

**Business of the Village Board
Village of Saranac Lake**

BILL #87-2026

SUBJECT: Amend Employee Handbook

FOR AGENDA: 5/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 4/27/2026

Resolution to approve amendments to the Village of Saranac Lake Employee Handbook.

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**RESOLUTION TO AMEND THE VILLAGE OF
SARANAC LAKE EMPLOYEE HANDBOOK**

WHEREAS, the Village of Saranac Lake Board of Trustees adopted the Employee Handbook on February 8, 2010 setting forth personnel policies and procedures, employee benefits, compliance policies, and other pertinent information for governing employees, and,

WHEREAS, it has been past practice of the Village to align certain provisions of the Employee Handbook with the terms of the collective bargaining agreement between the Village and Teamsters Local 687, and

WHEREAS, a summary of revisions has been prepared and reviewed by the Village of Saranac Lake Board of Trustees to amend sections 502- Operational Policies, 702- Overtime and 801-Holidays of the Employee Handbook to align with current Teamsters Local 687 Contract.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees hereby approves the proposed revisions to the Employee Handbook.

BE IT FURTHER RESOLVED, that such revisions shall take effect June 1, 2026.