

Village of LaValle
101 W. Main Street, P.O. Box 13
LaValle, WI 53941
Phone 608-985-8383
SHELTER RENTAL APPLICATION

NAME: _____ ADDRESS: _____
PHONE: _____ EVENT DATE: _____ APPROX. TIME: _____
VILLAGE RESIDENT: ____ yes ____ no

Small Shelter with or without Kitchen? With Kitchen Without Kitchen
(CIRCLE ONE)

Large Shelter (Pavilion) ____ yes ____ no
Will there be music? ____ yes ____ no (If yes music must end by 10pm)

PUBLIC EVENTS- FUNDRAISERS ONLY

Organization Name: _____ Event Date: _____
Event Name: _____ Event Description: _____
Will there be music? ____ yes ____ no
(Note): Music must end at 10 pm unless
arrangements have been made with Village Board.
Will food be served? ____ yes ____ no Large Shelter? ____ yes ____ no
Will alcoholic beverages be served? ____ yes ____ no Small Shelter with Kitchen? ____ yes ____ no
Will alcoholic beverages be sold? ____ yes ____ no Small Shelter without Kitchen? ____ yes ____ no
Class "B" License applied for? ____ yes ____ no Weekend-long event? ____ yes ____ no
(attach copy of approval) Ball Park Lights? ____ yes ____ no

Indemnity & Agreement

The undersigned, on their own behalf and for _____ (organization/family/individual),
in consideration for the Village of La Valle renting the use of the park shelter to said organization/family/individual, hereby covenants
and agrees to indemnify and hold harmless the Village of La Valle from and against any and all claims, liabilities, losses, damages,
injuries, costs, or expenses (including reasonable attorney's fees and court costs) of whatever kind which are imposed on, incurred by,
or asserted against the Village at any time by any third party which relate to or arise from the use of said facility and park. The
undersigned further agrees to abide by all ordinances of the Village of La Valle particularly those regulating the use of the premise
rented. The undersigned states they are duly authorized to execute this Indemnity and Agreement on behalf of said
organization/family/individual; that they have read the foregoing and that they have received a copy thereof.

PLEASE DATE, SIGN AND RETURN TO VILLAGE OFFICE (ADDRESS ABOVE).

Deposit and payment is not required until **2 weeks prior to event.**

**Please make deposit check separate from rental check as your deposit check will be returned to you or
shredded upon inspection after event.**

Application needs to be turned into Village Clerk within two weeks of receiving in order to hold date.

THANK YOU

DATED: _____ SIGNATURE: _____

For Office use Only

Shelter Reserved _____	Deposit Fee _____
# of days _____	Rental Fee _____
Facility Inspected by _____	Date _____
Refund Approved _____	Date _____