

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Overnight Travel/Training

Date: 09/09/2024

DEPT OF ORIGIN: Village Manager

Bill # 136-2024

DATE SUBMITTED: 8/28/2024

-EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize training and overnight travel for Community Development Department

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

RESOLUTION AUTHORIZING TRAVEL AND TRAINING FOR COMMUNITY DEVELOPMENT
DIRECTOR AND COMMUNITY DEVELOPMENT ADMINISTRATIVE ASSISTANT

WHEREAS, the Village of Saranac Lake encourages its employees to attend and participate in schooling, training, and correspondence courses that will increase their knowledge, skills and job performance, and,

WHEREAS, the Community Development Department will attend the APA Chapter Conference on October 9th and 10th, which will require one night of overnight lodging, and,

WHEREAS, the total expenditure that is designated in the 2024-2025 Budget is \$637.00 for conference registration fees and overnight lodging.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees hereby approves the expenditure of \$637 plus necessary mileage to cover training and overnight travel expenses for the Community Development Department to attend the APA Chapter Conference.