TOWN OF RUSSIA
CODES ENFORCEMENT OFFICER
HERBERT BELFIORE
PHONE 826-3845 HOME, 794-4686 CELL or TOWN OFFICE 826-3432 X 104
BUILDING PERMIT APPLICATION

DATE:_____

OWNERS NAME_____**PHONE (   )**_____ _____

APPLICANT'S NAME_____**PHONE (   )**_____

ADDRESS_____

INTEREST IN PROPERTY: OWNER_____LESSEE_____AGENT_____OTHER_____
        EXPLAIN_____

TAX MAP NUMBER_____**LOCATION**_____

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1. Existing Use and Occupancy_____
    Intended Use and Occupancy_____

2. Nature of Work: New Building_____Addition_____Alteration_____Repair_____
    Demolition_____Other_____Explain_____
    _____

3. Number of Bedrooms by Floor: Basement_____1st floor_____2nd floor_____
    Number and types of Vehicles Garaged_____

4. Overall Dimensions of Existing Structure:
    Front_____Rear_____Depth_____Height_____Number of Stories_____

    Overall Dimensions of Proposed Structure:
    Front_____Rear_____Depth_____Height_____Number of Stories_____

5. Lot Size: Front_____Rear_____Depth_____Acres_____

6. Zoning District_____
    Zoning Permit Number_____Date of Permit_____

7. Planned Construction Start Date_____
    Estimated Date of Completion_____
    Estimated Cost of Work_____

8. Architect_____Phone (   )_____
    Address_____

9. Contractor_____Phone (   )_____
    Address_____

10. Specify New York Board of Fire Underwriters, or other authorized agency or organization, who will
    inspect and certify electrical work._____
    _____

11. Two copies of the following date:
    a. Lot layout, drawn to scale, locating clearly all existing and proposed structures and showing all
    setback dimensions and property lines. Give lot and block numbers, or description according to
    deed, show street names, and identify whether it is an interior or corner lot.

    b. Complete plans and specifications for the proposed construction, which describes the nature of
    the work to be performed, the materials and equipment to be used and installed and details of
    structural, mechanical, electrical and plumbing installations.

12. **FEE** (not including electrical inspection) **SUBMITTED HEREWITH**: $_____

    NOTE: MAKE CHECK PAYABLE TO "TOWN OF RUSSIA"

13. No work proposed herein will start prior to the issuance of a Building Permit.

    Signature of Applicant*_____
    Title*_____

    *Duly authorized officer, if applicant is a corporation.

    Signature of Codes Enforcement Officer_____
        If permit is issued and Date issued   _____

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FOR CODE ENFORCEMENT OFFICER'S USE

Fee Charged_____Building Permit Number_____Date:_____

Permit Refused_____Date:_____Reason_____
_____

Inspections:
        Date_____Comments_____

        Date_____Comments_____

        Date_____Comments_____

        Date_____Comments_____

        Date_____Comments_____