



Village of Saranac Lake

39 Main Street, Suite 9 Saranac Lake, NY 12983-2294

Phone: (518) 891 - 4150

Fax: (518) 891 - 1324

Web Site: www.saranaclakeny.gov

PLEASE TAKE NOTICE, that the Board of Trustees of the Village of Saranac Lake, Counties of Saranac Lake, Counties of Franklin and Essex, State of New York, at the special meeting on August 19, 2024 at the Village Offices, 39 Main Street. Said Village adopted the following resolution:

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO AUTHORIZE A CONTRACT WITH SCAN2PLAN FOR THE 3D SCAN OF EXISTING FACILITIES AT 33 PETROVA

WHEREAS, the Village of Saranac Lake Board of Trustees has established a capital reserve fund known as “the Public Safety Facilities Reserve Fund.” The purpose of which is to accumulate moneys to build and retrofit the existing police, fire, and/or public safety buildings, and,

WHEREAS, the supplemental services of the approved design services contract for 33 Petrova that the Village is responsible for are directly related to the Public Safety Facilities Project and qualifies for use of the reserve fund, and,

WHEREAS, the use of any funds from the Capital Reserve Fund is subject to Permissive Referendum, and,

WHEREAS, a 3D scan of the existing facilities is a supplemental service the Village is responsible for and is considered a professional service per the Village Purchasing Policy, and,

WHEREAS, it is being recommended that Plan2scan be awarded the contract for the 3D scan services at a cost of \$23,514.20.

THEREFORE, BE IT RESOLVED, the Village Board of Trustees hereby directs the Village Manager to execute a contract with Scan2Plan for 3D scan services for existing facilities at 33 Petrova funded by an expenditure not to exceed \$23,514.20 from the Emergency Services Building Capital Reserve Fund.

BE IT FURTHER RESOLVED, that the Village Clerk is authorized to make public notice for the intended use of the reserve subject to a Permissive Referendum.

BE IT FURTHER RESOLVED, that any unspent funds resulting from this expenditure be returned to the Public Safety Facilities Reserve Fund and any expenditure in excess of this resolution appropriation is subject to board approval and permissive referendum.