



# Village of Saranac Lake

Community Development Department  
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## DEVELOPMENT BOARD MEETING AGENDA 5:00PM TUESDAY, MAY 21, 2024

This meeting will be held in the Village Board Room and may be viewed through ZOOM Enter at the side door of the building, 39 Main Street

<https://us02web.zoom.us/j/5184919884?pwd=Nk5ISVZQNjgvdS9tbitMZG93M2xZUT09>

Meeting ID: 518 491 9884

Passcode: 704556

### A. APPROVAL OF MINUTES

- 1) This is an additional Development Board meeting with the sole purpose to review Special Use Permit Applications for pre-existing Short-Term Rentals. No review of past meeting minutes is necessary.

### B. ITEMS FOR BOARD ACTION

#### 1) Resolution to recommend and approve meeting and public hearing rules of procedure and conduct

#### 2) Public Hearings

- A. Public Hearing for the Application of: Leonard and Kathy Sauers, Special Use Permit for a Short-Term Rental, 401 Lake Flower Ave. (Tax Map Parcel #32.247-2-9.00)
  - Motion to open the public hearing
  - Motion to close the public hearing
- B. Public Hearing for the Application of: David Kwan and Patricia Forgang, Special Use Permit for a Short-Term Rental, 60 Kiwassa Rd. (Tax Map Parcel #458.21-4-10)
  - Motion to open the public hearing
  - Motion to close the public hearing
- C. Public Hearing for the Application of: Jason Fenner, Special Use Permit for a Short-Term Rental, 6 Harbor Lane. (Tax Map Parcel #458.38-4-2.200)
  - Motion to open the public hearing
  - Motion to close the public hearing
- D. Public Hearing for the Application of: Kathy Bonavist, Special Use Permit for a Short-Term Rental, 286 Park Ave. (Tax Map Parcel #32.150-3-5.000)
  - Motion to open the public hearing
  - Motion to close the public hearing
- E. Public Hearing for the Application of: Todd and Amy Corliss, Special Use Permit for a Short-Term Rental, 50 Kiwassa Rd. (Tax Map Parcel #458.21-4-9)
  - Motion to open the public hearing
  - Motion to close the public hearing

- F. Public Hearing for the Application of: Steven and Cherie Racette, Special Use Permit for a Short-Term Rental, 128 Bloomingdale Ave. (Tax Map Parcel #447.62-1-6)
- Motion to open the public hearing
  - Motion to close the public hearing
- G. Public Hearing for the Application of: Troy Koubek, Special Use Permit for a Short-Term Rental, 133 Main St. (Tax Map Parcel #447.69-5-5)
- Motion to open the public hearing
  - Motion to close the public hearing
- H. Public Hearing for the Application of: Cook and Stumpf, LLC, Special Use Permit for a Short-Term Rental, 65 Broadway (Tax Map Parcel #447.69-12-4)
- Motion to open the public hearing
  - Motion to close the public hearing
- I. Public Hearing for the Application of: Wm Bros. Holdings, LLC, Special Use Permit for a Short-Term Rental, 79 Main St. (Tax Map Parcel #447.77-3-10)
- Motion to open the public hearing
  - Motion to close the public hearing
- J. Public Hearing for the Application of: Chris Dorman, Special Use Permit for a Short-Term Rental, 33 Leona Ln. (Tax Map Parcel #446.84-1-17)
- Motion to open the public hearing
  - Motion to close the public hearing
- K. Public Hearing for the Application of: Chris Dorman, Special Use Permit for a Short-Term Rental, 39 Shepard Ave. (Tax Map Parcel #447.78-4-10)
- Motion to open the public hearing
  - Motion to close the public hearing
- L. Public Hearing for the Application of: Jason Smith, Special Use Permit for a Short-Term Rental, 8 Church St. (Tax Map Parcel #447.78-4-12)
- Motion to open the public hearing
  - Motion to close the public hearing
- M. Public Hearing for the Application of: Anne Warner, Special Use Permit for a Short-Term Rental, 303 Lake Flower Ave. (Tax Map Parcel #32.230-1-10.000)
- Motion to open the public hearing
  - Motion to close the public hearing
- N. Public Hearing for the Application of: Calli Shelton, Special Use Permit for a Short-Term Rental, 16 Grandview Ln. (Tax Map Parcel #446.52-1-16.200)
- Motion to open the public hearing
  - Motion to close the public hearing
- O. Public Hearing for the Application of: Calli Shelton, Special Use Permit for a Short-Term Rental, 357 Lake Flower Ave. (Tax Map Parcel #32.247-1-10.000)
- Motion to open the public hearing
  - Motion to close the public hearing
- P. Public Hearing for the Application of: Lindsey Brockway, Special Use Permit for a Short-Term Rental, 84 Olive St. (Tax Map Parcel #446.84-1-5)

- Motion to open the public hearing
- Motion to close the public hearing

Q. Public Hearing for the Application of: Cheryl Sayles, Special Use Permit for a Short-Term Rental, 237 Lake Flower Ave. (Tax Map Parcel #32.214-5-1.000)

- Motion to open the public hearing
- Motion to close the public hearing

R. Public Hearing for the Application of: Cheryl Sayles, Special Use Permit for a Short-Term Rental, 245 Lake Flower Ave. (Tax Map Parcel #32.230-1-2.000)

- Motion to open the public hearing
- Motion to close the public hearing

S. Public Hearing for the Application of: Todd Drake, Special Use Permit for a Short-Term Rental, 77 Will Rogers Dr. (Tax Map Parcel #32.26-3-3.000)

- Motion to open the public hearing
- Motion to close the public hearing

T. Public Hearing for the Application of: Hans and Heidi Underwood, Special Use Permit for a Short-Term Rental, 113 Santanoni Ave. (Tax Map Parcel #32.247-4-13.000)

- Motion to open the public hearing
- Motion to close the public hearing

U. Public Hearing for the Application of: Cure Cottage Development, LLC, Special Use Permit for a Short-Term Rental, 641 Park Ave. (Tax Map Parcel #32.103-1-1.000)

- Motion to open the public hearing
- Motion to close the public hearing

### 3) Board Action

A. Application of: Leonard and Kathy Sauers, Special Use Permit for a Short-Term Rental, 401 Lake Flower Ave. (Tax Map Parcel #32.247-2-9.00)

- Motion to issue a negative declaration for purposes of SEQR
- Motion to find the project in conformance with LWRP policy standards and conditions
- Motion to approve Special Use Permit for Short term Rental

B. Application of: David Kwan and Patricia Forgang, Special Use Permit for a Short-Term Rental, 60 Kiwassa Rd. (Tax Map Parcel #458.21-4-10)

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### **C) ADJOURNMENT**

**RESOLUTION OF THE  
VILLAGE OF SARANAC LAKE DEVELOPMENT BOARD**

**SUBJECT:** RESOLUTION TO RECOMMEND AND APPROVE MEETING AND PUBLIC HEARING RULES OF PROCEDURE AND CONDUCT

**WHEREAS**, the Chairperson of the Development Board may establish rules of procedure for conducting meetings and public hearings, and,

**WHEREAS**, it has been determined that operating hearings and meetings pursuant to rules of procedure would be in the best interest of the public in attendance and the members of the Development Board.

**WHEREAS**, the foregoing rules and procedures may be amended anytime by the Chairperson of the Development Board, upon majority vote.

**NOW, THEREFORE, BE IT RESOLVED**, the Development Board recommends and approves the establishment of Meeting and Public Hearing Rules of Procedure and Conduct, and these rules shall take effect immediately.

**Resolution to recommend and approve meeting and public hearing rules of procedure and conduct**

Chair Member Pelletieri called for a motion:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Pelletieri asked for a Roll Call Vote.

Roll Call: Weber, yes; Cantwell-Jackson, yes; Domenico, Absent; Reilly, yes; and Pelletieri, yes. All in favor

### **Rules for Public Hearing Comments and Public Comment Period of Development Board Meetings**

1. Anyone may speak to the Development Board during the public comment period of a public hearing or the public comment period of the meeting.
2. As a courtesy we ask each speaker to give their name and address.
3. Each speaker must be recognized by the chairperson before speaking.
4. Individual public comment is limited to 3 minutes and may be shortened by the meeting chairperson.
5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time in public comment to 5 minutes for each point of view or side of an issue.
6. Individual time may not be assigned/given to another.
7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Please note – During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption.