



DOWNTOWN ADVISORY BOARD
AGENDA August 12, 2026
8:30AM -Berkley Green

1. July Monthly Report
2. 2026 Annual Harassment Training
3. Review submitted application for DAB membership
4. Main Street (Church to Pine)
5. Community Enhancement Fund Committee Select New Representatives
6. Walk and Talk- Observe Street Facades along Broadway
7. Community Development Update
8. Village Board Update
9. Word on the Street- Suggestions heard from Village residents/ What's Happening Around Town?
10. Ongoing Topics: Status of Woodruff Street plans

Future Meeting Topics:



DOWNTOWN ADVISORY BOARD
Meeting Minutes July 8, 2026
8:30 AM -Walk & Talk in Downtown

Attendees: Jerry Michael, Kathy Steinbrueck, Rachel Karp, KT Stiles, Justin Wolford, CJ Hagmann, and Mark Coleman

Also Attending: Jeremy Evans-Ex Officio Member, Katrina Glynn – Village Staff, Bayle Reichert – Village Staff **Annual Goals:**

Woodruff Street- provide input to improvement plans being prepared

Main Street Church to Pine- Explore adding pedestrian safety sidewalk. In addition to Village funding, apply for grants to fund improvements

Riverside Park- Work with PTAB to obtain funding and hire a consultant to prepare a masterplan.

1. **June Monthly Report** - The group reviewed and approved the June report.
2. **Looking for new DAB member** – Staff will get a post on social media out to the public.
3. **Community Enhancement Fund Committee Select New Representatives** – Mike had previously stated he would be able to be part of this committee after the summer.
4. **2006 Village Parking Study Sent to all to read**
5. **Walk and Talk- Observe Street Facades along Main Street and Dorsey Street Parking – Noticing:**
 - Crosswalks were just updated and should last longer than previous years.
 - Possible upgrades on the town hall façade (sidewalks, tree grates). There will be a Main St CFA available; members can reach out to businesses in September to pique interest.

- Light pole beautification upgrades with National Grid (SLACAB is in the process of spearheading this).
 - Possible masking of the Dorsey Street Parking lot trash.
 - Riverwalks signs are getting delivered soon.
How are these confirmed as accessible?
6. **Community Development Update** – Boothe River Grant with LaBella Engineering. Not moving forward with Riverside Park at this time.
 7. **Village Board Update** – No update
 8. **Word on the Street**- Suggestions heard from Village residents/
What's Happening Around Town?
 9. **Ongoing Topics: Main Street (Church to Pine) Status of Woodruff Street plans** – debate on a 5 ft sidewalk or 10 ft sidewalk. Jeremy recommended a topographic survey before going to the board with this project.

Project/Description	Point Person	Next Steps	Requests to Village	Village Feedback
Paint Dorsey and Woodruff Street Bridges	Jerry	Jerry to draft letter for Kelly to fine tune and send to Franklin County	Send letter to Franklin County requesting they allow the Village to paint the bridges like what happen on Broadway Bridge	
Stairs from Berkley parking lot to Library	Jerry	Jerry will sketch a plan showing what we vision could happen.	Construct stairs from Berkley parking to Library. Could be wooden or concrete as the budget allows.	
Main St (church and Pine)	Jerry	Jeremy Evans speak to Village Board on the different options	Jeremy Evans speak to Village Board on the different options	
Main Street facade		Bring back up in September to get project started for a CFA grant in 2027	Suggest that the board consider this grant for next year's CFA applications	
Sidewalk replacement in front of townhall		Discuss with Harriestown working with Village on replacement	Speak to Harriestown to confirm they will participate. Opportunity for creative design.	

SARANAC LAKE DOWNTOWN ADVISORY BOARD
LETTER OF INTEREST -- MEGAN GORSS
gorssm14@gmail.com, 518-538-4420

As a resident of downtown Saranac Lake who works remotely, I meander our streets and patronize local businesses nearly every day. Strengthening and improving our downtown area is something that I am deeply interested in.

More specifically, I have a personal interest in urban forestry, transportation, and public space design as well as skills in communications, volunteer engagement, events, and planning. I've fed these interests through leading volunteer events in my free time, reading well-respected books on these topics, and managing communications and organizing events for two different nonprofits over the last 5 years.

I attended a DAB meeting a few months ago to discuss suggestions for downtown planning changes, including pedestrian bump-outs and changes to street parking. Thank you for having me -- it was a very interesting and informative meeting. It would be my pleasure to join the advisory board on an official basis.

Thank you for your consideration. I look forward to hearing from you. Have a lovely rest of your week!

Sincerely,
Megan Gorss