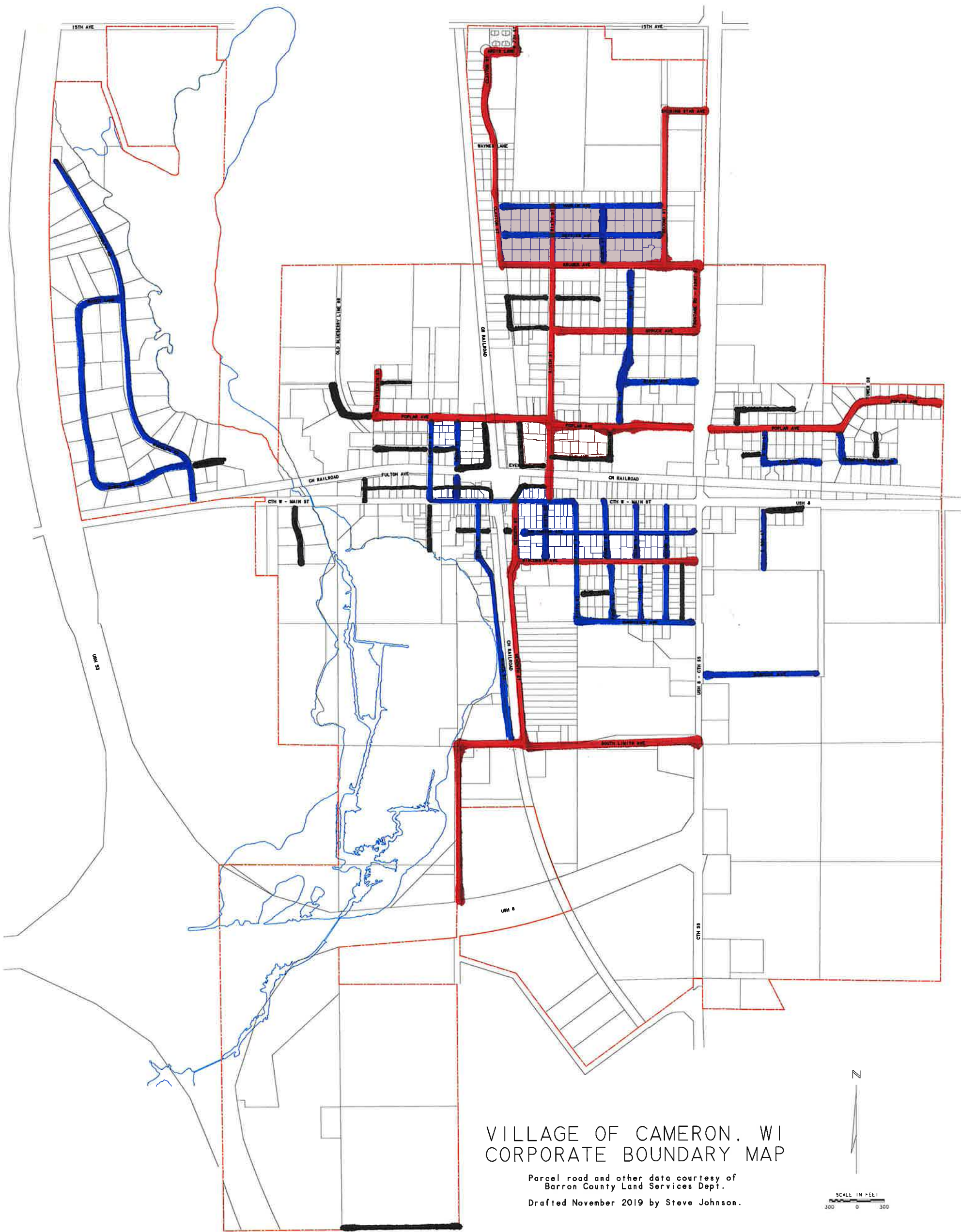


SNOW PLOWING  
Priorities

Priority 1 – Red

Priority 2 – Blue

Priority 3 – Black



# **Village of Cameron**

## **Snow Removal from Public Streets Policies**

### **Introduction**

It is well known that Wisconsin winter storms can vary in severity. This is a result of varying conditions such as rate of snowfall, water content of snow, temperature, wind speed and direction, time of day, duration of the storm and other contributing factors. Because of this snow removal is varied to meet these changing conditions. As a result of this there is a need for operators of motor vehicles to adjust their driving habits.

### **Plowing Priorities**

Street priority is established according to the amount of traffic per day on that street, as it is done by Wisconsin's Dept. of Transportation. The village does not have any Interstates, State Highways, or County Highways that are maintained by the village, only residential streets. Because of this, streets are plowed of snow as follows in order of priority:

#### **150 or greater vehicles per day:**

W. Poplar Ave., E. Poplar Ave., N. 6<sup>th</sup> St., S. 7<sup>th</sup> St., S. 9<sup>th</sup> St., S. 8<sup>th</sup> St., S. Limit Ave., Creamery Road, Spruce Ave, Kruger Ave., Wisconsin Ave.

#### **100 to 150 vehicles per day:**

N. 10<sup>th</sup> St., N. 11<sup>th</sup> St., N. 2<sup>nd</sup> St., N. Clayton St., Birch Ave., N. 4<sup>th</sup> St., Arlington Ave.

#### **Less than 100 vehicles per day:**

All other residential streets.

### **Exceptions**

Downtown Main Street parking lanes will be cleared of snow beginning at 6:00 AM. This will allow business owners time to clear off their sidewalks abutting public streets ***before*** 6:00 AM and Barron County Highway Dept. to clear snow from the center of the street. Business owners shall ask their patrons (If Possible) to park elsewhere during snow removal. A photograph picture will be taken of all sidewalks not cleared of snow by 6:00 AM and a picture will be taken of the parking lanes downtown at the end of the snow removal.

Additionally, village owned snowplows windrow snow from the edge of the plow with little control from the plow truck driver. This may result with some snow being pushed back on to the sidewalk. The small amount of wind-rowed snow may be pushed back on to the street at the time of clean-up or latter where Barron County plow trucks have salted the road. No un-shoveled sidewalk snow shall be pushed on to the parking lane after snow removal. The Cameron Public Works Dept. is not responsible for additional snow plowed by Barron County Highway Dept. after parking lanes have been cleared of snow that day. Sanding and salting of the parking lane will be done to aid with snow melt.

## **Other than municipal streets**

Priority municipal buildings and emergency services will be plowed of snow during the time 150 or greater village streets are plowed. They are as follows:

- Fire Hall
- Village Hall / Police Dept
- Community Center

Other municipal buildings and parking lots will be plowed of snow during the time that Less than 100 vehicle per day streets are plowed.

## **Note**

*Village personnel are instructed not to plow any private roads, driveways, or parking lots. Likewise pulling or pushing of stuck or stalled private vehicles is not permitted by village personnel with village equipment.*

## **Snowplowing Triggers**

### **Less Than 2 Inches of Accumulation**

1. Events projecting and/or resulting in less than 2 inches of accumulation, the on-call employee(s) shall check hilly/or curved roads and sloped intersections and sand/salt as needed.
2. The on-call employee(s) will respond to police calls concerning street conditions.

### **2 to 3 Inches Accumulation**

1. During the event, the on-call employee(s) shall check hilly/or curved roads and sloped intersections and sand/salt as needed.
2. If deemed necessary by road conditions, full snow removal operations will commence during normal working hours.
3. The on-call employee(s) will respond to police calls concerning street conditions.
4. Snow event ending during the evening and overnight with no projected additional snowfall, snow removal operations will begin the next work day between 4 and 5 AM.
5. For events projecting and/or resulting in 2 to 3 inches of accumulation ending around 4 pm. snow removal operations will occur immediately.
6. Snow removal operations will generally cease no later than 7 PM and reconvene the following morning, between 5 and 6 AM if necessary.

### **Greater than 3 to 6 Inch Accumulation**

1. During the snow event, high-priority roads (based on the village snowplowing priority list and map) will be plowed.
2. During the snow events, hilly roads and sloped intersections will be monitored, plowed and sand/salt as needed.
3. The on-call employee(s) will respond to police calls concerning street conditions.
4. If deemed necessary by road conditions, full snow removal operations will commence during normal working hours.
5. Snow events ending or continuing during the evening and overnight, snow removal operations will begin the next work day between 2 and 3 AM.
6. Event ending at 4 PM, full snow removal operations will occur immediately.

7. Snow removal operations will generally cease no later than 7 PM and reconvene the following morning between 2 and 3 AM., if necessary.

#### Greater than 6 Inch Accumulation

1. A snow emergency may be declared by the village president.
2. During the snow event, high-priority roads (based on the village snowplowing priority list and map) will be plowed.
3. During the snow events, hilly roads and sloped intersections will be monitored, plowed and sand/salt as needed.
4. The on-call employee(s) will respond to police calls concerning street conditions.
5. If deemed necessary by road conditions, full snow removal operations will commence during normal working hours.
6. Events ending or continuing by 4 PM, snow removal operations will continue to occur.
7. Snow removal operations will generally cease no later than 8 PM and reconvene the following morning between 2 and 3 AM if necessary.
8. Snow events during the evening and overnight, snow removal operations will begin the next work day between 2 and 3 AM.

#### Drifting Snow

1. Conditions projected to result in and/or resulting in drifting conditions, the on-call employee (s) shall monitor drift prone areas and respond as needed.
2. Snow removal operations will generally see no later than 10 PM and reconvene the following morning if necessary.

#### Deicing (ice/sleet/freezing rain)

1. The Village use this sand/salt for maintaining village roads.
2. Sand/salting of a street will be done after all snow removal has been completed.
3. Sand/salt will be applied to streets as dictated by road conditions.

#### Sidewalks

1. Sidewalks maintained by the village will be cleared of snow after snowplowing has been completed.
2. Sidewalks and crosswalks maintained by the village will be cleared during the normal workday. No overtime is allotted for clearing sidewalks and crosswalks if snowfalls on Sunday through noon on Friday.
3. If greater than 2 inches of snow falls between noon on Friday and 7 AM on Sunday DPW staff will clear high pedestrian traffic areas only, within approximately 48 hours of the end of the snowfall as allowed without incurring overtime cost.

#### Methodology

Plow trucks will make one pass up and down the street to open up lanes of travel. This will later be followed by widening-out of street and intersections. Sanding and salting of a street will be done following after all snow removal has been completed. This is done this way to allow village all residents to get to work on time and ensure travel for emergency vehicles.

## **Equipment**

The village currently uses the following equipment for snow removal:

- |                                 |  |
|---------------------------------|--|
| 2 – Snowplow trucks with wings. | 1 – Wheel loader                           |
| 1 – Backhoe loader.             | 1 – John Deere compact tractor with brush. |
| 1 – Pickup truck with plow.     |  |

## **Personnel**

Coordination and removal of snow and ice are the responsibility of the public works department. The removal of snow, following a winter storm is of top priority. However, due to limited personnel in the public works department other priorities may take precedence. Water and sewer operation and maintenance are some of these priorities due to public health and safety.

The public works department is currently made up of a public works director, and two to three full-time employees. However, sickness, injury, and personal time off has at times reduced the workforce. With this being said there are currently two active public works employees to care for all village operations. On weekends, the employee who has on-call duty will plow snow if more than 3 inches on streets that are 150 or greater vehicles per day traveled and municipal buildings which are the fire hall and village hall. This will be done if no other employees are available.

## **Complaints**

Complaints regarding snow or ice removal operations should be directed to the public works director or the village clerk during normal working hours, 7:30 AM to 4 PM. Monday through Friday. The public works director will review the location and nature of the complaint and make an appropriate response.

## **Laws and Ordinances:**

### **Village of Cameron Ordinance PUBLIC WORKS 8.06**

#### **SNOW AND ICE REMOVAL.**

1. The owner, occupant or person in charge of each and every building or structure or unoccupied lot in the Village fronting or abutting any street shall clean, or cause to be cleaned, the sidewalk in front of or adjoining each such building or unoccupied lot of snow or ice to the width of such sidewalk within 24 hours after the cessation of a snowstorm. When the ice has formed on any sidewalk so that it cannot be immediately removed, the persons herein referred to shall keep the same sprinkled with salt, ashes, sawdust or sand.
2. No person shall deposit, or cause to be deposited, any snow or ice taken and removed from his premises or elsewhere upon any other sidewalk, alley, parkway, public or private place or street in the Village, provided, however, that the removal of snow from a sidewalk in front of or abutting his premises, as is required in sub. (1) above, may be deposited on the alley or street. Snow shall not be piled at or near intersections so as to obstruct the view of pedestrians or operators of motor vehicles.
3. The deposit of any snow or ice upon any sidewalk, alley or street of the Village contrary to the provisions of this section shall be and is declared to be a nuisance and, in addition to the penalty provided for violation of this section, the Village may summarily remove any snow so deposited and cause the cost of said removal to be charged to the owner of the property from which said snow or ice has been removed. The charges for such snow removal shall be periodically established by the Village Board. If not paid within 30 days, such charge shall be extended upon the current or next tax roll as a charge for current services, as provided in §66.60(16), Wis.Stats.

4. By village ordinance 7.07(2) there is to be no parking on any village street from November 1 of each year to April 1 the following year, no parking shall be permitted on any street between and 2 AM and 7:00 AM.
5. By village ordinance 7.07(4) Snow Emergencies. Whenever the Village President shall, by reason of heavy snow storm or blizzard, proclaim a snow emergency pursuant to SC 66.23, Wis. Stats., no person shall park, stop, or leave standing any vehicle upon the street or any portion of the streets during the hours set forth in said proclamation.

A **person** in violation of the village ordinances is subject to forfeiture and or penalty under section 25.04 of the village ordinance. A **vehicle** in violation of this ordinance will be ticketed and/or towed away.

### **Winter mailbox**

The Department of Public Works is responsible for clearing as much snow and ice as possible from the streets in the Village of Cameron. This means we will plow as close to the shoulder as possible. Public Works takes great care not to damage any property within the Village right-of-way; however, mailboxes occasionally get damaged.

The Public Works Department will reimburse for any damaged standard mailbox and/or support post when the following three (3) criteria are met:

1. It is determined that the Village plow operators damaged the mailbox.
2. The mailbox had been properly installed per USPS installation guidelines discussed below and maintained prior to the damage occurring.
3. Claims must be reported within 7 days after incident occurrence.

If all the criteria noted above are met, the Village of Cameron will reimburse you for your mailbox and post. The Village of Cameron will reimburse you up to a maximum of \$35 (copies of receipts are required). It is the responsibility of the mailbox owner to maintain a properly placed, serviceable mailbox.

The post and mailbox must be capable of withstanding flying snow and slush. Any mailbox damaged by the weight of the snowplow windrow (snow exiting the end of the plow) will not be covered. If the mailbox is not placed in the proper distance and height from the roadway, and is damaged no compensation is authorized. Please also remember to shovel around your mailbox; accumulated snow and subsequent damage caused by snow build-up during plowing will not be reimbursed.

### **Mailbox installation guidelines established per USPS regulations**

- Mailboxes must be 41" to 45" above the street surface.
- The face of the mailbox must be between 8" to 12" back from the edge of paved surface.

Please DO NOT use concrete to secure your mailbox post. Instead use 11" screenings (1/4" gravel with fines) or compacted sand.

### **Laws and Ordinances**

Wisconsin's Department of Transportation does not allow steel, concrete, or any other material than wood post or plastic to be used for mailbox posts. Because this is State law, the Village of Cameron will not reimburse or allow these materials to be used for post in the village.