



SECONDARY PLAT

TOWN OF FORTVILLE APPLICATION CHECKLIST

The following items must be submitted before a Secondary Plat petition can be reviewed by the Plan Commission. Any questions regarding these items should be directed to the Fortville Planning & Building Director at (317) 485-4044 Ext. 105.

- Application Form with original signatures (attached):**
If the petitioner is not the land owner, then the petition shall include a notarized affidavit and consent of the property owner(s) bearing the owner's original signature.

- Secondary Plat – Three (3) copies on 24” x 36” + .pdf of all documents**
 - Restrictive Covenants
 - Commitments approved by the Plan Commission or Town Council pursuant to any related primary plat, rezoning, or preliminary plan approval.

- Construction Drawings – Three (3) copies on 24” x 36” + .pdf of all documents**
 - Addresses written directly on a copy of the plat and a typewritten list of addresses with corresponding lot numbers organized by street.
 - Final Erosion Control Plan

- Warranty Deed, Quitclaim Deed, and/or Contract:**
The deed or contract must be executed and recorded.

- Filing Fee: \$ _____**
Cash, Check, or Money Order payable to the Town of Fortville. The filing fee is not refundable.

- Secondary Plat Approval Process:**
Following submittal of the complete application as determined by the Planning & Building Director, the Plat will be scheduled for review/comment by the Technical Review Committee.

- Secondary Plat Recordation Process:**
Following plat approval, and prior to recordation, the petitioner shall provide one set of as-built construction drawing.

SECONDARY PLAT

**TOWN OF FORTVILLE
APPLICATION**

Petitioner's Contact Information:

Petitioner's Name: _____ Phone: _____

Address / City / Zip: _____

Email Address: _____

Project Description:

I (We), the above listed petitioner, request a Secondary Plat for property located at:

_____.

Name of Subdivision: _____ Number of lots: _____

Township Name: Vernon (Section _____ Township _____ Range _____)

Primary Plat Approval Date: _____

Present Use / Zoning of Property: _____

Owner's Contact Information: *If the petitioner is not the land owner, then the petitioner must provide a notarized affidavit and consent of the property owner(s) bearing the owner's original signature.*

Name: _____ Phone: _____

Address / City / Zip: _____

Registered Engineer or Surveyor Contact Information:

Name: _____ Phone: _____

Address / City / Zip: _____

Email Address: _____

Petitioner or Agent Signature

Date

CONSENT OF PROPERTY OWNER(S)

Comes now _____ ,
being the owners in fee simple of the real estate located at _____
_____ ,

in the Town of Fortville, Indiana, and by my (our) signature (s) below consent to granting of the
petition of _____
currently pending before the Town of Fortville.

Dated: _____

Dated: _____

Subscribed and sworn to before me, a Notary Public, this _____ day of _____ ,
20__ .

Notary

Commission Expires

Residing in _____ County