

TOWN OF RUSSIA
APPLICATION FOR USE OF KUYAHOORA TOWN PARK

This application is being made with the understanding that the applicant has read, acknowledges and understands the Rules and Regulations of the Town of Russia, and will comply with the same.

To be filled out by the applicant:

DATE OF USE

REQUESTED TIME OF USE

APPLICANTS NAME

GROUP/ORGANIZATION REPRESENTED

STREET ADDRESS

ADDRESS OF ORGANIZATION

CITY / STATE / ZIP CODE

CITY / STATE / ZIP CODE

TELEPHONE NUMBER

TELEPHONE NUMBER

Applicants Signature

Resident

Non-resident

TO BE FILLED IN BY TOWN REPRESENTATIVE ----- TOWN CLERK

DEPOSIT PAID _____ **CASH ONLY** _____ **DATE PAID** _____

USE FEE PAID _____ **CASH ONLY** _____ **DATE PAID** _____

DATE OF INSPECTION _____ **BY WHOM** _____

DEPOSIT WAS: **RETURNED** _____ **NOT RETURNED** _____

APPLICATION, DEPOSIT AND USE FEE WAS RECEIVED BY: _____
Town Representative

The Town Clerk will accept applications from Town Residents for the use of the Town Park Pavilion beginning the **first Wednesday in January of the year requested, and will take them on a first come, first served basis. Applications will be opened up to everyone, residents and non-residents alike the first Monday of February each year.**

TOWN PARK PAVILION AGREEMENT

CHECK THE FACILITIES YOU ARE REQUESTING TO USE

PAVILLION _____

KITCHEN _____

SOCCER FIELD _____

BASEBALL FIELD _____

PLAYGROUND _____

The undersigned agrees to abide by these rules and regulations.

Signature of Individual or Organization Represented

Dated

TOWN BOARD / PARK USE ONLY

_____ **APPROVED** _____ **DISAPPROVED** _____ **REASON**

AUTHORIZED SIGNATURE

DATE

TOWN PARK PAVILION AGREEMENT

This agreement is granted under the following conditions: violation of which shall cause the Park to be closed, all parties to leave, and a fine of up to \$ 500.00. Also, if a security deposit is involved, it will be revoked.

1. There will be no **"FIREWORKS"** allowed in the park by individual renters.
2. A deposit of \$ 100.00 will be paid to the Town Clerk upon reserving the Pavilion, this is a CASH only payment. This deposit will be refunded in full, if the pavilion and other facilities used are clean and ready for the next use. You are renting the pavilion only and this is your reserved private place. The park is open to the public, so others may be on the park grounds. This does not include the user fees.
3. User fees are residents of Town (\$250.00) and Non-residents (\$300.00) this fee needs to be paid when key is picked up.
4. Requested dates are confirmed only upon the receipt of the application and deposit fee to the Town Clerk's Office. If you need to cancel, it must be done **15 days in advance**, and the Town Clerk must be **notified in writing, or the deposit check will be kept.**
5. The **organization / individual** who execute the Rental Agreement must be at the Park and available if required by the Town or any law enforcement agency. **Any damage** to the Town property, and any fines imposed, will be the responsibility of the sponsoring organization/individual.
6. No connection to the electrical service is permitted other than that for which an electrical outlet has been provided by the Town.
7. **Weapons**, including firearms, bows and arrows and any other instruments that may be classified as weapons along with **fireworks, explosives** and dangerous instruments (**as defined by Penal law**), **are forbidden within the Park at any time.**
8. No ox, pig or other similar type of roast is allowed, unless a special permit from the Town is granted.
9. No vehicles shall exceed **10 m.p.h.** in Park, at any time.
10. No bashes, or other parties involving "Battle of the Bands" is permitted unless Special Permit is granted. Complaints of excessive noise or bad conduct shall be grounds for the closing of the Park.
11. There shall be **NO ALCOHOLIC BEVERAGES** brought onto the Park property for consumption at the park, **at any time.**
12. **BRING YOUR OWN CONSUMABLES (trash bags, paper towels, toilet tissue, etc.) Empty all garbage cans, insert new liners, and put all bagged garbage in the DUMPSTER.**
13. **THE KITCHEN AND ALL FACILITIES USED SHOULD BE LEFT IN A CLEAN CONDITION, READY FOR THE NEXT USE.** If the grill is used, clean the top and remove the grease out of the trap. **IF THE FACILITIES ARE NOT PROPERLY CLEANED, YOU WILL FORFEIT ALL OR PART OF YOUR \$ 100.00 DEPOSIT FEE.**
14. **NO** Blow-up bounce houses and/or water slide **ALLOWED** at any time!

I, _____ HAVE READ AND FULLY UNDERSTAND THE TERMS OF THE
RENTAL AGREEMENT. Signature _____

KEY # _____ PICKED UP ON _____ BY _____

REMEMBER, IT IS YOUR PARK---PLEASE TAKE CARE OF IT