

**RESOLUTION NO. 24-42**

**RESOLUTION OF THE CITY OF BALDWIN  
SHERBURNE COUNTY, MINNESOTA**

**A RESOLUTION MAKING APPOINTMENTS TO CERTAIN OFFICES AND  
POSITIONS WITHIN THE CITY OF BALDWIN FOR THE YEAR, SETTING  
SALARIES AND EMPLOYMENT TERMS, AND ESTABLISHING MEETING TIMES**

**WHEREAS**, the Baldwin City Council desires to make annual appointments to fill certain offices and positions within city government.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Baldwin, Minnesota, establishes the following:

1. That the following persons are appointed by the City Council to the following offices and positions for the remainder of the year 2024:

ACTING MAYOR: Tom Rush

CITY CLERK: Joan Heinen

DEPUTY CLERK: Kayla Nielsen

CITY ENGINEER: Hakansan Anderson

CITY PLANNER: Dan Licht, The Planning Company

ANIMAL CONTROL OFFICER: Online Retrievers

BUILDING INSPECTOR: Rum River Consultants

CITY ATTORNEY: Couri & Ruppe P.L.L.P.

WEED INSPECTOR: \_\_\_\_\_

OFFICIAL NEWSPAPER: Union Times

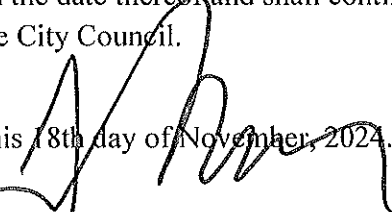
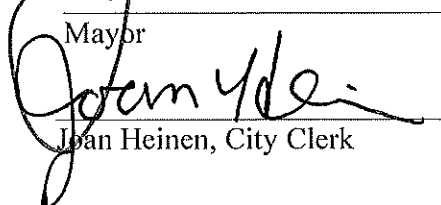
OFFICIAL DEPOSITORIES: Bremer Bank

2. City Council members shall have the responsibilities for supervising and directing the staff in the following areas:

- a. Mayor—
- b. Council Member 1
- c. Council Member 2

- d. Council Member 3
  - e. Council Member 4
3. City Staff and/or Consultants will attend the boards, commissions and committee meetings as directed by the City Council. Staff who are directed to attend meetings will be compensated based on the City's personnel policies or contractual agreements. Staff who are not directed to attend will not be compensated for their attendance.
  4. All non-elected employees of Baldwin Township shall continue as employees of the City of Baldwin in the same position and under the same terms of employment as existed on the last day of the existence of Baldwin Township.
  5. Regular meetings of the Baldwin City Council for the remainder of 2024 and all of 2025 shall held on the first and third Monday of each month. All such meetings shall be held at 7:00 p.m. at the Baldwin City Hall. The City Council may amend this meeting schedule from time to time.
  6. Regular meetings of the Baldwin Planning Commission shall be held every fourth Wednesday of each month at Baldwin City Hall at 7:00 PM.
  7. City Council members shall be compensated as follows:
    - \* City Council Meeting Attendance: \$100
    - \* City Council Monthly Stipend: \$100
    - \* Other: Meeting Attendance as authorized by the City Council: \$100 minimum
    - \* Hourly compensation shall be: \$25 per hour, including all meetings exceeding 4 hours.Mileage for travel to seminars, official functions, and other City business shall be reimbursed in the standard per-mile amount as published by the Internal Revenue Service and modified from time to time.
  8. Election Judges shall be compensated at \$18 per hour for regular election judges and \$20 per hour for the head election judge.
  9. All checks issued by the City shall be signed by the Mayor and City Clerk.
  10. That such appointments shall take effect on the date thereof and shall continue until such time as a successor is appointed by the City Council.

Adopted by the City Council of the City of Baldwin this 18th day of November, 2024.

  
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Mayor  
  
\_\_\_\_\_  
Joan Heinen, City Clerk