

BALDWIN TOWNSHIP

30239 128TH STREET, BALDWIN TOWNSHIP, MN 55371

June 2023

Calendar of Events for 2023 (unless otherwise noted all meetings start at 7:00 p.m.)



BALDWIN FIRE PANCAKE BREAKFAST—JUNE 25, 2023—10 AM—1 PM

Town of Baldwin
30239 128th Street
Baldwin Township, MN 55371

Office Hours
8:00 a.m. to 4:30 p.m. Mon—Fri

Phone 763-389-8931

Email:
town.clerk@baldwintwpmn.com

TOWNSHIP BOARD OF SUPERVISORS

Jay Swanson, Chair —763-856-4201
Tom Rush, Vice Chair—763-389-8931
Bryan Lawrence—763-389-0625
Scott Case—763-350-0374
Jeff Holm—612-670-5855

CLERK / TREASURER

Joan Heinen—Clerk/Treasurer
763-389-8931
Julia Pettitt—Deputy Clerk/Treasurer
763-389-8931

FIRE STATION

****EMERGENCY DIAL 911****
Scott Case, Fire Chief
763-350-0374

MAINTENANCE DEPARTMENT

Zachary Good, Maintenance
763-286-3394

BALDWIN TOWNSHIP WEBSITE:

<http://baldwintownship.govoffice.com>

**Burning Permits at the town hall or
online at <http://www.dnr.state.mn.us>.
Burning permits**

July 4	Independence Day OFFICE CLOSED
July 17	Town Board Meeting
July 19	Special Planning Commission Meeting
July 20	Park Committee Meeting
July 26	Planning Commission Meeting
August 7	Town Board Meeting
August 16	Special Planning Commission Meeting
August 17	Park Committee Meeting
August 21	Town Board Meeting
August 23	Planning Commission Meeting
September 4	Labor Day OFFICE CLOSED
September 16	Fire Department Open House—11-3
September 18	Town Board Meeting
September 23	Baldwin FunFest 11—3
September 20	Special Planning Commission Meeting
September 21	Park Committee Meeting
September 27	Planning Commission Meeting
October 2	Town Board Meeting
October 4	SCAT Meeting
October 16	Town Board Meeting
October 18	Special Planning Commission Meeting
October 19	Park Committee Meeting
October 26	Planning Commission Meeting

Cathy Stevens—Clerk/Treasurer

For those that don't know, Cathy has retired from Baldwin Township. Cathy has provided Baldwin Township with over 22 years of dedicated service.

Cathy, her husband, and son moved to Princeton in the mid-eighties. Although Cathy was interested in pursuing a career in Library Science, life gave her a different route. In her early career she commuted to Bloomington and worked in the technical library for a corporation that made high purity products where she gained knowledge of roads and Federal Standards.

Cathy started working for Baldwin Township on a parttime basis as a deputy clerk in 1999. She was the first person to actually work in the Township office while the other staff employees worked remotely from home.

When asked about her duties and responsibilities in her role as Town Clerk, Cathy said that one of the most important roles she had was to ensure that the Township was compliant with all state statutes; as well as providing excellent customer service and support to the Town Board and other departments. One of the duties Cathy enjoyed and was most proud of was the initial implementation of the records retention system for Baldwin Township. Cathy also acted as the Election Administrator for two precincts.

Cathy said she loved the variety of her job the most, but that she really "loves it all!" Working with a huge network of people, such as the Township officials, attorneys, and the people of our community has brought her great satisfaction.

As Cathy looks ahead for the Township, she feels that one of the most positive changes for the community is the fact that we have taken over our own planning and zoning and building permit applications. Cathy feels that for the Township to achieve their long-term goals the "Township needs people with a good work ethic," and she is looking forward to seeing what comes next for the Township.

The Baldwin Township Town Board stated, "For the past 22 years, Cathy has been an invaluable asset to the residents of Baldwin Township. Her attention to detail and passion for her position as clerk and treasurer for Baldwin Township will be greatly missed. We wish her the very best in her retirement."

We are all very happy for Cathy and on behalf of Baldwin Township, we want to wish you a wonderful retirement! You will be missed.

Starting June 20, 2022

Baldwin Township assumed their planning, zoning and building permit functions from Sherburne County Planning and Zoning. All zoning, building, septic or shoreland questions/requests should now be directed to Baldwin Township.

The Township has contracted with The Planning Company LLC and Rum River Construction Consultants to assist in ensuring a smooth and seamless transition of these function. Both companies have extensive experience in their areas of expertise.

The Planning Company—Dan Licht

The Planning Company (TPC) was established in 2010 by Dan Licht and Scott Richards to provide senior level planning services to local units of government. Elizabeth Stockman joined TPC as an associate partner in 2011 bringing a background in landscape architecture and site design, as well as planning.

Dan Licht of the THC will act in the capacity of Town Planner for Baldwin Township. Mr. Licht has almost 30 years of experience as a planning consultant. He attended the University of Minnesota majoring in political science with minors in urban studies and applied economics. His experience includes preparation of comprehensive plans, writing zoning/subdivision ordinances as well as other regulations and codes.

Mr. Licht will be the initial contact for applicants regarding development proposals, conditional/interim uses, variances, plat requests, etc. he will look at requests and work with the applicant to ensure their request meets the parameters of Baldwin Township's zoning ordinance and Comprehensive Plan.

If the request meets all requirements, Mr. Licht will inform the applicant which documents need to be completed and submitted. If the request does not meet the requirements, the applicant will be informed as to the changes and/or additions that are needed to move forward. Applications will be reviewed by the Baldwin Township Planning Commission to make recommendations to the Town Board whether to approve a request.

You may contact Mr. Licht at 612-991-2230 or email at DDL@PlanningCo.com.

If the request deals with building and meets the zoning requirements, all building construction matter/questions will be sent to Andy Schreder, the designated Building Official for Baldwin Township.

Rum River Construction Consultants—Andy Schreder

Cities and Townships that have adopted the Minnesota State Building Code are required by state law to appoint a designated building official to ensure that all building work done is in compliance with standards according to the Minnesota State Building code. Andy Schreder, owner and chief building official of Rum River Construction Consultants (RRCC) will be acting as Baldwin Township's designated building official.

Mr. Schreder began his career as a carpenter in 1992 and has had vast experience in both residential and commercial construction. Mr. Schreder was exposed to many facets of the job that gave him the experience and understanding of the needs of the entire project, beginning to end.

Mr. Schreder started working as a Code Official in 2002 and founded RRCC in 2009, with a focus on providing continuing education for licensed contractors and code officials. Since that time, RRCC has expanded to include contract services for full code administration, permitting, plan review, and inspection services. RRCC founding principles are Accuracy, Efficiency and Uniformity.

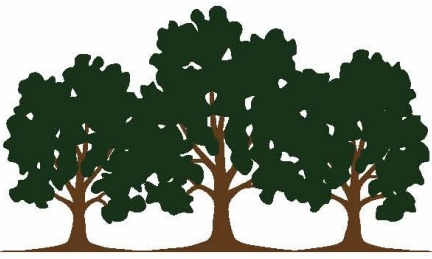
Building permit applications for Baldwin Township, along with informational handouts, may be obtained either at Baldwin Town Hall or online at www.baldwintownship.govoffice.com. Applicants will find helpful information online such as: what building permit application is needed, any required supplemental documentation, whether plan reviews are needed, how to schedule inspections and much more. If applicants have questions or need additional information, they may contact RRCC at 763-331-7722 or email them at rumrivercc.com

Dan Licht-The Planning Company



Andy Schreder-Rum River Construction Consultants





BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

US POSTAGE PAID
Princeton, MN
PERMIT NO. 30
Zip Code 55371

Jay Swanson-Chair-2024
Tom Rush-Vice Chair-2025
Bryan Lawrence-2026
Scott Case-2025
Jeff Holm-2026



The Baldwin Town Board Supervisors

The Baldwin Township Board of Supervisors consists of five supervisors elected at large for staggered three-year terms. The Supervisors vote for a board chair and vice-chair at their regular meeting in January.

According to Minn. Stat. 366.01, subd. 1, Supervisors “have charge of all town affairs not committed to other officers by law.” The Township Board of Supervisors makes decisions on behalf of the township and is responsible for its duties. Some of those duties include awarding contracts, approving township expenditures, adopting ordinances and resolutions, and setting policies. In addition, Supervisors may be assigned to act as liaisons to serve on various committees, commissions, or in other areas of interest affecting the township.

Your Township Board of Supervisors takes pride in serving the Baldwin community and encourages residents interested in becoming more involved in what’s happening in Baldwin Township to attend meetings held by the Township Board, Planning Commission, or Parks Committee. Attending the Annual Township meeting held on the 2nd Tuesday in March is another good way for the community to get an overview of what’s taking place in Baldwin Township. Attending this meeting gives residents an opportunity to hear about visions and goals for the Township.

If residents have ideas regarding community improvement or want to speak to a Town board Supervisor they can contact Baldwin Town Hall at 763-389-8931.