formal relationship with DEC, municipalities, property owners and businesses, they want to be stewards for the trail and establish a 'Friends' group

Kelly Brunette stated that ARTA does have MOUs with Lake Placid and Tupper Lake as well Jacob Kipping stated that the 15<sup>th</sup> is the opening day on the trail for snowmobiles

10. Saranac Lake History

A historic photo of the Fire Station was shared by Amy Catania along with the information that the Village Board has commissioned a study of the historic fire house to inform planning for the emergency services building. Originally, the fire station was built for horses, not trucks, and there is hope that it can be saved and repurposed for office/personnel functions

11. Other

Jacob Kipping asked about any Village-specific efforts for the upcoming FISU games

Jake Widrick shared that ROOST had been coordinating meetings to try to get information out there

Kathy Steinbrueck stated that there has been outreach done at the school

Kelly Brunette will report back if there is anything planned, including potential snowmobiling

Cassandra Hopkins to start draft of letter from DAB to the Franklin County Legislature about the repainting of the bridge over the Saranac River on Broadway