

## Cassandra Hopkins

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**From:** John Berndt <jberndt@saranacwaterfrontlodge.com>  
**Sent:** Thursday, May 5, 2022 1:00 PM  
**To:** Cassandra Hopkins  
**Cc:** Jacob Moody; Christine Rutledge; Ashlyn Farrell; Kristin Pelkey  
**Subject:** Village of Saranac Lake Development Board approval of SWL shed and signages  
**Attachments:** TENT on LAWN.pdf

Thank you, Cassandra for the approval on our signages and storage shed requests.

We will be sure the siding and roof material of the shed match the hotel structure and complies with local building codes.

- 1.) I attach a site plan with 2 different tent locations marked.
- 2.) These tents likely will be up for 2 or 3 days each event. Most likely only one tent at a time.

The event is usually 3-5 hours in duration and requires a day installation and another day to strike, depending on the Taylor rental companies labor availability.

- 3.) Our parking lot will be dedicated to hotel guests including the tent attendees. We plan on accommodating additional parking guests for our boathouse with Valet parking supporting off property parking supplemental lots which we will rent for the season like last year.

I look forward to attending your next meeting of the Saranac Lake development board and answering any and all questions and concerns.

Thank you, Cassandra.

Best regards,  
John

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**From:** Cassandra Hopkins <comdevassist1@saranaclakeny.gov>  
**Sent:** Wednesday, May 4, 2022 12:39 PM  
**To:** John Berndt <jberndt@saranacwaterfrontlodge.com>  
**Cc:** Erik Stender <manager@saranaclakeny.gov>  
**Subject:** Village of Saranac Lake Development Board Findings

Mr. Berndt,

At last night's meeting, the Saranac Lake Development Board:

1. Approved all proposed signage
2. Approved Storage Shed Request- With contingencies that it meets local building code. Also request that the siding and roof material of the shed match the hotel structure.

Before the remainder of the package can be approved, please provide information below:

1. Placement location of proposed tents
2. Maximum duration tents will be up
3. The impact the tents will have on parking, and how that impact will be addressed

After receipt of this information, we will schedule your project on the next available agenda. If possible, attendance of the applicant is encouraged and, at times, makes the process more streamlined.

Sincerely,

The Saranac Lake Development Board

