

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Seek Quotes

Date: 10/15/2024

DEPT OF ORIGIN: Trustee Brunette

Bill # 151-2024

DATE SUBMITTED: 10/10/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution directing the Village Manager and Police Chief to seek quotes for enhanced security protocols and infrastructure for the Village Offices

MOVED BY: Scollin SECONDED BY: White

VOTE ON ROLL CALL: TO AMEND

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

DIRECTING THE VILLAGE MANAGER AND POLICE CHIEF TO SEEK QUOTES FOR
ENHANCED SECURITY PROTOCOLS AND INFRASTRUCTURE FOR THE VILLAGE
OFFICES

WHEREAS, the Village of Saranac Lake recognizes the importance of maintaining a safe and secure environment for its employees, residents, and visitors at the Village Offices located within Harrietstown Town Hall; and

WHEREAS, the Village Offices currently operate with minimal security measures which do not adequately address modern security needs; and

WHEREAS, the Village Board of Trustees has determined that enhanced security protocols and infrastructure are necessary to protect village employees and visitors from potential safety threats while maintaining the accessibility of village services; and

WHEREAS, the Village Board wishes to obtain cost estimates for implementing enhanced security measures at the Village Offices;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Saranac Lake authorizes the Village Manager, in coordination with the Police Chief, is hereby directed to solicit quotes from qualified security vendors and contractors for implementation of enhanced security measures.

Submitted by Trustee Brunette as a follow up to the discussion regarding the Short-Term Rental (STR) law on September 23, 2024.

It seems clear that the board is in favor of extending the current moratorium on STR permits. I propose we set this extension date until December 31, 2025. A longer extension ensures that we have time to assess, develop, and implement a framework that addresses both enforcement and the rehabilitation goals we have for the village. This extension should be voted on as a 12-month moratorium, allowing us to review and renew the policy as needed. This will give us the breathing room to create the best model for our village.

There was strong interest from the board in exploring an assessment-based approach to granting new STR permits. To ensure that we're moving in the right direction, I recommend we prioritize working with the development board to iron out the details, alongside gathering input from the public.

Under this system, I see the code enforcement officer evaluating properties seeking an STR permit, rating them based on the level of rehabilitation. This process is critical to ensuring that our STR policy aligns with the village's broader goals of encouraging investment in dilapidated or underutilized properties. After this initial assessment, the village board will review and approve the properties eligible for the next stage.

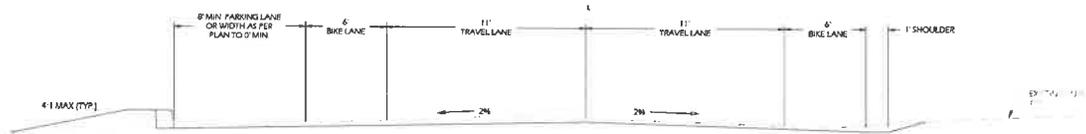
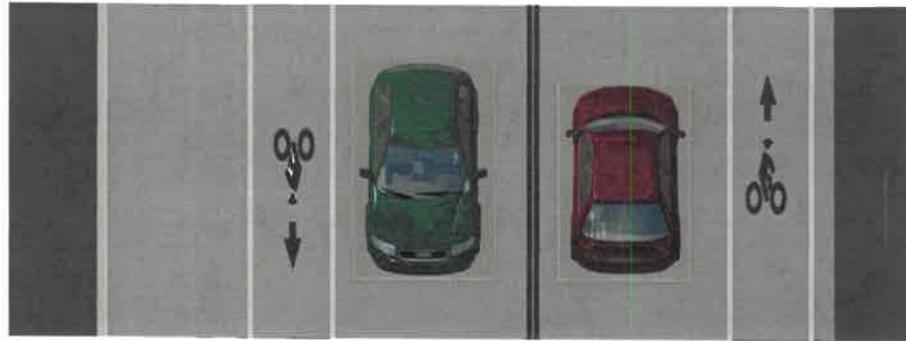
Once approved through this assessment process, applicants would proceed with the standard process: a special use permit review by the development board, followed by the STR application, which will be approved or denied by the STR Administrator.

I recommend we update the existing STR application to reflect these changes, particularly removing the outdated requirements for proof of authority to collect occupancy tax and proof of operation between January 31, 2022, and January 31, 2023. Instead, we will require proof and a signed affidavit of investment in the rehabilitation of the property.

Questions to be answered by Village Staff:

1. What is the total revenue from STR fees (both Special Use Permit and STR application fees)? Understanding this will help us evaluate the fiscal impact and determine future projections based on permit activity.
2. What is the plan for compliance and enforcement of STR permits? We need to ensure the system we implement is not only fair but also enforceable. A clear strategy on compliance will be essential as we move forward.

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 File Name: 180318.dwg
 Project Name: Village of Saranac Lake
 Project Path: S:\PROJECTS\180318\180318.dwg
 Project Date: 11/17/17
 Project Status: Design
 Project Manager: [Name]
 Project Engineer: [Name]
 Project Designer: [Name]



TYPICAL ROAD SECTION 3

LOCATIONS
 STA 17+02 TO STA 19+00
 STA 19+00 TO STA 21+53
 STA 21+76 TO STA 22+50

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 LAKE NY 12863

AC 13 PROJ. # 18W

DESIGNED BY: DAD

DESIGNED BY: KHW

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DRAWING TITLE

TYPICAL SECTION
 (DA)

SHEET NO.:

TYP-3

