

# **Wheelock**

## **Vermont**



**ANNUAL REPORT**  
**Year Ending December 31, 2019**

## DATES

- MARCH 2            KINGDOM EAST DISTRICT ANNUAL MEETING  
6:30PM Lyndon Town School Library
- MARCH 3            ANNUAL TOWN MEETING  
9:00AM Wheelock Town Hall
- MARCH 3            AUSTRALIAN BALLOT VOTING  
10:00AM Polls Open Wheelock Town Hall  
7:00PM Polls Close
- MARCH 21          RABIES CLINIC  
11:15AM – NOON Wheelock Town Hall  
Dr. Steen - rabies and other shots available for dogs and cats  
dogs on leash, cats in carriers
- APRIL 1            DOG LICENSE DEADLINE  
Licenses available at Town Clerk's Office or by mail  
Licenses available beginning January 1, 2020  
**EVERY DOG** over 6 months old, **EVERY YEAR**
- NOVEMBER 6        PROPERTY TAXES DUE

## TOWN MEETING POT LUCK

Please bring a dish and join everyone for pot luck lunch.

There are no stoves. There is no microwave.

There are outlets in the kitchen for plugging in crock pots.

## DEDICATION

The 2020 Wheelock Annual Report is dedicated to the hardworking men and women who work day and night in all kinds of weather to maintain Vermont's rural road network.

*Cover photo by Carol Rossi.*

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**WARNING**  
**TOWN OF WHEELOCK ANNUAL TOWN MEETING**  
**March 3, 2020**

The legal voters of the Town of Wheelock in the county of Caledonia and the State of Vermont are hereby warned and notified to meet at the Town Hall in Wheelock, on Tuesday, March 3, 2020, at 9:00 a.m. to transact the following business from the floor:

- ARTICLE 1.** To elect a moderator for the ensuing year.
- ARTICLE 2.** Shall the voters approve expenditures in the amount of \$ 135,757. for the General Fund to meet the expenses and liabilities of the Town for the ensuing year?
- ARTICLE 3.** Shall the voters approve expenditures in the amount of \$340,808 for the maintenance of its highways, including summer roads, winter roads and State Aid Resurfacing?
- ARTICLE 4.** To elect all Town Officers required by law.
- ARTICLE 5.** Shall the voters of the Town of Wheelock appropriate the sum of \$7,000 to be added to the \$65,808 already in the Reserve Fund under the control and direction of the Selectboard for bridge repair, replacement and/or major road repair?
- ARTICLE 6.** Shall the voters of the Town of Wheelock appropriate the sum of \$37,000 to be added to the \$48,301 already in the Road Equipment Replacement Fund to be used for the purchase of new equipment?
- ARTICLE 7.** Shall the voters of the town of Wheelock appropriate the sum of \$30,000 to the Town Hall Project Reserve Fund to be used for major repair and rehabilitation work on the Wheelock Town Hall and reduction of debt for those expenses?
- ARTICLE 8.** Shall the voters of the town of Wheelock appropriate the sum of \$35,000 to the Town Garage Reserve Fund to be added to the \$48,368 already there to be used for addressing the needs for a Town Garage?
- ARTICLE 9.** Shall the voters of the Town of Wheelock appropriate the sum of \$34,868.73 for the operating expenses of Lyndon Rescue, Inc.?
- ARTICLE 10.** Shall the Town of Wheelock appropriate the sum of \$30,500 for the operating expenses and equipment replacement fund of the Sheffield/Wheelock Fire Department?
- ARTICLE 11.** Shall the voters of the Town of Wheelock vote that taxpayers pay real

estate taxes to the Treasurer on or before the first Friday of November annually with U.S. Postal Service postmarks accepted and with delinquent taxes having interest charges of one percent (1%) per month and with a seven percent (7%) penalty charged against them from the due date?

**ARTICLE 12.** Shall the voters appropriate \$29,645 for the Town's share of Transfer Station expenses?

**ARTICLE 13.** Shall the Town raise \$4,607 to support the following organizations?

- 1) Community Restorative Justice Center ..... \$250
- 2) Caledonia Home Health and Hospice ..... \$300
- 3) Darling Inn Senior Meal Site ..... \$300
- 4) HOPE ..... \$500
- 5) NEK Council on Aging ..... \$300
- 6) Northeast Kingdom Human Services, Inc. .... \$1622
- 7) Northeast Kingdom Youth Services ..... \$250
- 8) Northeast Kingdom Learning Services ..... \$100
- 9) Rural Community Transportation ..... \$300
- 10) Umbrella ..... \$600
- 11) Vermont Center for Independent Living ..... \$85

**ARTICLE 14.** Shall the Town appropriate \$250 to the Kingdom Animal Shelter, an all volunteer run animal rescue?

**ARTICLE 15.** Shall the Town appropriate \$650 to Cobleigh Public Library for public library services?

**ARTICLE 16.** Shall the Town appropriate \$250 to NorthWoods Stewardship Center for the purposes of providing: summer camps, school science and outdoor programs; summer Conservation Service Corps training and jobs for local youth; low-cost forestry workshops for landowners; and maintenance of local hiking and water trails throughout the Northeast Kingdom?

**ARTICLE 17.** Shall the voters authorize the Selectboard to purchase the property of the Francis Deos Estate, 1.12 acres on Route 122, for an amount not to exceed \$8,000?

**ARTICLE 18.** Shall the Town of Wheelock enter into a communications union district (CUD) to be known as NEK Community Broadband, under the provisions of 30 V.S.A. Ch82?

**ARTICLE 19.** To transact any other business that properly comes before this meeting?

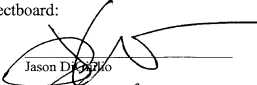
The following Article will be voted by Australian ballot:

ARTICLE 20. Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$ 794,823.00?

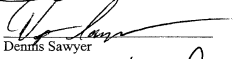
ARTICLE 21. To adjourn.

The polls will be open from 10:00 a.m. until 7:00 p.m.

Dated at Wheelock, Vermont, this 15<sup>th</sup> day of January, 2020. Recorded before posting.  
Selectboard:

  
\_\_\_\_\_  
Jason D. Smith

Attest:   
\_\_\_\_\_

  
\_\_\_\_\_  
Dennis Sawyer

  
\_\_\_\_\_  
Ann Lawless

**TOWN OF WHEELOCK  
TOWN OFFICERS**

<b>OFFICE</b>	<b>ELECTED OFFICIAL</b>	<b>TERM EXPIRES</b>
Moderator	Peter Miller	2020
Town Clerk	Carol Rossi	2020
Town Treasurer	Carol Rossi	2020
Selectboard	Dennis Sawyer Jason DiGiulio Ann Lawless	2020 2021 2022
Listers	Kenneth (Jim) Blackbird Sharra James (appointed) Paula Sawyer	2020 2021 2022
Auditors	Barbara Miller Kim Crady-Smith Paul Tomasi	2020 2021 2022
Delinquent Tax Collector	Carol Rossi (resigned) Emily Purdy (appointed)	2020
First Constable	Charles Lacaillade	2020
Second Constable	Atti Seguin	2020
Grand Jury	Martin Holladay	2020
Town Agent to Convey Real Estate	Town Clerk	2020
Town Agent to Prosecute And Defend	Selectboard	2020

**2020 BUDGET SUMMARY****ROAD FUND**

## ROAD INCOME

State Aid to Highways	58793
Health Insurance Employee Share	972
Overload & Access Permits	200
Rented Equipment Fees	250
Road Fund Interest	15
Taxes to be Raised*	280578
<b>TOTAL INCOME</b>	<b>340808</b>

## ROAD EXPENSES

Staff & Contracted Services	153219
Equipment Expenses	91441
Infrastructure	10000
Materials	67000
Garage	8498
Other Expenses	10650
<b>TOTAL BUDGET EXPENSES</b>	<b>340808</b>

**2020 BUDGET SUMMARY****GENERAL FUND**

## GENERAL FUND INCOME

Town Office Income	8670
Lister Income	5400
General Government Income	4850
Taxes to be Raised*	116837
<b>TOTAL INCOME</b>	<b>135757</b>

## GENERAL FUND EXPENSES

Town Office Staff	35835
Town Office Expense	27035
Lister Office Staff	2500
Lister Office Expense	5048
General Government Staff	9610
General Government Expense	25748
Buildings & Grounds Staff	2160
Buildings & Grounds Expense	22321
Cemetery Sexton	5500
<b>TOTAL BUDGET EXPENSE</b>	<b>135757</b>

\* to be reduced by cash on hand



## TREASURER'S REPORT

1/1/2020

### ASSETS

Checking Accounts	145,541
Community Club	400
Wheelock Community Initiative	1,148
<i>Restricted Funds</i>	
Reappraisal Reserve	50,849
Road Equipment Reserve	48,301
Road & Bridge Reserve	65,808
Road Sign Reserve	3,363
Town Garage Reserve	48,369
Town Hall Reserve	6,870
VCDP Transfer Account	200
<b>TOTAL</b>	<b>370,849</b>

### LIABILITIES

Accounts Payable	
unprocessed checks	9,772
2019 withholdings	3,687
Community Club Account	400
Wheelock Community Initiative	1,148
<i>Restricted Funds</i>	
Reappraisal Reserve	50,849
Road Equipment Reserve	48,301
Road & Bridge Reserve	65,808
Road Sign Reserve	3,363
Town Garage Reserve	48,369
Town Hall Reserve	6,870
VCDP Transfer Account	200
<b>TOTAL</b>	<b>238,767</b>

### FUND BALANCE ACCOUNTING

Unbudgeted Income	8,130
Unexpended General Fund	23,180
Unexpended Road Fund	63,291
Delinquent Collection less 2019 Warrant	27,255
<b>TOTAL</b>	<b>121,856</b>

<b>ACCOUNTED FOR BALANCE</b>	<b>121,856</b>
<b>UNACCOUNTED FOR BALANCE</b>	<b>10,226</b>

**REVENUES**  
**2019 FISCAL YEAR**

Cash Balance on Hand Dec. 31, 2019	54,228
Current Tax & Adjustments Collected	1,133,660
Hold Harmless-Current Use	57,897
Payment in Lieu of Taxes - State Land	16,234
Education Fund 2018 Reconciliation	14,459
Delinquent Tax Collections	89,182
Town Office	12,242
Listers Office	5,539
General Government	4,928
Road Fund Income	1,842
Road Fund State Payments	59,241
Road 2018 Insurance Claim	4,971
Road Fund 2019 Grant Reimbursement	4,911
Transfer from Road Sign Reserve	361
Unbudgeted Reimbursements	266
Unemployment Adjustment for 2018	762
<b>TOTAL REVENUES</b>	<b>1,460,723</b>

**DISBURSEMENTS**  
**2019 FISCAL YEAR**

Town Office Staff	27,008
Town Office Expenses	10,098
Lister Staff	454
Lister Office Expense	6,790
Delinquent Tax Collector	4,815
General Government Staff	7,309
General Government Expenses	22,438
Buildings and Grounds Staff	1,289
Buildings and Grounds Expenses	18,523
Town Hall Structural Loan Payment	30,000
Road Staff and Contracted Services	108,591
Road Equipment Expenses	81,520
2019 International Truck Payment	25,341
Materials	40,751
Garage	7,204
Infrastructure	2,750
Road Fund - Other	10,764
Ditching and Resurfacing Projects	5,523
Transfer to Road Fund Reserve Accounts	53,000
Social Service & Non-profit Appropriations	5,047
Lyndon Rescue Appropriation	35,461
Cemetery Sexton	5,500
Sheffield Wheelock Fire Department	30,137
Transfer Station Staff (Wheelock Share)	17,024
Transfer Station Expenses (Wheelock Share)	7,963
<b>TOTAL</b>	<b>565,300</b>

**PAYMENT TO SCHOOL DISTRICT** **774,715**

BY TOWN TREASURER

final reconciliation will be in April, 2020

## OUTSTANDING LOANS

Vermont State Statute Title 24 Chapter 53 sets forth the requirements related to borrowing for municipal purposes. Any borrowing that will not be paid off within five years requires rigorous attention to required actions that include but are not limited to adopting a resolution, warning a special meeting, holding at least one public information hearing, publications in the newspaper, posting of notices in five public places, statement of bond attorney on compliance with all statutory requirements. All borrowing not to be paid off within five years requires an Australian ballot vote of the people.

### LAND

One acre lot on Route 122 next to Town Hall  
Community National Bank, interest rate 3.25%  
Final Payment in 2027  
Borrowed \$70,000  
Balance Due \$41,469

### TOWN HALL STRUCTURAL REPAIRS

Union Bank, interest rate 2.25%  
Final payment in 2020  
Borrowed \$171,000  
Balance Due 12/26/2019 \$20,414

### 2019 INTERNATIONAL TRUCK

Passumpsic Savings Bank, interest rate 2.41%  
Final Payment in 2023  
Borrowed \$118,200  
Balance Due \$92,860

## RESTRICTED FUND ACCOUNTS

Community Club	\$400	in General Fund
Reappraisal Reserve	\$50,849	CNB savings account
Road Equipment Reserve	\$48,301	CNB savings account
Road & Bridge Reserve	\$65,808	CNB savings account
Road Sign Reserve	\$3,363	CNB savings account
Town Garage Reserve	\$48,369	CNB savings account
Town Hall Reserve	\$6,870	CNB savings account
VCDP Grant Transfer Account	\$200	CNB account
Wheelock Community Initiative	\$1,148	in General Fund

**STATEMENT OF TAXES RAISED  
DECEMBER 31, 2019**

**2019 GRAND LIST\***

MUNICIPAL	615,451
EDUCATION -RESIDENTIAL	388,654
EDUCATION – NONRESIDENTIAL	226,890

\*Grant List is revised throughout the year by State Tax Department (due to late homestead filings) and by any Selectboard Approved Error/Omission Report

**2019 TAXES TO BE RAISED**

	Grand List		Rate	Taxes Raised
<b>MUNICIPAL TAX</b>				
General Fund	615,451	X	0.2225	136,937
Road Fund	615,451	X	0.4988	306,986
Local Vet Exempt	615,451	X	0.0063	<u>3,877</u>
Total Municipal			0.7156	447,800

**STATE EDUCATION FUND TAX**

Residential	388,654	X	1.4957	581,310
Non-residential	226,890	X	1.5870	<u>360,075</u>
Total Education Fund Taxes				941,385

2019 Taxes Collected with State Adjustments to Date 1,133,660

Hold Harmless 57,897

PILOT (State Payment in Lieu of Taxes) 16,234

VT Tax Dept. revises bills and makes some adjustments to the town during the year .

The Final State Reconciliation of 2019 Education Tax Occurs about April, 2020.

**FIVE YEAR COMPARISON**

	2015	2016	2017	2018	2019
GRAND LIST	610,458	616,859	613,605	614,993	615,451
<b>MUNICIPAL TAX RATE</b>					
General Fund	0.1283	0.2102	0.2209	0.2663	0.2225
Road Fund	0.3751	0.3227	0.4267	0.4434	0.4988
Local	0.0153	0.0059	0.0054	0.0059	0.0063
<b>STATE EDUCATION FUND TAX</b>					
Residential Tax Rate	1.5369	1.5434	1.5640	1.5537	1.4957
Non-Residential Tax Rate	1.3972	1.4098	1.4423	1.5524	1.5870

<b>ROAD FUND BUDGET DETAIL</b>						
	2018	2018	2019	2019	2020	
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	
<b>Road Department Income</b>						
1 State Aid to Highways	44040	58815	58815	59241	58793	
2 Grant Income	0	132507	0	4911	0	
3 Health Insurance Employee Share	750	136	575	608	972	
4 Overload & Access Permits	200	390	200	155	200	
5 Rented Equipment Fees	250	1003	500	1055	250	
6 Road Fund Interest	15	30	15	24	15	
7 Insurance Reimbursement				4971	0	
8 Unemployment Adjustment				762	0	
9 Total Road Income	<b>45255</b>	<b>192881</b>	<b>60105</b>	<b>71727</b>	<b>60230</b>	
<b>Road Department Expenses</b>						
Road Staff/Contracted Expenses						
10 Road Crew Wages	90000	57714	93600	58251	84800	
11 Road Temp Staff Wages	2000	24370	2000	13667	10820	
12 Road Crew Health Insurance	27000	9058	18000	9556	18000	
13 Road Crew Retirement					4000	
14 Town Match FICA & MEDI	7000	4864	7000	5554	6314	
15 Training	400	275	400	340	400	
16 Unemployment Adjustment	360	350	360	278	360	
17 Uniforms	2000	2042	2000	1441	0	
18 Workers Comprehensive	5500	5927	5500	5421	8025	
19 Chuck Hill - plowing	1700	1500	2000	2650	2000	
20 Greensboro - plowing	2500	2263	2500	0	2500	
21 Mowing Roadsides	4500	3300	4500	1800	4500	
22 Rented Equip-Other Services	7500	2115	10000	7958	10000	
23 Rented Equip - Staff Mileage	1500	1006	1500	1675	1500	
24 Total Staff / Contracted	<b>151960</b>	<b>114784</b>	<b>149360</b>	<b>108591</b>	<b>153219</b>	
Equipment Expenses						
25 Grader/Truck Loan Payment	0	0	25341	25341	25341	
26 04 International Repair	6000	2559	0		0	
27 09 International Repair	6000	23639	6000	38160	6000	
28 19 International/Parts Repair		4955	6000	47	5000	
29 Grader Repair	5000	2902	5000	1714	5000	
30 Loader Repair	5000	4462	5000	3022	5000	
31 Tires	8000	5093	8000	3232	8000	
32 Tire Chains	4000	2582	2000	4982	3500	
33 Diesel	25000	31843	30000	28375	30000	
34 Gasoline	100	65	100	18	100	
35 Maintenance - All Vehicles	5000	2664	5000	1987	3500	
36 Total Equipment Expenses	<b>64100</b>	<b>80764</b>	<b>92441</b>	<b>106878</b>	<b>91441</b>	

		2018	2018	2019	2019	2020
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
37	Infrastructure					
38	Culverts	5000	6374	10000	2750	5000
39	Guardrails	0	0	0	0	5000
40	Total Infrastructure	<b>5000</b>	<b>6374</b>	<b>10000</b>	<b>2750</b>	<b>10000</b>
38	Materials					
41	Chloride	20000	24142	20000	7363	20000
42	Gravel	18000	13000	21000	14364	21000
43	Repaving Material	0	0	0	0	0
44	Salt	3000	2300	3000	2490	3000
45	Sand (Winter)	15000	14750	18000	13186	18000
46	Staymat	0	560	2000	0	2000
47	Stone	3000	1074	3000	3348	3000
48	Total Materials	<b>59000</b>	<b>55826</b>	<b>67000</b>	<b>40751</b>	<b>67000</b>
	Garage					
49	Electricity	1200	1008	1200	1240	1200
50	Heating Fuel	2200	2357	2200	2740	3000
51	Portable Toilet Rental	960	960	960	1040	960
52	Repairs	500	1155	1500	1134	1500
53	Telephone & Internet	600	600	600	600	1500
54	Water	450	338	450	450	338
55	Total Garage	<b>5910</b>	<b>6418</b>	<b>6910</b>	<b>7204</b>	<b>8498</b>
	Other Expenses					
56	Advertising	350	1571	350	1656	500
57	Liability Insurance	9000	5377	9000	3998	5000
58	Road & 911 Signs	0	281	0	327	0
59	Safety Equipment	300	540	300	57	300
60	Shop Supplies & Tools	3000	4773	3000	2101	3000
61	Watershed Management Fee		240	1750	1750	1750
62	Miscellaneous/Unbudgeted		215	100	875	100
63	Total Other Expenses	<b>12650</b>	<b>12997</b>	<b>14500</b>	<b>10764</b>	<b>10650</b>
	GRANT FUNDED PROJECTS					
64	Mathewson Ditching Contract		3853		4524	
65	Stannard Mtn. Contract		125722		975	
66	Stannard Mtn. Culverts		4089			
67	Total Grant Funded Projects		133664	0	5499	0
68	<b>TOTAL</b>	<b>298,620</b>	<b>410,827</b>	<b>340,211</b>	<b>282,437</b>	<b>340,808</b>

<b>GENERAL FUND BUDGET DETAIL</b>						
<b>TOWN CLERK'S OFFICE</b>						
	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>	
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	
<b>Town Office Income</b>						
1	Dog License Fees	800	1121	800	1096	800
2	Liquor License	70	70	70	70	70
3	Marriage License Fee	120	240180	100	120	100
4	Office Fees	5000	8354	5000	8055	5000
5	Record Restoration Fee	1500	756	450	1193	1000
6	Educ Fund Payment for Services	1500	1794	1700	1747	1700
7	<b>Total Office Income</b>	<b>8990</b>	<b>252275</b>	<b>8120</b>	<b>12281</b>	<b>8670</b>
<b>Town Office Expenses</b>						
<b>Town Office Staff Expenses</b>						
8	Assistant Town Clerk	1200	740	1000	503	2256
9	Clerk (Clerk/Treas. 2015& 2016)	10400	10360	10700	10200	12480
10	Treasurer	14560	14504	14995	14280	17608
11	Training for new clerk, new treasurer	0	0	0	0	1000
12	Town Share Soc Sec & Medicare	2000	1984	2000	2025	2491
13	<b>Total Staff Expenses</b>	<b>28160</b>	<b>27588</b>	<b>28695</b>	<b>27008</b>	<b>35835</b>
<b>Town Office Expenses</b>						
14	Accounting /Intuit Payroll Process.	600	835	300	799	150
15	Accounting NEMRC software			10000	0	12555
16	Computer Equipment Expenses	1750	1803	650	0	100
17	Computer - cloud & support services		776	750	630	1000
18	Dog License State Fees	640	580	640	740	600
19	Equipment Maintenance(Copier)	500	449	500	209	200
20	Marriage License State Fee	100	200	100	150	100
21	Mileage - Clerk, Treasurer	800	583	750	772	800
22	Postage	1500	1350	1500	1373	2000
23	Printing Town Report	750	614	950	730	730
24	Record Restoration	1500	0	1500	3273	1500
25	Supplies	800	1321	1300	1422	1300
26	Vault Plat Map Holder	5500	5679	0	0	
27	New Copier/Scanner/Fax	0	0	0	0	6000
28	<b>Total Office Expense</b>	<b>14440</b>	<b>14190</b>	<b>18940</b>	<b>10098</b>	<b>27035</b>
29	<b>TOTAL STAFF&amp;OFFICE EXPENSES</b>	<b>42600</b>	<b>41778</b>	<b>47635</b>	<b>37106</b>	<b>62870</b>



	2018	2018	2019	2019	2020	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	
<b>OFFICE OF LISTERS</b>						
<b>Lister Income</b>						
31	Education Fund Payment -	5400	5548	5400	5539	5400
32	Reappraisal & Payment for Service					
33	<b>Total Lister Income</b>	<b>5400</b>	<b>5548</b>	<b>5400</b>	<b>5539</b>	<b>5400</b>
<b>Lister Expenses</b>						
34	Assessor Staff Wages	2500	2615	2500	454	2500
35	Computer Equipment & Maintenance	50	150	150	1401	50
36	Mileage	150	74	150	106	150
37	Property Maps Update Reserve	500	473	0	0	750
38	Computer - cloud services/support fee		540	550	630	1000
39	Software License Fee (APEX)	100	215	250	0	0
40	Supplies	150	80	50	16	50
41	Transfer to Reappraisal Acct	<u>2400</u>	<u>2805</u>	<u>3048</u>	<u>4637</u>	<u>3048</u>
42	<b>Total Office of Listers Expenses</b>	<b>5850</b>	<b>6952</b>	<b>6698</b>	<b>7244</b>	<b>7548</b>
<b>OFFICE OF DELINQUENT TAX COLLECTOR</b>						
<b>Delinquent Tax Income</b>						
43	Delinquent Tax Collected	0	48350	0	78292	0
44	Delinquent Tax Interest Income	0	3505	0	6075	0
45	Penalty Collected	0	2500	0	4815	0
46	Tax Sale Costs Collected	0	0	0	0	0
47	<b>Total Delinquent Tax Income</b>	<b>0</b>	<b>54355</b>	<b>0</b>	<b>89182</b>	<b>0</b>
<b>Delinquent Tax Expense</b>						
48	Penalty Paid to Collector	0	2500	0	4815	0
49	Tax Sale Cost Paid by Owner	0	0	0	0	0
50	Tax Sale Cost Paid by Town	0	0	0	0	0
51	<b>Total Delinquent Tax Expenses</b>	<b>0</b>	<b>2500</b>	<b>0</b>	<b>4815</b>	<b>0</b>
<b>GENERAL GOVERNMENT</b>						
<b>General Government Income</b>						
52	Interest- All Checking Accounts	65	46	50	62	50
53	Interest - Non-arbitrage Account	12000	6952	6500	3912	4000
54	Town Hall Rental Revenue	0	600	800	955	800
55	Other/Unbudgeted	0	1887	0	266	0
56	<b>Total General Gov Income</b>	<b>12065</b>	<b>9485</b>	<b>7350</b>	<b>5195</b>	<b>4850</b>

	2018	2018	2019	2019	2020	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	
<b>General Government Expenses</b>						
<b>General Gov Staff Expense</b>						
57	Administrative Assistant	1200	900	1200	700	1200
58	Auditors (3)	1200	800	1200	525	1200
59	BCA & Election Workers	600	887	300	679	1000
60	Emergency Management Coord.	260	260	260	260	260
61	911 Coordinator	250	312	250	192	250
62	Selectboard (3)	3600	3000	3600	3700	3600
63	Continuing Education	500	485	500	185	500
64	Mileage - Gen. Gov.	700	212	600	215	600
65	Town Match FICA & MEDI	800	785	800	642	800
66	Workers Comprehensive	2200	2300	2200	211	200
67	<b>Total Staff Expense</b>	<b>11310</b>	<b>9941</b>	<b>10910</b>	<b>7309</b>	<b>9610</b>
<b>General Gov Other Expenses</b>						
68	Advertising	1250	955	1200	1943	1200
69	County Tax	7200	7523	7200	7021	6974
70	Dues, Membership, Licenses	2800	2633	2300	2656	2700
71	Gift Cards - Employees	0	161	200	200	200
72	Insurance - Liability	10000	5088	10000	3785	4674
73	Legal Expenses	1000	515	1000	922	1000
74	Non-Arbitrage Interest Expense	11000	9701	10000	5609	9000
75	Unbudgeted / Miscellaneous	0	0	0	302	0
76	<b>Total Other Expense</b>	<b>33250</b>	<b>26576</b>	<b>31900</b>	<b>22438</b>	<b>25748</b>
<b>Building &amp; Grounds Staff</b>						
77	Janitor-Town Hall	1100	1098	1440	884	1560
78	Park Mowing	500	327	600	405	600
79	<b>Total Building &amp; Grounds Staff</b>	<b>1600</b>	<b>1425</b>	<b>2040</b>	<b>1289</b>	<b>2160</b>
<b>Building &amp; Grounds Expenses</b>						
80	Land Purchase Debt Payment	5971	5971	5971	5971	5971
81	Park Maintenance	250	0	250	469	250
82	Street Lights	2000	1955	2000	1954	2000
83	Town Hall Electricity	1200	915	1200	938	1200
84	Town Hall Generator Service/Rep	400	333	400	330	400
85	Town Hall Heat	2500	3248	3000	1418	2500
86	Town Hall Repair & Maintenance	6500	5849	6500	3702	6500
87	Town Hall Supplies	500	322	500	774	500
88	Telephone & Internet	2000	2028	2000	2067	2100
89	Town Hall & Lot Water	900	900	900	900	900
90	Miscellaneous/Unbudgeted	250	26	0	0	0
91	<b>Total Building &amp; Grounds Expenses</b>	<b>22471</b>	<b>21547</b>	<b>22721</b>	<b>18523</b>	<b>22321</b>

	2018	2018	2019	2019	2020
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>Cemetery</b>					
<b>Cemetery Expense</b>					
92 Appropriation in Budget -	2000	2000	3700	3700	5500
93 Cemetery Account Expense				1800	
94 Total Cemetery Cost	2000	2000	3700	5500	5500
<b>GENERAL FUND TOTALS</b>	<b>119081</b>	<b>112719</b>	<b>125604</b>	<b>102424</b>	<b>135757</b>
<b>Town Hall Project</b>					
<b>Town Hall Project Income</b>					
95 Grants		70000			
96 By Appropriation Article*		30000	30000	30000	30000
97 Donations		1402			
97 Total Structural Phase Income		101402	30000	30000	30000
<b>Town Hall Project Expenses</b>					
98 Town Hall Structural Repairs		73137			
99 Town Hall Structural Loan Payment*		123793.31	30000	30000	30000
100 Deposited to Reserve Account		1617			
101 VCDP Grant Matching Share		132			
102 Total Structural Phase Expenses		198679.31	30000	30000	30000
<b>TRANSFER STATION</b>					
<b>Transfer Station-Wheelock Expenses</b>					
103 Transfer Station Wages	15000	13787	14500	14566	14500
104 Town Match FICA & MEDI	1300	1046	1150	1032	1150
105 Liability Insurance	100	45	100	33	208
106 Unemployment Insurance	60	49	0	18	66
107 Workers Comp	1100	1141	1000	1408	2241
108 Per Capita Assessment			0	730	730
109 Wheelock Appropriation Article	11950	11950	7200	7200	10750
110 Total Wheelock Transfer Station Expense	29510	28018	23950	24987	29645
111 SHEFFIELD/WHEELOCK FIRE DEPT.					
112 S/W Expenses in Budget					
113 S/W Fire Depart. Liability Insur	1200	624	800	460	623
114 S/W Fire Depart. Utilities	1600	1875	2000	1977	2000
115 Wheelock Appropriation Article	26700	26700	27700	27700	27700
116 Total Wheelock S/WFD Expense	29500	29199	30500	30137	30323

TOWN OF WHEELOCK  
OFFICE OF THE DELINQUENT TAX COLLECTOR  
STATEMENT OF DELINQUENT REAL ESTATE TAXES  
12/31/2019

<u>TAX YEAR</u>	TURNED OVER FOR COLLECTION	ABATED BY BCA	COLLECTIONS IN 2019	BALANCE TO COLLECT
2015	2,908.66	0	2,368.05	540.61
2016	5,878.28	0	5082.51	795.77
2017	4,731.74	0	3,615.98	1,115.76
2018	51,428.08	0	41,718.46	9,709.62
2019	61,927.25	0	25,506.86	36,420.39
TOTAL	126,874.01	0	78,291.86	48,582.15
TOTAL TAX COLLECTED	78,291.86			
INTEREST COLLECTED	6,074.48			
TAX COLLECTOR'S FEE	4,815.40			
HOMESTEAD FILING FEE	0			
TAX SALE COSTS	0			
OVERPAYMENT				
REMITTED TO TREASURER	89,181.74			
REFUND overpayment				

TOWN OF WHEELLOCK  
CEMETERY  
ACCOUNTS AS OF DECEMBER 31, 2019

CEMETERY CHECKING	\$7,074
LOT SAVINGS ACCOUNT	\$8,804
ENDOWMENT	\$7,585
SURVEY SAVINGS ACCOUNT	\$ 860

2019 REVENUES

LOT SALES	\$500
SALE OF WOOD	\$100
FEES	<u>\$ 5</u>
TOTAL	\$605

2019 DISBURSEMENTS

SEXTON CONTRACT	
From General Fund	\$3,700
From Cemetery Checking	<u>\$1,800</u>
	\$5,500



Wheelock Common Historic District



**Sheffield – Wheelock Fire Department**

P.O. Box 161 - Sheffield, VT. 05866

[SheffieldWheelockFire@Gmail.com](mailto:SheffieldWheelockFire@Gmail.com)

(802)626-8862

To our supporters,

2019 was a great year for all of us at the Sheffield Wheelock Fire Department. We continue to see growth and improvement throughout our organization and it is all thanks to support from our communities as well as the hard work and dedication of all the members of the department. This year we were able to add 4 more names to our member roster. This in itself is as valuable and upgrade as any we can make and is a sure sign of the strength of the department. Some members sought continued education by attending regional schools as well as traveling to attend larger schools and bring back wisdom and experience from other areas and different instructors. We have begun creating a team of members to work on grant writing and plan to have a few members attend grant writing classes. In the long term, we plan to seek grants for larger scale equipment upgrades as well as facility improvements. In the short term, we were able to upgrade one of our pieces of apparatus this year. By early 2020 we will take delivery of a 1998 international 4800 4X4 Pumper from the Woodbury VT Fire Department. This truck carries 1000 gallons of water and has a 1000 gallon per minute, front mount pump and is as close in configuration to our original E-21 as we have been able to find. This truck will serve as a front line pumper for harder to get to areas and the primary water supply truck for the majority of calls. We are able to make this upgrade to our fleet utilizing the truck replacement fund already in place with no increase in cost to taxpayers and without incurring additional debt to the department. This again is a sure sign of the current health and strength of the department.

In recent years I have asked all of you to consider volunteering in any capacity possible and this year is no exception. There can be few more satisfying feelings than to be able to give back to your community and to help your neighbors. That continues to be our primary objective and we would love for you to be a part of it.

As always we can't thank you enough for your continued support and we will continue serve you as best we can. Here's to a great 2019 and I hope to see you all in 2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Shane C. Lanpher".

Shane C. Lanpher  
Chief / President

**SHEFFIELD-WHELOCK FIRE DEPARTMENT FOR 2019**

===== Checking account beginning balance January 2nd 2019 = \$60,350.61

**DEPOSITS:**

Town of Sheffield Appropriations	\$18,000.00
Town of Sheffield Truck Replacement	\$9,700.00
Town of Wheelock Appropriations	\$18,000.00
Town of Wheelock Truck Replacement	\$9,700.00
Sheffield Field Day	\$2,000.00
Donations and Fundraising	\$758.21

**TOTAL DEPOSITS =** \$58,158.21

**EXPENSES:**

Workers Compensation	\$2,659.00
Dispatch	\$3,687.51
Insurance	\$4,605.00
Vehicle Maint. & Repairs	\$1,963.77
Equipment Repairs	\$1,066.42
Radio/Pager	\$981.90
Training	\$440.00
Personal Equipment	\$6,606.83
New Equipment	\$7,856.44
General	\$1,685.38
Capital Equipment	\$2,500.00
Truck Loan Payments	\$22,024.08
Other	-

**TOTAL EXPENSES =** \$56,076.33

===== Checking account ending balance as of January 6<sup>th</sup> 2020 = \$62,432.49

## SHEFFIELD-WHEELOCK FIRE DEPARTMENT

### 2019 BUDGET COMPARISON

(budget tools are for both towns combined)

Description	2016 Budget Actual	2017 Budget Actual	2018 Budget Actual	2019 Budget Actual	2020 Proposed
Workers Comp.	1,600 1,508	1,600 1,349	1,600 1,236	1,600 2,659	1,600
Dispatch	4,000 2,545	4,000 3,155	4,000 3,627	4,250 3,688	4,250
Insurance	5,000 4,536	5,000 4,597	5,000 4,496	5,250 4,605	5,250
Veh. Maint. & Repairs	6,400 9,203	6,400 1,510	5,400 606	5,900 1,964	5,900
Equipment Repairs	2,000 2,060	2,000 1,716	2,000 76	2,250 1,066	2,250
Radio / Pager	2,000 3,488	2,000 809	2,000 1,355	2,250 982	2,250
Training	1,500 411	1,500 260	1,500 -	1,500 440	1,500
Personal Equipment	5,000 516	5,000 5,936	5,000 648	6,250 6,607	6,250
New Equipment	3,500 5,673	3,500 2,675	3,500 2,288	3,500 7,856	3,500
General	3,000 4,046	3,000 4,372	3,000 2,099	3,250 1,685	3,250
Capital Equipment Purchases / Other	0 0	0 15,229	0 27,300	0 2,500	
<b>Total</b>	<b>33,986</b>	<b>41,608</b>	<b>43,731</b>	<b>34,052</b>	
Grants, Donations, Fundraising	9,852	9,700	3,576	2,758	
<b>Budget</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	<b>36,000</b>	<b>36,000</b>

We are requesting an appropriation of \$18,000 from each town for budgeted costs.

We are again requesting \$9,700.00 from both towns for our truck replacement fund.



**Lyndon****Rescue**

\* We Still Make House Calls \*  
2009 Vermont Ambulance Service of the Year  
114 Vail Drive, PO Box 401 Lyndonville, VT 05851

January 10, 2020

Dear Residents of Wheelock,

Our calls for service continue to increase. In 2018 we had 1,342 calls and we ended 2019 with 1,395 calls.

We continue to offer CPR and First Aid classes to the community. Anyone interested in becoming CPR or First Aid certified is encouraged to contact us. Most of the classes that we do are for groups out in the community but there is also an option to take the American Heart Association's course online and then do the skills practice with us. This is a great option for those of you that are busy and don't have time to take the full in person course!

Our Nationally Certified Child Passenger Safety Technicians continue to inspect child car seats by appointment. We can inspect a child's current seat and also have new seats available as needed. As in past years we also provided EMT coverage for special events and continued our ambulance billing services.

Our 2020 budget has been approved by the Board of Directors. The per capita amount is \$43.05, down from \$43.83 in 2019. The amount requested from your town is: \$34,868.73

Your representative on our Board of Directors is Shane Lanpher

On behalf of the crewmembers of Lyndon Rescue we thank you for your continued support of our organization and allowing us to serve the community.

Sincerely,

Jillian McLaughlin

Director of Operations



## TS Draft Budget

	<u>Jan - Dec 19</u>	<u>2019</u>	<u>Draft 2020</u>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Town Appropriations-Operations			
Sheffield Appropriation	7,200.00	7,200.00	10,750.00
Wheelock Appropriation	7,200.00	7,200.00	10,750.00
<b>Total Town Appropriations-Operations</b>	<u>14,400.00</u>	<u>14,400.00</u>	<u>21,500.00</u>
Interest Income	13.26	10.00	10.00
Trash Bag Sales	34,079.00	32,000.00	33,000.00
Income from Recycled Metals	1,703.35	2,800.00	0.00
<b>Total Income</b>	<u>50,195.61</u>	<u>49,210.00</u>	<u>54,510.00</u>
<b>Expense</b>			
Hauling Fees			
Trash (Compactor) Hauling	5,425.00	5,000.00	6,000.00
Open-Top (Demolition) Hauling	3,505.00	4,000.00	4,000.00
Recycling Pickup Fees	1,450.00	1,450.00	2,000.00
Bulky Hauling	899.22	1,250.00	1,300.00
<b>Total Hauling Fees</b>	<u>11,279.22</u>	<u>11,700.00</u>	<u>13,300.00</u>
Disposal (Tipping) Fees			
Trash (Compactor) Disposal	17,803.32	16,000.00	18,000.00
Open Top (Demolition) Disposal	7,588.63	7,000.00	8,000.00
Compost Recycling Tote Fees	904.50	1,500.00	1,250.00
Bulky Disposal	641.94	800.00	800.00
<b>Total Disposal (Tipping) Fees</b>	<u>26,938.39</u>	<u>25,300.00</u>	<u>28,050.00</u>
NEKWMD Per Capita Fees	632.70	1,350.00	0.00
NEKWMD Surcharges	9,161.46	8,000.00	9,000.00
Operations			
Electric	1,304.57	1,200.00	1,500.00
Heating Fuel	1,885.11	1,000.00	2,000.00
Porta Toilet	0.00	100.00	100.00
Repairs and Maintenance	225.95	500.00	500.00
<b>Total Operations</b>	<u>3,415.63</u>	<u>2,800.00</u>	<u>4,100.00</u>
<b>Total Expense</b>	<u>51,427.40</u>	<u>49,150.00</u>	<u>54,450.00</u>
<b>Net Ordinary Income</b>	-1,231.79	60.00	60.00
<b>Other Income/Expense</b>			
Other Expense			
2019 Transfer Station Addition	8,041.49		
<b>Total Other Expense</b>	<u>8,041.49</u>		
<b>Net Other Income</b>	<u>-8,041.49</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>-9,273.28</u></u>	<u><u>60.00</u></u>	<u><u>60.00</u></u>

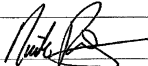
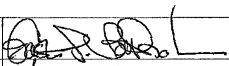
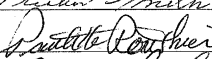
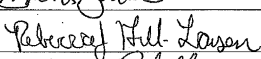
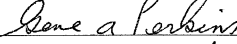
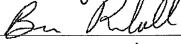

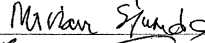


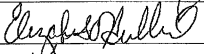
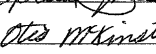
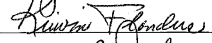
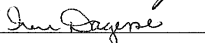
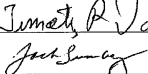
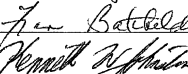
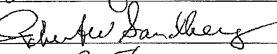

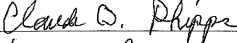
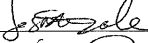
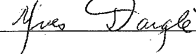
# WARNING

## NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE

### MARCH 3, 2020

The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 3, 2020 to act on the following article.

**ARTICLE 1:** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$794,823?

	
Preston Smith	David Gunders
	
Ronald Perkins	Rebecca Hill-Larsen
	
Gene A. Perkins	Ben Rull
	
Mary McNeil	Marvyn Stands
	
Elizabeth Fuller	Steve McKinstry
	
Kevin Flourens	Dan Doyne
	
James P. Joly	Jen Batchelder
	
Jack Sweeney	Kenneth W. Whitton
	
Robert Sandberg	
	
Mike R. Stodola	
	
Claude D. Phipps	
	
James J. Sole	
	
Yves Dangle	

## Executive Committee Report

The NEKWMD finished 2019 by processing less recycling compared to 2018 – 2615 tons in 2019 compared to 2750 tons in 2018. Significant drops in mixed paper, cardboard, and glass were responsible for most of the decline. A few items, including compostable materials, batteries, and metal saw increases in tonnage. E-Waste, tires, and plastics tonnages were approximately the same as 2018. Recycling markets remained low throughout all of 2019.

The District ended 2019 with a deficit of \$16,116.38. The District ended 2018 with a deficit of \$41,069.02. Revenues in 2019 were 1% above projections. While budgeted expenses were 3% above projections. The catastrophic failure of our baler on September 24, 2018 was the largest reason for the deficit. Even though the baler was replaced in February of 2019, we incurred significant costs for the first quarter of 2019 that were directly associated with having limited or no processing capacity.

There were no additions or subtractions to the District membership in 2019. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3<sup>rd</sup> in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2020 with a proposed budget of \$794,823 – a decrease of 3.6% compared to 2019. The decrease reflects the continued poor markets for recyclables. The surcharge rate of \$24.75 will remain unchanged for 2020. Our surcharge on trash remains below the State average of \$26.59. The NEKWMD will be raising hauling fees by \$10 for facilities and schools. The new rates for 2020 are \$45 for facilities and \$30 for schools.

The NEKWMD was staffed by nine full-time and two part-time employees in 2019. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 57,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

***NEKWMD Executive Committee***

2020 PROPOSED BUDGET

	A	B	C	D
1	BUDGET ITEM	2019 BUDGET	2019 ACTUAL as of 12/31/2019	2020 PROPOSED BUDGET
2	<b>ADMINISTRATION EXPENSES</b>			
3	Advertising	\$400.00	\$263.75	\$200.00
4	Audit -- Financial	\$7,595.00	\$8,595.00	\$7,595.00
5	Audit -- Waste Haulers	\$2,000.00	\$1,135.00	\$600.00
6	Bank Charges	\$0.00	\$0.00	\$50.00
7	Books & Subscriptions	\$100.00	\$0.00	\$100.00
8	Cleaning	\$1,920.00	\$1,760.00	\$1,920.00
9	Copier	\$2,000.00	\$1,551.83	\$1,500.00
10	Dues/Permits/Fees/Penalties	\$5,000.00	\$6,976.12	\$4,600.00
11	Heating Fuel	\$1,500.00	\$918.36	\$1,500.00
12	Interest Expense	\$0.00	\$0.00	\$0.00
13	Liability & Casualty Ins.	\$15,000.00	\$13,816.00	\$13,000.00
14	Planning	\$1,000.00	\$0.00	\$0.00
15	Legal Fees	\$1,500.00	\$2,895.00	\$0.00
16	Postage	\$2,000.00	\$2,124.45	\$2,000.00
17	Office Supplies	\$3,600.00	\$3,925.44	\$3,600.00
18	Telephone - Office	\$3,000.00	\$2,949.88	\$3,000.00
19	Water/Sewer	\$1,100.00	\$932.72	\$1,100.00
20	<b>TOTAL ADMINISTRATION</b>	<b>\$47,715.00</b>	<b>\$47,843.55</b>	<b>\$40,765.00</b>
21	Gross Wages	\$394,610.00	\$378,076.79	\$387,800.00
22	OT Wages--Warehouse	\$5,000.00	\$4,856.87	\$5,000.00
23	Fica (Employer Match)	\$24,486.00	\$23,772.93	\$24,000.00
24	Medi (Employer Match)	\$5,722.00	\$5,559.94	\$5,625.00
25	Unemployment Insurance	\$5,000.00	\$1,613.48	\$2,212.00
26	VMERS (Retirement)	\$21,010.00	\$20,635.87	\$21,000.00
27	Workman's Comp. Insurance	\$55,000.00	\$57,000.00	\$55,000.00
28	Mileage - Employee	\$7,000.00	\$8,454.13	\$7,000.00
29	Mileage- Supervisor's	\$4,000.00	\$2,275.37	\$3,200.00
30	Supervisor Secretary Payments	\$500.00	\$500.00	\$500.00
31	Personnel Equipment	\$500.00	\$406.26	\$250.00
32	Training	\$1,500.00	\$774.72	\$500.00
33	Travel	\$100.00	\$75.14	\$50.00
34	<b>TOTAL PERSONNEL</b>	<b>\$524,408.00</b>	<b>\$504,001.50</b>	<b>\$512,137.00</b>
35				
36	Loss of Use-Baler	\$0.00	\$16,542.76	\$0.00
37	<b>TOTAL LOSS OF USE</b>	<b>\$0.00</b>	<b>\$16,542.76</b>	<b>\$0.00</b>
38				
39	<b>BUILDING EXPENSES</b>			
40	Improvements	\$1,000.00	\$2,462.59	\$500.00
41	Electricity	\$9,000.00	\$5,357.24	\$7,300.00
42	Maintenance	\$1,000.00	\$2,341.31	\$500.00
43	Misc. Supplies	\$1,000.00	\$0.00	\$1,000.00
44	Trash Removal	\$3,000.00	\$3,085.16	\$3,000.00
45	<b>TOTAL BUILDING</b>	<b>\$15,000.00</b>	<b>\$13,246.30</b>	<b>\$12,300.00</b>

2020 PROPOSED BUDGET

	A	B	C	D
46	BUDGET ITEM	2019 BUDGET	2019 ACTUAL as of 12/31/2019	2020 PROPOSED BUDGET
47	<b>EQUIPMENT EXPENSES</b>			
48	Purchases	\$500.00	\$498.25	\$0.00
49	Baler Loan Payment	\$40,000.00	\$64,000.00	\$40,537.00
50	Baler Repairs	\$1,000.00	\$0.00	\$1,944.00
51	Baler Supplies	\$8,000.00	\$6,323.68	\$8,000.00
52	Forklift Fuel	\$2,200.00	\$2,193.24	\$2,500.00
53	Forklift Repairs	\$4,000.00	\$992.72	\$3,000.00
54	Misc. Equipment Repairs	\$1,500.00	\$0.00	\$1,500.00
55	Skidsteer Fuel	\$500.00	\$0.00	\$0.00
56	Skidsteer Repairs	\$5,000.00	\$2,319.38	\$4,000.00
57	Warehouse Supplies	\$2,000.00	\$3,150.31	\$2,000.00
58	Trucks—Diesel	\$21,000.00	\$21,753.75	\$22,000.00
59	Trucks—Repairs	\$12,000.00	\$22,094.89	\$12,000.00
60	<b>TOTAL EQUIPMENT</b>	<b>\$97,700.00</b>	<b>\$123,326.22</b>	<b>\$97,481.00</b>
61	<b>PROGRAMS EXPENSES</b>			
62	Advertising	\$1,000.00	\$306.25	\$500.00
63	Permits & Fees	\$450.00	\$235.00	\$500.00
64	Composting	\$20,000.00	\$19,426.50	\$20,000.00
65	Composter/Bin	\$3,000.00	\$2,263.68	\$1,500.00
66	Dues & Subscription	\$0.00	\$0.00	\$0.00
67	Education Outreach	\$10,000.00	\$10,762.53	\$11,000.00
68	Hazmat Disposal	\$24,000.00	\$33,307.06	\$23,000.00
69	Hazmat Supplies	\$3,000.00	\$3,849.72	\$3,000.00
70	Sale of Recyclables-Processing	\$25,000.00	\$32,172.59	\$22,000.00
71	Special Collections	\$300.00	\$0.00	\$400.00
72	Supplies	\$500.00	\$1,589.05	\$600.00
73	Tire Disposal	\$9,000.00	\$14,506.50	\$14,000.00
74	<b>TOTAL PROGRAMS</b>	<b>\$96,250.00</b>	<b>\$118,418.88</b>	<b>\$96,140.00</b>
75	<b>SUB-TOTAL</b>	<b>\$781,073.00</b>	<b>\$823,379.21</b>	<b>\$758,823.00</b>
76				
77	Capital Improvement Fund	\$44,000.00	\$28,060.00	\$36,000.00
78	<b>TOTAL CAPITAL FUND</b>	<b>\$44,000.00</b>	<b>\$28,060.00</b>	<b>\$36,000.00</b>
79				
80	<b>TOTAL NEK EXPENSES</b>	<b>\$825,073.00</b>	<b>\$851,439.21</b>	<b>\$794,823.00</b>
81				
82	Grants—St of VT & USDA	\$59,000.00	\$150,002.52	\$82,000.00
83	Hauling—Recycling Pick-ups	\$41,000.00	\$43,240.00	\$48,000.00
84	Haz Mat/Paint Care	\$3,500.00	\$6,333.65	\$5,400.00
85	Interest Income	\$25.00	\$10.61	\$10.00
86	Miscellaneous Income	\$500.00	\$1,703.79	\$1,200.00
87	Program Sales—Composter/Bins	\$1,000.00	\$1,152.00	\$1,600.00
88	Programs- Oil Filter Program	\$150.00	\$75.00	\$150.00
89	Sale of Recyclables	\$130,000.00	\$61,254.75	\$88,000.00
90	Compost Income	\$18,000.00	\$20,624.33	\$19,225.00
91	Electronics Income	\$15,000.00	\$25,670.27	\$21,200.00
92	Scrap Metal Income	\$25,000.00	\$13,283.90	\$18,000.00
93	Battery income	\$8,000.00	\$5,520.75	\$6,500.00
94	Tire income	\$12,000.00	\$14,257.40	\$16,000.00
95	Per Capita Assessment	\$41,500.00	\$42,834.60	\$42,538.00
96	Surcharge—Waste Haulers	\$470,398.00	\$449,359.26	\$445,000.00
97	<b>TOTAL NEK REVENUES</b>	<b>\$825,073.00</b>	<b>\$835,322.83</b>	<b>\$794,823.00</b>

## **Selectboard Report**

2019 was an interesting year in Wheelock! We encountered an investigation of a new property, the United States Justice Department, hydrologically-connected waterways and their interactions with our roads, a one-person Highway Department, and communications challenges. We also saw the development of a new Wheelock Community Initiative, people pulling together to chart the future of our town, and welcomed new families to our community.

We have broken the report into sections to help people find information about our work.

### **Burrington Property**

In March the Selectboard began research to see if the vote to purchase the Burrington property at 698 Rte 122 as a town garage would be a wise use of the Town's resources. At Town Meeting 2019, residents voted YES to borrow an amount up to \$280,000 for this purchase. This article was put on the Warning by petition. The vote enabled the Selectboard to borrow, but did not require it. No information was provided to the Selectboard about the proposal ahead of time, or to the public at the information meeting the Town warned as a requirement of the Australian Ballot bond vote process.

The Selectboard immediately began research to determine if borrowing the money and making this purchase would be an effective use of the Town's resources. We explored costs of borrowing and impact on borrowing and any permits needed because the property is in a federally designated flood plain. We warned a public meeting and officials from the Agency of Natural Resources, Department of Environmental Conservation, and the Army Corps of Engineers attended. The group visited the site and various ideas were discussed. There being a great deal of snow on the ground, the officials requested another visit after snow melt to get a more accurate understanding of the site. In May, the Selectboard requested permission from the owners to hold a second site visit, but they declined permission. Without being able to complete our due diligence, or a purchase agreement, the Board stopped there. The Town did not borrow any funds.

### **United States Department of Justice**

In June the Selectboard received a letter from the US Department of Justice, Burlington VT office, notifying us that the Town is in violation of Civil Rights law because of accessibility issues at Town Hall. The officials met with the Selectboard on July 22, bringing a two-page letter that explained all of the deficiencies. DOJ requested a three-part plan, which the Board submitted in October. The first part is no-cost and low cost changes that the Town put in place immediately. The second part is putting out to bid corrections we could authorize within the existing Town budget. The Board hired a contractor to work on the handrails on the ramp and the interior stair treads. We proposed that part three, addressing the big deficiencies (ADA washrooms and accessible access between main hall and clerk's office, and into clerk's office from outside) would begin at the Wheelock's Future community meetings in January and February 2020. Both are to be facilitated by the Vermont Council on Rural Development. VCRD will help residents with strategy and resources to move forward with the various challenges at Town facilities, Town Hall and garage.

### **Insurance**

Every spring we receive a visit from the loss control representative at PACIF, an affiliate of Vermont League of Cities and Towns that provides property and casualty insurance and workers' compensation coverage. The purpose of the visit is to identify ways to reduce the Town's risk to employees and the public in our buildings and operations. We corrected just about all the violations (some from years past) at the garage and Town Hall. We also reviewed our liability insurance and made sure all town properties are now covered.

## **Standards, Policies, Plans, Ordinances**

The Selectboard adopted Town Road and Bridge Standards which had not been updated since 2013. Wheelock is now eligible for 10% vs. 20% as our matching funds, making transportation grant funds a proportionally larger part of a project's cost.

We also updated policies and plans on Facility Use, and Local Emergency Management, and adopted the town's first Personnel Policy. Using recommendations from Vermont League of Cities and Towns, the policy applies uniformly to all town employees. The Board also adopted an Employee Evaluation Procedure, and created position descriptions for highway supervisor, highway maintenance worker, administrative assistant, custodian, and sexton. Ordinances about ATVs, Snowmobiles and Emergency Management were created or updated.

## **Grants**

Wheelock sought and was awarded a Municipal Highway planning grant from VT Agency of Transportation to develop the engineering design to replace the bridge at the foot of Stannard Mountain near the intersection with Leroux Road and Wolf Den Lane. We plan to apply for a construction grant of up to \$175,000 and complete this project in 2020.

## **Disaster Management and Reimbursement**

Northeastern VT Development Association has funds set aside and will be hiring a consultant in 2020 to help Wheelock develop a Local Hazard Mitigation Plan (LHMP). Our plan has not, to our knowledge, been updated since 2005. With a LEMP in place, and if the Town were to vote to join the National Flood Insurance Program (NFIP), the award of federal and state funds to the Town in the event of a federally declared disaster would go up from 7.5% now to 12.5% of the total cost of recovery. With NFIP in place, owners of property in the flood plain would be able to get low cost insurance. And, if the voters decided to adopt state River Corridor Standards, the Town's share would go up to 17.5%. If you are interested in serving on a task force, please let us know.

## **Cemeteries**

At Town Meeting 2019, the voters chose, in accordance with statute, to disband the Cemetery Commission, and put the cemeteries under the charge of the Selectboard. The Board entered a three-year contract with Little Acres Construction in St. Johnsbury for mowing at the Wheelock Village and Sulphur Springs cemeteries as well as to complete the duties outlined in the sexton job description.

## **Employees**

Wheelock, again, conducted an extensive search for a highway maintenance worker in 2019. We advertised, recruited, and received only two applications for the job. It is remarkable, that in-the-not-too-distant past, we received 10 or more applications for open positions. The employment world has shifted. We looked for CDL workers, with experience, and were not able to compete with the wages and benefits available with many local employers. Given the experience we sought, we had to examine our wage and benefit structure to begin to be competitive. This is ongoing work.

Thank you for support. Your interest is always welcomed.

Jason DiGiulio, Chair  
Ann Lawless, Vice Chair  
Dennis Sawyer



## REPORT OF TOWN CLERK

It was a busy year and a year of many changes and challenges. Thank you so much to everyone who has offered help. Special thanks to Assistant Clerk Kathy Schmidt and all the assistant election officials.

We had a busy year processing property transfers. Welcome Kathryn Buck who now serves as the assistant town clerk processing and recording land records . I also welcome all our new residents and property owners.

Significant changes were made to laws and procedures related to vital records. A certified copy of a Vermont birth or death certificate can be obtained from the Department of Health or from any town clerk in Vermont. A written application is required. Only certain family members and authorized persons may apply. Proof of identity is required. No significant changes were made to the procedure for obtaining a marriage license. The application and license can be obtained at the town clerk's office.

The changes to vital record management were driven by safety and privacy concerns. In keeping with recommended best practices, the names, dates and personal information that used to be published annually in the town report will no longer be included. In making this change, towns include only statistical information.

I am asking for help with two concerns that trouble me. The licensing of dogs is required for the protection of public health and safety. Please, everyone, license your dog. A month doesn't go by without someone coming into the clerk's office and expressing their distress about an experience at the Sheffield/Wheelock Transfer Station. Some hurtful and some very inappropriate comments have been overheard. I have decided to be open about the problem because I trust and respect that the people of Wheelock will each do what they can to insure that everyone feels welcome at the Transfer Station.

There are two big initiatives on the agenda for 2020. I will continue preparing for the transition to a new clerk. I also hope to develop a plan to address the record restoration and data preservation needs. Restoration work helps save the books and documents in the vault. I estimate the cost of the work needed to be \$50,000 at today's rates. Preservation of the information in the books offsite is needed. The Sheffield assistant town clerk is in the process of scanning all of their land records, page by page. The information is stored digitally, offsite. The proposed budget includes a request for funding for a new copier that would have scanning capabilities.

The best part of the position of town clerk is getting to meet and work with the people of the community. Thank you for allowing me this opportunity.

Yours,  
Carol Rossi

Town of Wheelock

Auditors Report 2019

We have examined all accounts of the Town of Wheelock and to the best of our knowledge the statements and reports, for the year ended December 31, 2019, contained herein are correct. We believe the reports presented here represent the financial position of the Town of Wheelock and give an accurate account of the Town's financial position and activities.

Sincerely,

Kim Crady-Smith

Barb Miller

Paul Tomasi

#### **REPORT OF TOWN TREASURER**

Some preliminary work is underway to develop a long-range financial plan for Wheelock. The goal is to find a balance between addressing needs and keeping taxes affordable.

Given the needs to address facilities improvement projects and replace road equipment, taxes will, most likely, be going up. Efforts are underway to seek grant funding opportunities, involve volunteers and look for savings that would help lower tax increases.

The Wheelock Planning Commission included action steps related to financial planning in the 2019 Town Plan. I encourage everyone interested in this issue to join the Planning Commission. I have included one sample document prepared for the Planning Commission, a [sample](#) equipment replacement chart.

The preliminary work on financial planning indicated we needed to increase the annual appropriation to the reserve accounts. That increase is reflected on the Warning for 2020.

Yours,

Carol Rossi, Treasurer

SAMPLE OCT 2019 by ROSSI

ROAD EQUIPMENT INVENTORY	Year	Lifespan	Cost to	Suggested	Proposed							
REPLACEMENT CHART	purchased	(years)	replace	Annual	Year to							
SUGGESTED ANNUAL APPROP				Savings	Replace							
<b>PLAN B - 2009 new body 2019</b>												
2019 International Dump Truck	2018	10	215000	21500	2028							
2004 Caterpillar Loader	2004	15	100000	6700	2020							
2009 International Dump Truck	2009	10	215,000	21,500	2023							
2007 Volvo Road Grader	2007	20	250,000	12,500	2027							
<b>TOTAL</b>			<b>780000</b>	<b>62200</b>								
<b>RESERVE ACCOUNT</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	
BALANCE IN	41	24	24	24	48	72	24	48	72	96	24	24
ANNUAL ADDITION	24	24	24	24	24	24	24	24	24	24	24	24
TRANSFER OUT OF RESERVE	41	24	24	0	0	72	0	0	96	96	24	24
YEAR END BALANCE	2019 Trk 24	2009 Body loader 24	48	48	72	24	48	72	96	24	24	24
					Replace09				Grader	Replace19		
<b>LOAN PAYMENT SCHEDULE</b>	Interest	rate	used =	3%								
<b>Principal Only -except 2019</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	
2019 International Truck (borrowed 118,200) (5yr)	0	25341	25341	25341	25341	25341						
2020 CAT Loader (borrowed 52,000) (5yr)				15200	15200	15200	15200	15200				
2023 Dump Truck (borrowed 119,000) (5yr)							28600	28600	28600	28600	28600	
2027 Road Grader (borrowed 202,000) (20 year loan)												15400
<b>TOTAL ANNUAL PAYMENTS</b>	<b>0</b>	<b>25341</b>	<b>25341</b>	<b>40541</b>	<b>40541</b>	<b>40541</b>	<b>43800</b>	<b>43800</b>	<b>28600</b>	<b>28600</b>	<b>44000</b>	

# WHEELOCK TOWN PLAN 2019

**ADOPTED DECEMBER 9, 2019**



Thank You to Planning Commission members:

Steve Amos  
William Ellis  
Carol Rossi  
Kathy Schmidt  
Paul Tomasi  
Tenisa Turnbaugh

Copies available at Office of Town Clerk. Online at [nvda.net](http://nvda.net)

## KENISTON AND DANE EDUCATIONAL FUND

The Keniston and Dane Educational Fund was established by Marion K. Dane and Harry A. Keniston to benefit qualified college students as well as qualified endeavors at Miller's Run School.

### Annual Report Year 2019

	Basis	Market Value
Invested assets as of January 1, 2019	\$1,096,415.71	\$1,266,793.65
Invested assets as of December 31, 2019	1,139,036.59	1,343,144.22
Distributions to beneficiaries in 2019		\$58,440.80

The following **college students** received distributions from the Fund during 2018.

**From Sheffield:** Nicholas F. Aiken, Samuel L. Blodgett, Brandon W. Brunell, Kira M. Cogger, Abigail J. Ham, Katherine H. Ham, Amelia J. Hill, Jamie L. Powers, Jada S. Rosemark, Chelsea A. M. Sanville, Emma E. Tucker and Bryana M. Williams. **From Wheelock:** Leonid A. Baryshev, Devon A. Boardman, Jamie E. DeKett, Madison R. Duranleau, Kameron E. Gallant, Rossen B. Goodwin, Kathleen J. Hunter, Robyn M. Jarvie, Rebekah J. Kadamus, Nicolas J. Lasseigne, Autumn D. Lee, Rebecca A. Lee, Alyssa K. Leonard, Felicity F. Norko, Terra R. Plocic, Rachael L. Savoie, Devon J. Switser, Bryanna S. Trottier and Angelina M. Zola

The eighth grade at **Miller's Run School** received matching funds during 2018.

## WHELOCK COMMUNITY INITIATIVE

The Wheelock Community Initiative (WCI) formed in September 2018. The group's mission is to build community in Wheelock, to encourage neighbors to get to know and trust one another, and to create economic and social opportunities for all residents including elders, families, working people, and non-residents to develop a vibrant town.

In 2019 WCI held four events, a Neighbor to Neighbor potluck in February; a Seed Swap with composting demonstrations and kids activities in April; a Sugaring Open House that included a raffle, sponsored by Chandler Pond Farm in April; and a community wide Yard Sale in collaboration with the Friends of Miller's Run School in June. In 2019 we also had the pleasure of working with Lyndon Institute graphic design student Emily Sherman who created our logo, marketing graphics and stationary.

In November we began planning 2020 events. The first project is two community forums on Wheelock's Future. The Vermont Council on Rural Development will facilitate the discussions, help our community set priorities, plan next steps and explore resources. On Saturday March 14 a 2020 Seed Swap is planned for the morning, with a talk about Emerald Ash Borers at 1pm with Ginger Nickerson, Forest Pest Education Coordinator, VT Urban & Community Forestry Program, University of Vermont Extension. In April we hope to collaborate again with Chandler Pond Farm on a Sugaring Open House. The Community Wide Yard Sale will again be held on the last Saturday in June. WCI also hopes to have a website up and running early in 2020.

We appreciate all our participants, especially those who shared the word with neighbors, provided home baked goodies, or helped financially – for example, at the Yard Sale. People paid \$10 to rent a table at Town Hall or Miller's Run School, or to get a dot on the map if they set up at home. Many participants even donated their sale proceeds! Last winter we submitted a grant proposal to the Vermont Community Foundation – SPARK Connecting Community fund - and were thrilled to receive an award of \$500. We are also grateful for a gift of \$500 from donors who prefer to remain anonymous. These funds have been essential for promotion costs like mailings.

We are grateful to the Town of Wheelock for providing use of Town Hall as a meeting and event space at no charge. The Town is serving as an umbrella organization enabling WCI to secure grant funds. The Town also maintains our funds in a reserve fund. The balance on hand on 12/31/2019 is \$1,147.56.

WCI is all volunteer run and we welcome new participants! Your role could be as simple as one small task around one event, to participating on the Steering Committee. For more information and to find out how you can get involved, please write to [wheelockcty@gmail.com](mailto:wheelockcty@gmail.com) or contact any member of the WCI Steering Committee.



Erin Agius  
Steve Amos  
Eileen Boland  
Enid and Bill Ellis  
Ann Lawless

Hélène Millas  
Carolyn Nolan  
Emily Purdy  
Linda Rhodes  
Audrey and Paul Tomasi

## **WHEELOCK TOWN HALL PROJECT**

### **LYNDON INSTITUTE BUILDING TRADES**

Students painted the top section of the wall in the main hall, completed some repairs and built a closet for election equipment.



### **PAINTING OF CLERK'S OFFICE, VAULT AND DOWNSTAIRS BOARD ROOM WALLS AND CEILING**

This project was completed by a volunteer and the new janitor.

### **PHASE ONE OF CORRECTION OF VIOLATIONS CITED BY THE DEPARTMENT OF JUSTICE**

An accessible counter was made available in the Clerk's Office, an improperly placed light was replaced on the exterior ramp, signs and notices were replaced and installed to comply with DOJ regulations. Work, except for electrical, was done by volunteers.

### **WHEELOCK COMMON HISTORIC DISTRICT**

Topsoil was spread to repair damaged areas and grass seed was planted to restore the green. Work was completed by volunteers Amanda and Justin Berry and Ron and Carol Rossi.

A grant was applied for and received from the Pomeroy Foundation to place a sign on the edge of the green marking the Wheelock Common Historic District. The Historic District, which is on the National Historic Register and the State of Vermont Historic Register, consists of the Wheelock Town Hall, the green in front of the town hall, the Village Cemetery across the street from the town hall and the memorials in the green.



## NEK Community Broadband - A Communications Union District

### Question to the Voters

*“Shall the Town of [your Town’s name] enter into a communications union district (CUD) to be known as NEK Community Broadband, under the provisions of 30 V.S.A. Ch82.?”*

### Our Goal

Bring a reliable and affordable, high-speed internet option (at least 100 mbps symmetrical) to every residential and business address in the Northeast Kingdom.

### Summary

High-speed internet is no longer a luxury, but a necessity. Unfortunately, it’s not financially appealing to internet companies to invest in infrastructure to serve our rural communities. We must set up our own networks to ensure access for all residents and businesses. The Legislature created a process to do this with Act 79 (2019).

### How?

The first step is for towns in our region to form a *Communications Union District (CUD)*. It will be known as “NEK Community Broadband”.

### What’s a CUD?

A Communications Union District(CUD), is a municipality made of two or more towns for the purpose of building communication infrastructure together. Each town in the CUD has a seat on a governing board which will plan, contract build and manage the infrastructure that will provide high speed internet.

### What do we gain by joining NEK Community Broadband?

The Town gets a seat at the table as critical regional infrastructure is designed and built.

### What’s the cost to be a part of the CUD?

There are no direct costs to the taxpayer or the town, though a CUD may ask the town to provide space for a communications plant used to store fiber optic cable, electronics and other assets required to operate the network.

### What’s the risk to the taxpayer and towns?

Membership in a CUD poses no financial risk to the town or individual taxpayers, by state statute, meaning **taxpayer dollars will not be used and if the CUD fails no liability falls to the member towns or taxpayers.** (30 V.S.A. Chapter 82; see web address below).

### How much will it cost to build the network?

We won’t know the estimated cost of the network until we know which towns are in the CUD and a network design has been engineered. Luckily, Northeastern Vermont Development Association has



already secured grant funds to develop a business plan and conduct the initial network engineering for the CUD. Building a network is expensive but community based broadband projects like this qualify for large grants and very low interest loans.

#### **How long will it take?**

Forming a CUD is just the first step in a multi-year process to plan, fund and build a network to deliver high-speed internet across our region.

#### **Will it work?**

Yes, we believe it will work. Across rural Vermont, substantial leaps in internet service have come from communities banding together or partnering with providers to build their own networks. ECFiber, Vermont's first CUD formed in 2015, now delivers up to 700 mbps service to 3,500 customers in 22 rural towns and is profitable.

#### **How can we join the district?**

By voting yes on the CUD Article (just listen for "NEK Community Broadband") at Town Meeting, you're voicing your support for your town's membership in the CUD. All towns that approve this ballot measure will become members of a CUD.

#### **What's next?**

Each town appoints a resident and an alternate to serve on the CUD board. That board will work to develop a feasible plan for building the network and raise funds to construct and manage it. Then we have an affordable, high-speed internet option. Of course, no one would be required to sign up for the new service. This just means we'll have more and better options!

#### **Questions?**

Visit [NEKCollaborative.org/broadband](https://nekcollaborative.org/broadband) for more information.

To read the full text of the state statute, visit: <https://legislature.vermont.gov/statutes/chapter/30/082>.

Katherine Sims - [katherine@nekcollaborative.org](mailto:katherine@nekcollaborative.org)

Evan Carlson - [evan@hjalmarcarlson.com](mailto:evan@hjalmarcarlson.com)

DEAN SHATNEY, SHERIFF  
CALEDONIA COUNTY  
970 Memorial Drive  
ST. JOHNSBURY, VT 05819  
802-748-6666 FAX 802-748-1684  
E-MAIL: [dean.shatney@vermont.gov](mailto:dean.shatney@vermont.gov)  
ANNUAL REPORT  
For 2019

We completed another audit for our office in 2018 and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is do to the fuel prices. We continue to add vehicles to our fleet, replacing cars that have served us well. We have thirteen marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. The radar cart is working well and in many towns. That purchase was with the use of Governors Highway Safety Grant funds. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV and two golf carts. With project (ROAD), Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has 20 Law Enforcement Officers to start the new year, with hopes to send a couple new hires to the academy in March. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, but are unable to do that right now. Our new location is wonderful and working as it should. We've had a lot of visitors and people stopping by with question. We are more visible and easier to reach. Plus the savings on the tax payers went from \$52,000, down to \$30,000. In 12 years, that expense will go away and the county will own the building.

If anyone has questions or concerns, please call me or stop by the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints.

Please check out our facebook page. Thank You.

Sincerely,  
Sheriff Dean Shatney



**DEPARTMENT OF PUBLIC SAFETY  
VERMONT STATE POLICE  
1068 U.S. Route 5; Suite 1  
St. Johnsbury, Vermont 05819**

**December 31, 2019**

**To Wheelock Town Residents:**

**The Vermont State Police continues to provide dedicated police coverage for your town. Throughout the year, Troopers responded to a broad range of calls and the total number of cases generated by the Vermont State Police was 73.**

**Enclosed is a list of offenses that the Vermont State Police responded to in your town from January 1, 2019 to December 31, 2019.**

**Respectfully,**

  
**Lieutenant Hugh O'Donnell**

**Station Commander: Lt. Hugh O'Donnell**

**Patrol Commanders: Sgt Lyle Decker, Sgt Russell Finn, Sgt David Roos, Sgt Matthew Tarricone**

**"Your Safety Is Our Business"**

VERMONT STATE POLICE  
A TROOP – SAINT JOHNSBURY  
LAW TOTAL INCIDENT REPORT, BY NATURE OF INCIDENT

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup Call	3
Agency Assistance	4
Alarm	1
Animal Problem	2
Citizen Assist	9
Citizen Dispute	2
Traffic Accident w/Damage	12
Custodian Interference	2
Motor Vehicle Complaint	7
Noise Disturbance	1
Overdose	1
Sex Offender Registry	1
Sex Offense	1
Suspicious Person/Circumstances	14
Theft	5
Traffic Hazard	1
Unlawful Mischief	1
Welfare/Suicide Check	5
Total Incidents	73



## Miller's Run School

Patrick Ham, Principal



We began 2019 with a lot of SNOW, but that didn't stop our first Kingdom East Music Festival, featuring choral students from four schools preparing for a well attended, common concert. We are planning our second festival for Friday, March

13th, 2020!

In May, our middle school students hosted our Dragon Fire Festival, with music, a guest artist, and 8th grade community learning projects. As a piece of this multi-month program, our students did community project work focused on the Wheelock Store as a key part of our community.

In October, we hosted our first Family Fun Night, with math games, a book fair, and food for all. It was a great night of community participation with families going home with math games and books.

As a school, we've had a number of fine arts



events—with 2 violin concerts, an 8th grade play, a spring concert, and recently our annual winter holiday concert. Our band program continues to grow with the recent addition of an oboe and the donation of a baby grand piano, through the generosity of our school neighbors, the Zimmerman family in memory of Veva Zimmerman. In the hallways, we have a constant art show on display—stop in to see! Academically, we've added a number of Fairbanks Museum events and trips to supplement our curriculum with visual and hands-on learning opportunities. Our 8th graders went to Washington, DC, in June. Our classrooms continue to implement the Teachers College Units of Study— phonics grades K-2, reading in grades K-3, writing in grades K-8—the Bridges math program in grades K-5, and newly adopted, Open Up Resources, for math in grades 6-

8. All of these programs are research based and highly ranked resources.

Beyond academics, we use the Second Step curriculum to address growing up, getting along, and how to be a positive community. We also recognize a word of the month celebrated at our first Friday assemblies.

The Friends of MRS and the Principal Advisory Committee continue to meet monthly, on the third Monday, at 5 PM. This group has done fundraisers to support student activities, proposed school projects, and heard firsthand information from our Kingdom East Board representatives. Our minutes are posted on our school website, and always feel free to join us, once or regularly!

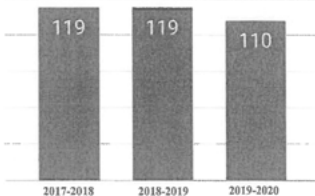
With our Facilities and Maintenance Fund, we have constructed a much-needed addition to the garage, streamlined our parking lot, and continued roof maintenance, as needed after last winter's tremendous snow fall. We are looking at other improvements including sidewalks and a wood-pellet boiler as a replacement for our aging oil system.

As a school committed to the whole child, we look forward to continued growth in academics, positive behavior, sustainable living, and culture at Miller's Run School!



Grades: PreK-8  
Classroom Teachers : 8  
Special Educators: 2  
Support Staff: 10.23  
# Students PreK-8: 110

### Enrollment Trends (As of 10/1/19)



## Kingdom East School Superintendent Report



Dear Residents of Wheelock,

This is my fourth year serving as the Superintendent of Schools; I continue to feel blessed to work with such great communities. When I drive through the S turns on Route 122, and arrive at Miller's Run, children are smiling, faculty and staff are laughing, parents whom I see at pick up or drop off are supportive and optimistic; Miller's Run School is thriving.

This past week I visited the art classroom. I observed elementary children bubbling with excitement as they dipped their brushes into the water colors and filled with vibrant colors the flowers on their paper. I observed engagement, questions and excitement. This type of learning is repeated in every classroom I visit. Adorning the halls of the school are cardinals and nighttime paintings. The color and creativity throughout the building inspires me. I invite you to visit Millers Run School. The vibrant activities and classrooms are busy with learning. The Afterschool program is flourishing.

As we look toward the next few years, all the towns in the Kingdom East School District need to provide input and make decisions about facilities. Miller's Run School is working on insulating the roof, and replacing the oil heating system with a sustainable local wood pellet system. The building is in good shape, and will continue to need smaller updates. Other schools in the district: Burke, Concord and Lunenburg have needs as well. Our schools have served each community for many years. As we look toward the future, we need the community to provide input! There are a number of paths and the Board is working with both the school and community to consider options. Please reach out to the school and District, stay informed, and share your input.

Miller's Run School is part of the Kingdom East School District. Please take a moment to look through the Kingdom East Annual Report, available at the Town Clerk's office and Miller's Run School. Our District includes seven preK-8 school programs, covering eight towns (Burke, Concord, Lunenburg, Lyndon, Newark, Sheffield, Sutton, and Wheelock), and choice for high school. The Annual Report highlights our many programs, data about our schools and the budget for the 2020-21 School Year.

It is a considerable honor to serve as the Superintendent of Schools for Kingdom East School District. The citizens of our towns care deeply about public education and our children. This support is essential in continuing the strength of our schools and community. I look forward to continuing to work with Wheelock. Please do not hesitate to reach out to our office if you have any questions. Thank you for allowing me the opportunity to serve you!



Sincerely,

Jennifer Botzjorns  
Superintendent of Schools

## **ORDINANCE SUMMARIES**

The adoption or amendment of an ordinance must follow the steps set forth in Vermont Statutes Title 24 Section 4442. This requires a period of public notice by the posting of notice and the publication of the proposed ordinance. All ordinances listed below have now been properly adopted and are enforceable.

### **ALL TERRAIN VEHICLE (ATVs)** adopted January 14, 2019

- All ATVs must be registered and operated according to the requirements of 23 V.S.A. Ch. 31
- All ATVs operated in Wheelock must carry liability insurance
- Persons operating ATVs must be at least 16 years of age unless accompanied by a parent or guardian
- All town highways are open to ATVs
- Maximum speed 25 mph on all highways; no person shall drive an ATV on a public right of way at a speed greater than is reasonable and prudent under the conditions
- ATVs may NOT be operated within the Town between 9:00p.m. and 7:00a.m.
- Travel shall be single file

### **ANIMAL BITE ORDINANCE** adopted August 13, 2018

- All animal bites must be reported immediately to the Wheelock Health Officer or the Wheelock Town Clerk
- Following an animal bite, the animal must be quarantined for 10 days.
- The owner or custodian is liable for all charges.

### **SNOWMOBILE ORDINANCE** adopted 2019

- ...all town highways that are not being maintained and plowed by the Town for use by motor vehicles during the snow season are open to snowmobile traffic.
- In addition, the following town highways shall be open to snowmobile traffic:  
Class IV roads, unless posted otherwise; Class III roads, unless posted otherwise; Class II roads, unless posted otherwise
- All posted speed limits and traffic control devices...shall apply...
- Snowmobiles may not be operated between the hours of 10p.m. and 7a.m.
- Snowmobile travel on town highways ... shall be single file

### **SOLID WASTE ORDINANCE** adopted April 13, 2018

- It shall be unlawful to deposit, dump, dispose or allow the disposal of any solid waste on any land or into any water, public or private.
- The burning of any solid waste is prohibited.
- Accumulation of discarded household waste is prohibited

### **TRAFFIC ORDINANCE** adopted August 13, 2018

- 35MPH speed limit on all streets and highways within the limits of the Town of Wheelock

### **WINTER PARKING ORDINANCE**

- Nov. 1 to May 1 – no parking within the right of way of any town road or State Aid road

## PERMITS REQUIRED

### HIGHWAY ACCESS PERMITS (DRIVEWAY PERMITS)

Prior to construction, the property owner must apply for an access permit. Applications are available at the Town Clerk's Office. Once submitted, the road foreman and road commissioner will inspect the location and jointly approve the application.

Policy Revised: August 9, 2017      Fee: \$20.00

### FIRE PERMIT

Required for all open burning when the ground is not snow covered.  
Permits are available from the Fire Warden.

### TRANSFER STATION PERMIT

A vehicle sticker is required for use of the transfer station Available at the Town Clerk's Office and at the Transfer Station. No fee.

### OVERLOAD PERMIT

Required for vehicles with gross loads to operate on local highways and bridges. (V.S.A.23,Section 1400) Available at Town Clerk's Office. Renew annually.  
Copy of liability insurance certificate required. Fee: \$5 single vehicle; \$10 fleet

WHEELLOCK has no zoning.

### STATE OF VERMONT

Department of Public Safety

Permits required for rental housing, businesses

Department of Environmental Conservation

Septic system permit required

Permit may be required for sub-division

Permit may be required for building other than single family

Permit may be required for second dwelling on a lot, churches, day cares, wetlands, stream alterations ...

### POSTED LAND

Vermont State Statutes Title 10, Section 5201 establishes property owners right to prohibit hunting and fishing on their land. The following owners have registered their land as posted:

DiGiulio, Jason	Vertical Mile Road	Perrault, David	Sutton Road
Donovan, Phyllis	Peak Road	Potter, Robert	Vertical Mile Road
Hurley, Philip	Minister Hill	Sabatino, James	Bean Pond Road
Nelson, Ricky	Cold Hill Rd	Twombly, Norma	Bean Pond Road
Pendleton, Nelson	Bean Pond Road		



## Wheelock, Vermont FACILITY USE POLICY

### **Purpose**

The Town of Wheelock has one or more facilities that are available for use by residents and members of the public. These facilities are available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status covered by applicable state or federal laws or regulations. In allowing the use of these facilities, the Municipality will not discriminate against users of the facilities based on the users' particular viewpoint(s).

It is the obligation of the Municipality to ensure that its facilities are maintained in good condition and their use and maintenance do not impose an undue financial cost on the Municipality's residents. This policy is intended to help ensure that: the Municipality's facilities will be well maintained and accommodating and will provide a safe environment; and the Municipality will be fair and consistent with all parties wishing to use its facilities.

### **Facilities to Which This Policy Applies**

This policy shall apply to the following facilities in the Municipality, which shall be available for rental during the following listed hours, at the following listed user rates, and with maximum occupancy as listed:

<b>Facility</b>	<b>Available Hours</b>	<b>User Fee</b>	<b>Maximum Occupancy</b>
Wheelock Town Hall		Resident \$35.00	Up to 50
Wheelock Town Hall		Resident * \$100.00	51-70
Wheelock Town Hall		Non-resident * \$85.00	Up to 25
Wheelock Town Hall		Non-resident * \$200.00	26-70
Wheelock Common (outdoor park only)		Resident \$35.00	

By written request, the Selectboard may waive the user fee for events that are not-for-profit and that serve a legitimate public and community good.

*\* Party renting must secure and provide proof of liability insurance coverage.*

### **Priority of Use**

The Municipality will make these facilities available on a first-come, first-served basis for individuals, groups, businesses, and organizations to rent during times when the facilities are not being used for Municipality programs or events sponsored by the Municipality and when they are not being used by Municipality staff, boards, commissions, or committees.

## **Facility Use**

Any individual, group, business, or organization wishing to use municipal facilities shall notify the Town Clerk of the date and time on which they wish to use such facility. No use of a facility shall be permitted until a written Facility Use Agreement is executed by the Municipality, the applicable user fee and/or security deposit has been paid to the Municipality, and proof of insurance has been provided to the Municipality as required by the applicable Facility Use Agreement.

## **Security Deposit**

In addition to the user fee listed above, a security deposit of \$50 will be required for use of a facility. An additional security deposit of \$50 will be required for events where alcohol will be furnished. Such security deposit(s) will be returned promptly to the User if no damage has been caused to the Facility and if all cleaning activities have taken place as specified in the signed Facility Use Agreement.

## **Alcohol, Tobacco, and Drugs**

The sale, possession, consumption, and use of tobacco, marijuana, and illegal drugs are forbidden on municipal property. The sale, possession, consumption, and use of alcoholic beverages are only permitted on municipal property as specifically described in a duly executed Facility Use Agreement.

## **Obligations of Users**

Use of municipal facilities must not disrupt the provision of municipal services. Nor shall use of a facility create a nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities. Users must return the facilities in a neat, orderly, and clean condition after their use. Users will be responsible for, and liable to, the Municipality for all repairs to the facilities required as a result of damage caused by Users.

## **Effective Date**

This Policy shall become effective upon adoption by the Selectboard, and the fees may be amended from time to time as deemed appropriate by the Selectboard.

Adopted this 9th day of September, 2019.

Jason DiGiulio  
Ann Lawless  
Dennis Sawyer

SUMMARY WHEELOCK ANNUAL TOWN MEETING  
MARCH 5, 2019

- ARTICLE 1. Peter Miller was elected moderator.
- ARTICLE 2. The reports of the town officers were approved.
- ARTICLE 3. The voters approved expenditure of \$125,604 for the General Fund for The ensuing year.
- ARTICLE 4. The voters approved expenditure of \$340,211 for the maintenance of Highways, including summer roads, winter roads and State Aid Resurfacing.
- ARTICLE 5. Town Officials Elected:  
Selectboard – 3 year term – Ann Lawless,  
Lister – 3 year term – Paula Sawyer,  
Auditor – 3 year term – Paul Tomasi  
Delinquent Tax Collector – 1 year term – Carol Rossi  
First Constable – 1 year term – Charles Lacaillade  
Second Constrable – 1 year term – Atti Seguin  
Grand Juror – 1 year term – Martin Holladay  
Town Agent to Convey Real Estate – 1 year term – Town Clerk  
Town Agent to Prosecute and Defend – 1 year term – Selectboard
- ARTICLE 6. Voters approved \$5,000 to be added to the Reserve Fund for bridge repair, replacement and/or major road repair.
- ARTICLE 7. Voters approved \$24,000 to be added to the Road Equipment Replacement Fund.
- ARTICLE 8. Voters approved appropriation of \$30,000 to the Town Hall Project Reserve Fund to be used for major repair or reduction of debt.
- ARTICLE 9. Voters approved \$24,000 to the Town Garage Reserve Fund.
- ARTICLE 10. Voters approved \$35,460.75 for the operating expenses of Lyndon Rescue.
- ARTICLE 11. Voters approved \$30,500 for the operating expenses of the Sheffield/Wheelock Fire Department.
- ARTICLE 12. Voters approved collection of real estate taxes on the first Friday of November annually with U.S. Postal Service postmarks accepted and with

delinquent taxes having interest charges of one percent per month and with a seven percent penalty charged against them from the due date.

- ARTICLE 13. Voters approved \$23,950 for the Wheelock share of the Transfer Station.
- ARTICLE 14. Voters approved \$4,197 to support social service agency requests.
- ARTICLE 15. Voters approved \$250 to support Kingdom Animal Shelter.
- ARTICLE 16. Voters approved \$600 to support Cobleigh Library.
- ARTICLE 17. Voters approved authorization for the Selectboard to borrow money in anticipation of taxes.
- ARTICLE 18. Voters authorized listers to set the real estate in the Grand List.
- ARTICLE 19. Voters approved transferring responsibility for the cemeteries from the Cemetery Commission to the Selectboard.
- ARTICLE 20. Voters approved the establishment of a Record Restoration Reserve Fund for funding the restoration of land record and vital record books.
- ARTICLE 21. Voters authorized \$741 be deposited in the Record Restoration Fund.
- ARTICLE 22. The vote by Australian ballot to borrow notes in an amount not to exceed \$800,000 for the purpose of rehabilitation of the Wheelock Town Hall failed; Yes = 62, no = 102.
- ARTICLE 23. The vote by Australian ballot to borrow notes in an amount not to exceed \$280,000 for the purpose of the purchase of property located at 698 Route 122 passed; yes = 86, no = 77.
- ARTICLE 24. The Northeast Kingdom Waste Management District budget of \$825,073 Was voted by Australian ballot.
- ARTICLE 25. Information was shared about a broadband survey project in Lyndonville. Citizens were asked to complete and return surveys for the Planning Commission.
- ARTICLE 26. The meeting adjourned at noon.

## APPOINTED OFFICIALS

POSITION	OFFICIAL
<i>Appointed by Town Clerk, Town Treasurer</i>	
Assistant Clerk	Kathy Schmidt
Assistant Clerk	Kathryn Buck
Assistant Treasurer	Kathy Schmidt
 <i>Appointed by Selectboard</i>	
Administrative Assistant	Austin Sullivan
Animal Care Officer	Cindy Cady
Emergency Management	Marc Brown
Fence Viewer	Selectboard
Fire Warden	Charles Rice
Health Officer	Peter Miller
Inspector of Coal & Lumber	Selectboard
Lyndon Rescue Rep.	Shane Lanpher
N.V.D.A. Reps	Steve Amos
	Paul Tomasi
NEKWMD	Preston Smith
Tree Warden	Selectboard
Town Service Officer	vacant
911 Coordinator	Robert Smith
Planning Commission	Steve Amos
	William Ellis
	Carol Rossi
	Kathy Schmidt
	Paul Tomasi

# THANK YOU

**to all who have served our community.**

## *THE DOER*

*It is not the critic who counts,  
Not the man who points out how the strong man stumbled  
or where the doer of deeds could have done better.*

*The credit belongs to the man who is actually in the arena;  
whose face is marred by dust and sweat and blood;  
who strives valiantly;  
who errs and comes short again and again;  
who knows the great enthusiasms , the great devotions,  
and spends himself in a worthy cause;  
who at best, knows in the end the triumph of high achievement;  
and who at the worst, if he fails, at least fails while daring greatly,  
so that his place shall never be with those cold and timid souls who know  
neither victory or defeat.*

*Theodore Roosevelt*

**TOWN CLERK'S OFFICE  
TOWN TREASURER'S OFFICE**

Location: Wheelock Town Hall  
1192 Route 122

Hours:

Tuesdays 10:00 am – 6:00 pm

Wednesday 9:00 am – 3:30 pm

Thursday 9:00 am – 3:30 pm

*Subject to change when new clerk is appointed.*

Contact:

Phone 802-626-9094

Fax: 802-626-8894

Email [wheelocktown@gmail.com](mailto:wheelocktown@gmail.com)

Mailing address:

P O Box 1328

Lyndonville, VT 05851

*Please stop by or send a request for the pamphlet containing updated information and contact numbers for town services, town officials and other resources.*

**2019 TOWN OF WHELOCK VITAL STATISTICS**

***BIRTHS – We welcomed four new children into our community.***

***DEATHS - We laid to rest four community members.***

***MARRIAGES – We shared in the joy of two couples issued licenses for marriage.***