10/14/26
Climate Action Advisory Board
Village Board Room, Harrietstown Town Hall, 2nd Floor
Meeting Minutes

Attendees:

- Sunita Halasz
- Adamy Lyons
- Brandee Reilley
- Sara Holman
- Garrett Marino
- Caroline Dodd
- Tim Caramore
- Stee Halasz

Quick Links:

- Updates and Announcements
  - Katrina Glynn was let go from VSL
  - UBuffalo Project
  - Hydro dam produced on average 30 kWh
  - Did replace lighting in DPW building
  - GHG inventory for Steve– done for this year, need to do next year
  - CVA and CAP Update
- Group introductions
- Review Click Up
- Green Building Resolution/Policy & CAAB Advisory Role Discussion Continued with David and Brandee
  - Postponed for Diana
- Work Time
  - Winter Education and Outreach initiatives
  - ~~Silver Recertification~~
    - ~~Green Power Procurement Policy~~
    - ~~Climate Related Public Events~~
    - ~~Local Climate Action Website~~
    - ~~Climate Change Education and Engagement~~
    - ~~Reduce GHG from Government Vehicles~~
  - Village Progress Report
    - Larger goals
      - Silver Recertification updates
      - GHG inventory report out
      - Energy usage report
      - Cost savings from our initiatives
      - Grants awarded/pursuing
      - Update on CVA CAP

Old Business:

- **Garrett**
  - ~~Look into whether the group can use Monday, ClickUp, or another project management platform for asynchronous coordination.~~
  - ~~Check in with David by email about the University at Buffalo project.~~
  - ~~Work with Steve on the greenhouse gas inventory.~~
  - ~~Work with Sarah on the Annual Progress Report for the Climate Action Plan.~~
  - ~~Help lead quarterly updates to the Village Board, or find another member to represent the group when unavailable.~~
- **Caroline**
  - ~~Help explore how the board can have a formal advisory role on village projects.~~
- **Diana**
  - Help pursue the green building policy / resolution concept and advisory process discussion.
  - Continue contributing to Outreach and Education / PE-9 work.
- **Sarah**
  - Help with the local climate action website review and determine what needs to be updated for CSC requirements.
  - Work with Garrett on the Annual Progress Report for the Climate Action Plan.
- **Steve**
  - Work with Garrett on the greenhouse gas inventory using Becca's prior step-by-step documentation.
- **Sunita**
  - Participate in Outreach and Education / PE-9, especially the climate change education and engagement strategy
- **Tim**
  - Participate in Outreach and Education / PE-9 and public events work.
- **All Members**
  - Complete the required New York State harassment training sent by Katrina.
  - Suggest potential youth members, especially high school students, mature middle school students, or college students interested in climate and civic work.