

Impounded Animal Reclamation Policy

This policy outlines the procedure and requirements for reclaiming impounded dogs from the care of the Town of Wittenberg Animal Control Services.

I. Impoundment

- Any dog found at large or otherwise violating local ordinances may be taken into custody and impounded by the Town of Wittenberg's Animal Control.
- Upon impoundment, efforts will be made to identify the owner through any available identification, such as tags or microchips.
- The impoundment period will be 10 days from the date of impoundment, during which time the owner may reclaim the dog.

II. Owner Notification

- If the owner can be identified and located through reasonable efforts, they will be promptly notified of the impoundment and the procedure for reclamation.
- Notification may be made through mail, phone, or other appropriate means.

III. Reclamation Requirements

To reclaim an impounded dog, the owner or an authorized representative must fulfill the following requirements:

- **Proof of Ownership:** Provide satisfactory proof of ownership, such as a license, registration, veterinary records, or a bill of sale.
- **Identification:** Present a valid form of identification for the person reclaiming the dog.
- **Licensing and Vaccination:** If required by local ordinances, the dog must be currently licensed and vaccinated against rabies. If not, the owner must obtain a license and/or provide proof of prepayment for vaccination at the time of pickup.

Payment of Fees:

Impoundment Fee or "Pick-Up" Fee is the fee for the initial impoundment of the dog. Fees are as follows: **\$20.00** if picked up in the Town of Wittenberg. **\$30.00** if picked up outside the Town of Wittenberg.

Boarding Fees, or "Kennel Care" Fee is a **\$10.00 per-day charge** for the care of the dog while impounded. The boarding fee will be calculated from the date of impoundment to the date of owner pickup, with each fraction of a day considered a full day.

Additional Fees: Any fees incurred during the impoundment period, such as

Animal Control's **time and mileage** traveled to capture the dog & daily kennel care, will be charged.

Completion of Paperwork: Dog Owners will provide their complete name(s), address & phone number(s) to the Animal Control Officer before the dog is released to such owner(s).

IV. Unclaimed Dogs

- If a dog is not reclaimed by its owner within the specified impoundment period, it will be considered abandoned and may be placed up for adoption by the Town of Wittenberg or surrendered to the Shawano County Humane Society.

V. Exceptions and Special Circumstances

- In cases of suspected abuse, neglect, or other extenuating circumstances, the release of an impounded animal may be subject to further investigation or legal proceedings.
- Any person adopting an unclaimed impounded dog must pay the adoption fee and comply with all applicable licensing and vaccination requirements.

Adoption fee: \$20.00 payable to the Town of Wittenberg.

Please note: This policy is subject to change at the discretion of the Town of Wittenberg and may be supplemented by additional local or state regulations.

THIS POLICY WILL BE PRESENTED AT THE TIME OF CLAIMING THE IMPOUNDED DOG(S), AND MUST BE SIGNED BY THE OWNER(S) BEFORE RECLAMATION OF IMPOUNDED DOG(S).