

17.103 **SIGN PERMITS REQUIRED.**

Permit Required. No persons shall erect, relocate, reconstruct or maintain or cause the aforementioned within the Village of Biron any signs without first having obtained and having in force and in effect a permit therefor from the Administrator.

(a) Permits. Signs shall not be erected or altered until a permit has been issued by the Administrator. Applications for a sign permit shall be made in writing upon forms furnished by the Administrator. The applicant shall file with the application plans and specifications and provide information about the sign, including dimensions, materials, illumination, wiring, height above grade, distance from lot line, and by whom it shall be erected. Permits are not required for a copy change when no change in business name is involved.

(c) Permit Fees. A permit fee shall be paid to the Village Clerk for each sign permit issued under this Code in an amount consistent with the corresponding Fee Schedule set by the Village Board. No fee shall not be charged for putting an existing sign in conformance with this Code or for a copy change when no change in business name is involved.

(d) Exceptions.

(I) Temporary Signs. Permits are not required for such temporary signs as real estate (which advertises sale or rental of the premises upon which it is posted), political and construction site or similar-type signs provided such signs do not exceed twenty-five (25) square feet of display surface.

(II) Window Signs. Window signs directing attention to a business or profession conducted on the premises or to a product, service or entertainment sold or offered on said premises shall be permitted without a permit.