



DOWNTOWN ADVISORY BOARD

AGENDA June 11, 2026

8:30AM -Village Offices

1. May Monthly Report
2. Appoint Officers and confirm meeting times and location
3. Looking for new DAB member
4. Community Enhancement Fund Committee Select New Representatives
5. CanAm Rugby Volunteers needed <https://canamrugby.com/volunteer/>
6. Request to revise Bike Shelter in "[Streetscape Design Guidelines](#)" See and read attached [Amenity Review Procedures](#).
7. Main Street (Church to Pine) update
8. DAB's Village Parking Study(First steps)
9. Status of Woodruff Street plans
10. Community Development Update
11. Village Board Update
12. Word on the Street- Suggestions heard from Village residents
13. What's Happening Around Town?

Future Meeting Topics:



Village of Saranac Lake

Monthly Reporting Document for Advisory Boards, Committees & Task Forces

Downtown Advisory Board (DAB):

Date: May 14, 2026

Attendees: Jerry Michael, Kathy Steinbrueck, Josh King, Rachel Karp, KT Stiles, Justin Wolford, Mike Aguirre, and Mark Coleman

Also Attending: Jeremy Evans-Ex Officio Member

Annual Goals:

Woodruff Street- provide input to improvement plans being prepared

Main Street Church to Pine- Explore adding pedestrian safety sidewalk. In addition to Village funding, apply for grants to fund improvements

Riverside Park- Work with PTAB to obtain funding and hire a consultant to prepare a masterplan.

Meeting Summary:

1. April Monthly Report – The group reviewed and approved the April report.

2. New DAB Trustee Representative -Jerry introduced Jeremy Evans as the new Village Trustee and member of DAB.

3. Tour of Pendragon - Mike provided a full tour of the new theatre.

4. Community Enhancement Fund (CEF) Select New Representatives – The Community Enhancement Fund Committee has 2 representatives from each advisory board; so 2 new representatives are needed from DAB. The committee meets once a month to discuss potential projects and decide how the allotted funds will be used. DAB members should reach out to Jerry if interested. (Jerry and Kathy are the DAB reps for the CEF committee).

5. Village Clean Up Day – was on May 2nd and was a success with great turnout. Thank you to all members who attended.

6. Main Street (Church to Pine) update – There is a subcommittee meeting on May 27th that Jerry will be attending, he will find out more information as to what progress and decisions have been made.

5. Community Development Update – Bayle and Katrina are at a conference so no update.

6. Village Board Update – There is ongoing work to ensure all advisory boards follow consistent bylaws, have meetings posted online, have a village board representative, and a staff liaison. The village is also reviewing attendance requirements based on bylaws. DAB meeting date and location should be posted online 1 week in advance. DAB Bylaws can be found online here: [DAB Bylaws](#).

Downtown parking discussion - this will be a new agenda item for DAB with a possible subcommittee to discuss short-term and long-term solutions with areas of focus related to the Lofts/Depot area, Pendragon/Rivertail area, Romanos, etc.

Riverfront Park - at the Village Board meeting there was discussion to rename Riverfront Park to Paddler's Park. DAB members discussed this idea and agreed that the group was not opposed to renaming the park but not in favor of the name Paddler's Park. The discussion revolved around the other uses of the park and forms of boating besides paddling and finding a name that was more

inclusive and perhaps had more historical value.

8. Status of Woodruff Street plans – No update, Jeremy will reach out to get an update for the next meeting.

7. Word on the Street- Justin commented and praised the new crosswalk paint.

9. What's Happening Around Town?

Project/Description	Point Person	Next Steps	Requests to Village	Village Feedback
Paint Dorsey and Woodruff Street Bridges	Jerry	Jerry to draft letter for Jimmy to fine tune and send to Franklin County	Send letter to Franklin County requesting they allow the Village to paint the bridges like what happen on Broadway Bridge	
Stairs from Berkley parking lot to Library	Jerry	Jerry will sketch a plan showing what we vision could happen.	9-11-2023	