

ORDINANCE NO. 2008-002
ORDINANCE FOR THE ALTERNATIVE PROCEDURE
FOR PAYMENT OF CLAIMS AGAINST TOWN

STATE OF WISCONSIN
TOWN OF CLYMAN
DODGE COUNTY

The town board of the Town of Clyman, Dodge County, Wisconsin, has the specific authority under s. 60.44, Wis. Stats., to pay for claims for money against the town or against officers, officials, agents or employees of the town arising out of acts done in their official capacity.

The town board, by this ordinance, adopted on proper notice, with a quorum and roll call vote of the town board present and voting, provides an alternative procedure for approving financial claims against the town which are in the nature of bills and vouchers:

Any bill or voucher not in excess of Fifteen Hundred dollars (\$1,500) may be paid from the treasury in accordance with 66.0607, Wis. Stats., after the town treasurer reviews and approves in writing each bill or voucher as a proper charge against the treasury, after the treasurer determines:

1. Funds are available under the Town Budget to pay the bill or voucher;
2. The item or service covered by the bill or voucher has been duly authorized;
3. The item or service covered by the bill or voucher has been supplied or rendered in conformity with the authorization;
4. The claim appears to be a valid claim against the Town of Clyman

All accounts opened or maintained in the name of the Town of Clyman shall provide that the Town Treasurer, or the Town Clerk and the Town Chairman, or in the absence of the Town Chairman, a Town Supervisor, are hereby authorized, for and on behalf of the Town of Clyman, to sign checks as provided in §66.0607(3), Wis. Stats., for payment or withdrawal of money from said accounts and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount, any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for payment of money owned or held by said Town of Clyman and that said endorsement for deposit may be in writing, by stamp or otherwise.

This ordinance is effective on publication or posting. This ordinance shall not be construed to authorize the destruction of any public record after a period less than prescribed by statute or state administrative rules. The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. Stats.

ADOPTED this _____ day of _____, 2008.

David Blank, Town Chairman

Nancy Schlender, First Supervisor

Charles Burkholz, Second Supervisor

ATTEST:

Kris Kohlhoff
Town Clerk