



## CITY OF BALDWIN

30239 128th Street NW, Baldwin, MN 55371

# NEWSLETTER

**City of Baldwin**  
30239 128th Street NW  
Baldwin, MN 55371

### **Office Hours**

Mon-Thurs: 8:00 a.m. to 4:30 p.m.  
Closed for Lunch: 12:30 p.m.-1:00 p.m.  
Friday: 8:00 a.m.—12:00 p.m.

**Phone: 763-389-8931**

**Email: [city.clerk@baldwinmn.gov](mailto:city.clerk@baldwinmn.gov)**

### **CITY COUNCIL**

Jay Swanson, Mayor —763-631-8545  
[mayor@baldwinmn.gov](mailto:mayor@baldwinmn.gov)  
Tom Rush—763-389-8931  
[councilmemberD@baldwinmn.gov](mailto:councilmemberD@baldwinmn.gov)  
Scott Case—763-350-0374  
[councilmemberB@baldwinmn.gov](mailto:councilmemberB@baldwinmn.gov)  
Jeff Holm—763-389-8931  
[Council memberA@baldwinmn.gov](mailto:Council memberA@baldwinmn.gov)  
Alan Walker—763-389-8931  
[councilmemberC@baldwinmn.gov](mailto:councilmemberC@baldwinmn.gov)

### **CITY CLERK / TREASURER**

Joan Heinen—Clerk/Treasurer  
Kayla Nielsen—Deputy Clerk/Treasurer

### **FIRE STATION**

**\*\*EMERGENCY DIAL 911\*\***  
Scott Case, Fire Chief  
763-350-0374

### **PUBLIC WORKS DEPARTMENT**

Zachary Good, Supervisor  
Phil Fadden, Maintenance Technician  
763-389-8931

### **CITY OF BALDWIN WEBSITE:**

[www.baldwinmn.gov](http://www.baldwinmn.gov)

### **CITY OF BALDWIN FACEBOOK:**

[www.facebook.com/  
CityofBaldwinMinnesota](http://www.facebook.com/CityofBaldwinMinnesota)

## April - June 2025

### **Calendar of Events for 2025**

(unless otherwise noted all meetings start at 7:00 p.m.)

April 4	Public Accuracy Test @ City Hall 9 a.m.
April 7	City Council Meeting
April 8	Special Election—Sunday Liquor Licenses
April 14	Board of Canvass 7 p.m.
April 16	Special Planning Commission Meeting
April 17	Board of Appeal and Equalization 3 p.m.
April 17	Park Committee Meeting
April 21	City Council Meeting
April 23	Planning Commission Meeting
May 3	Clean Up Day 8 a.m. —12 p.m.
May 5	City Council Meeting
May 15	Park Committee Meeting
May 19	City Council Meeting
May 21	Special Planning Commission Meeting
May 26	Memorial Day— <b>Office Closed</b>
May 28	Planning Commission Meeting
June 9	City Council Meeting
June 18	Special Planning Commission Meeting
June 19	Juneteenth— <b>Office Closed</b>
June 23	City Council Meeting
June 25	Planning Commission Meeting
June 26	Park Committee Meeting

**Burning Permits are available at City Hall or  
online at [www.dnr.state.mn.us](http://www.dnr.state.mn.us).**

**Special Election—Sunday Liquor Licenses**  
**Tuesday, April 8, 2025 10 a.m. to 8 p.m.**

# WELCOME

## BALDWIN WELCOMES KAYLA NIELSEN AS OUR DEPUTY CLERK-TREASURER

Kayla has been with Baldwin since July 2024. Before coming to Baldwin, Kayla's work experience included customer service, managing, and training. These skills have proved to be an asset in her position with Baldwin.

In addition to assisting the Clerk-Treasurer, she is also responsible for working with the City's website, newsletter, maintaining files, tracking residents' concerns, and working with the various City boards, commissions, and departments.

Kayla enjoys everything about her job, particularly being involved and learning about the different facets of government. She says there is always something to do. She especially enjoys working with the public both in person and on the phone.

For fun, Kayla, her husband John, their two children, and dog Nala (their chocolate lab mix), always find something to do. Whether camping or playing a competitive game of Cornhole bean bag toss, the family enjoys being outdoors together! When it is time to relax, Kayla enjoys a good book!

On your next visit to City Hall, be sure to say hello to Kayla.





# SPECIAL ELECTION

## Special Election – Sunday Liquor Licenses

**Election Day is Tuesday, April 8, 2025. Polls are open 10:00 a.m. to 8:00 p.m. Residents vote at Baldwin City Hall (30239 128<sup>th</sup> Street NW, Baldwin, MN 55371).**

An establishment must obtain a Sunday liquor license from Baldwin City Council to sell intoxicating liquor on-sale and off-sale on Sunday. Before the City Council may issue Sunday licenses, it must get approval from the voters at a general or special election. The City of Baldwin's special election to consider issuing Sunday liquor licenses is scheduled for April 8, 2025. The ballot question states:

Title: Sunday Liquor Licenses

Question: Shall the City of Baldwin authorize the issuance of Sunday intoxicating liquor licenses? "Yes" or "No"

If the voters approve Sunday liquor sales, the City Council would amend its existing Liquor Ordinance regarding Sunday licenses. Following this, the City Council can consider applications for Sunday licenses for businesses, restaurants, clubs, etc. that wish to sell intoxicating liquor on Sundays. This would be on-sale and off-sale liquor sales on Sunday.

If the voters do NOT approve Sunday liquor sales, the City will not be able to authorize liquor stores in Baldwin to sell intoxicating liquor on Sundays, nor will the City be able to authorize restaurants or other establishments in Baldwin to sell intoxicating liquor at their place of business on Sundays.

**Absentee ballots** are available at Baldwin City Hall until Monday, April 7, 2025 at 5:00 p.m. For more information about absentee voting, please see our website at [baldwinmn.gov](http://baldwinmn.gov) or contact City Hall at 763-389-8931.



# IMPORTANT DATES

**PUBLIC ACCURACY TEST:** A public accuracy test will be held on **Friday, April 4, 2025** at 9:00 a.m. at the Baldwin City Hall, 30239 128th Street, Baldwin, MN for the purpose of demonstrating the accuracy of the programs to be used at the special election on April 8th, 2025. The demonstration is open to the press and the public. This test includes the City of Baldwin Precinct 1 and Precinct 2 for the April 8th, 2025 special election.

**BOARD OF CANVASS:** The Board of Canvass will be held on **April 14, 2025** at 7:00 p.m. at Baldwin City Hall. A canvassing board is an entity that conducts a formal “canvass” of the results of an election, which includes reviewing the vote totals and either certifying them as official, or ordering and administering a recount, if necessary. This meeting is open to the public.

**BOARD OF APPEAL AND EQUALIZATION:** Important information regarding property assessments. This may affect your 2026 taxes. The Board of Appeal and Equalization will be held on **April 17, 2025** at 3:00 p.m. at Baldwin City Hall. The purpose of this meeting is to determine whether property in the jurisdiction has been properly valued and classified by the assessor. If you believe the value or classification of your property is incorrect, please contact the City of Baldwin’s Assessor, Jake Stenzel, at 763-308-5049 or email Jake at [assessorjake@gmail.com](mailto:assessorjake@gmail.com) to discuss your concerns. If you disagree with the valuation or classification after discussion with Jake Stenzel, you may appear before the Local Board of Appeal and Equalization. The board will review your assessments and may make corrections as needed. Generally, you must appeal to the local board before appealing to the County Board of Appeal and Equalization.



# OBSTRUCTIONS

**ORDINANCE 100:** No person may place, maintain, or allow any obstruction in a road right-of-way other than those specifically permitted by this Article, by state law or rule, or by written approval of the City Council. Items prohibited by this section include, but are not limited to, fences, posts, structures, piled materials, hay bales, vehicles, trailers, campers, equipment, or any other items that interfere with the safe use or the maintenance of the right-of-way. No person shall park a functioning vehicle in a road right-of-way in such a way as to unreasonably interfere with the safe use of a road or the maintenance of the road right-of-way.

The Road Right-of-Way is defined as the area of land extending beyond the roadway which is reserved for public use. The right-of-way is 33 feet from the center line of the road way, and in some lake areas, 40 feet from the center line of the road way.



Common Obstructions include:

- Fencing and Posts
  - Headwalls
  - Boat Trailers
- Trash Cans on Road Surface
  - Unauthorized Structures
- Flower Beds, Landscaping, and Retaining Walls

If an obstruction is brought to the attention of the City, a letter will be sent to the resident to remove the obstruction immediately.

**For additional information - see Ordinance 100 at [baldwinmn.gov/ordinances/](http://baldwinmn.gov/ordinances/)**

# UPCOMING EVENTS

Clean Up Day

Saturday, May 3, 2025

8:00 AM to 12:00 PM

Baldwin City Hall

Visit [baldwinmn.gov](http://baldwinmn.gov) for details as they develop



15th Annual Baldwin FunFest

Saturday, August 16, 2025

11:00 AM to 3:00 PM

NEW LOCATION!

The grounds at Eternity Church

12564 303rd Avenue NW

# BALDWIN FIRE



Baldwin Fire Department is pleased to announce the acquisition of a used Pierce 65' Quint apparatus for \$10,000. It will be utilized in aerial operations, as a backup pumper, and rope rescue etc. This truck is a "jack of all trades" truck. The ladder truck has an expected service life of 10 years. Firefighters will be trained in truck and aerial operations and critical rescue situations. If you have any questions, please reach out to Baldwin Fire Chief Scott Case.

Office: 763-389-7976

Cell: 763-350-0374

Email: [fire.chief@baldwinmn.gov](mailto:fire.chief@baldwinmn.gov)